Fayetteville Technical Community College

Health Programs Admissions GUIDE

Information for Prospective Health Students

Fayetteville Technical Community College
Health Programs Admissions GUIDE

On behalf of the Fayetteville Technical Community College Health Programs Admissions office, thank you for your interest in our Health Programs. This guide provides general information on the competitive admissions process and criteria used.

You can find more specific program information in each of the Health program's handbooks.

Again, thank you for your interest.
Health Programs Admissions Office

NONDISCRIMINATION STATEMENT

The Board of Trustees and the administration of Fayetteville Technical Community College are fully committed to the principles and practice of equal employment and educational opportunities. Accordingly, Fayetteville Technical Community College does not practice or condone discrimination, in any form, against students, employees, or applicants on the grounds of race, color, national origin, religion, sex, age, disability or political affiliation. Fayetteville Technical Community College commits itself to positive action to secure equal opportunity regardless of those characteristics.
Fayetteville Technical Community College supports the protection available to members of its community under all applicable Federal Laws, including Title VI and VII of the Civil Rights Act of 1964 and 1991, Title IX of the Education Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, the Equal Pay and Age Discrimination Acts, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and Executive Order 11375.

For information concerning these provisions, contact:

Vice President for Human Resources and Institutional Effectiveness
Fayetteville Technical Community College
P.O. Box 35236
Fayetteville, NC 28303-0236

COMPETITIVE ADMISSIONS PROCESS

1. All Health Programs, except Mammography, Nurse Aide and Surgical First Assistant have a competitive admissions process.
2. There is no waiting list for health programs.
3. There are limited seats for each health program.
4. Before selection into a program, applicants must meet pre-requisites and gain competitive points.
5. Students may take courses at FTCC as they prepare to compete and will be enrolled in a pre-health program of study during this time, but can also be enrolled in another major and still apply.
6. Phases: There are three phases to the health application process.
   a. Phase I: General FTCC Admissions for all students (Includes FTCC General Application, Financial Aid, Turn in High School and College transcripts, College placement assessment, receive Student Education Plan (SEP), Advisor Assignment, Meet with Advisor)
   b. Phase II: Health Application Process (Includes Submitting Health Program Application online (https://www.faytechcc.edu/academics/healthcare-programs/healthcare-program-enrollment/), Receiving Notifications about status, Appeal Process)
   c. Phase III: If a program receives fewer applicants than the minimum cap, the admissions process for that program may be re-opened.
7. All students interested in a Health program will be coded to a "holding" program Associate in General Education-Health A10300H (for Allied Health programs); or Associate in General Education-Nursing A1030N (for Nursing programs). **Please note that students cannot graduate from the A10300H program. If students wish to apply to graduate from a second program before they are selected for a seat in their "Health" program, they will need to add a Program 2nd Option (such as Associate in Art or Associate in General Education or Associate in Science) and work with that Division to meet the requirements for graduation.

ADMISSION REQUIREMENTS

1. **Associate Degree Programs**:
   a. Must meet FTCC Admission Criteria (refer to page 16 of the College Catalog).
   b. Must meet specific Health Admissions Requirements and program pre-requisite requirements (refer to page 16 of the College Catalog). Each program's pre-requisites are shown in the College Catalog and the individual Program Fact Sheets which are all located at Health Programs Web Page (https://www.faytechcc.edu/academics/healthcare-programs/)
   c. Official High School Transcript or GED is required on file in Admissions to apply to a Health Program. **(Exception: High School Seniors may initially turn in a partial transcript when they apply to FTCC and then request a manual health program application via email to: healthproadmissions@faytechcc.edu).
   d. Must meet the minimum 2.0 Cumulative GPA.

e. Must meet the minimum 2.5 HEALTH GPA as calculated on the Health Applicant Rating Form (this Health GPA is calculated from the designated related courses for the program you apply to). Each program has designated courses that earn competitive points.

f. Maximum of two attempts on all prerequisite and science courses. Pre-requisite courses do not expire. Related Science courses may expire and another 2nd attempt may be approved by Department Chairs. (Exceptions granted by Department Chairs)

g. Related Science courses must be current within 5 years of entering the program.

