

# FITCC

**Corporate and  
Continuing Education**  
(910) 678-8432

*Embrace Your Next Season!*



## **SUMMER 2022 CLASS SCHEDULE**



**REGISTER NOW!**

[www.faytechcc.edu/continuing-education](http://www.faytechcc.edu/continuing-education)

See Scholarships  
on page 17!

# Corporate & Continuing Education

## WELCOME FROM THE PRESIDENT

Summer is a great time to enroll in classes at FTCC to enhance a résumé, gain skills and knowledge for a new career, or simply pursue a fun hobby or special interest! The Summerscapes program for youth is both popular and unique in that classes are fun and light, yet structured and educational in a safe environment. Summerscapes classes help bridge the gap between spring and fall classes and position education at the forefront of young minds as a fun and important way to achieve success.

The broad selection of diverse classes described within this document demonstrates how the staff of Fayetteville Technical Community College works hard to provide something for everyone! The talented, creative, and dedicated faculty members will make your learning experience meaningful and enjoyable.

With so much variety, convenience, and affordable options, FTCC makes it easy to find your way forward! Thank you for choosing your community college!

Sincerely,



Dr. J. Larry Keen, President



## VISIT OUR CAMPUS



Center for Business & Industry



Education Center



Continuing Education Center

## OFFICE HOURS

Monday-Friday  
8:00am-4:45pm

REGISTRATION/RECORDS OFFICE

NEILL A. CURRIE BUILDING #218 • HULL ROAD

Registration Information: **(910) 678-8386**

## HOW TO REGISTER

### 3 Ways to Register:




**Online**



**Walk-In**



**Mail-In**

Online registration is available for select classes marked with the  symbol. See additional instructions on page 67.

### PRE-REGISTRATION IS ENCOURAGED!

You may register for Corporate & Continuing Education classes on a first-come, first-served basis. Please register well before the beginning date of your class. We encourage students to pre-register a week before the start date (applies to all methods of registration). If you wait, your class may either be full or canceled due to low enrollment.

**IF YOU REGISTER ONLINE**, please update your contact information so that we may provide you with updates or changes (to include cancellations) regarding your classes. Go to <http://forms2.faytechcc.edu/cced-online/> to update your information. The form is available in the WebAdvisor Online Registration process.



# Additional Information

## REFUNDS

- The refund policy for Fayetteville Technical Community College's Corporate & Continuing Education Division was established by the North Carolina Department of Community Colleges in Raleigh on October 15, 1993 and updated April 1, 2020. The full refund policy is listed in the State Board of Community Colleges Code 1E SBCCC 900.2 with a brief statement of the policy made available on the FTCC website.  
Please view the policy by visiting: [www.faytechcc.edu/corporate-continuing-education/](http://www.faytechcc.edu/corporate-continuing-education/)
  - Choose "Register Now!"
  - The refund policy is listed under 'Registration Instructions'.

## GENERAL INFORMATION

- **COURSE START DATES:** Corporate & Continuing Education classes begin in different weeks and months. Check start dates to be sure you won't miss a course.
- **COVID-19 PRECAUTIONS:** Due to the impacts of COVID-19, all students and employees are required to wear a face covering on campus. This rule will remain in effect until further notice. Please view the FTCC website for updated precautions.
- **DISABILITY SUPPORT SERVICES:** Any student wishing to request academic accommodations due to a disability must make their request to the Office of Disability Support Services. Requests for accommodations may be made at anytime, but requests made at least two weeks before the beginning of any class are appreciated. Disability Support Services for continuing education classes can be reached at (910) 678-8479.
- **INDUSTRY STANDARD PHYSICAL REQUIREMENTS:** Some classes may require that students perform physical activity in class in order to meet the objectives of the course. None of these requirements will exceed industry standards. Please contact the program coordinator associated with your program by calling 910-678-8432 to determine what physical requirements may apply to the program in which you are interested.
- **PARKING:** Students enrolled in Corporate & Continuing Education classes will need a temporary parking decal to park on the **Fayetteville campus**. These temporary passes are free to current students, and are available from the Registration and Records Office in the Neill Currie Building. The pass should be placed on the dashboard of the vehicle. Designated parking for students includes spaces with white lines. If you register online, please request a pass from the Registration and Records Office in the Neill Currie Building.
- **POLICY ON THE NOTICE OF THE ANNUAL SECURITY REPORT AVAILABILITY:** Fayetteville Technical Community College's annual security report is available on the FTCC website. This report is required by federal law and contains policy statements and crime statistics for the College. The policy statement addresses the school's policies, procedures and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported and occurred on College property, in or on off-campus buildings or property owned or controlled by the College and on public property immediately adjacent to one of the campuses. This report is available online at <https://www.faytechcc.edu/campus-offices-public-safety-security/>. This Annual Security Report can also be accessed by clicking on the Campus Safety and Security link under "Quick Links" at the FTCC Webpage or go to the [www.faytechcc.edu](http://www.faytechcc.edu) click on Security at the bottom of the page, then click on the Annual Campus Crime Report. You may also request a paper copy from the Public Safety & Security Department located in the General Classroom Building, Room 102.
- **SACSCOC ACCREDITATION STATEMENT:**  
Fayetteville Technical Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Questions about the accreditation of Fayetteville Technical Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

**NOTE:** Only current FTCC registered students are permitted into the classrooms, and small children are not to sit in on classes, labs, or in the libraries. Minors are not to be left unattended anywhere on campus.



**QUESTIONS?** View the Corporate & Continuing Education Directory on page 8.  
We are here for you!

**- HOLIDAYS -**  
**FAYETTEVILLE, SPRING LAKE**  
**& FORT BRAGG CAMPUSES**

**MAY 30**  
**JULY 4**  
**SEPTEMBER 5**

# Table of Contents

| INDEX BY DEPARTMENT                              | INDEX BY COURSE TITLE  |
|--|--|
| ACADEMIC/TEST PREP..... 45                       | A+ Certification: Hardware (Introduction) – Online ..... 23        |
| ANIMAL RELATED..... 9                            | Acrylic Painting Techniques ..... 46                               |
| ART ..... 46                                     | Acrylic Pour Painting (Intermediate) – <b>NEW!</b> ..... 46        |
| AUTOMOTIVE/MOTORCYCLE..... 9                     | ACT WorkKeys Preparation..... 36                                   |
| AVIATION..... 12                                 | Advanced Billiards – <b>NEW!</b> ..... 60                          |
| BUILDING/CONSTRUCTION..... 13                    | Airframe and Powerplant License Prep Course ..... 12               |
| BUSINESS ..... 14                                | Algebra Refresher..... 45  |
| CENTER FOR INNOVATION & ENTREPRENEURSHIP..... 18 | All About Quilting..... 57   |
| COMMUNICATIONS..... 20                           | Arabic (Beginning) ..... 24  |
| COMPUTER EDUCATION ..... 21                      | Art of Basket Weaving ..... 51                                     |
| COOKING..... 49                                  | Art Open Studio ..... 47   |
| CRAFTS..... 51                                   | Asian Cuisine ..... 49   |
| EMERGENCY SERVICES TRAINING..... 24              | A to Z Grantwriting – Online ..... 14                              |
| FINANCIAL PLANNING..... 52                       | Authentic Mexican Cuisine ..... 49                                 |
| FLORAL/GARDENING/LANDSCAPING ..... 53            | Auto Dealer’s 12-Hour Pre-Licensing Course – Face-to-Face ..... 9  |
| FOREIGN LANGUAGE..... 24                         | Auto Dealer’s 12-Hour Pre-Licensing Course – Online ..... 9        |
| HEALTHCARE/MEDICAL OFFICE TRAINING..... 26       | Auto Dealer’s Renewal Training – Face-to-Face..... 10              |
| HOSPITALITY SERVICES—HOTEL/RESTAURANT..... 35    | Auto Dealer’s Renewal Training – Online..... 10                    |
| HUMAN RESOURCES DEVELOPMENT ..... 36             | Automotive Restoration & Panel Repair Training ..... 11            |
| INDUSTRIAL SEWING ..... 54                       | Barber Training I & II ..... 40                                    |
| INDUSTRIAL TRAINING ..... 38                     | Basket Weaving Workshop ..... 51                                   |
| MILITARY PROGRAMS..... 39                        | Become a Physical Therapy Aide..... 26                             |
| MOTORCYCLE ..... 55                              | Become an Optical Assistant ..... 26                               |
| MUSIC/DRAMATIC ARTS..... 56                      | Billiard Fundamentals..... 60                                      |
| NEEDLECRAFTS AND SEWING..... 57                  | Broker In-Charge Real Estate Update (BICUP)..... 19                |
| PERSONAL INTEREST/VOLUNTEER TRAINING..... 58     | Cake Decorating for Professionals ..... 35                         |
| PHOTOGRAPHY ..... 58                             | Cake Decorating: Quick & Easy ..... 49                             |
| RECREATION..... 60                               | Calligraphy (Beginning) ..... 47                                   |
| SALON RELATED/COSMETIC ARTS ..... 40             | Cardiovascular Monitor/Technician – Hybrid..... 26                 |
| SIGN LANGUAGE TRAINING ..... 40                  | Career Assessment & Preparation for Employment Success Lab..... 36 |
| SUMMERSCAPES..... 44                             | Career Makeover..... 36  |
| TEACHER TRAINING ..... 42, 44                    | Career Pathways for Social Services Careers..... 36                |
| TRANSPORTATION ..... 43                          | Career Planning and Assessment..... 36                             |
| WEDDING/EVENT PLANNING ..... 43                  | Career Readiness/Pathways ..... 36                                 |
| <b>GENERAL INFORMATION</b>                       |  |
| LOCATIONS: INFORMATION AND MAP..... 7            | Caribbean Adventure ..... 49                                       |
| REGISTRATION FORM..... 66                        | CDL Training Class B w/P ..... 43                                  |
| REGISTRATION INFORMATION ..... 67                | CDL Training Passenger..... 43                                     |
|  | Certified Nursing Assistant I ..... 27                             |
|  | Certified Nursing Assistant I – Hybrid..... 27                     |
|  | Certified Nursing Assistant I Refresher ..... 27                   |
|  | Certified Personal Trainer..... 28                                 |
|  | Clay Sculpting..... 47   |
|  | Composting with Vermiculture ..... 53                              |
|  | CompTIA A+ Hardware & Software – Face-to-Face ..... 23             |
|  | CompTIA Network+ – Face-to-Face..... 23                            |
|  | CompTIA Security+ – Face-to-Face ..... 23                          |
|  | Computer Literacy for Absolute Beginners ..... 21                  |
|  | Computer Literacy for Absolute Beginners II..... 21                |
|  | Computer Literacy in Spanish ..... 21                              |
|  | Computer Technician – Online..... 23                               |
|  | Connecting Your Tech Dots ..... 21                                 |
|  | Connecting Your Tech Dots Level II..... 21                         |
|  | Corporate & Social Event Planning ..... 43                         |
|  | CPR-Healthcare Provider ..... 24                                   |
|  | Creating Web Pages – Online..... 21                                |
|  | Creative Quilting..... 57  |

