How to Register for Classes
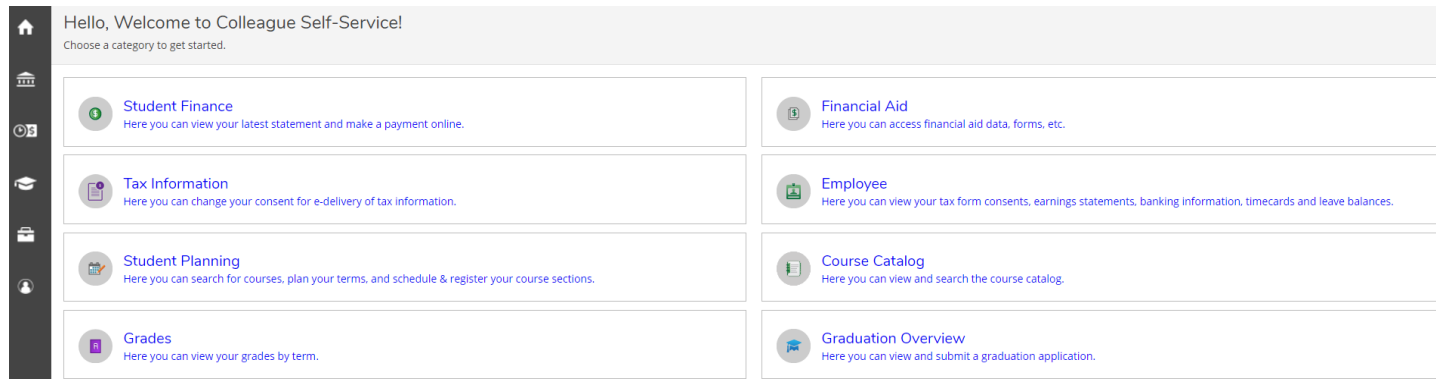
1. Login to Self-Service
2. Select **Student Planning**

Hello, Welcome to Colleague Self-Service!
Choose a category to get started.

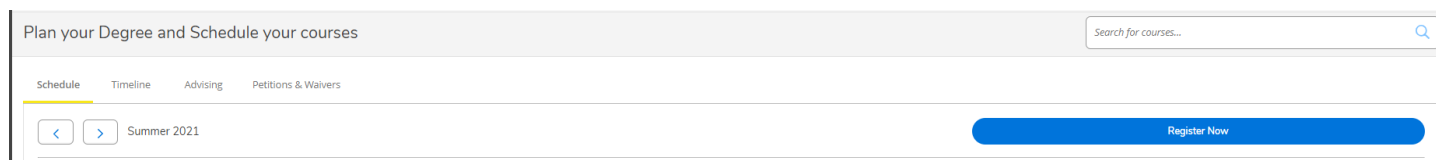|	
Student Finance — Here you can view your latest statement and make a payment online.	**Financial Aid** — Here you can access financial aid data, forms, etc.
Tax Information — Here you can change your consent for e-delivery of tax information.	**Employee** — Here you can view your tax form consents, earnings statements, banking information, timecards and leave balances.
Student Planning — Here you can search for courses, plan your terms, and schedule & register your course sections.	**Course Catalog** — Here you can view and search the course catalog.
Grades — Here you can view your grades by term.	**Graduation Overview** — Here you can view and submit a graduation application.

3. Select **Go to Plan & Schedule**

Steps to Getting Started
There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

Search for courses...

1. **View Your Progress**
Start by going to My Progress to see your academic progress in your degree and search for courses.
Go to My Progress

2. **Plan your Degree & Register for Classes**
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
Go to Plan & Schedule

4. Enter the course title and number in the search bar (example ENG-111)

Plan your Degree and Schedule your courses

Search for courses...

Schedule   Timeline   Advising   Petitions & Waivers

< > Summer 2021   Register Now

5. In the Filter Results toolbar, under **Terms**, make sure the correct term is selected

Filter Results	Hide
Availability	^
☐ Open and Waitlisted Sections	
☐ Open Sections Only	
Subjects	^
☐ Eng-English (2)	
Locations	^
☐ Main Campus (1)	
☐ Online (1)	
Terms	^
☐ Fall 2021 (1)	
☐ Spring 2021 (1)	
☐ Summer 2021 (1)	

6. Select **View Available Sections for**

ENG-112 Writing/Research in the Disc (3 Credits)   Add Course to Plan

This course, the second in a series of two, introduces research techniques, documentation styles, and writing strategies. Emphasis is placed on analyzing information and ideas and incorporating research findings into documented writing and research projects. Upon completion, students should be able to evaluate and synthesize information from primary and secondary sources using documentation appropriate to various disciplines.

Requisites:
Take ENG-111 - Must be completed prior to taking this course.

View Available Sections for ENG-112   ⌄

7. Scroll through the available sections and find the class you want to register for. Take note of the Seats available, Times, Locations and Instructors.