2. **Diploma/Certificate Programs**:
   a. Must meet FTCC Admission Criteria
   b. Must meet specific Health Admissions Requirements and program pre-requisite requirements (refer to page 16 of the College Catalog). Each program's pre-requisites are shown in the College Catalog and the individual Program Fact Sheets all which are all located at [Health Programs Web Page](https://www.faytechcc.edu/academics/healthcare-programs/) (https://www.faytechcc.edu/academics/healthcare-programs/)
   c. Official High School transcript or GED is required on file in FTCC Admissions to apply to a Health Program. **(Exception: High School Seniors may initially turn in a partial transcript when they apply to FTCC and then request a manual health program application via email to: healthproadmissions@faytechcc.edu).
   d. Must meet the minimum 2.0 Cumulative GPA (Cumulative GPA is based on all classes taken at FTCC).
   e. Must meet the minimum 2.0 HEALTH GPA as calculated on the Health Applicant Rating Form (this Health GPA is calculated based from the designated related courses for the program the student applies to). Each program has designated courses that earn competitive points.
   f. Maximum of two attempts on all prerequisite and related Science courses. Pre-requisite courses do not expire. Related Science courses may expire and another 2nd attempt may be approved by Department Chairs. (Exceptions granted by Department Chairs)
   g. Related Science courses must be current within 5 years of entering the program.

WHEN & HOW CAN STUDENTS APPLY TO THE HEALTH PROGRAMS?

1. Students can apply to **ALL** Health Programs between **November 1st and January 30th** to compete for the following FALL (AUGUST) entry.
2. **ONLY** the following programs have a **2nd ENTRY in SPRING (JANUARY)**. Students can apply for the **Associate Degree Nursing and Pharmacy Technology** programs from June 1st through July 31st to compete for a January entry to the program.
3. All programs have the option to "Re-Open" their application window after the initial closing of the window if they determine they would like additional

applicants. The "re-opened" programs will be posted on the webpage.
4. The **STUDENT HEALTH PROGRAM APPLICATION** is located at this webpage link: https://www.faytechcc.edu/academics/healthcare-programs/healthcare-program-enrollment/   Click on link, log in as Curriculum Student, Click on Student Health program Application, Select Program from Drop Down menu and verify information, then Click SUBMIT. A receipt will show on the screen for students to either print or save a copy for their records.
5. **HIGH SCHOOL SENIORS Interested inf Applying to Health Program:** High School Seniors will not be able to complete the online Health Program Application. High School Seniors who have **met the minimum** requirements for the health program of choice may request a manual application. If not already enrolled in High School Connections (HSC) at FTCC, first apply to FTCC and turn in a partial High School transcript to FTCC Admissions. Then email healthproadmissions@faytechcc.edu to request further instructions on how to apply to the health program of your choice. Include Full Name, FTCC Student ID Number and program to which you wish to apply for.

CATEGORY I vs. CATEGORY II APPLICANT

1. Category I
    a. Meets all pre-requisite requirements
    b. Meets January 30 (or July 31 for A.D.N. 2nd entry) deadline
    c. Ranked before all Category II applicants
2. Category II
    a. Currently enrolled in final pre-requisite course (excludes the TEAS test).
    b. Misses January 30 (or July 31 for A.D.N. 2nd entry) deadline and is allowed to apply because the program "re-opens" the application window.
    c. Ranked after all Category I applicants

PRE-REQUISITE NOTES

1. Must be completed prior to January 30 (all programs) or July 31 (for A.D.N. 2nd entry only) to be considered a Category I applicant.
2. Applicants can apply if they are registered at the time of application to take their FINAL pre-requisite course, but will be considered a Category II applicant.
3. May be obtained through testing, college course transfers, courses taken at FTCC, and/or certificates. **Must show current proficiency in College Placement MAT003 Tier 1 or Tier 2 (program specific) through the "current" FTCC placement criteria. Must show current proficiency in College Placement ENG002 Tier 2 (program specific) through the "current" FTCC placement criteria.
4. Biology and Chemistry: Can be taken at FTCC if they were not successfully completed in high school (Biology/Chemistry) or other college.
5. Pre-requisite Biology courses accepted include High School BIOLOGY (1 complete credit/unit with a "C" or higher-*transcript must include grading scale); BIO092 or BIO094 taken at a NC Community College; BIO 110, BIO 111 or other equivalent college Principles of Biology or General Biology with a Lab.
6. Pre-requisite Chemistry courses accepted include High School CHEMISTRY (1 complete credit/unit with a "C" or higher - *transcript must include grading scale);