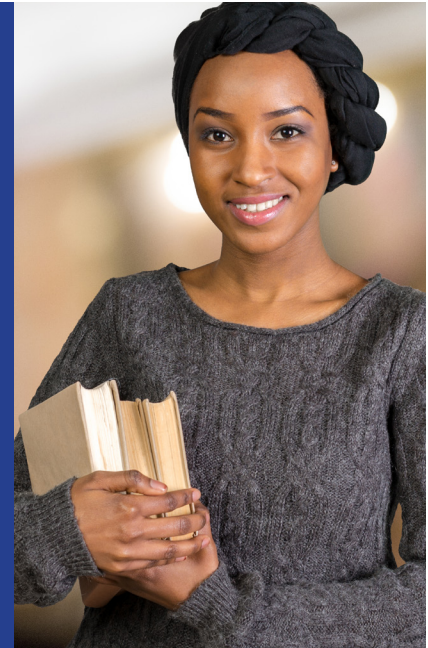


|   |    |  |    |
|---|----|--|----|
| Creative Writing .....  | 45 | How to Become a Substance Abuse Counselor .....  | 34 |
| Cupcakes, Cake Pops, and Cookies .....                                    | 50 | How to Find and Grow Hostas .....  | 54 |
| Daylilies .....   | 53 | How to Homestead .....   | 58 |
| Diabetic Cooking for a Healthy Lifestyle – <b>NEW!</b> .....              | 50 | HVAC – Circuits and Controls.....  | 14 |
| Digital Photography Fundamentals .....                                    | 58 | HVAC – EPA Refrigerant Recovery/Recycling Certification .....                                      | 14 |
| Digital Photography (Intermediate).....                                   | 59 | HVAC – Heat Pump Technology.....   | 14 |
| Discover Digital Photography .....  | 59 | Integrating Technology in the Classroom – Online .....   | 42 |
| Drama for Beginners.....  | 56 | Intermediate Billiards .....   | 60 |
| Drawing (Beginning).....  | 47 | Internet Safety Seminar – <b>NEW!</b> .....  | 22 |
| Drawing (Intermediate).....   | 47 | Introduction to Investing.....   | 52 |
| Drawing: Open Studio .....  | 47 | Italian I.....   | 25 |
| Drone Training, Part I.....   | 12 | Italian II.....  | 25 |
| Drone Training, Part II .....   | 12 | Jewelry Making and Silversmithing (Beginning).....   | 47 |
| Economic Literacy.....  | 36 | Job Ready.....   | 37 |
| Effective Teaching Training &<br>CCS Substitute Teacher Orientation ..... | 42 | Lead-Based Paint Renovation, Repair, and Painting Course (RRP).....                                | 13 |
| Elective – The Contract Maze .....  | 19 | Life Drawing.....  | 48 |
| Electrical – Basic Electrical Wiring (Residential).....                   | 13 | Living in Retirement.....  | 52 |
| Electrical Contractor’s License Renewal – Preparation Unit 1.....         | 13 | Managing a Short-Term Rental .....   | 16 |
| Electrical Contractor’s License Renewal – Preparation Unit 2.....         | 13 | Mandarin Chinese (Beginning).....  | 25 |
| Electrical Contractor’s License Renewal – Preparation Unit 3.....         | 13 | Math Refresher .....   | 46 |
| Electrical Lineworker .....   | 20 | Mechanical Standard Inspection, Level I .....  | 14 |
| Electronic Health Records Office Professional – Online .....              | 28 | Medical Billing (Intermediate) – Online .....  | 30 |
| Emergency Medical Technician Initial.....                                 | 24 | Medical Coding Certification Exam Preparation – Online .....                                       | 30 |
| Employability Lab .....   | 37 | Medical Coding for Outpatient & Inpatient Services Part I – Online.....                            | 30 |
| Employment Essential Skills .....   | 37 | Medical Coding for Outpatient & Inpatient Services Part II – Online.....                           | 30 |
| E-Notary Public .....   | 19 | Medical ICD/CPT Coding, Part II.....   | 31 |
| Estate Planning .....   | 52 | Medical Terminology: A Word Association Approach – Online .....                                    | 31 |
| Estimating, Insurance, and Body Shop Business .....                       | 11 | Medical Transcription Editor, Part I – Online.....   | 31 |
| Fabulous Flavors of India – <b>NEW!</b> .....                             | 50 | Medical Transcription Editor, Part II – Online .....   | 31 |
| Floral Arranging (Beginning).....   | 53 | Microsoft Excel Level I.....   | 22 |
| Floral Arranging (Intermediate) .....                                     | 54 | Microsoft Office Sampler.....  | 22 |
| Forklift – OSHA Forklift Operator – 24 Hours.....                         | 38 | Microsoft Office Sampler II .....  | 22 |
| French Cuisine .....  | 50 | Montacargas – Operador de Montacargas en Español-Basado<br>en la Normativa de OSHA – 24 Horas..... | 38 |
| French I.....   | 24 | Motorcycle: Basic Rider Course.....  | 55 |
| French II.....  | 25 | Motorcycle Repair & Maintenance .....  | 10 |
| FTCC Online Accounting Clerk.....   | 15 | Mutual Fund Investing.....   | 52 |
| FTCC Online Administrative Office Assistant .....                         | 15 | Networking (Introduction) – Online.....  | 22 |
| FTCC Online Customer Service Representative .....                         | 15 | Non-Structural Aluminum Welding for Autobody Repair Training.....                                  | 11 |
| FTCC Online Medical Administrative Assistant .....                        | 28 | Non-Structural Steel Welding for Autobody Repair Training .....                                    | 11 |
| FTCC Online Medical Billing.....  | 28 | Non-Structural Steel Welding for Fabrication .....   | 12 |
| FTCC Online Medical ICD-10 Coding, Part I .....                           | 28 | Notary Public .....  | 20 |
| FTCC Online Medical ICD-10 Coding, Part II.....                           | 29 | OBD2 Emissions Inspection.....   | 10 |
| FTCC Online Records Clerk .....   | 15 | Oil Painting (Beginning).....  | 48 |
| FTCC Online Working in the Pharmacy.....                                  | 29 | Opiate Overdose First Responder.....   | 58 |
| Fundamental Skills for Substance Abuse Counselors, Part I.....            | 34 | Painting What You See.....   | 48 |
| Fundamental Skills for Substance Abuse Counselors, Part II.....           | 34 | Patient Care Technician.....   | 32 |
| Fundamentals of Supervision and Management – Online.....                  | 16 | Phlebotomy – Hybrid.....   | 32 |
| Furniture Upholstery (Beginning) .....                                    | 54 | Photography Fundamentals Workshop.....   | 59 |
| Furniture Upholstery (Intermediate).....                                  | 55 | Photoshop for Beginners.....   | 59 |
| Gardening for Dummies: From A to Z.....                                   | 54 | Photoshop Workshop.....  | 59 |
| General Real Estate Update (GENUP).....                                   | 19 | Physical Therapy Office Professional – Online .....  | 32 |
| Gentle Yoga .....   | 60 | Physiology, Anatomy, and Pharmacology of Substance Abuse .....                                     | 34 |
| Grammar Refresher – Face-to-Face .....                                    | 45 | Piano (Early Beginner) .....   | 56 |
| Grammar Refresher – Online .....  | 45 | Piano (Late Beginner).....   | 56 |
| GRE Preparation I (Verbal and Analytical) – Online .....                  | 46 | Piano (Mid-Beginner).....  | 56 |
| GRE Preparation II (Quantitative) – Online.....                           | 46 | Plant Selection Tips .....   | 54 |
| Guitar (Beginning).....   | 56 | Plastic Panel & Bumper Repair Training.....  | 12 |
| Guitar (Mid-Beginner).....  | 56 | Play Writing .....   | 57 |
| Health Information Technology, Part I – Online .....                      | 29 | Portrait Drawing .....   | 48 |
| Health Information Technology, Part II – Online .....                     | 29 | Pottery (Beginning).....   | 48 |
| Homemade Biscuits .....   | 50 | Pottery: Decoration & Design .....   | 48 |

|   |    |
|---|----|
| Preparation for the SAT.....                                  | 46 |
| Preparing for Retirement.....                                 | 52 |
| Property Maintenance Technician.....                          | 13 |
| Property Management.....                                      | 16 |
| Quilting 101.....   | 57 |
| Quilting & Piecing.....                                       | 57 |
| Quilting Workshop.....  | 57 |
| Rape Crisis Sensitivity Training.....                         | 58 |
| Real Estate Basics for Home Buyers & Sellers.....             | 16 |
| Registered Behavior Technician – Online – <b>NEW!</b> .....   | 33 |
| Registered Medical Assistant I – Hybrid.....                  | 33 |
| Registered Medical Assistant II.....                          | 33 |
| Roadside Survival.....  | 58 |
| Roth IRA.....   | 53 |
| Sanitation for Food Service.....                              | 35 |
| Sauces, Dressings, and Marinades.....                         | 50 |
| Self-Defense.....   | 60 |
| ServSafe Food Safety Training.....                            | 35 |
| Sewing I.....   | 57 |
| Sewing II.....  | 57 |
| Sewing II & Serging.....                                      | 58 |
| Sign Language I.....  | 40 |
| Sign Language II.....   | 40 |
| Sign Language III.....  | 40 |
| Small Gas Engine Repair.....                                  | 10 |
| Social Security Retirement Seminar.....                       | 53 |
| Solving Classroom Discipline Problems – Online.....           | 42 |
| So, You Can’t Boil Water.....                                 | 50 |
| Spanish (Beginning).....                                      | 25 |
| Spanish (Intermediate).....                                   | 25 |
| Speed Spanish I – Online.....                                 | 25 |
| Spice It Up! – <b>NEW!</b> .....                              | 50 |
| Stained Glass I & II.....                                     | 52 |
| Stock Market Basics.....                                      | 53 |
| Stone Cutting: Basic Cabochons.....                           | 48 |
| Substance Abuse Counselors’ State Board Exam Preparation..... | 35 |
| Succulent Gardening.....                                      | 54 |
| Summer Salads ‘N’ Such.....                                   | 51 |
| Survival Kit for New Teachers – Online.....                   | 43 |
| Tasty Meals for a Tight Budget – <b>NEW!</b> .....            | 51 |
| Tenants and Landlords.....                                    | 16 |
| The Art of Painting.....                                      | 49 |
| The Brain & Mental Health – <b>NEW!</b> .....                 | 35 |
| Totally Vegan!.....   | 51 |
| UAV Engineering and Maintenance.....                          | 12 |
| Upholstery Sewing.....  | 55 |
| Vehicle Safety Inspection.....                                | 11 |
| Veterinary Assistant.....                                     | 9  |
| Virtual HRD Classroom.....                                    | 37 |
| Wedding & Event Planning: Parts I & II.....                   | 43 |
| Welding – Industrial Welding Technology.....                  | 38 |
| Wills and Trusts.....   | 53 |
| Wine Appreciation.....  | 51 |
| Wine Sips & Wine Bits.....                                    | 51 |
| Woodburning Art.....  | 49 |
| Working in the Pharmacy, Part I – Online.....                 | 34 |
| Workplace Technology.....                                     | 37 |
| Yoga (Beginning).....   | 60 |

|                          |    |
|--------------------------|----|
| Yoga (Intermediate)..... | 60 |
| Zumba.....               | 60 |

**WOULD  
YOU  
LIKE  
TO  
TEACH  
FOR  
US?**



The Corporate & Continuing Education Division is seeking part-time instructors for the following areas:

|                      |          |
|----------------------|----------|
| Basic Computers..... | 678-8404 |
| Carpentry.....       | 486-7354 |
| Cooking.....         | 678-8404 |
| Electrical.....      | 486-7354 |
| English.....         | 678-8404 |
| Exercise/Dance.....  | 678-8404 |
| Fiber Optics.....    | 486-7354 |
| HVAC.....            | 486-7354 |
| Math.....            | 678-8404 |
| Plumbing.....        | 486-7354 |
| Real Estate CE.....  | 678-0033 |
| Sign Language.....   | 678-8227 |

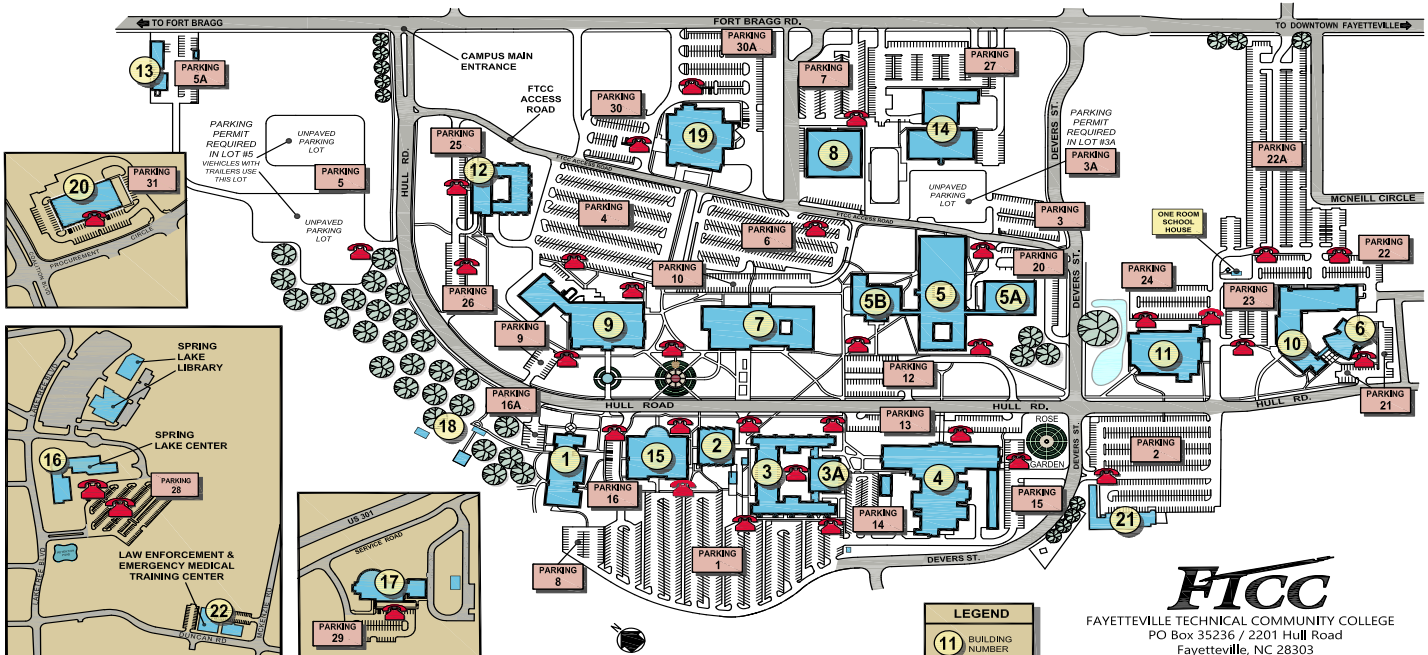
**Would you like to work as a part-time instructor for the Summerscapes program?**



Subject areas include:  
Art, Cooking, Drama, Math,  
Languages, Reading,  
Technology, and MORE!

Please call  
(910) 678-8404 for details.

To apply, visit the FTCC website at  
[www.faytechcc.edu](http://www.faytechcc.edu) and select Employment Opportunities.



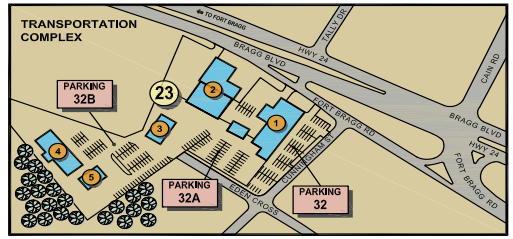
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
 PO Box 35236 / 2201 Hull Road  
 Fayetteville, NC 28303  
 Phone: (910)678-8400

