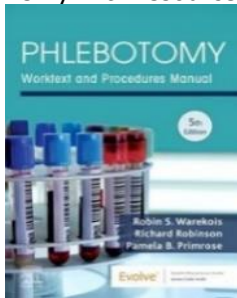


## Phlebotomy Course Requirements

Students must attend the **1<sup>st</sup> day of class**. If you fail to attend by the **2<sup>nd</sup> day of class**, the student will be dropped from the program. All documents not received by the **1<sup>st</sup> day will result in counseling**; if **Picture ID and \*High School Diplomas** are not received by the **3<sup>rd</sup> day** will result in being dropped from the course.

- **Most health programs use online components such as Blackboard, therefore, laptops are strongly recommended.**
- **Tuition Fee:** \$180 Malpractice Insurance Fee: \$15.50 (**Pricing is subject to change**) is due at the time of registration. If registering online your fee will be \$180 and the **remaining balance of \$15.50 will be paid at the cashier window in the lobby at 218 Hull Rd. Insurance receipt is due on the 1<sup>st</sup> day of class.**
- Additional Fees (**Pricing is ESTIMATED and VARIES based on facility performing testing**): Drug Screen **MUST BE A 10 PANEL TEST** (You may obtain 1 week prior to your class start date, no sooner). **Clinical Facilities require background checks & drug screens.**
- **Options:** Background Check \$8-\$25: Local Sheriff's office - Drug Screen \$35-\$45: **KV Consultants:** 803 Stamper Rd STE G, Fayetteville, NC 28303 (910)-223-7114 - **Fastest Labs:** 804 Stamper Rd., Unit 101, Fayetteville, NC 28303 (910) 229-2144
- **Clinical Rotation Fee** (may be applicable): price range of **\$36.99 - \$45.00** (*pricing subject to change*)
- **Scrubs:** Red top and bottom (can be purchased at Castle Uniforms) - **Shoes:** White leather/leather type shoes with NO mesh or holes and plain white socks every day. Complete uniform **REQUIRED 1<sup>st</sup> day of class** and for duration of the program
- **CLINICAL HOURS MAY VARY FOR EVENING & HYBRID COURSES & ARE LIMITED**  
**Textbook:** The Phlebotomy Worktext and Procedures Manual, 5<sup>th</sup> Edition) by Robin S. Warekois & Richard Robinson & Pamela B. Primrose. ISBN: 03-236-4866-7, ISBN 13: 978-0-323-64266-8 (Required by the 2<sup>nd</sup> day of class).  
Option: bigwords.com, FTCC Bookstore (\$90.95), or chegg.com (pricing is subject to change without notice, please verify with resource for accuracy)



- **Photocopies of the following documents submitted to Instructor on the 1<sup>st</sup> day of class: (if not received by the 1<sup>st</sup> day, will result in a written counseling):**
- \$15.50 (**Pricing is subject to change**) Insurance Receipt from students who registered online
- Picture ID – GOVERNMENT ISSUED
  - High school Diploma/GED/Transcript - **MUST BE TRANSCRIBED BY ONE OF THE CREDENTIAL EVALUATION AGENCIES (SEE ATTACHED)**
  - CPR card (American Heart Association's Healthcare Provider) offered at FTCC \$45/5 hour class. Card cannot expire during class dates. (Required by end of **1<sup>st</sup> week of class**)
  - Copy of current immunization record with all necessary vaccinations. **MMR, Varicella, PPD, Hep B, Tdap, Flu shot** will be required No Later Than the **3<sup>rd</sup> week if all not received, student will be withdrawn from the course. COVID vaccine MAY be required for some clinical sites** Some vaccinations take 30 days or more to process the results, so it is important not to wait to complete this requirement.
  - If Background Check and Drug Screening are received **SEALED** and **Initialed** must **remain SEALED** and in the **ORIGINAL** envelopes.

**Non-compliance with ANY deadline listed above can result in dismissal from the program.**

Questions or concerns contact us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu) or 910-486-3923 or 910-678-1084

Revised 7/22/2024

Pricing and requirements are subject to change without notice

## **Phlebotomy Requirements**

This course prepares the student to draw blood specimens from patients, using needles, for the purpose of testing and analyzing blood. Upon successful completion of this program, the student should be prepared to take the National Certification Examination at an additional fee. **Please be aware that sticking your classmates is required during lab sessions.**

Please note that some clinical facilities require a criminal background check, drug screen prior and certain vaccinations to attending clinical rotation. If a student cannot meet the criminal background check, pass drug screen requirements and have vaccinations needed, (s)he will not be able to complete the program and will be dismissed from the course WITHOUT a refund.

1. You must be able to read, understand and communicate effectively in English to participate in this class. If you have a medical condition (including pregnancy), you need a note from your physician stating you have NO RESTRICTIONS in the class, lab, and/or clinical to continue with the program.
2. Any student wishing to request academic accommodations due to a disability must make their request to the Office of Disability Support Services. Disability Support Services: Casey Groover, 910-678-8479.
3. Hair is to be neat, clean, off the collar, out of the eyes, and not extreme colors or styles (i.e. Purple, green, pink, blue, or orange). Large, loud hair bows/headbands, flowers or hair clips are not accepted. **You must wear your natural hair color only.** Long hair will have to be pulled up/off the collar.
4. Artificial nails of any kind (i.e. even overlays on real nails) are not allowed. Long natural nails are not allowed. Nails are to be no longer than the tip of the finger. **Nail polish of any kind is not allowed.** Nails must be removed prior to the 1<sup>st</sup> day of class (NO EXCEPTIONS).
5. Cosmetics should be applied lightly. Body powders and cosmetics should be used sparingly. Perfume and scented lotions aren't allowed in class/lab/clinical.
6. Piercing may only be worn in the ears and one set is allowed. This should be studs earrings only. No loop or long dangled earrings allowed. This includes bar style earrings.
7. You must comply with the policy regarding immunizations. **You must have proof, a copy of current immunization record with all necessary vaccinations: MMR, Varicella, PPD, Hep B, Tdap, Flu shot and fully COVID vaccinated will be given to your instructor by the 3<sup>rd</sup> week of class.** Some vaccinations take 30 days or more to process the results, so it is important not to wait to complete this requirement. Please be aware that sticking your classmates is required during lab sessions.
8. REFUND POLICY: If you withdraw prior to the 1<sup>st</sup> day of class you may be eligible for a 100% refund. If you withdraw on or after the 1<sup>st</sup> day of class, you may be eligible for a 75% refund of the registration fee if requested prior to the 10% date. After the 10% date there are no refunds given. Once the class begins, the insurance fee is non-refundable. It is your responsibility to request a refund if you drop a class or are withdrawn. You must come to the Neill Currie Building, Room 8 to complete the drop form. NOTE: Your refund will take 2-3 weeks to be processed.

I understand each requirement must be fulfilled in order to continue in the Phlebotomy programs. No exceptions made to these requirements. I am aware if I fail to meet the requirements, I will be dismissed from the program.

Questions or concerns contact us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu) or 910-486-3923 or 910-678-1084

Revised 7/22/2024

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