CHM081, CHM092, CHM094 taken at a NC Community College; CHM131/131A, CHM130/130A, CHM135, CHM 151 or other equivalent college Chemistry with a Lab.

7. Pre-requisite courses may only be attempted twice.
8. Pre-requisite courses do not expire, but entrance assessment test scores expire.
9. Different for each health program – Each program has different pre-requisites and these are shown in the College Catalog and the individual Program Fact Sheets all located at [Health Programs Web Page](https://www.faytechcc.edu/academics/healthcare-programs/) (https://www.faytechcc.edu/academics/healthcare-programs/)
10. Official transcripts must be received in FTCC Admissions by the last day of the application window in order for the courses to be considered for pre-requisite consideration. Transcripts received after the closing of the application window will not be considered.

TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)

1. If the program requires a TEAS Test, here are the guidelines.
2. You must register to take the TEAS Test at ATITESTING (www.atitesting.com)
3. There is a fee associated with the test.
4. If the test is taken at another location other than a reserved seat at FTCC, applicants are responsible for having the score shared by www.atitesting.com to the FTCC testing office. Paper copies / emails from students are not accepted.
5. The TEAS Score must be in the applicant's academic record at FTCC by the last day of the application window to be considered. **Note: make sure you are requesting the correct test result transcript if you have taken the test more than once.
6. Test scores received in the FTCC Testing office after the last day of the application window will not be considered. (January 30 for all programs and July 31 for the A.D.N. 2nd entry).

DESIGNATED RELATED COURSE NOTES

1. Courses completed will be awarded competitive points based on the grade earned.
2. These are the designated courses required for a program that are not program specific (i.e., ENG, MAT)
3. Science courses may only be attempted twice. (Expired courses will not be counted as an attempt.)
4. Related Science courses are valid for 5 years. (Courses must not be more than 5 years old at time of Entry into the program.) Courses that are no more than 5 years old when the application window opens will be awarded competitive points. (e.g., expired SP20, applying SP20). Courses that expire prior to the opening of the application window will not earn competitive points. If the course expires before the program starts and applicant was selected to a seat, applicant must retake the course as directed by the Department Chair. (**The Department Chair may only waive the requirement to retake the course before entry into the program, but may not waive the competitive point award criteria.)
5. **These programs require a grade of "B" or higher in the related Science courses**: Associate Degree Nursing, Practical Nursing, Dental Hygiene, Pharmacy Tech, Physical Therapist Asst, Radiography, Speech Language Pathology Asst., and Surgical Tech.
6. **These programs require a grade of "C" or higher in the related Science courses**:
   Dental Assisting, Emergency Medical Science, Medical Laboratory Tech and Respiratory Therapy.
7. If applicants apply with a lower than the required grade in the related Science courses, "0" competitive points will be earned for that courses grade on the Health Applicant Rating Form.
8. Related courses are shown on the Student Education Plan (SEP) and the FTCC Web page.

CUMULATIVE GPA VS. MAJOR GPA VS. HEALTH GPA

1. Cumulative GPA
   a. Grade Point Average based on all coursework attempted and completed at FTCC.
   b. Includes courses not required for the health program.
2. Major GPA
   a. Grade Point Average based only on all courses required for current program.
   b. Does not include courses not required for the health program.
3. Health GPA (on Health Applicant Rating Form)
   a. Grade Point Average based on only the designated related courses used for computing competitive points on HARF (excluding the Elective or ACA course).
   b. Includes related course grades that have not expired or been forgiven.