Spring 2021

ENG-111-0009
Writing and Inquiry   Add Section to Schedule

Seats	Times	Locations	Instructors
6	W 11:00 AM - 12:50 PM 1/11/2021 - 5/12/2021	Main Campus, Virtual College Center 219 Classroom Hours	Benenhaley, A
	TBD 1/11/2021 - 5/12/2021	Main Campus, Distance Education Virtual Rm. INET Classroom Hours	Benenhaley, A

ENG-111-0010
Writing and Inquiry   Add Section to Schedule

Seats	Times	Locations	Instructors
8	T 11:00 AM - 12:50 PM 1/11/2021 - 5/12/2021	Main Campus, Virtual College Center 219 Classroom Hours	Chapa, D
	TBD 1/11/2021 - 5/12/2021	Main Campus, Distance Education Virtual Rm. INET Classroom Hours	Chapa, D

8. Once you have determined which section you'd like to take select **Add Section to Schedule**

ENG-112-1901 Writing/Research in the Disc Runs from 5/24/2021 - 7/20/2021			Add Section to Schedule
Waitlisted	**Times**	**Locations**	**Instructors**
0	M/T/W/Th/F/Sa/Su TBD 5/24/2021 - 7/20/2021	Online, Distance Education Virtual Rm. INET Classroom Hours	Zahran, S

ENG-112-1902 Writing/Research in the Disc Runs from 5/24/2021 - 7/20/2021			Add Section to Schedule
Seats	**Times**	**Locations**	**Instructors**
3	M/T/W/Th/F/Sa/Su TBD 5/24/2021 - 7/20/2021	Online, Distance Education Virtual Rm. INET Classroom Hours	Zahran, S

9. Take note of requisites for the course and that you do meet those requirements, then select **Add Section**

Section Details

ENG-111-0009 Writing and Inquiry
Spring 2021

Instructors	Benenhaley, A (benenhaa@faytechcc.edu)
Meeting Information	W 11:00 AM 12:50 PM 1/11/2021 - 5/12/2021 Main Campus, Virtual College Center 219 (Classroom Hours) 1/11/2021 - 5/12/2021 Main Campus, Distance Education Virtual Rm. INET (Classroom Hours)
Dates	1/11/2021 - 5/12/2021
Seats Available	6 of 18 Total
Credits	3
Grading	Graded ▾
Requisites	⚠ **Take One Set: Set 1: DRE-097 Set 2: ENG-002 Set 3: BSP-4002 - Must be completed prior to taking this course.** ⚠ **Take ENG-011 - Must be taken either prior to or at the same time as this course.**
Course Description	This course is designed to develop the ability to produce clear writing in a variety of genres and formats using a recursive process. Emphasis includes inquiry, analysis, effective use of rhetorical strategies, thesis development, audience awareness, and revision. Upon completion, students should be able to produce

Close	**Add Section**

10. If the class has a waitlist you will see this warning. You can either look for a section with available seats or add yourself to the waitlist.

Section Details

PSY-150-1901 General Psychology
Summer 2021

Instructors	Greenlee, M (greenlem@faytechcc.edu)
Meeting Information	M, T, W, Th, F, Sa, Su 5/24/2021 - 7/20/2021 Online, Distance Education Virtual Rm. INET (Classroom Hours)
Dates	5/24/2021 - 7/20/2021

> ⊘ **This section has a waitlist.**

|	
Seats Available	0 of 30 Total
Waitlisted	0
Credits	3
Grading	Graded ⌄
Requisites	⚠ Take 1 group; #Take DRE-097(S23642); #Take ENG-002; From rule RMINP1; - Must be completed prior to taking this course.
Course Description	This course provides an overview of the scientific study of human behavior. Topics include history, methodology, biopsychology, sensation, perception, learning, motivation, cognition, abnormal behavior, personality theory, social

Close	**Add Section**

11. Once you have added the section, it will be placed as "planned" on your schedule
12. Return to Plan & Schedule to fully register

Search for Courses and Course Sections

< Back to Plan & Schedule

[Search for courses...] 🔍

Filter Results   Hide

Filters Applied: None

Availability ⌃
☐ Open and Waitlisted Sections
☐ Open Sections Only

Subjects ⌃
☐ Art-Art (1)

Locations ⌃
☐ Main Campus (1)
☐ Online (1)

Terms ⌃
☐ Fall 2021 (1)
☐ Spring 2021 (1)
☐ Summer 2021 (1)

ART-111 Art Appreciation (3 Credits)   [Add Course to Plan]

This course introduces the origins and historical development of art. Emphasis is placed on the relationship of design principles to various art forms including but not limited to sculpture, painting, and architecture. Upon completion, students should be able to identify and analyze a variety of artistic styles, periods, and media.

✓ This course is planned.

Requisites:
None

View Available Sections for ART-111   ⌄

|◁   ◁   Page 1 of 1   ▷   ▷|

Select **Register Now**

Schedule   Timeline   Advising   Petitions & Waivers

| ‹ | › | Summer 2021 | | Register Now |

Filter Sections   Save to iCal   Print   **Planned:** 0 Credits   **Enrolled:** 3 Credits   **Waitlisted:** 0 Credits