**LEGEND**

11 BUILDING NUMBER

EMERGENCY CALL BOX

- 1 THOMAS R. MCLEAN ADMINISTRATION BUILDING  
 ⇒ ADDRESS: 2201 Hull Road  
 ⇒ President - Rm. 1  
 ⇒ Cashier, Student Accs. - Rm. 107 & 109
- 2 PAUL H. THOMPSON LIBRARY (LRC)  
 ⇒ ADDRESS: 2221 Hull Road  
 ⇒ Library Reference - Rm. 104  
 ⇒ Library - Second Floor
- 3 CUMBERLAND HALL (CUH)  
 ⇒ ADDRESS: 2215 Hull Road
- 4 AUDITORIUM  
 ⇒ ADDRESS: 2211 Hull Road
- 5 LAFAYETTE HALL (LAH)  
 ⇒ ADDRESS: 2201 Hull Road  
 ⇒ Facility Services - Rm. 1004  
 ⇒ Rose Garden Reservations - Rm. 100A
- 6 HORACE SISK BUILDING (HOS)  
 ⇒ ADDRESS: 2204 Hull Road  
 ⇒ Evening Office, Curriculum - Rm. 610F
- 7A CULINARY DINING - Rm. 700 (CAF)  
 ⇒ ADDRESS: 2204 Hull Road
- 7B GYMNASIUM - Rm. 801 (GYM)  
 ⇒ ADDRESS: 2208 Hull Road
- 8 NEILL CURRIE BUILDING (NCB)  
 ⇒ ADDRESS: 218 Hull Road  
 ⇒ Continuing Education Registration - Rm. 3  
 ⇒ Multi-Purpose Room - Rm. 7A
- 9 TONY RAND STUDENT CENTER (SDC)  
 ⇒ ADDRESS: 2220 Hull Road  
 ⇒ Information Desk - Commons Area  
 ⇒ Admissions Center - Rm. 3  
 ⇒ Cashier - Rm. 132  
 ⇒ Financial Aid Service Center - Rm. 2  
 ⇒ Registration & Records - Rm. 124
- 10 CENTER FOR BUSINESS & INDUSTRY (CBI)  
 ⇒ ADDRESS: 2222 Fort Bragg Rd.  
 ⇒ Industry Training - Rm. 104  
 ⇒ Business Training - Rm. 106
- 11 ADVANCED TECHNOLOGY CENTER (ATC)  
 ⇒ ADDRESS: 2300 Hull Rd.  
 ⇒ Computer Lab - Rm. 104
- 12 CONTINUING EDUCATION CENTER (CEC)  
 ⇒ ADDRESS: 220 Hull Rd.  
 ⇒ HSE (GED/HSET) Testing - Rm. 101  
 ⇒ Adult Basic Education - Rm. 203  
 ⇒ Adult High School Diploma - Rm. 203E
- 13 HEALTH TECHNOLOGIES CENTER (HTC)  
 ⇒ ADDRESS: 240 Hull Rd.  
 ⇒ Dental Clinic - Rm. 102
- 14 NURSING EDUCATION AND SIMULATION CENTER (NESC)  
 ⇒ ADDRESS: 2340 Hull Rd.
- 15 AUTOMOTIVE SERVICE ANNEX (ASA)  
 ⇒ ADDRESS: 3217 Fort Bragg Rd.
- 16 COSMETOLOGY SERVICES EDUCATIONAL CENTER (CSEC)  
 ⇒ ADDRESS: 2717 Fort Bragg Rd.
- 17 HARRY F. SHAW VIRTUAL COLLEGE CENTER (VCC)  
 ⇒ ADDRESS: 2225 Hull Rd.  
 ⇒ Foundation Office - Rm. 114  
 ⇒ Audio Visual Check Out - Room 123  
 ⇒ Success Center - Rm. 232
- 18 SPRING LAKE CAMPUS (SLC)  
 ⇒ ADDRESS: 171 Laketree Blvd.  
 ⇒ Admissions & Registrar - Rm. 101  
 ⇒ NC Information Highway Classroom - Rm. 119  
 ⇒ William S. Wellons, Sr. Memorial Auditorium - Rm. 121
- 19 HORTICULTURE EDUCATIONAL CENTER (HEC)  
 ⇒ ADDRESS: 670 N. Eastern Blvd.  
 ⇒ Multi-Purpose Room - Rm. 104
- 20 GROUNDS DEPARTMENT COMPLEX  
 ⇒ ADDRESS: 2315 Hull Rd.
- 21 GENERAL CLASSROOM BUILDING (GCB)  
 ⇒ ADDRESS: 2417 Fort Bragg Rd.  
 ⇒ Security - Rm. 102  
 ⇒ Bookstore - Rm. 104  
 ⇒ All American Veterans Center - Rm. 202  
 ⇒ Small Business Center - Rm. 205
- 22 COLLISION REPAIR & REFINISHING TECHNOLOGY CENTER (COLLABORIAL)  
 ⇒ ADDRESS: 2821 Procurement Dr.
- 23 PROPERTY CONTROL & PRINT SHOP  
 ⇒ ADDRESS: 284 Devers St.
- 24 LAW ENFORCEMENT & EMERGENCY MEDICAL TRAINING CENTER (LEEM)  
 ⇒ ADDRESS: 108 McKenzee Rd., Spring Lake
- 25 TRANSPORTATION COMPLEX (TCB)  
 ⇒ BUILDING (1) - 3203 Bragg Blvd  
 ⇒ BUILDING (2 & 3) - 3211 Bragg Blvd  
 ⇒ BUILDING (4 & 5) - 3215 Bragg Blvd



## LOCATION INDEX

| Location  | Abbreviation | Address                                  | City         | Phone #           |
|---|--------------|--|--------------|-------------------|
| Bordeaux Library  | BOLI         | 3711 Village Drive                       | Fayetteville | 424-4008          |
| Center for Business and Industry                            | CBI          | Fayetteville Campus, 2723 Ft. Bragg Road | Fayetteville | 678-8494          |
| Center of Empowerment and Economic Development              | CEED         | 230 Hay Street                           | Fayetteville | 323-3377          |
| Cliffdale Library   | CRBL         | 6882 Cliffdale Road                      | Fayetteville | 864-3800          |
| Continuing Education Center                                 | CEC          | Fayetteville Campus, Hull Road           | Fayetteville | 678-8386          |
| Fayetteville Billiards Supply                               |              | 1813 Pamalee Drive                       | Fayetteville | 488-8826          |
| FTCC Education Center                                       | EDC          | 225 B. Street                            | Fayetteville | 678-0052          |
| Ft. Bragg Soldier Development Center                        | FB SDC       | Armistead Street, Building 2-1728        | Ft. Bragg    | 678-1090          |
| Furniture Upholstery/Commercial Sewing Center               |              | 311 Williams Street                      | Fayetteville | 678-8431          |
| Headquarters Library  | HBL          | 300 Maiden Lane                          | Fayetteville | 678-8462/8496     |
| Horticulture Educational Center                             | HEC          | 670 N. Eastern Boulevard                 | Fayetteville | 678-8309/678-0065 |
| Institute for Career Development (left of Monarch Cleaners) | ICD          | 5411 Ramsey Street                       | Fayetteville | 678-8431          |
| Loving Stitches   | LVS          | 7076 Ramsey Street                       | Fayetteville | 678-8309/630-3912 |
| Neill Currie Building                                       | NCB          | Fayetteville Campus Bldg #218            | Fayetteville | 678-8386          |
| Spring Lake Campus  | SLC          | 171 Laketree Boulevard                   | Spring Lake  | 678-8386          |
| The Cycle Shop  |              | 104 S. 2nd Street                        | Spring Lake  | 497-3686          |
| West Regional Library                                       | WRBL         | 7469 Century Circle                      | Fayetteville | 487-0440          |

Some Corporate & Continuing Education classes are also offered at other locations. See course listings for details.



## Corporate & Continuing Education Programs Directory

|   |   |  |
|---|---|--|
| <a href="#"><u>Career &amp; Community Enrichment</u></a>  | Auto Dealer Training, Computer Education, Cooking, Crafts, Effective Teacher Training for Substitutes & Teacher Assistants, Music, Financial Planning, Gardening, Sewing, Recreation  | (910) 678-8309   |
|   | Barbering, Certified Personal Trainer, Defensive Driving, Notary Public, Real Estate CE, Sanitation for Food Service, Servsafe®, Therapeutic Massage  | (910) 678-0032   |
|   | Barbering & Therapeutic Massage Discounted Services   | (910) 678-0148   |
|   | American Sign Language, Art, Drone Training, Foreign Language, Furniture Upholstery, Photography, Pottery, Substance Abuse Counselor Training   | (910) 678-8431   |
|   | Motorcycle Basic Rider Course, Online Programs  | (910) 678-8446<br><a href="mailto:LearnFTCC@faytechcc.edu">LearnFTCC@faytechcc.edu</a> |
|   | Summerscapes: A Summer Program for School Age Children  | (910) 678-8309   |
| <a href="#"><u>College &amp; Career Readiness</u></a>   | Adult High School, High School Equivalency  | (910) 678-8351   |
|   | ASVAB   | (910) 678-8491   |
|   | BSEP  | (910) 396-6983   |
|   | English as a Second Language  | (910) 678-8459   |
|   | GED® & HiSET Testing  | (910) 678-0053   |
| <a href="#"><u>Corporate &amp; Industry Training</u></a>  | Building & Construction, Communications, Electrical, Forklift Operator, Load Escort Vehicle Operator, OBD2 Emissions Inspection, OSHA, Vehicle Safety Inspection, Welding, HVAC   | (910) 678-8230   |
|   | Collision U   | (910) 678-9896   |
|   | Commercial Truck Driver   | (910) 486-3909   |
|   | <a href="#">Cumberland GROW</a> : Basic Building Construction Training  | (910) 678-9799   |
|   | Customized Training   | (910) 678-0026/0168  |
|   | Human Resources Development & Jobs Service Center   | (910) 678-8495   |
|   | Programs for Spanish Speakers: Electrical, Plumbing, Carpentry, Forklift  | (910) 486-7430   |
|   | Property Maintenance Technician   | (910) 678-9896   |
| Work-Based Learning   | (910) 678-8453  |  |
| <a href="#"><u>Emergency Services &amp; Health Programs</u></a>                                 | Cardiovascular Tech, Certified Nursing Assistant (CNA), Patient Care Tech, Phlebotomy, Registered Medical Assistant (RMA)   | (910) 486-3923   |
|   | EMT & Paramedic   | (910) 678-8251   |
| <a href="#"><u>Fire Training</u></a>  | Fire Training (Continuing Education)  | (910) 433-1566   |
| <a href="#"><u>Law Enforcement Training</u></a>   | Law Enforcement Training (Continuing Education)   | (910) 678-1032   |
| <a href="#"><u>Records &amp; Registration for Continuing Education</u></a>                      | Continuing Education Records & Registration<br>Neill A. Currie #218, 2201 Hull Rd, Fayetteville, NC 28303   | (910) 678-8386   |
|   | Current Course Schedules- <a href="https://www.faytechcc.edu/corporate-continuing-education/corporate-continuing-education-schedules/#schedules">https://www.faytechcc.edu/corporate-continuing-education/corporate-continuing-education-schedules/#schedules</a> |  |
| <a href="#"><u>Small Business Center &amp; Center for Innovation &amp; Entrepreneurship</u></a> | Small Business Center   | (910) 678-8496   |
|   | Center for Innovation & Entrepreneurship  | (910) 678-8496   |
| <a href="#"><u>Transition Tech</u></a>  | Transition Tech for soldiers transitioning from military service.   | <a href="mailto:transtech@faytechcc.edu">transtech@faytechcc.edu</a>                   |



# CAREER/ JOB TRAINING

*The courses included in this section will provide you with training to upgrade your work skills or qualifications and assist you in preparing for a new career.*

**SARA** indicates this training program prepares students for an industry credential. See FTCC website for details.

## ANIMAL RELATED

### VETERINARY ASSISTANT

FTCC's Veterinary Assistant course is designed to prepare individuals for the role as an entry-level Veterinary Assistant working in veterinary clinics and shelters. The course training will include instruction in veterinary terminology, anatomy and physiology, animal behavior, proper handling and restraining of animals, office procedures and telephone etiquette, nutrition, breeds, breeding and genetics, history taking and physical exam, immunology, animal nursing and assisting, pharmacology, radiology, surgical assisting, client management, roles in the veterinary profession, and office management in reference to medical records, charting, inventory, and pet health insurance to be included. **To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). Textbook Requirement: *Textbook for the Veterinary Assistant* by Kara Burns and Lori Renda-Francis and *Tasks for the Veterinary Assistant* by Paula Pattengale and Teresa Sonsthagen.**

**\*Students may qualify for a discounted registration fee. Please call 910-678-0032 for more information.**

Instructor: TBA

|     |               |               |            |         |       |         |
|-----|---------------|---------------|------------|---------|-------|---------|
| M,T | 9:00am-3:00pm | Jun 13-Aug 30 | Fee: \$180 | 132 hrs | 33672 | CEC 257 |
|-----|---------------|---------------|------------|---------|-------|---------|

## AUTOMOTIVE/MOTORCYCLE

### AUTO DEALER'S 12-HOUR PRE-LICENSING COURSE – FACE-TO-FACE **SARA**

This course provides prospective auto dealers with the 12 hours of authorized pre-licensing training required by the Department of Motor Vehicles to be licensed as a North Carolina independent auto dealer. Topics include dealer laws and regulations, DMV regulations, federal laws and rules, and proper recordkeeping. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply.** When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.

Instructor: Dennis Mauk

|      |               |               |            |        |       |         |
|------|---------------|---------------|------------|--------|-------|---------|
| T,W  | 8:30am-3:30pm | Jun 21-Jun 22 | Fee: \$175 | 12 hrs | 91928 | CEC 118 |
| W,Th | 8:30am-3:30pm | Aug 03-Aug 04 | Fee: \$175 | 12 hrs | 91929 | CEC 118 |

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### AUTO DEALER'S 12-HOUR PRE-LICENSING COURSE – ONLINE **SARA**

This course provides prospective auto dealers with the 12 hours of authorized pre-licensing training required by the Department of Motor Vehicles to be licensed as a North Carolina independent auto dealer. Topics include dealer laws and regulations, DMV regulations, federal laws and rules, and proper recordkeeping. **Supplies:** Students must have access to a computer or tablet with a microphone and camera. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply.** To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 4:45 PM TWO BUSINESS DAYS BEFORE THE CLASS START DATE.** When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.

Instructor: Dennis Mauk

|     |               |               |            |        |       |        |
|-----|---------------|---------------|------------|--------|-------|--------|
| M-W | 5:30pm-9:30pm | May 09-May 11 | Fee: \$175 | 12 hrs | 91803 | online |
|-----|---------------|---------------|------------|--------|-------|--------|

## AUTO DEALER'S RENEWAL TRAINING – FACE-TO-FACE

All auto dealers (under the age of 65) are required to attend this training in order to renew their license. The law requires that the person whose name is on your auto dealer's license must attend this training, although it would be helpful for anyone working in independent auto sales to attend. Failure to attend and complete this six-hour requirement will result in a revocation of your dealer license. The intent of this training is to provide annual updates to all independent dealers on contemporary issues. At the conclusion of this class, you will receive a certificate of completion. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply. When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.**

Instructor: Dennis Mauk

|    |               |        |           |       |       |         |
|----|---------------|--------|-----------|-------|-------|---------|
| Th | 8:30am-3:30pm | Jun 23 | Fee: \$75 | 6 hrs | 91930 | CEC 143 |
| T  | 8:30am-3:30pm | Aug 02 | Fee: \$75 | 6 hrs | 91931 | NC 7A   |

## AUTO DEALER'S RENEWAL TRAINING – ONLINE

All auto dealers (under the age of 65) are required to attend this training in order to renew their license. The law requires that the person whose name is on your auto dealer's license must attend this training, although it would be helpful for anyone working in independent auto sales to attend. Failure to attend and complete this six-hour requirement will result in a revocation of your dealer license. The intent of this training is to provide annual updates to all independent dealers on contemporary issues. At the conclusion of this class, you will receive a certificate of completion. **Supplies:** Students must have access to a computer or tablet with a microphone and camera. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply. To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). PRE-REGISTRATION IS DUE BY 4:45 PM TWO BUSINESS DAYS BEFORE THE CLASS START DATE. When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.**

Instructor: Dennis Mauk

|      |               |               |           |       |       |        |
|------|---------------|---------------|-----------|-------|-------|--------|
| Th,F | 5:30pm-8:30pm | May 12-May 13 | Fee: \$75 | 6 hrs | 91806 | online |
|------|---------------|---------------|-----------|-------|-------|--------|