MINIMUM GPA NOTES

1. All Health programs require a minimum Cumulative GPA of 2.0.

2. Degree Programs require a minimum Health GPA of 2.5.

3. Diploma / Certificate programs require a minimum Health GPA of 2.0.

4. Cumulative and Health GPA requirements must be maintained through the selection process, including Spring and Summer semesters following application to the program.

5. If an applicant has a less than 2.0 Cumulative GPA, the applicant should check with the Dean of Enrollment at FTCC, Student Center Room 123 and/or the Advisor to see if Grade Forgiveness is an option to increase the Cumulative GPA. Some course grades may be forgiven if more than 4 years old. (See the Student Fill in Form WebPage (www.faytechcc.edu/current-students/student-forms/#G) and select form G-8.

INITIAL COMPETITIVE POINT CALCULATION

1. Competitive Points can only be earned by:
   a. Grades in the Designated Related Courses (excluding ACA/Humanities/Elective) for the programs.
   b. Information Session/Competitive Point Worksheets per each program.
2. The Initial Competitive Points will be recorded on the Health Applicant Rating Form. The "additional" competitive points that are awarded by the specific health program will be awarded after receipt of the Health Applicant Rating Form.
3. Higher grades can earn you substantial competitive points and increase chances for acceptance in a health program.
4. Low grades can lower the Health GPA and place applicants in the INELIGIBLE status.

5. **For NURSING Programs**: there is a set # of points for the Letter Grades (For ENG/PSY courses 4 points for A's, 3 points for B's; 2 points for C's and for BIO courses 10 points for A's; 5 points for B's (See Competitive Point Worksheet on Nursing webpages for calculation).
6. **For ALLIED HEALTH PROGRAMS**: Each letter grade earns a numeric value of points per credit hour. (A = 4 points per credit hour, B = 3 points per credit hour, C = 2 points per credit hour).
7. **The following programs require "B" or higher** grades in related Science courses and if applying with a "C" in these courses, will earn "0" points in the Health Applicant Rating Form Calculator: Nursing (PN&A.D.N.), Dental Hygiene, Pharmacy, Physical Therapist Asst, Radiography, Speech Language Pathology Asst, and Surgical Tech.
8. **The following programs will allow for "C" or higher grades in related Science courses:** Dental Assisting, EMS, Medical Laboratory Tech and Respiratory Therapy. **Please note that the Health GPA must be **2.5** or higher for degree programs.
9. Related Science courses that are no more than 5 years old when the application window opens will be awarded competitive points. Courses that **expire prior to the opening of the application window** will not earn competitive points. Example: Related Science courses taken FA16 will expire at the end of FA21 but will earn points throughout the application window; however, must be retaken prior to entry if selected for a seat. Courses taken SP16 or SU16 expire prior to the opening of the application window and will not be awarded points).
    **The Department Chair may only waive the requirement to retake the course before entry into the program, but may not waive the competitive point award criteria.
10. Official transcripts must be received in FTCC Admissions by the last day of the application window in order for the courses to be considered for competitive points. Transcripts received after the closing of the application window will not be considered for competitive point calculation.

11. **Competitive Point Calculation Example 1**: Basic Example

ALLIED HEALTH PROGRAM EXAMPLE:

Course	Course Credit Hours	Grade	Competitive Points
ENG 111	3	A (4 points/credit hour)	12
COM 120	3	C (2 points/credit hour)	6
PSY 150	3	B (3 points/credit hour)	9
BIO 168	4	B 3 points/credit hour)	12
		TOTAL	39 points

NURSING PROGRAMS EXAMPLE:

Course	Grade	Competitive Points
ENG 111	A	4
PSY 150	B	3
ENG 112	C	2
BIO 168 (1ST attempt)	A	10
BIO 169 (2nd attempt)	A	7
	TOTAL	26 points

Science course points are reduced if attempted a 2nd time and '0' points are awarded for 3rd attempts.

12. **Competitive Point Calculations Example 2**: If a program requires CIS 113 (1 shc) and the applicant has taken CIS 110 (3 shc), points will be awarded based on the semester hour credits for the required program course, i.e., CIS113.

