THE COACHING CHRONICLES

VOLUME 1 ISSUE 6

GREETINGS FROM YOUR INSTRUCTIONAL COACHES!

Spring is in full bloom and we are actively navigating our country's crisis! Please stay encouraged and let us know if we can help you in any way.

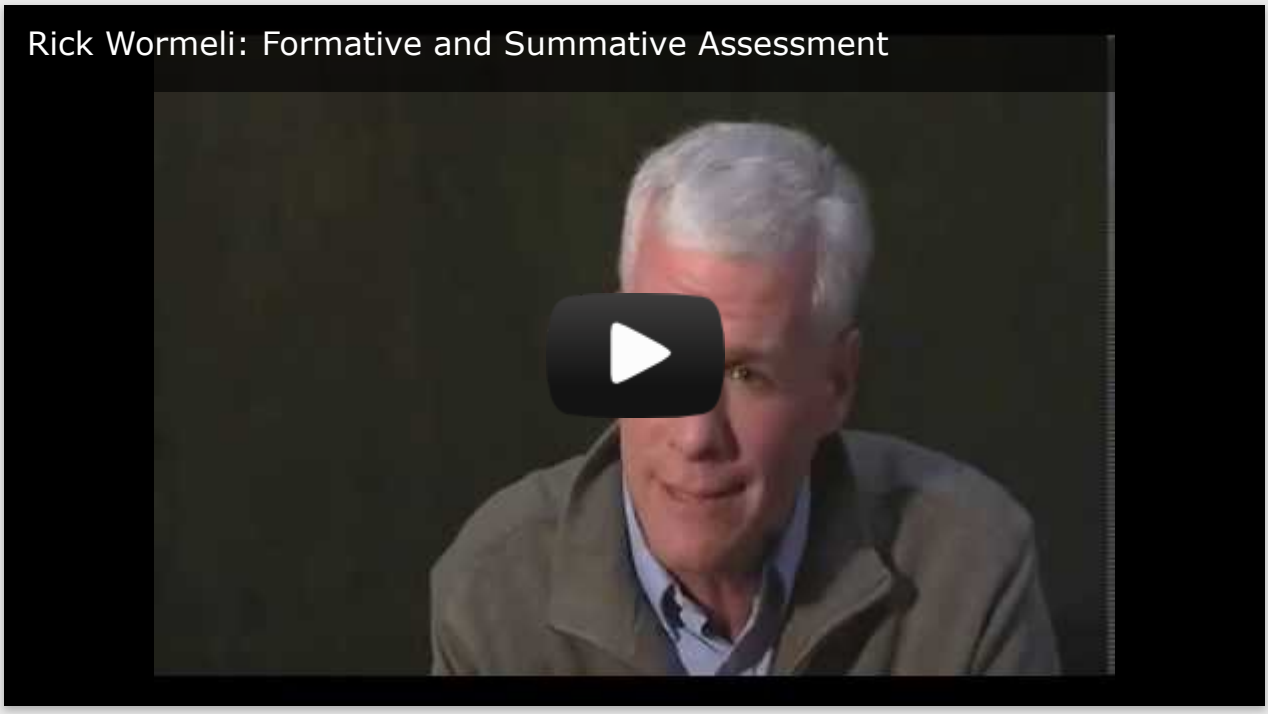
Meet the Coaches
FTCC Instructional Coaches Page
Resources
Contact the Coaches
Access Virtual Instructional Development Courses - login and go to Instructional Coaches PD under "Organizations"

Andrea & Carissa

BLACKBOARD COMMUNITY PAGE

Register for the Blackboard Community to access helpful blogs and training webinars!

ASSESSMENTS...WHY USE THEM?



FLIPGRID

Many students are familiar with this program and enjoy it. It allows for you to first start with a video asking a question or giving instruction and then the students watch your video you've created and then record their response to your question. This works particularly well with a Math concept (You show an example then ask students to demonstrate their learning - they could hold up a paper with their answer on it as their video response). Could also work well to prove they were present for that day's instruction! Very modifiable - in that you can allow students to interact with one another's videos (or not allow it for more privacy).

Click HERE for a step by step guide on how to use it!

COFFEE WITH THE COACHES

WHEN

WEDNESDAY, APRIL 15TH, 10-11AM

WHERE

BLACKBOARD COLLABORATE

MORE INFORMATION

NEW DAY!!

Don't forget to grab your coffee and join the Instructional Coaches for a morning chat. This is a great time to share ideas, pose questions and request resources.

https://us.bbcollab.com/guest/2b6df82b335a4511a1b167930b532682

HOW TO MANAGE YOUR TIME AS AN ONLINE INSTRUCTOR

Time Management Strategies

The demands of teaching online can sometimes be overwhelming. How do you manage time when there are no set course hours and when the classroom is open twenty-four hours a day, seven days a week? In this section of the module we will examine some techniques that can greatly reduce the amount of time you need to spend facilitating and managing your online course.

VISIT THE LINK IN THE TITLE TO VIEW THESE SLIDES

Planning ahead and creating a schedule can help you to effectively manage your time and workload as an online instructor. The Online Course Management Checklist helps you begin this process by encouraging you to think about the frequency of activities and assessments that you have built in to your online course.

The Instructor Sample Schedule is an example of what a weekly schedule of course facilitation and management activities looks like for a typical online instructor.

The Instructor Schedule Template can be used to create your own online teaching schedule and strategy to manage your time when teaching your online course.

Additional Resources
The following resources are provided for further study of this topic:
Boettcher, J. (2012). Ten best practices for teaching online. *Designing for Learning*. Retrieved February 28, 2013, from http://designingforlearning.info/writing/ten-best-practices-for-teaching-

online/.
Orso, D. & Doolittle, J. (2012). Instructor characteristics that affect online student success. *Faculty Focus.* Retrieved April 3, 2013 from http://www.facultyfocus.com/articles/online-education/instructor-characteristics-that-affect-online-student-success/.
Schiffer, E. (2013). Tips for online instructors: Managing files, feedback, and workload. *Faculty Focus*. Retrieved March 27, 2013 from http://www.facultyfocus.com/articles/online-education/tips-for-online-instructors-managing-files-feedback-and-workload/.
Shi, M., Bonk, C. & Magjuka, R. (2006). Time management strategies for online teaching. *International Journal for Technology and Distance Learning*. Retrieved March, 27, 2013 from http://itdl.org/journal/feb_06/article01.htm.