## MOTORCYCLE REPAIR & MAINTENANCE

With the popularity of motorcycles and ATVs comes the opportunity to earn a living in motorcycle repair and maintenance. Maybe you already have some automotive repair experience and want to see if this is something that might interest you. During this hands-on class, emphasis will be placed upon two-and four-stroke engines, calibration and synchronization of carburetors, braking system safety and maintenance, what to do when the lights and power fails, repair of frame and suspension, and which oils are best at preventing damage. This course is also open to those who own a motorcycle or are considering buying one and want to learn how to do some of their own repair and maintenance. **NOTE: This class is 100% hands-on and held on location at The Cycle Shop, 104 S. 2nd St, Spring Lake. With questions, please contact Patrick Morrison at 910-497-3686 or email [cycleshop104@gmail.com](mailto:cycleshop104@gmail.com).**

Instructor: Patrick Morrison

|   |                |               |            |        |       |            |
|---|----------------|---------------|------------|--------|-------|------------|
| T | 6:00pm-10:00pm | May 10-Jul 26 | Fee: \$125 | 48 hrs | 90488 | Cycle Shop |
|---|----------------|---------------|------------|--------|-------|------------|

## OBD2 EMISSIONS INSPECTION **SARA**

This course will certify vehicle emissions inspectors in accordance with the NC Department of Transportation laws. Textbook provided in class. **Students will need to know their Inspection Station Number and have a Valid North Carolina Driver's License when completing paperwork in class; also, students will need to go to the following link, print a copy of the LT-310 form, have the shop owner, partner or officer sign and date, and bring with you on the first day of class: <https://connect.ncdot.gov/business/DMV/Pages/Inspection-Stations.aspx>. This is a self-supporting course; fee-exempt status does not apply. PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: Mr. Davis/Mr. Horner/Mr. Manion

|      |                |               |           |       |       |         |
|------|----------------|---------------|-----------|-------|-------|---------|
| T,Th | 6:00pm-10:00pm | May 24-May 26 | Fee: \$70 | 8 hrs | 61014 | CBI 128 |
| M,W  | 6:00pm-10:00pm | Jun 06-Jun 08 | Fee: \$70 | 8 hrs | 61015 | CBI 128 |
| T,Th | 6:00pm-10:00pm | Jun 21-Jun 23 | Fee: \$70 | 8 hrs | 61016 | CBI 128 |
| T,Th | 6:00pm-10:00pm | Jul 05-Jul 07 | Fee: \$70 | 8 hrs | 61017 | CBI 128 |
| M,W  | 6:00pm-10:00pm | Jul 18-Jul 20 | Fee: \$70 | 8 hrs | 61018 | CBI 128 |
| M,W  | 6:00pm-10:00pm | Aug 01-Aug 03 | Fee: \$70 | 8 hrs | 61019 | CBI 128 |

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## SMALL GAS ENGINE REPAIR

Have you ever wanted to learn how to service and repair various types of engines? In this class you will learn the basics and some intermediate level repairs from lawn mowers to two-and four-cylinder engines. This is an excellent course for those training to work in the small engine mechanic industry. **Supplies:** You may need to purchase basic hand tools if you do not have what is necessary at home. A list of tools will be provided the first day. **PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: Willie Simpson

|     |               |               |            |        |       |                         |
|-----|---------------|---------------|------------|--------|-------|-------------------------|
| Sat | 9:00am-1:00pm | May 21-Aug 13 | Fee: \$125 | 48 hrs | 61029 | ICD,<br>5411 Ramsey St. |
|-----|---------------|---------------|------------|--------|-------|-------------------------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**



## VEHICLE SAFETY INSPECTION

This course will certify vehicle safety inspectors in accordance with the NC Department of Transportation laws. **Students will need to know their Inspection Station Number and have a Valid North Carolina Driver's License when completing paperwork in class; also, students will need to go to the following link, print a copy of the LT-310 form, have the shop owner, partner or officer sign and date, and bring with you on the first day of class: <https://connect.ncdot.gov/business/DMV/Pages/Inspection-Stations.aspx>. This is a self-supporting course; fee-exempt status does not apply. PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: Mr. Davis/Mr. Horner/Mr. Manion

|      |                |               |           |       |       |         |
|------|----------------|---------------|-----------|-------|-------|---------|
| M,W  | 6:00pm-10:00pm | May 16-May 18 | Fee: \$70 | 8 hrs | 61023 | CBI 128 |
| T,Th | 6:00pm-10:00pm | Jun 07-Jun 09 | Fee: \$70 | 8 hrs | 61024 | CBI 128 |
| M,W  | 6:00pm-10:00pm | Jun 20-Jun 22 | Fee: \$70 | 8 hrs | 61025 | CBI 128 |
| T,Th | 6:00pm-10:00pm | Jul 12-Jul 14 | Fee: \$70 | 8 hrs | 61026 | CBI 128 |
| T,Th | 6:00pm-10:00pm | Jul 26-Jul 28 | Fee: \$70 | 8 hrs | 61027 | CBI 128 |
| M,W  | 6:00pm-10:00pm | Aug 08-Aug 10 | Fee: \$70 | 8 hrs | 61028 | CBI 128 |

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## COLLISION REPAIR & REFINISHING TECHNOLOGY

### AUTOMOTIVE RESTORATION & PANEL REPAIR TRAINING

The course is designed to provide training for the hobbyist or DIY individuals interested in methods, techniques and tools used for restoring older vehicles and fabricating repair panels to repair rusted body parts. Training will include the use of state-of-the-art equipment used by the automotive collision industry in repair of damaged and rusted body parts as well as historical methods of repair used to restore older vehicles. This course will cover instruction in the areas of methods of repairs, usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair panels using the proper methods and techniques as well as determining whether to repair or replace a panel based on the extent of damage. No refinishing will be done in this class. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses, mechanic's gloves, and appropriate clothing and footwear. Students will also need to bring their own hand tools such as wrenches, screwdrivers, sockets, etc. FTCC will provide all specialty tools for the course including hammers and dollies.

Instructor: Joshua Armour

|      |                |               |           |        |       |          |
|------|----------------|---------------|-----------|--------|-------|----------|
| T,Th | 6:00pm-10:00pm | Jun 07-Jul 07 | Fee \$150 | 40 hrs | 62736 | CUSF 109 |
| T,Th | 6:00pm-10:00pm | Aug 02-Sep 01 | Fee \$150 | 40 hrs | 62737 | CUSF 109 |

### ESTIMATING, INSURANCE, AND BODY SHOP BUSINESS

The course was designed to meet the increasing need for trained personnel with these skills. This course will provide training for auto insurance estimators and Collision Repair shop front office staff in the areas of damaged vehicles. Topic areas will include vehicle inspection, accessing repair costs, training in the latest auto body repair technology and trends as well as understanding of the auto insurance policy and North Carolina Motor Vehicle Repair Act, Article 15B. Students will be trained in all facets of collision estimating and practical exercises will supplement all lecture material. **NOTE:** Student will be responsible for Personal Protection Equipment (PPE) including safety glasses.

Instructor: Doug Irish

|     |                |               |           |        |       |          |
|-----|----------------|---------------|-----------|--------|-------|----------|
| M,W | 6:00pm-10:00pm | May 23-Jun 29 | Fee \$150 | 40 hrs | 62730 | CUSF 106 |
| M,W | 6:00pm-10:00pm | Jul 11-Aug 10 | Fee \$150 | 40 hrs | 62731 | CUSF 106 |

### NON-STRUCTURAL ALUMINUM WELDING FOR AUTOBODY REPAIR TRAINING

The course is designed to provide training for auto body technicians in all facets of non-structural aluminum welding repairs for automotive repair. Training will include the use of state-of-the-art welding equipment used by the collision industry in the repair of damaged aluminum panels. This course will offer instruction in the areas of damage assessment, method of repairs, and usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair Aluminum non-structural panels and determine whether to repair or replace a panel based on the extent of damage. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses and welding respirator. **Location Address:** 901 Lillington Highway, NC 28390.

Instructor: Matthew Conley

|     |                |               |           |        |       |          |
|-----|----------------|---------------|-----------|--------|-------|----------|
| M,W | 6:00pm-10:00pm | May 23-Jun 29 | Fee \$150 | 40 hrs | 62742 | CUSL 111 |
| M,W | 6:00pm-10:00pm | Jul 11-Aug 10 | Fee \$150 | 40 hrs | 62743 | CUSL 111 |

### NON-STRUCTURAL STEEL WELDING FOR AUTOBODY REPAIR TRAINING

The course is designed to provide training for auto body technicians in all facets of non-structural welding repairs for automotive repair. Training will include the use of state-of-the-art welding equipment used by the collision industry in repair of damaged steel panels. This course will offer instruction in the areas of damage assessment, method of repairs, and usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair steel non-structural panels and determine whether to repair or replace panels based on the extent of damage. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses and welding respirator. **Location Address:** 901 Lillington Highway, NC 28390.

Instructor: Joshua Armour

|      |                |               |          |        |       |          |
|------|----------------|---------------|----------|--------|-------|----------|
| M-Th | 6:00pm-10:00pm | May 16-May 19 | Fee \$70 | 16 hrs | 62748 | CUSL 109 |
|------|----------------|---------------|----------|--------|-------|----------|

## NON-STRUCTURAL STEEL WELDING FOR FABRICATION

This course is designed to provide training for general knowledge and practice. The student will learn the methods and techniques of welding steel including 22 gauge – 1/8 structural steel. Students will also learn to weld tubing of different thicknesses. This course is ideal for the “do it yourself” person with an interest in welding. This is a general knowledge and practice program and will not focus on automotive but all principles and will apply to those hoping to learn more about welding for restoration projects. This course will cover instruction in the areas of method of repairs and usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair steel sheet metal and steel round tubing. **Location Address:** 901 Lillington Highway, NC 28390.

Instructor: Matthew Conley

|      |                |               |          |        |       |          |
|------|----------------|---------------|----------|--------|-------|----------|
| M-Th | 6:00pm-10:00pm | May 16-May 19 | Fee \$70 | 16 hrs | 62753 | CUSL 112 |
|------|----------------|---------------|----------|--------|-------|----------|

## PLASTIC PANEL & BUMPER REPAIR TRAINING

The course is designed to provide training for anyone interested in repairing plastic bumpers and automotive body parts. Training will include the use of state-of-the-art plastic welding equipment used by the automotive collision industry in the repair of damaged bumper and body parts as well as adhesive materials used to make a repair. The course will cover instruction in the areas of method of repairs, usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair panels using the proper methods, techniques and materials as well as determining whether to repair or replace a panel based on the extent of damage. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses and mechanic’s gloves.

Instructor: Joshua Armour

|     |                |               |           |        |       |          |
|-----|----------------|---------------|-----------|--------|-------|----------|
| M,W | 6:00pm-10:00pm | May 23-Jun 29 | Fee \$150 | 40 hrs | 62724 | CUSL 112 |
| M,W | 6:00pm-10:00pm | Jul 11-Aug 10 | Fee \$150 | 40 hrs | 62725 | CUSL 112 |

# AVIATION

## AIRFRAME AND POWERPLANT LICENSE PREP COURSE **SARA**

The Airframe and Powerplant preparatory course provides a 128-hour self-paced program of study with a certified FAA Airframe and Powerplant facilitator. It will prepare the student for the three written tests, and the oral and practical test of the FAA Airframe & Powerplant Certificate. **Students are required to provide two signed copies of the FAA 8610-2 form documenting at least 30 concurrent months of work experience in both Airframe and Powerplant prior to course registration. PRE-REGISTRATION IS REQUIRED. Contact Cheryl Brees at (910) 678-8230 for information about these forms or for any information.**

Instructor: Cape Fear Aviation Maintenance

|        |               |               |            |         |       |                     |
|--------|---------------|---------------|------------|---------|-------|---------------------|
| M,T,Th | 5:30pm-9:30pm | May 16-Jul 23 | Fee: \$180 | 128 hrs | 61000 | CBI 127/<br>Airport |
| &Sat   | 8:00am-5:00pm |               |            |         |       |                     |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## DRONE TRAINING, PART I **SARA**

Unmanned Aircraft Systems (UAS) are commonly known as Drones, and these flying systems are flown without a human pilot aboard. However, a properly trained human operator is still required. During this course, students will gain the knowledge needed to pass the initial aeronautical exam known as the FAA Knowledge 107 Test for UAS Operators. The topics of this course include aerospace history, weather, navigation, instruments, preflight planning, computer and wind triangles, regulations, radio communications, the aviation field and procedures necessary to become a safe private pilot and/or drone pilot. **With questions, please contact your instructor at [johnsden@faytechcc.edu](mailto:johnsden@faytechcc.edu).**

Instructor: Dennis Johnson

|     |               |               |           |        |       |        |
|-----|---------------|---------------|-----------|--------|-------|--------|
| Sat | 9:00am-12:00N | May 28-Jul 23 | Fee: \$70 | 24 hrs | 90490 | EDC 16 |
| M   | 5:30pm-8:30pm | Jun 13-Aug 08 | Fee: \$70 | 24 hrs | 90489 | EDC 16 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## DRONE TRAINING, PART II **SARA**

Continue your drone training in this course to increase your knowledge to pass the FAA 107 Knowledge Test for UAS Operators and brush up on flying skills. Emphasis will be placed upon flight training of drones, aerospace history, weather, navigation, instruments, pre-flight planning, computer and wind triangles, regulations, radio communications, the aviation field and procedures necessary to become a safe private pilot and/or drone pilot. Students will participate in enhanced flight training and will fly through obstacles and complete maneuvers using drones without GPS and stabilization. **Supplies:** You will need to bring your own drone to class. **With questions, please contact your instructor at [johnsden@faytechcc.edu](mailto:johnsden@faytechcc.edu). PRE-REQUISITE:** Completion of Drone Training I or an equivalent training.