ALLIED HEALTH PROGRAMS ONLY:

Course	Course Credit Hours	Grade	Competitive Points
CIS 110	3 (only counts for 1 because programs only require CIS113 but will substitute CIS 110)	A (4 points/credit hour)	4
COM 120	3	C (2 points/credit hour)	6
PSY 150	3	B (3 points/credit hour)	9
		TOTAL	19 points

13. **Competitive Point Calculation Example 3**: If a program requires BIO 175 (3 shc) and the applicant has taken BIO 275 (4 shc), points will be awarded based on the semester hour credits for BIO 175.

ALLIED HEALTH PROGRAMS ONLY:

Course	Course Credit Hours	Grade	Competitive Points
BIO 275	4 (only counts for 3 because programs only require BIO 175 but will substitute BIO275)	A (4 points/credit hour)	12
COM 120	3	C (2 points/credit hour)	6
PSY 150	3	B (3 points/credit hour)	9
		TOTAL	27 points

14. **Competitive Point Example 4**: If a program requires BIO 163 (5 shc) and the applicant takes BIO 168 (4 shc) and BIO 169 (4 shc), points will be awarded based on the semester hour credits for BIO 163.

ALLIED HEALTH PROGRAMS ONLY:

Course	Course Credit Hours	Grade	Competitive Points
BIO 168	4 (only counts for 2.5 because programs only require BIO 163 but will substitute BIO 168& BIO 169)	A (2.5 points/credit hour)	10
BIO 169	4 (only counts for 2.5 because programs only require BIO 163 but will substitute BIO 168& BIO 169)	A (2.5 points/credit hour)	10
		TOTAL	20 points

HEALTH APPLICANT RATING FORM (HARF)

1. All applicants will receive a HARF via FTCC Student Email within 6-8 weeks AFTER the CLOSING of the application window.
2. This form includes the following information:
   a. Eligibility Status: **Category I Eligible, Category II Eligible or Ineligible**
   b. Total **INITIAL** Competitive Points from Grades in Designated Related courses.
   c. This form DOES NOT include any of the "Additional" competitive points awarded by the individual health programs.

    d. Health GPA (calculated on the HARF based on grades earned in the designated related courses. (This calculation is the GPA Quality Points Earned / Total Semester Hours of courses taken).

3. HARF Example shown below:

HEALTH APPLICANT RATING FORM (HARF) DENTAL HYGIENE (A45260) FALL 2021 ENTRY		
LAST NAME	FIRST NAME	STUDENT ID
Doe	Jean	XXXXXXX

ELIGIBILITY STATUS	
√	Based on the review of your file and transcripts, you have been entered into the Health Competitive Process as a Category I applicant.
	Based on the review of your file and transcripts, you have been entered into the Health Competitive Process as a Category II applicant.
	Based on the review of your file and transcripts, and specific notes below, you have been found to be ineligible for the Fall 2021 Health Competitive Process. SEE NOTES BELOW

NOTES	

ELIGIBLITY DETAILS

YES/NO	PROGRAM PRE-REQUISITES	COMMENTS			
YES	Current Proficiency in ENG 002 Tier 2 (H.S. English/Reading or (DRE096-098)				
YES	1 Unit of H.S. Biology or higher level course with "C" grade or higher (BIO 92, 94 or BIO 110 or BIO 111 equivalent)				
YES	1 Unit of H.S. Chemistry or higher level course with "C" grade or higher (CHM 81, 92, 94 or CHM130/130A, 131/131A, 135 or 151 equivalent)				
YES	Official H.S. or GED transcript received in Admissions by close of application window?				
YES	All official College transcripts received in Admissions by close of application window?				
YES	TEAS TEST (Score of 58.7 or higher; no more than 3 years old at time of application)	SCORE	65.0	DATE	3.25.21

INITIAL COMPETITIVE POINT CALCULATION

Semester for Science	COURSE TITLE	COURSE NUMBER	GRADE EARNED	GPA QUALITY POINTS	CREDIT HOURS	COMP QUALITY POINTS	COMPETITIVE POINTS
	Computer Basics or Intro to Computers	CIS 113 or CIS 110	B		1	3	3
	Writing and Inquiry	ENG 111	A		3	4	12
	Intro to Interpersonal Comm. Or Public Speaking	COM 120/ COM 231	C		3	2	6
	General Psychology	PSY 150	B		3	3	9
	Introduction to Sociology	SOC 210	C		3	2	6
	Basic Anatomy & Physiology	BIO 163					
	Anatomy & Physiology I	BIO 168 (or BIO 165)					
	Anatomy & Physiology II	BIO 169 (or BIO 166)					
	General Microbiology	BIO 175 (or BIO 275)					
	Biological Chemistry	BIO 180					
			TOTALS		13	14	36

	GPA QUALITY POINTS	36	1st Auditor Initials/Date	
	SEMESTER HOURS	13	2nd Auditor Initials/Date	
	HEALTH GPA	2.77	Re-Audit Intials/Date	

**YOU HAVE 10 DAYS from the date of the HARF email TO APPEAL ANY ERRORS on this rating form. **Send a Health Audit Appeal Form (found at: https://www.faytechcc.edu/current-students/student-forms/#H) to: healthproadmissions@faytechcc.edu

Revised 03/18/21

4. HARF Appeal Process: If applicants disagree with the information on the HARF, they will have 10 days from the date the HARF was emailed to appeal that information. Applicants must complete the Health Audit Appeal Form (H5) located in the [FTCC Student Fill In Forms website.](#) The appeal status will be provided via Student Email within 5 business days.

5. If the appeal is for a transfer credit that was not awarded by the Admissions Evaluators (located in the Student Center Room 3), the student must first complete a Transfer Credit Appeal Form located on the [Student Fill In Form WebPage](#) (www.faytechcc.edu/current-students/student-forms/#T) to see if Admissions will award the transfer credit before appealing the HARF points.

PROGRAM INFORMATION SESSION

1. Information Sessions are program specific and are normally conducted after the Health Applicant Rating forms are sent to the students notifying them of their eligibility and initial competitive points. Some programs do not hold Information Sessions. Applicants should check with their program of interest to make sure.
2. Applicants will be notified about the Information Session by the specific health program of the date/time/location via FTCC student email.
3. Attendance is required. Applicants must contact the Department Chair for any exceptions.
4. Additional competitive points will be awarded based on departmental criteria. Additional points will be awarded at the discretion of the program. Information on additional point criteria may be found on the [program websites](#). (https://www.faytechcc.edu/academics/healthcare-programs/)
5. Please note that some of our health programs have "pre-Applicant briefings" before the application windows open. These are separate from the required attendance Information Sessions that only "eligible" applicants will be invited to.

FINAL CALCULATION OF COMPETITIVE POINTS

1. After the initial competitive points are tallied, and the Health Applicant Rating Form is sent, all eligible applicants for the majority of our Health Programs are invited to a required attendance "Information Session". This is where applicants can earn the "additional" program extra competitive points based on each program's criteria.
2. The extra competitive points will then be added to the initial Health Applicant Rating Form (HARF) points on a Master program roster of all eligible applicants. The applicant roster will be sorted by TOTAL COMPETITIVE POINTS from Highest to Lowest. The roster will also be sorted by Health GPA and then Cumulative GPA in case of ties.
3. **If the Health Program invites the eligible applicants to a required attendance Information Session, those who do not attend are ineligible and will be removed from the competitive process unless a waiver is granted by the Department Chair.**

4. Example of Total Point Calculation:

Source of Points	Points Awarded
Competitive Points from Courses on HARF	27 points
Information Session Points	30 points
Final Competitive Points	57 points