Instructor: Dennis Johnson

|     |               |               |           |        |       |        |
|-----|---------------|---------------|-----------|--------|-------|--------|
| M,W | 5:30pm-8:30pm | May 11-Jun 08 | Fee: \$70 | 24 hrs | 90492 | EDC 16 |
| Sat | 9:00am-12:00N | Jul 30-Sep 17 | Fee: \$70 | 24 hrs | 90491 | EDC 16 |
| M,W | 5:30pm-8:30pm | Aug 15-Sep 12 | Fee: \$70 | 24 hrs | 90493 | EDC 16 |

## UAV ENGINEERING AND MAINTENANCE

This course introduces students to the scientific principles associated with both the design and build phases of small unmanned aerial vehicles (UAV). Students will become familiar with the parts and components that make up UAV’s. Following schematics students will connect all electrical components while developing an understanding of how everything works together to produce an aerial vehicle. Students will learn how to register their UAV online through Federal Aviation Administration (FAA) Drone Zone. This course ends with an overview of the current FAA UAV maintenance rules and regulations. **NOTE:** Class size is limited to 16 students. **Supplies:** Students will need to bring basic hand tools. A list will be provided at registration. **With questions, please contact your instructor at [johnsden@faytechcc.edu](mailto:johnsden@faytechcc.edu).**

Instructor: Dennis Johnson

|    |               |               |           |        |       |        |
|----|---------------|---------------|-----------|--------|-------|--------|
| Th | 6:00pm-9:00pm | May 26-Jul 14 | Fee: \$70 | 24 hrs | 90494 | EDC 16 |
|----|---------------|---------------|-----------|--------|-------|--------|

# BUILDING/CONSTRUCTION

## ELECTRICAL – BASIC ELECTRICAL WIRING (RESIDENTIAL)

This course will provide an overview of electrical wiring techniques and is suitable for students with no prior knowledge of electrical theory or installation. While electrical fundamentals such as Ohm's law will be examined, emphasis will be placed on the design and installation of residential electrical systems. Topics will include an overview of home electrical systems, circuit design, electrical tools and test equipment, cable and wire types, calculation of circuit capacity, mapping and tracing circuits, troubleshooting, and electrical inspections. **This course provides hands-on training. PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: Eddie Evans

T,Th 6:00pm-9:00pm Jul 12-Aug 04 Fee: \$70 24 hrs 61001 CBI 124

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 1

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. It will also provide information on the rules governing garages, hospitals, assemblies, mobile and manufactured homes, recreational vehicles and parks, pools, fountains, and fire pumps. **This is a self-supporting course; fee-exempt status does not apply.**

**NOTE: Please bring calculator and current NEC book.**

Instructor: Frank Arnold

Sat 8:00am-5:00pm May 21 Fee: \$70 8 hrs 61004 CBI 111

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 2

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. This course will also provide the necessary information on wiring methods, materials, and equipment for general use. **This is a self-supporting course; fee-exempt status does not apply. NOTE: Please bring calculator and current NEC book.**

Instructor: Eddie Evans

Sat 8:00am-5:00pm Jun 18 Fee: \$70 8 hrs 61005 CBI 111

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 3

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. It will also provide information on the rules governing garages, hospitals, assemblies, mobile and manufactured homes, recreational vehicles and parks, pools, fountains, and fire pumps. **This is a self-supporting course; fee-exempt status does not apply.**

**NOTE: Please bring calculator and current NEC book.**

Instructor: Frank Arnold

Sat 8:00am-5:00pm Jul 16 Fee: \$70 8 hrs 61006 CBI 111

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## LEAD-BASED PAINT RENOVATION, REPAIR, AND PAINTING COURSE (RRP) **SARA**

This course is tailored to provide knowledge of the laws and regulations governing the work performed in target housing, child care facilities, and pre-1978 buildings in accordance with 40 CFR Part 745. The course will include proper methods of safety and warning signs, disposal of contaminants, clean-up and proper actions in the containment area. **This is a self-supporting course; fee-exempt status does not apply. PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: Bill Rinehart

W 8:00am-5:00pm Jun 22 Fee: \$100 8 hrs 61012 CBI 123

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## PROPERTY MAINTENANCE TECHNICIAN **SARA**

This course introduces the elements of construction building trades including: OSHA 10 safety, hand tools, carpentry, appliance repair, swimming pool maintenance, HVAC, painting, fair housing laws, and computer applications. This course gives you the skills needed to succeed in the property maintenance field. **NOTE: For more information call 910-486-7354 or email: Nicole Daughtry at [daughtrn@faytechcc.edu](mailto:daughtrn@faytechcc.edu).**

Instructor: Various Instructors

M-F 8:00am-5:00pm Apr 25-Jun 13 Fee \$343 280 hrs 62409 CBI 126

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**



## AC/HVAC/REFRIGERATION

### HVAC – CIRCUITS AND CONTROLS

This course provides a simple and accurate understanding of electrical energy fundamentals used in HVAC. Electrical circuit theory, electrical circuit components, wiring systems, and the troubleshooting of circuits and controls in heating and cooling equipment will be the focus of this course. **PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: Ivan De la Cruz

M,W 6:00pm-8:30pm Jun 06-Aug 15 Fee: \$125 50 hrs 61002 CBI 124

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### HVAC – EPA REFRIGERANT RECOVERY/RECYCLING CERTIFICATION

This course is designed to prepare technicians for the CFC Recovery/Recycling Certification examination given on the last class date. The course will include a core materials component for small appliance technicians. The characteristics of refrigerants used for short-term, long-term, high, medium, and low-pressure applications will also be covered. **The NC State Board of Refrigeration charges \$40 for the exam that is given the last day of class. This is a self-supporting class; fee-exempt status does not apply. PRE-REGISTRATION IS REQUIRED. For information please call 910 678-8230.**

Instructor: Mike Thompson

Sat 9:00am-1:30pm Jun 04-Jun 18 Fee: \$70 12 hrs 61008 CBI 125

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### HVAC – HEAT PUMP TECHNOLOGY

This course is designed to provide a working knowledge and understanding of heat pump technology for those desiring employment in the field of heating, ventilation, and air conditioning as well as those already employed. This course will address laws of refrigeration air properties, refrigerants and recovery techniques, pressure-temperature relationships, heat transfer, types of systems, basic controls, components, and troubleshooting techniques specifically focused toward heat pump technology. **PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8230.**

Instructor: John Santana

T,Th 6:00pm-8:30pm Jun 07-Aug 11 Fee: \$125 50 hrs 61010 CBI 122

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## NC DEPARTMENT OF INSURANCE CODE COURSES

### MECHANICAL STANDARD INSPECTION, LEVEL I

This course provides individuals, contractors, and inspectors a working knowledge of the current North Carolina Mechanical and Fuel Gas Code. This course is required for anyone taking the North Carolina Department of Insurance Mechanical Insurance and Mechanical Inspector Certification Test Level I. **Textbook Requirement: North Carolina Mechanical Code 2018, North Carolina Fuel Gas Code 2018, North Carolina Residential Code 2018, and North Carolina Energy Conservation Code 2018. For more information please call (910) 678-8230.**

Instructor: Mike Thompson

F,Sat 8:00am-5:00pm Jul 08-Jul 16 Fee: \$125 32 hrs 61013 CBI 127

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## BUSINESS

### A TO Z GRANTWRITING – ONLINE

A to Z Grant Writing is an invigorating and informative course that will equip you with the skills and tools you need to enter the exciting field of grant writing! You will learn how to raise needed funds by discovering how and where to look for potential funders who are a good match for your organization. You will also learn how to network and develop true partnerships with a variety of funders, how to organize a successful grant-writing campaign, and how to put together a complete proposal package. This course speaks mainly to nonprofit organizations, schools, religious institutions, and municipalities seeking grants from foundation, corporate, government, and individual donors. It is also an excellent primer for individuals wishing to become grant-writing consultants or community grant-writing volunteers. No matter who you are or what level of experience you have, you will find the A's to Z's of writing and submitting successful proposals here! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94705 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94706 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94139 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94140 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94141 | online |

## FTCC ONLINE ACCOUNTING CLERK

Are you ready to become an integral part of a business? Are you ready to learn and implement skills that will assist in the day-to-day operations of an office? FTCC is offering a course for those individuals who want to qualify for entry-level positions in accounting. This course is tailored to help individuals learn the principles of accounting and business math and put their knowledge into practice by utilizing a ten-key calculator and QuickBooks software. This course will also provide soft skills that are essential for professionalism and success in the modern office environment while reviewing the everyday functions of Microsoft Excel, Word, and Outlook. In this course, individuals will apply their training and skills to a combination of traditional and non-traditional course assignments that are designed to reinforce accounting concepts and basic principles of office systems technology. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS REQUIRED BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.** Textbook/Course Materials: Please call (910) 678-8446 for more information.

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Dawn Gillis

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 224 hrs | 94019 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 224 hrs | 94338 | online |

## FTCC ONLINE ADMINISTRATIVE OFFICE ASSISTANT

Whether you are beginning your professional career, looking for a new career path, or searching for professional development, learning administrative office skills is vital! After all, administrative staff are integral to the successful daily operations of all work environments! From correspondence to maintaining detailed records for internal and external audits, this course will give you the knowledge and skillsets to have the competitive edge in the workplace. Come learn communication and correspondence skills and gain proficiency with programs such as Microsoft Word, Excel, and Outlook. This course will also cover topics such as recordkeeping and soft skills that will help you succeed in the modern office setting! For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS REQUIRED BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.** Textbook/Course Materials: Please call 910-678-8446 for more information.

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Dawn Gillis

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 224 hrs | 94013 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 224 hrs | 94336 | online |

## FTCC ONLINE CUSTOMER SERVICE REPRESENTATIVE

Do you enjoy helping others? Many employers are looking for support staff who can provide quality customer service support! Are you an employer who is looking for professional development for your customer service departments or employees? If so, this course is the course for you! Whether you are looking for a new career or seeking professional development, learning customer service skills is important to your success as an employee and the success of an employer, business, or institution. From best practices in written and oral communication to problem-solving, this course will give you the knowledge and skillsets to make you an asset in the workplace! Come learn communication and correspondence skills, enhance your problem-solving techniques, and gain proficiency with programs such as Microsoft Word, Excel, and Outlook. This course will also cover soft skills that will help you succeed in the modern office setting and give you the competitive edge! For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS REQUIRED BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.** Textbook/Course Materials: Please call 910-678-8446 for more information. **Students who complete this course may apply to work at eClerx of Fayetteville!**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Dawn Gillis

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 224 hrs | 94016 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 224 hrs | 94337 | online |

## FTCC ONLINE RECORDS CLERK

Regardless of the industry, records are a vital component of a functional, efficient, and effective office environment. From keeping track of finances to tracking customer service issues, detailed records can make the difference in a good organization and a great organization. FTCC is offering a course for those individuals who want to train to be records clerks or improve their recordkeeping skills. Individuals will train in various recordkeeping systems and learn how to think critically in response to records-related issues within an office setting. This course will also provide a review of Microsoft Excel, Word, and Outlook and train individuals to utilize these programs to improve organization and time management. In this course, individuals will apply their training and skills to a combination of traditional and non-traditional course assignments that are designed to reinforce recordkeeping concepts and basic principles of office systems technology. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS REQUIRED BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.** Textbook/Course Materials: Please call 910-678-8446 for more information.

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Dawn Gillis

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 224 hrs | 94022 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 224 hrs | 94339 | online |



**Continuing Education classes begin in different weeks & months.  
Check start dates to be sure you won't miss a course!**

## FUNDAMENTALS OF SUPERVISION AND MANAGEMENT – ONLINE

If you have recently been promoted to a supervisory or management position or want to learn how to become a more effective manager, this course will help you master the basics of business by learning the language of management. You will learn how to make a successful transition from employee to manager and you will learn how to manage your time so that you can deal with the constant demands of a managerial job. You will learn the skills required to delegate responsibility and motivate your employees. A large part of a manager’s job involves getting things done through other people, and this course will help you understand how to influence and direct other people’s performance. Finally, you will learn how to solve problems and resolve conflicts so you can accomplish your job more effectively. This program/course is a good choice for those looking for project management experience and those aspiring to obtain a PMI credential. It is also an excellent choice for existing PMI credential holders looking for an approved activity for PMI’s continuing certification PDUs. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94815 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94816 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94205 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94206 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94207 | online |

## MANAGING A SHORT-TERM RENTAL

If you are considering operating a short-term rental (e.g., Airbnb, Vrbo, Houfy, etc.), then this class is for you! Topics will include setup, operation, time commitment, organization, financial considerations, regulation, technology, and many others. Please note that this class is designed for those with little to no experience with short-term rental management. However, veteran operators are welcome to join us in order to learn new tips.

Instructor: Irene Grimes

|     |               |               |           |       |       |         |
|-----|---------------|---------------|-----------|-------|-------|---------|
| M,T | 5:30pm-8:30pm | Apr 04-Apr 05 | Fee: \$40 | 6 hrs | 91789 | CEC 118 |
| M,T | 5:30pm-8:30pm | Jun 06-Jun 07 | Fee: \$40 | 6 hrs | 91986 | CEC 118 |
| M,T | 5:30pm-8:30pm | Aug 01-Aug 02 | Fee: \$40 | 6 hrs | 91987 | CEC 118 |

***Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.***

## PROPERTY MANAGEMENT

Property management is a well-respected profession that can be quite profitable. Whether you are interested in residential or commercial property management, you will find many different types of jobs available. Instruction will include an overview of property management, the manager-owner relationship, leases and tenant relations, managing residential property, managing commercial property, legal issues in property management, as well as marketing your management services. This information will also be helpful to those interested in managing their own property investments. **NOTE:** This does not qualify as a real estate license course.

Instructor: Lena Hutton

|     |                |               |           |        |       |         |
|-----|----------------|---------------|-----------|--------|-------|---------|
| Sat | 10:00am-1:00pm | Apr 30-Jun 25 | Fee: \$70 | 24 hrs | 90495 | HTC 151 |
|-----|----------------|---------------|-----------|--------|-------|---------|

## REAL ESTATE BASICS FOR HOME BUYERS & SELLERS

The real estate market in Cumberland County is picking up! There is a lot to learn when you are thinking about buying or selling a house. In this course you will learn the basics of home buying and selling from a real estate professional. Topics include the mortgage process, escrow, taxes, down payments, and more! Learn tips from a professional on getting your house ready for sale and things to look for when purchasing a new one.

Instructor: Kai Murphy

|      |               |               |           |       |       |         |
|------|---------------|---------------|-----------|-------|-------|---------|
| W,Th | 6:00pm-9:00pm | May 04-May 05 | Fee: \$40 | 6 hrs | 91798 | CEC 118 |
| W,Th | 6:00pm-9:00pm | Jul 06-Jul 07 | Fee: \$40 | 6 hrs | 91989 | CEC 118 |

***Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.***

## TENANTS AND LANDLORDS

This workshop is designed to answer the questions you’ve always wanted to ask about leasing and/or renting property. It will help both tenants and landlords understand leases and their rights under NC Statute 42. You will better understand when the landlord can enter the property without the renter’s/lessor’s permission, how to handle requests for repairs, and what a “timely manner” for repairs is considered. Learn what can and cannot be done with a security deposit and if it comes to it, how small claims court can assist both tenants and landlords. **NOTE:** This does not qualify as a real estate license course. ***This is a self-supporting course; fee-exempt status does not apply.***

Instructor: Lena Hutton

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 10:00am-2:00pm | Jul 09 | Fee: \$25 | 4 hrs | 90496 | CEC 118 |
| Sat | 10:00am-2:00pm | Aug 27 | Fee: \$25 | 4 hrs | 90497 | CEC 118 |



The FTCC logo is displayed in a large, white, serif font.