SELECTION AND NOTIFICATION

1. Category I applicants are placed on the Eligible Candidate list ahead of Category II applicants.
2. Applicants are listed from Highest to Lowest Points in each Category on the Eligible Candidate list for each program.
3. All programs have a limited number of seats.
4. The Department Chair for each program will mark the "Conditionally Selected" candidates with an "S" on the roster based on the number of seats they can fill, an "A" for Alternates, and an "NS" for Not Selected and return the roster to Health Admissions for sending of notification emails.
5. Notification emails are usually sent in early May.
6. Candidates that receive a "Conditionally Selected" email must "Accept" or "Decline" their seat to finalize the selection.
   a. Conditionally Selected candidates have 10 days from the date the email was sent to submit the online Response Form. Instructions are included in the email on how to do this.
   b. Indicate "ACCEPT" or "DECLINE"
   c. A program approval email will be sent back to those applicants after they complete the Response Card.
7. Candidates with the next highest points after those "Selected" are placed on the Alternate list. Alternates are selected if a seat becomes available and notified via email.

KEEPING YOUR SEAT

1. If candidates continue to take courses before entering the program, the minimum cumulative GPA and major GPA must be maintained.
2. Candidates must meet all departmental requirements such as submitting immunizations, attending orientation, etc.
3. Failure to meet any departmental requirements will result in removal from the health program listing.

REOPENING OF HEALTH PROGRAM APPLICATION

1. If programs do not fill to capacity, the admissions application for those programs may be reopened for a limited time.
2. Watch the FTCC website for notification on which programs have reopened.
3. If applicants previously applied to one health program and decide to apply to a re-opened program, that applicant may need to visit the Health Technology

Center or may email **healthproadmissions@faytechcc.edu** to request a manual application to the new program.

4. When the 2nd Entry for the Associate Degree Nursing program opens on June 1, any students who applied during the previous November 1 – January 30 window may need to healthproadmissions@faytechcc.edu or visit the Health Programs Admissions office in the Health Technology Center to request a manual application for the SPRING Entry.***
   ***This will only be necessary if the applicant does not see an option to "select the Associate Degree Nursing from a drop-down list". Include Name, Student ID# and "Request a manual application to the SPRING20xx A.D.N. Entry" statement.

5. If a student applied to a re-opened program and is not eligible, the student may have time to take a course(s) to meet the eligibility requirements for the program before it closes the application again. That ineligible applicant must however, re-apply in the Health Programs Admissions office located in the Health Technology Center or email healthproadmissions@faytechcc.edu with their intent to re-apply based on their enrollment in the missing pre-requisite course and provide documentation that they are enrolled in the class.

STUDENT HEALTH PROGRAM APPLICATION

1. Where Do I Find the Student Health Program Application? The Student Health Program Application is located at this webpage https://www.faytechcc.edu/academics/healthcare-programs/healthcare-program-enrollment/

Click on Health Program Application Login button.
Then Login as Curriculum Student.
(For this process, you may disregard the notice about WebAdvisor being discontinued)

Click on Student Health Program Application

2. Check your contact Information:

CURRENT STUDENTS

Welcome James Brady!