Corporate & Continuing Education

# GEER

Governor's Emergency Education Relief

## SCHOLARSHIP FOR NC RESIDENTS

The Governor's Emergency Education Relief (GEER) Scholarship Program provides scholarships for eligible community college continuing education students enrolled in a variety of training programs. You may qualify for the GEER scholarship to cover your tuition & select course fees toward one of the following areas!

- Aircraft Maintenance
- Construction
- Emergency Medical Services
- Healthcare
- Industrial/Manufacturing
- Information Technology
- Transportation

View individual eligible programs here:

<https://www2.faytechcc.edu/continuing-education/CCE-GEER-Scholarship-Flyer.pdf>

*Some programs may become full throughout the semester and will be removed from the online registration portal. If there is a program that interests you that you do not see, please give us a call! We are here to assist you!*

### HOW TO APPLY:

#### ONLINE:

Visit the link below to submit your GEER Application online.  
<https://www.faytechcc.edu/corporate-continuing-education/geer-forms/>

#### IN-PERSON:

Apply In-Person at the Neill Currie Bldg following the steps below:

**Step 1:** Complete these 3 forms included in the packet.

- CE Student Registration Form
- GEER Student Application
- FTCC GEER Info Sheet

**Step 2:** Provide the completed forms to the program supervisor for approval.

Supervisor contacts are listed under the Eligible Programs link above.

**Step 3:** Submit the signed forms to the Records & Registration Office in the Neill Currie Bldg #218, 2201 Hull Road, Fayetteville, NC 28303



For more info

SCAN HERE!



Call us today! (910) 678-8386

[www.faytechcc.edu/continuing-education](http://www.faytechcc.edu/continuing-education)



# CENTER for INNOVATION & ENTREPRENEURSHIP

To view & register for Innovation & Entrepreneurship Classes please visit: <http://tiny.cc/CIEofFTCC>

To view & register for free Small Business Seminars please visit: <http://tiny.cc/ftccsbc2> or call: (910) 678-8496 for more information.

## Starting a Business?

If you're serious about starting a business, start with the FTCC Small Business Center and get started right.

From **IDEA**  
to *Opening!*  
*Soon!*



To support Cumberland County entrepreneurs, the FTCC Small Business Center provides... FREE of charge...

- Hundreds of 1 to 3-hour free webinars about everything from Bookkeeping, Marketing, How to Write a Business Plan, How to Get Funding and many other business-building topics
- Confidential business counseling when you're ready to start building your business
- Access to valuable resources, like market data, reference materials and other tools

Last year, the FTCC Small Business Center helped launch 31 new businesses and create more than 130 jobs in Cumberland County. This year will you just have an idea, or will you turn your dream into a business?



For more information email us at: [FTCCsbc@faytechcc.edu](mailto:FTCCsbc@faytechcc.edu) or call (910) 678-8496

Register for FREE Webinars: <http://tiny.cc/SBCNWebinars>

## NC REAL ESTATE COMMISSION COURSES

The following courses are being offered for licensed real estate agents and have been approved by the NC Real Estate Commission. To register online, visit [www.faytechcc.edu](http://www.faytechcc.edu) and scroll down to select "WebAdvisor," then Corporate & Continuing Education, and search using the first word in the title of your preferred course. For questions, please call (910) 678-0032.

### BROKER IN-CHARGE REAL ESTATE UPDATE (BICUP)

This class fulfills the annual continuing education credit for Brokers-in-Charge as mandated by the North Carolina Real Estate Commission. All Real Estate CE classes require the student to bring a photo ID and pocket card. Book is included in the cost of the class.

Instructor: Buddy Blackmon

|     |               |        |           |       |       |         |
|-----|---------------|--------|-----------|-------|-------|---------|
| W   | 8:00am-12:00N | Apr 27 | Fee: \$55 | 4 hrs | 33517 | online  |
| Sat | 1:00pm-5:00pm | May 07 | Fee: \$55 | 4 hrs | 33520 | online  |
| Sat | 8:00am-12:00N | Jul 23 | Fee: \$55 | 4 hrs | 33671 | CEC 118 |
| W   | 8:00am-12:00N | Aug 17 | Fee: \$55 | 4 hrs | 33674 | online  |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### ELECTIVE – THE CONTRACT MAZE

This elective course is designed to navigate the intricate details and elusive question of "When does an offer become a contract?" All Real Estate CE classes require the student to bring a photo ID and pocket card. Book is included in the cost of the class.

Instructor: Buddy Blackmon

|     |               |        |           |       |       |         |
|-----|---------------|--------|-----------|-------|-------|---------|
| W   | 8:00am-12:00N | Apr 06 | Fee: \$55 | 4 hrs | 33518 | CEC 118 |
| W   | 8:00am-12:00N | May 11 | Fee: \$55 | 4 hrs | 33521 | CEC 118 |
| W   | 1:00pm-5:00pm | Jul 20 | Fee: \$55 | 4 hrs | 33675 | online  |
| Sat | 8:00am-12:00N | Aug 06 | Fee: \$55 | 4 hrs | 33669 | CEC 118 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### GENERAL REAL ESTATE UPDATE (GENUP)

This class fulfills the annual continuing education credit for Real Estate Brokers as mandated by the North Carolina Real Estate Commission. The Commission changes the subject matter of this course each year. All Real Estate CE classes require the student to bring a photo ID and pocket card. Book is included in the cost of the class.

Instructor: Buddy Blackmon

|     |               |        |           |       |       |         |
|-----|---------------|--------|-----------|-------|-------|---------|
| W   | 1:00pm-5:00pm | Apr 06 | Fee: \$55 | 4 hrs | 33516 | ATC 226 |
| Sat | 8:00am-12:00N | May 07 | Fee: \$55 | 4 hrs | 33519 | online  |
| Sat | 8:00am-12:00N | Jul 16 | Fee: \$55 | 4 hrs | 33673 | CEC 118 |
| W   | 8:00am-12:00N | Aug 10 | Fee: \$55 | 4 hrs | 33670 | online  |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## NOTARY PUBLIC

### E-NOTARY PUBLIC **SARA**

This course is required for anyone interested in registering as an *Electronic* Notary Public for the first time. All students **MUST** be currently commissioned as a Notary Public in North Carolina to attend this class. **NOTE: The current edition of the *E-Notary Manual* is required for admittance to the class and can be purchased at the FTCC bookstore.** It is strongly recommended that you study the guidebook prior to class attendance to be better prepared for the state examination given at the end of the class. ***This is a self-supporting class; fee-exempt status does not apply.*** **PREREQUISITE:** Students must provide current Notary Public Commission number and current state or federal picture identification for admission to class. ***The active duty military and civilian ID cards DO NOT meet the identification requirement.*** The ID must be a valid ID with a picture of the face and either signature of physical descriptors or both. ***When registering, please check that your name is spelled correctly and matches your ID.*** With questions, please contact (910) 678-0032.

Instructor: Bret Kane

|   |               |        |           |       |       |         |
|---|---------------|--------|-----------|-------|-------|---------|
| W | 1:00pm-5:00pm | May 18 | Fee: \$70 | 4 hrs | 33676 | CBI 129 |
| W | 1:00pm-5:00pm | Aug 17 | Fee: \$70 | 4 hrs | 33677 | CBI 129 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## FTCC CORPORATE & CONTINUING EDUCATION

Earn Your CEU's  
with Us!

|  |                |
|--|----------------|
| Electrical Contractor's Renewal              | (910) 678-8230 |
| Real Estate Broker CEU's                     | (910) 678-0032 |
| Teacher Renewal & School Administrator CEU's | (910) 678-8446 |



## NOTARY PUBLIC

This course is required for anyone interested in becoming a Notary Public for the first time. It is recommended for all notaries as a refresher course. **NOTE: The current edition of The Notary Public Guide Book for North Carolina is required for admittance to the class and can be purchased at the FTCC bookstore.** It is strongly recommended that you study the guidebook prior to class attendance to be better prepared for the state examination given at the end of the class. NCGS 10B-5(b) provides the following requirements to be commissioned as a Notary Public in NC: 1) Be at least 18 years of age or legally emancipated as defined in Article 35 of Chapter 7B of the General Statutes; 2) Reside or have a regular place of work or business in this State; 3) Reside legally in the United States; 4) Speak, read, and write the English language; 5) Possess a high school diploma or equivalent; 6) Pass the course of instruction described in this Article, unless the person is a licensed member of the North Carolina State Bar; 7) Purchase and keep as a reference the most recent manual approved by the Secretary that describes the duties and authority of notaries public; 8) Submit an application containing no significant misstatement or omission of fact. ***This is a self-supporting class; fee-exempt status does not apply.***

**PREREQUISITE:** Students must provide current state or federal picture identification for admission to class. **The active duty military and civilian ID cards DO NOT meet the identification requirement.** The ID must be a valid ID with a picture of the face and either signature or physical descriptors or both. ***When registering, please check that your name is spelled correctly and matches your ID. With questions, please contact (910) 678-0032.***

Instructor: Mike Brown

|   |               |        |           |       |       |         |
|---|---------------|--------|-----------|-------|-------|---------|
| W | 8:00am-5:00pm | Apr 06 | Fee: \$70 | 8 hrs | 33578 | CBI 129 |
| W | 8:00am-5:00pm | Apr 13 | Fee: \$70 | 8 hrs | 33579 | CBI 129 |
| W | 8:00am-5:00pm | Apr 27 | Fee: \$70 | 8 hrs | 33580 | CBI 129 |
| W | 8:00am-5:00pm | May 04 | Fee: \$70 | 8 hrs | 33581 | CBI 129 |
| W | 8:00am-5:00pm | May 11 | Fee: \$70 | 8 hrs | 33582 | CBI 129 |
| W | 8:00am-6:00pm | May 25 | Fee: \$70 | 9 hrs | 33678 | online  |
| W | 8:00am-5:00pm | Jun 01 | Fee: \$70 | 8 hrs | 33679 | CBI 129 |
| W | 8:00am-5:00pm | Jun 08 | Fee: \$70 | 8 hrs | 33680 | CBI 129 |
| W | 8:00am-5:00pm | Jun 29 | Fee: \$70 | 8 hrs | 33681 | CBI 129 |
| W | 8:00am-5:00pm | Jul 06 | Fee: \$70 | 8 hrs | 33682 | CBI 129 |
| W | 8:00am-5:00pm | Jul 13 | Fee: \$70 | 8 hrs | 33683 | CBI 129 |
| W | 8:00am-6:00pm | Jul 27 | Fee: \$70 | 9 hrs | 33684 | online  |
| W | 8:00am-5:00pm | Aug 03 | Fee: \$70 | 8 hrs | 33685 | CBI 129 |
| W | 8:00am-5:00pm | Aug 10 | Fee: \$70 | 8 hrs | 33686 | CBI 129 |
| W | 8:00am-5:00pm | Aug 24 | Fee: \$70 | 8 hrs | 33687 | CBI 129 |

Instructor: Bret Kane

|     |               |               |           |       |       |         |
|-----|---------------|---------------|-----------|-------|-------|---------|
| M,W | 5:30pm-9:30pm | Apr 18-Apr 20 | Fee: \$70 | 8 hrs | 33588 | CBI 129 |
| M,W | 5:30pm-9:30pm | May 16-May 18 | Fee: \$70 | 8 hrs | 33688 | CBI 129 |
| M,W | 5:30pm-9:30pm | Jun 20-Jun 22 | Fee: \$70 | 8 hrs | 33689 | CBI 129 |
| M,W | 5:30pm-9:30pm | Jul 18-Jul 20 | Fee: \$70 | 8 hrs | 33690 | CBI 129 |
| M,W | 5:30pm-9:30pm | Aug 15-Aug 17 | Fee: \$70 | 8 hrs | 33691 | CBI 129 |

***Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.***

## COMMUNICATIONS

### ELECTRICAL LINEMAN

The Lineman course has been designed and coordinated with PWC to provide specific aspects of building and maintaining electrical power circuits and equipment for overhead and underground construction. This course will cover definitions, voltage ratings, pole climbing, types and use of electrical tools/equipment, electrical safety, Arc Flash Safety, material assembly, OSHA 10 Construction Certification and CPR/First Aid/AED Certifications. Human Resource Development will aid in resume writing, soft skills, and the interview process. **Students are required to purchase accident insurance for \$2, OSHA Card Certification for \$8 and CPR/First Aid/AED for \$20 which is payable at the time of registration. Students will be responsible for paying all permit cost, completing all testing at the DMV, completing a physical, and drug screening. Students will also need to go to the DMV and get a free CDL manual. Students will be required to provide Personal Protection Equipment (PPE) to include climbing boots, blue jeans, and a long sleeve shirt. This course will provide hands-on and HRD training. Students must register at Records & Registration in the Neill Currie Building. PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8230.**

Instructor: William Rinehart/Stacy MacFadden

|      |               |               |            |         |       |                       |
|------|---------------|---------------|------------|---------|-------|-----------------------|
| M-Th | 8:00am-5:00pm | May 02-Jul 21 | Fee: \$210 | 368 hrs | 61007 | CBI 127/<br>Pole Farm |
|------|---------------|---------------|------------|---------|-------|-----------------------|

***Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.***

# COMPUTER EDUCATION

## COMPUTER LITERACY FOR ABSOLUTE BEGINNERS

Have you wanted to learn about computers but have not known where to start? If so, join us for this entry-level course in computer literacy. During this class, we will cover turning on the computer, using a mouse and keyboard, navigating the operating system, using printers, browsing the Internet, and many other introductory topics. **Supplies:** Please bring a 2GB USB Drive to class.

Instructor: TBA

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| W   | 5:30pm-8:30pm | May 11-Jun 29 | Fee: \$75 | 24 hrs | 91809 | CEC 108 |
| Sat | 9:00am-12:00N | Jun 04-Jul 30 | Fee: \$75 | 24 hrs | 91935 | CEC 257 |
| W   | 5:30pm-8:30pm | Aug 31-Oct 19 | Fee: \$80 | 24 hrs | 91959 | CEC 108 |

## COMPUTER LITERACY FOR ABSOLUTE BEGINNERS II

Once you have learned the basics of using a computer, you're ready to explore the top 15 Internet activities everyone needs to know! In this class, topics will include, e-mail, sharing files & photos, free TV, reading books, banking, shopping, research, using the cloud, and so much more. This fun, hands-on and informative class will increase your ability to use the computer with confidence. **PREREQUISITE:** Students must have earned a passing grade in Computer Literacy for Absolute Beginners within 1 year of the start date of this course. Please call (910) 678-8309 to ask about exceptions to this policy. **Supplies:** Please bring a 2GB USB Drive to class.

Instructor: TBA

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| W   | 5:30pm-8:30pm | Jul 13-Aug 17 | Fee: \$60 | 18 hrs | 91963 | CEC 108 |
| Sat | 9:00am-12:00N | Aug 13-Sep 24 | Fee: \$60 | 18 hrs | 91964 | CEC 257 |

## COMPUTER LITERACY IN SPANISH

¿Desea aprender acerca de las computadoras, pero no sabe dónde empezar? Si es así, únase a nosotros para este curso de nivel básico en computación. En esta clase vamos a empezar desde encender la computadora, hasta como usar un ratón y un teclado, navegar por el sistema operativo, uso de impresoras, navegación por internet y muchos otros temas introductorios. **NOTA:** Por favor complete este curso antes de pasar a otros cursos de computadora a menos que tenga este conocimiento.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 5:30pm-8:30pm | May 03-Jun 21 | Fee: \$75 | 24 hrs | 91810 | ATC TBA |
| T | 5:30pm-8:30pm | Jul 12-Aug 30 | Fee: \$75 | 24 hrs | 91998 | CEC 108 |

## CONNECTING YOUR TECH DOTS

Has learning new technology kept you using an old flip-phone? Is your tablet gathering dust on a table? Introducing a fun course to help you master the functions & features of an Apple-iPad/iPhone or Android Smartphone/Tablet. These incredible devices use intuitive gestures and universal symbols, that once learned, will help you enjoy technology! Don't miss this opportunity to move through the basics and get to the cool stuff. Join in with the newest communication technology to save time, get organized and put the power of the internet at your fingertips! **NOTE:** Students are welcome to bring their modern tablets, laptops, and notebooks to class.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | May 12-Jun 30 | Fee: \$75 | 24 hrs | 91811 | CEC 108 |
|----|---------------|---------------|-----------|--------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## CONNECTING YOUR TECH DOTS LEVEL II

Has learning new technology kept you from exploring all there is to offer? This hands-on, interactive course will teach you how to use your laptop, tablet, phone, and more! A seasoned "techie" will teach you behaviors and universal symbols which, once learned, will have you enjoying technology. **PREREQUISITE:** Students must have earned a passing grade in Connecting Your Tech Dots within 1 year of the start date of this course. Please call (910) 678-8309 to ask about exceptions to this policy. **NOTE:** Students are welcome to bring their modern tablets, laptops, and notebooks to class.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | Jul 14-Aug 18 | Fee: \$60 | 18 hrs | 91962 | CEC 108 |
|----|---------------|---------------|-----------|--------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## CREATING WEB PAGES – ONLINE

Create and post your very own Web site on the Internet using HTML in this extensive, hands-on, eight-week workshop. First, you will learn about the capabilities of the World Wide Web and the fundamentals of web design. Then, with your instructor's patient guidance, you will plan the content, structure, and layout of your Web site, create pages full of neatly formatted text, build links between the pages and to the outside world, and add color, backgrounds, graphics, and tables. You will also learn critical and timely information on securing the best possible location in search engine listings and powerful no-cost or low-cost web marketing strategies. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94836 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94837 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94217 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94218 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94219 | online |

## INTERNET SAFETY SEMINAR – NEW!

Phishing scams, malware scares, and viruses are all present-day concerns that alarm computer users, particularly seniors. This seminar will provide you with an in-depth overview of safety and security measures to observe during daily computer use. While the course is aimed at senior citizens, all are welcome to attend.

Instructor: TBA

|     |               |        |           |       |       |         |
|-----|---------------|--------|-----------|-------|-------|---------|
| Sat | 9:00am-12:00N | May 21 | Fee: \$20 | 3 hrs | 91990 | CEC 257 |
| T   | 5:30pm-8:30pm | Jul 05 | Fee: \$20 | 3 hrs | 91991 | CEC 108 |
| Sat | 9:00am-12:00N | Aug 06 | Fee: \$20 | 3 hrs | 91992 | CEC 257 |

## MICROSOFT EXCEL LEVEL I

This course introduces students to the essentials of Microsoft Excel. Students will be able to create simple spreadsheets, including editing, formatting, and printing. It is intended for people with little or no background in spreadsheets. Simple formulas and introductory data handling are covered. This course is for students who are familiar with Windows. **Supplies:** Please bring a flash drive to class each session.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 5:30pm-8:30pm | May 04-Jun 22 | Fee: \$70 | 24 hrs | 91958 | CEC 257 |
| W | 5:30pm-8:30pm | Aug 10-Sep 28 | Fee: \$70 | 24 hrs | 91976 | CEC 257 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## MICROSOFT OFFICE SAMPLER

If you possess fundamental computer skills, then you are ready to learn the most popular features of Microsoft Office and Windows 10. This training will guide you towards developing computer skills that are productive and creative! **Supplies:** Please bring a 2+GB USB drive to class.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 5:30pm-8:30pm | Jun 06-Aug 01 | Fee: \$75 | 24 hrs | 91939 | CEC 108 |
|---|---------------|---------------|-----------|--------|-------|---------|

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## MICROSOFT OFFICE SAMPLER II

If you've completed Microsoft Sampler I or you're already comfortable using the basic features of Microsoft Word, Excel, PowerPoint & OneNote...you're ready to add intermediate functions to your skill set! Your instructor will help you take your presentation to the next level by learning how to add audio & video media. In this class you will create beautiful slideshow presentations, learn how to create professional documents, improve the impact of your spreadsheets, share notebooks, and create reusable organizational systems available on Microsoft, Apple & Android computers and devices. **PREREQUISITE:** Students must have earned a passing grade in Microsoft Office Sampler within 1 year of the start date of this course. Please call (910) 678-8309 to ask about exceptions to this policy. **Supplies:** Please bring a 2+GB USB drive to class.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 5:30pm-8:30pm | Apr 04-May 16 | Fee: \$60 | 18 hrs | 91812 | CEC 108 |
| M | 5:30pm-8:30pm | Aug 15-Sep 26 | Fee: \$60 | 18 hrs | 91965 | CEC 108 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## NETWORKING (INTRODUCTION) – ONLINE

Introduction to Networking explains computer networking basics in terms that you can easily understand using concepts common to everyday, non-computing experience. A brief introduction to networking history provides context and explains how networks have become so important to businesses and individuals. The course emphasizes networking fundamentals, which explains the software and hardware that makes networking possible. The course stresses understanding how and why networks work rather than focusing on memorization of terms or numbers. Upon completion of the course, you will be capable of performing basic computer networking tasks such as DSL connectivity or configuring connections to an Internet Service Provider (ISR). This course will give you the foundation you need to begin training for CCNA certification or employment in a computer networking career. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$85 | 24 hrs | 94926 | online |
| online | online | May 18-Jul 08 | Fee: \$85 | 24 hrs | 94927 | online |
| online | online | Jun 15-Aug 05 | Fee: \$85 | 24 hrs | 94271 | online |
| online | online | Jul 13-Sep 02 | Fee: \$85 | 24 hrs | 94272 | online |
| online | online | Aug 17-Oct 07 | Fee: \$85 | 24 hrs | 94273 | online |

Arabic  
French  
Italian  
Chinese  
Spanish

**INCREASE YOUR EMPLOYABILITY!  
LEARN A NEW LANGUAGE!**

*Check out pages 24-25 to see what classes are available!*



## COMPTIA COMPUTER TECHNICIAN SUPPORT PROGRAMS

### A+ CERTIFICATION: HARDWARE (INTRODUCTION) – ONLINE SARA

Time to roll up those sleeves and dive inside the personal computer! This introductory CompTIA A+ course teaches you about the hardware common to virtually every personal computer, including microprocessors, RAM, power supplies, motherboards, BIOS, CMOS, the expansion bus, and input/output devices. You will learn how things work, how to configure everything, and how to troubleshoot in real world environments. This course gives you the knowledge upon which you will base the rest of your CompTIA A+ certification studies. Plus, this course helps you take that first step to becoming an excellent PC technician. So, what are you waiting for? **REQUIREMENTS:** a PC that you can take apart and put back together again. This can be anything from an ancient Intel 286 to a newer 486 or beyond. Because of the dangers of electro-static discharge (to the machine, not the student), we do not require you to tear apart your own primary computer. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |            |        |       |        |
|--------|--------|---------------|------------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$100 | 24 hrs | 94710 | online |
| online | online | May 18-Jul 08 | Fee: \$100 | 24 hrs | 94711 | online |
| online | online | Jun 15-Aug 05 | Fee: \$100 | 24 hrs | 94142 | online |
| online | online | Jul 13-Sep 02 | Fee: \$100 | 24 hrs | 94143 | online |
| online | online | Aug 17-Oct 07 | Fee: \$100 | 24 hrs | 94144 | online |

### COMPTIA A+ HARDWARE & SOFTWARE – FACE-TO-FACE SARA

This course is designed to cover all topics required to prepare the student for both of the current CompTIA A+ Exams (220-1001 & 220-1002). This comprehensive approach will walk the student through all of the information needed to study for the exams. The hands-on training component of the course will help the student prepare for the exams by providing experience in the installation, configuration, optimization, preventive maintenance, troubleshooting, and repair of computer hardware and operating system components. **Textbook Requirement:** Will be announced by the instructor during the first class.

Instructor: TBA

|      |               |               |            |         |       |         |
|------|---------------|---------------|------------|---------|-------|---------|
| T,Th | 5:30pm-8:30pm | Aug 11-Dec 13 | Fee: \$180 | 105 hrs | 91995 | GCB 211 |
|------|---------------|---------------|------------|---------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### COMPTIA NETWORK+ – FACE-TO-FACE SARA

This course is designed to cover the topics required to prepare the student for the current CompTIA Network+ exam. Topics covered include: network architecture, troubleshooting and industry standards, network operations, and network theory. This course will emphasize the knowledge and skills necessary to implement a defined network architecture with basic network security. **PREREQUISITE:** A student enrolled in this course should have a CompTIA A+ certification. **Textbook Requirement:** Will be announced by the instructor during the first course meeting.

Instructor: TBA

|      |               |               |            |        |       |         |
|------|---------------|---------------|------------|--------|-------|---------|
| T,Th | 5:30pm-8:30pm | Jun 07-Jul 28 | Fee: \$125 | 48 hrs | 91993 | GCB 211 |
| M,W  | 5:30pm-8:30pm | Aug 10-Oct 05 | Fee: \$125 | 48 hrs | 91975 | GCB 211 |

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### COMPTIA SECURITY+ – FACE-TO-FACE SARA

This course is designed to cover the topics required to prepare the student for the current CompTIA Security+ exam. Topics covered include: network security, compliance and operational security, threats and vulnerabilities and identity management. This course will emphasize the most important foundational principles for securing computers, networks, and managing risk. **PREREQUISITE:** A student enrolled in this course should have a CompTIA A+ certification. **Textbook Requirement:** Will be announced by the instructor during the first course meeting.

Instructor: TBA

|     |               |               |            |        |       |         |
|-----|---------------|---------------|------------|--------|-------|---------|
| M,W | 5:30pm-8:30pm | Jun 06-Aug 01 | Fee: \$125 | 48 hrs | 91994 | GCB 211 |
|-----|---------------|---------------|------------|--------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### COMPUTER TECHNICIAN – ONLINE SARA

The Online Computer Technician course is specifically designed to prepare students for the Computing Technology Industry Association (CompTIA) A+ certification examinations and careers in computer support and repair. Students will start the course with foundational training in Microsoft programs Word, Excel, and Outlook and progress to learning about hardware, operating systems, networking, security, and troubleshooting as well as more specialized topics such as mobile devices, laptops, and printers. Upon successful completion of the course modules and passing of the final exam, students will be prepared to take the CompTIA A+ 220-1001 Core 1 and 220-1002 Core 2 certification exams. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 235 hrs | 94944 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 235 hrs | 94277 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 235 hrs | 94278 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 235 hrs | 94279 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 235 hrs | 94280 | online |

# EMERGENCY SERVICES TRAINING

*Students who register on campus must be prepared to pay the insurance fee at the time of registration.  
Please check course descriptions for insurance requirements.*

## CPR-HEALTHCARE PROVIDER **SARA**

This five-hour class is recommended for anyone who works in a healthcare setting (RNs, EMTs, CNAs, etc.). **This is a self-supporting class; fee-exempt status does not apply.** Pre-Registration is required in the Neill Currie Building, Room 2 or online. For registration information, please call (910) 678-8386. Students are required to have an online email address to receive their E-Card once completed.