Student Heath Program Selection

Datatel ID and Name (F,M,L) 007■■■ Wiley C Coyote

Address

22 Twain St

City   Hope Mills

State   NC North Carolina

Zip   28348-2840

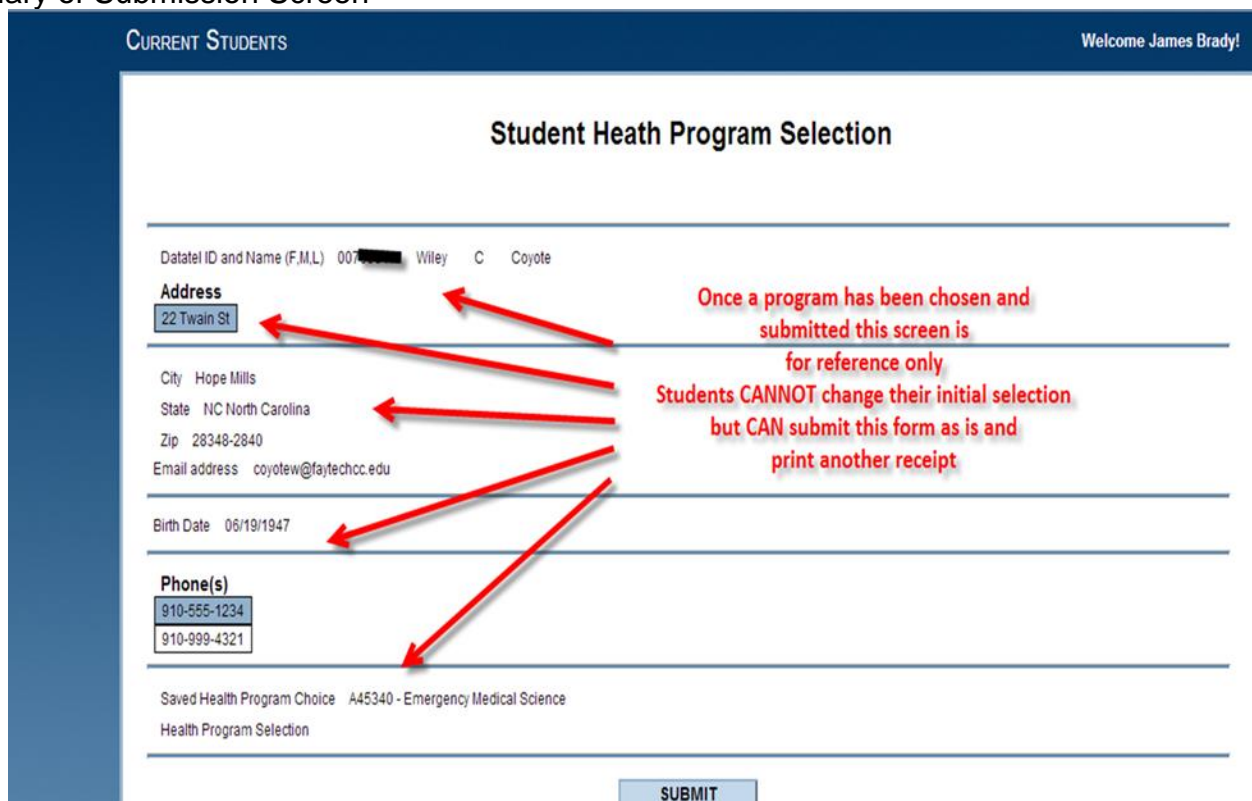Email address   coyotew@faytechcc.edu

Current demographic information for students to check

Birth Date   06/19/1947

Phone(s)

910-555-1234

910-999-4321

Saved Health Program Choice

Health Program Selection [▼]

SUBMIT

Click on the drop-down list to select your program. You do not need to put in a License
unless the program you are applying to requires a C.N.A. or PN License.

Summary of Submission Screen

3. Receipt of Application – PRINT AND RETAIN

** IMPORTANT: PRINT AND KEEP THIS RECEIPT **
Fayetteville Technical Community College November 14 2018
Xxxxxxx Xxxxxxxx XXXXXXX
123 Green Street
Fayetteville NC 28303-4328
Xxxxxxx0123@student.faytechcc.edu
==========
D45660 Practical Nursing (Diploma)
==========
Thank you for applying to one of FTCC's health programs. PLEASE READ THIS LETTER CAREFULLY. It outlines the next steps in the health applicant process such as the completion of your Health Admissions Rating Form (HARF).
Once your HARF is completed it will be emailed to your FTCC Student Email which is listed above. You will receive your HARF approximately 6-8 weeks after the close of the application window.
Remember, all correspondence is via email only. If you have not received your HARF 6-8 weeks after the close of the application window, please email the Health Programs Admissions Office at healthproadmissions@faytechcc.edu.
Once you have received your HARF, please review it carefully. If you find any errors on your HARF you may file a formal appeal using the Health Audit Appeal Fill-in Form(H-5) on the FTCC webpage. Please be aware that after you receive your HARF, you have ten (10)days from the date of the email to ask for a review. Request for a review after ten (10) days may not be honored.
PLEASE KEEP YOUR COPY OF THIS FORM. IT SERVES AS YOUR RECEIPT THAT YOU SUBMITTED AN APPLICATION TO A HEALTH PROGRAM.