Instructor: TBA

|   |                |        |           |       |       |         |
|---|----------------|--------|-----------|-------|-------|---------|
| M | 9:00am-2:00pm  | May 02 | Fee: \$45 | 5 hrs | 56016 | NC 7A   |
| W | 5:00pm-10:00pm | May 11 | Fee: \$45 | 5 hrs | 56017 | SLC 103 |
| M | 9:00am-2:00pm  | May 16 | Fee: \$45 | 5 hrs | 56019 | NC 7A   |
| W | 5:00pm-10:00pm | May 25 | Fee: \$45 | 5 hrs | 56020 | SLC 103 |
| M | 9:00am-2:00pm  | Jun 06 | Fee: \$45 | 5 hrs | 56021 | NC 7A   |
| W | 5:00pm-10:00pm | Jun 15 | Fee: \$45 | 5 hrs | 56022 | SLC 103 |
| M | 9:00am-2:00pm  | Jun 20 | Fee: \$45 | 5 hrs | 56023 | NC 7A   |
| W | 5:00pm-10:00pm | Jun 29 | Fee: \$45 | 5 hrs | 56024 | SLC 103 |
| M | 9:00am-2:00pm  | Jul 11 | Fee: \$45 | 5 hrs | 56025 | NC 7A   |
| W | 5:00pm-10:00pm | Jul 13 | Fee: \$45 | 5 hrs | 56026 | SLC 103 |
| W | 5:00pm-10:00pm | Jul 20 | Fee: \$45 | 5 hrs | 56027 | SLC 103 |
| M | 9:00am-2:00pm  | Jul 25 | Fee: \$45 | 5 hrs | 56028 | NC 7A   |
| W | 5:00pm-10:00pm | Aug 03 | Fee: \$45 | 5 hrs | 56029 | SLC 103 |
| M | 9:00am-2:00pm  | Aug 08 | Fee: \$45 | 5 hrs | 56030 | NC 7A   |
| W | 5:00pm-10:00pm | Aug 17 | Fee: \$45 | 5 hrs | 56031 | SLC 103 |
| M | 9:00am-2:00pm  | Aug 22 | Fee: \$45 | 5 hrs | 56032 | NC 7A   |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## EMERGENCY MEDICAL TECHNICIAN INITIAL **SARA**

This course provides training in the first phase of the EMT career structure. This class exceeds National Registry standards for EMT certification. Upon completion of this course, students will be eligible to take the NC State or National Registry Certification Exam. **NOTE: A liability and accident insurance fee of \$14.50 is due on the day of registration. Pre-Registration is required in the Neill Currie Building, Room 8. For more information, please call (910) 678-8251 or email us at [EMSCONED@faytechcc.edu](mailto:EMSCONED@faytechcc.edu).**

**PREREQUISITE:** High school credentials and a Valid Driver License.

Instructor: TBA

|      |               |               |            |         |       |         |
|------|---------------|---------------|------------|---------|-------|---------|
| M-Th | 8:00am-5:00pm | May 23-Jul 26 | Fee: \$180 | 288 hrs | 56050 | SLC 219 |
| M-Th | 8:00am-5:00pm | Aug 01-Oct 03 | Fee: \$180 | 288 hrs | 56051 | SLC 219 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

# FOREIGN LANGUAGE

## ARABIC (BEGINNING)

The need for Arabic linguists has never been greater! With Arabic the native language of over 200 million people living in 20 different countries, it is essential that more Americans develop and maintain linguistic and cultural expertise in order to build a better understanding of the Arab world. While there are many Arabic dialects, including Classical Arabic, this course will concentrate on a widely spoken, adapted dialect, known as Modern Standard Arabic. This dialect is used most often in books, newspapers, on television and radio, in political speeches, and in conversation between Arabs from different countries. Once you have learned standard Arabic, it is relatively easy to adapt to a local dialect later.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 5:30pm-7:30pm | Jun 15-Aug 31 | Fee: \$70 | 24 hrs | 91009 | HTC 153 |
|---|---------------|---------------|-----------|--------|-------|---------|

## FRENCH I

Join us as we discover beautiful France and the culture within! If you anticipate traveling in France, you will enjoy your trip more if you master some of the basics of the language, grammar, and understand the beauty of the French culture. In this course, you will study both conversation and culture; money exchange, how to order in restaurants, how to ask for and understand directions, and more! This is an excellent course for those traveling for business!

Instructor: Morgann Lyles

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | Aug 18-Oct 06 | Fee: \$70 | 24 hrs | 90498 | HTC 143 |
|----|---------------|---------------|-----------|--------|-------|---------|

## FRENCH II

Continue your practice of the French language in this intermediate level course. The instructor will introduce you to a higher level of grammar, conversational skills and understanding the geography of the county. This course is designed to bring your language skills for business and travel purposes to a new level. **PREREQUISITE:** Completion of French I course or equivalent experience.

Instructor: Morgann Lyles

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | Apr 07-May 26 | Fee: \$70 | 24 hrs | 90367 | HTC 143 |
| Th | 5:30pm-8:30pm | Oct 13-Dec 08 | Fee: \$70 | 24 hrs | 90499 | HTC 143 |

## ITALIAN I

Italian is known as the romance language, pursued by many. As a beginning student in this course, you will study grammar, conversation, and culture. Learn how to speak Italian with an emphasis on the practical use of the language and the development of speaking and listening skills. This course is designed to improve your language skills for business and travel purposes.

Instructor: Silvia Gatti

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | May 24-Jul 12 | Fee: \$70 | 24 hrs | 90500 | HTC 153 |
|---|---------------|---------------|-----------|--------|-------|---------|

## ITALIAN II

Continue your practice of the Italian language in this intermediate level course. The instructor will introduce you to a higher level of grammar, conversational skills and understanding the geography of the county. This course is designed to bring your language skills for business and travel purposes to a new level. **PREREQUISITE:** Completion of Italian I course or equivalent experience.

Instructor: Silvia Gatti

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | Jul 19-Sep 06 | Fee: \$70 | 24 hrs | 90501 | HTC 153 |
|---|---------------|---------------|-----------|--------|-------|---------|

## MANDARIN CHINESE (BEGINNING)

This is going to be a beginning course in Mandarin Chinese, the official language in Mainland China. Chinese is also one of the two official languages in Hong Kong and one of the four in Singapore; and according to a recent survey, it is now the fastest growing foreign language chosen for study by American college students. This course is designed for beginners with an emphasis on developing minimum communicative competence in Chinese. You will be introduced to the basics of the Chinese language; the pinyin, characters and grammar, and learn how to carry out simple conversations in Chinese on a variety of topics.

Instructor: Qian Wang

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 5:30pm-7:30pm | Jun 06-Aug 29 | Fee: \$70 | 24 hrs | 91001 | HTC 151 |
|---|---------------|---------------|-----------|--------|-------|---------|

## SPANISH (BEGINNING)

Spanish is the 2nd most used language in the United States and in today's society it is recognized as an additional skill when qualifying for promotions or a new career. In this course you will study grammar, conversation, and a touch of culture. This course is designed for those who have Spanish-speaking customers and employees, those who anticipate doing business with Spanish speakers, or those traveling to Latin America or Spain. If your workplace would benefit from your ability to speak and understand Spanish, then it will be to your advantage to enroll in this course. By registering for the longer Spanish Beginning course, your instructor will expand on the topics listed above.

Instructor: Natalia Aguilar

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | May 17-Jul 05 | Fee: \$70 | 24 hrs | 90504 | HTC 141 |
|---|---------------|---------------|-----------|--------|-------|---------|

Instructor: TBA

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | Jun 04-Jul 30 | Fee: \$70 | 24 hrs | 90502 | CEC 214 |
|-----|---------------|---------------|-----------|--------|-------|---------|

Instructor: Jonathan Cobb

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | Jun 08-Jul 27 | Fee: \$70 | 24 hrs | 90505 | HTC 141 |
|---|---------------|---------------|-----------|--------|-------|---------|

Instructor: Isis Perez

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | Aug 06-Oct 01 | Fee: \$70 | 24 hrs | 90503 | CEC 214 |
|-----|---------------|---------------|-----------|--------|-------|---------|

## SPANISH (INTERMEDIATE)

This is a continuation of beginning Spanish with emphasis placed on grammar and conversation. If you have taken beginning Spanish or have some background in the Spanish language, you should be comfortable with the content and pace of this class. Emphasis will be on building conversational skills to increase your ability to speak with Hispanic employees, co-workers, and friends. **PREREQUISITE:** Completion of Spanish (Beginning) course or equivalent experience.

Instructor: Jonathan Cobb

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | Apr 06-May 25 | Fee: \$70 | 24 hrs | 90399 | HTC 141 |
|---|---------------|---------------|-----------|--------|-------|---------|

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | May 21-Jul 23 | Fee: \$70 | 24 hrs | 90396 | HTC 141 |
|-----|---------------|---------------|-----------|--------|-------|---------|

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | Aug 03-Sep 21 | Fee: \$70 | 24 hrs | 90508 | HTC 141 |
|---|---------------|---------------|-----------|--------|-------|---------|

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | Aug 06-Oct 01 | Fee: \$70 | 24 hrs | 90507 | HTC 141 |
|-----|---------------|---------------|-----------|--------|-------|---------|

Instructor: Natalia Aguilar

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | Jul 12-Aug 30 | Fee: \$70 | 24 hrs | 90506 | HTC 141 |
|---|---------------|---------------|-----------|--------|-------|---------|

## SPEED SPANISH I – ONLINE

Imagine yourself speaking, reading, and writing Spanish. Now you can with Speed Spanish! This course is designed for anyone who wants to learn Spanish pronto. You will learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you will be able to go into any Spanish speaking situation and converse in Spanish. ¡Qué Bueno! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94770 | online |
|--------|--------|---------------|-----------|--------|-------|--------|

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94771 | online |
|--------|--------|---------------|-----------|--------|-------|--------|

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94178 | online |
|--------|--------|---------------|-----------|--------|-------|--------|

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94179 | online |
|--------|--------|---------------|-----------|--------|-------|--------|

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94180 | online |
|--------|--------|---------------|-----------|--------|-------|--------|



# HEALTHCARE/MEDICAL OFFICE TRAINING

*Students who register on campus must be prepared to pay the insurance fee at the time of registration.  
Please check course descriptions for insurance requirements.*

## BECOME A PHYSICAL THERAPY AIDE – ONLINE

Prepare for a rewarding career as a valued member of the physical therapy (PT) team while learning all about the human body, specific disorders, and the way physical therapists (PTs) treat these disorders. We will begin by exploring the history of physical therapy and the relationships between physical therapists, physical therapist assistants, and physical therapy aides. You will receive training on how to communicate effectively with other health care professionals and patients. You will come to understand medical terminology and anatomy and physiology used in the field of physical therapy, the medical documentation that physical therapists use, and the principles of ethics and laws that affect the PT aide. Along with infection control, you will also learn proper body mechanics and how to safely move patients. We will also cover how to help patients walk with assistive devices like walkers, crutches, and canes. Furthermore, you will learn when PTs use physical agents like heat, cold, ultrasound, and electricity. By the time you finish this eight-week course, you will have gained valuable knowledge and be well on your way to becoming an important member of the physical therapy team! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$85 | 24 hrs | 94866 | online |
| online | online | May 18-Jul 08 | Fee: \$85 | 24 hrs | 94867 | online |
| online | online | Jun 15-Aug 05 | Fee: \$85 | 24 hrs | 94235 | online |
| online | online | Jul 13-Sep 02 | Fee: \$85 | 24 hrs | 94236 | online |
| online | online | Aug 17-Oct 07 | Fee: \$85 | 24 hrs | 94237 | online |

## BECOME AN OPTICAL ASSISTANT – ONLINE

If you think you would like to become an optical assistant, this is the course for you! We will take a comprehensive look into the diverse world of optical assisting, and you will see why optometry is such an interesting field and how rewarding it can be to help people solve their vision problems. We will cover optical assisting in private practice, healthcare clinics, the military, teaching facilities, and in retail sales. You will discover the personal and professional skills needed to work in a front and back office and in an optical dispensary and lab. You will become familiar with all the things optical assistants must know about frames, styles, lenses, contact lenses, and working with people. You will also discover how our amazing eyes work and come to understand some common eye conditions. In addition, we will delve into specialty areas that optical assistants can work in such as refractive surgery centers, low vision clinics, and vision training practices. And finally, we will cover how to become certified and licensed, which will open up even more opportunities for you! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$85 | 24 hrs | 94861 | online |
| online | online | May 18-Jul 08 | Fee: \$85 | 24 hrs | 94862 | online |
| online | online | Jun 15-Aug 05 | Fee: \$85 | 24 hrs | 94232 | online |
| online | online | Jul 13-Sep 02 | Fee: \$85 | 24 hrs | 94233 | online |
| online | online | Aug 17-Oct 07 | Fee: \$85 | 24 hrs | 94234 | online |

## CARDIOVASCULAR MONITOR/TECHNICIAN – HYBRID

This course is designed and approved to prepare the student to become a certified EKG (ECG) and Technician/ Monitor. The course will cover the anatomy and physiology of the heart, principles of EKG, dysrhythmia recognition of sinus, junctional/atrial rhythms, heart blocks and bundle branches and ventricular ectopy rhythms. Skills will include operating EKG equipment, running and mounting strips as well as reading and interpreting 22 types of cardiac lead tracings produced from 12 and five lead monitors and to understand the basics of capnography as it relates to heart function. **Students are required to complete online assignments as well as attend class as scheduled. This course will require students to do online work using Blackboard computer component each week. For more information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu).**

Instructor: TBA

|            |                          |               |            |         |       |         |
|------------|--------------------------|---------------|------------|---------|-------|---------|
| T,Th<br>&M | 6:00pm-10:00pm<br>online | Apr 07-Jun 21 | Fee: \$180 | 124 hrs | 57230 | SLC 124 |
| W,Th<br>&F | 9:00am-1:00pm<br>online  | Apr 27-Jul 06 | Fee: \$180 | 124 hrs | 57231 | NC 7A   |
| T<br>&M,W  | 6:00pm-10:00pm<br>online | May 03-Jul 18 | Fee: \$180 | 124 hrs | 57232 | NC 7A   |

***Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.***

## CERTIFIED NURSING ASSISTANT I

The course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. During this program, emphasis will be placed on the process of aging including mental, social, and physical needs of the elderly, patient rights, nutrition management, diseases/disorders, and human body structure and function, etc. The course includes class, laboratory, and clinical learning experiences. Students must be able to read and communicate in English effectively. The course requires the student to comply with FTCC Immunization policy. Please note that some clinical facilities also require a criminal background check prior to attending clinical rotation. If a student cannot meet the criminal background check requirements, he or she will not be able to complete the program and will be dismissed from the course without a refund. **Insurance Fee: \$14.50 required to be paid at time of registration. For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-Registration is required.**

**Photocopies of the following are required: Social security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates).**

Instructor: TBA

|      |                |               |            |         |       |         |
|------|----------------|---------------|------------|---------|-------|---------|
| M-Th | 8:00am-2:00pm  | Apr 04-Jun 02 | Fee: \$180 | 204 hrs | 57187 | SLC 202 |
| M-Th | 8:30am-2:30pm  | Apr 04-Jun 02 | Fee: \$180 | 204 hrs | 57188 | SLC 204 |
| M-Th | 5:00pm-10:00pm | May 09-Jul 20 | Fee: \$180 | 204 hrs | 57246 | SLC 202 |
| M-Th | 8:30am-2:30pm  | May 31-Jul 28 | Fee: \$180 | 204 hrs | 57228 | HTC 233 |
| M-Th | 8:30am-2:30pm  | Jun 07-Aug 04 | Fee: \$180 | 204 hrs | 57212 | SLC 204 |
| M-Th | 8:30am-4:00pm  | Jun 13-Aug 02 | Fee: \$180 | 203 hrs | 57189 | SLC 206 |
| M-Th | 8:00am-2:00pm  | Jun 20-Aug 17 | Fee: \$180 | 204 hrs | 57211 | SLC 202 |
| M-W  | 5:30pm-9:30pm  | Aug 08-Dec 06 | Fee: \$180 | 204 hrs | 57213 | HTC 233 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## CERTIFIED NURSING ASSISTANT I – HYBRID

The course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. During this program, emphasis will be placed on the process of aging including mental, social, and physical needs of the elderly, patient rights, nutrition management, diseases/disorders, and human body structure and function, etc. The course includes class (both face to face and virtual), laboratory, and clinical learning experiences. Students must be able to read and communicate in English effectively. The course requires the student to comply with FTCC Immunization policy. Please note that some clinical facilities also require a criminal background check prior to attending clinical rotation. If a student cannot meet the criminal background check requirements, he or she will not be able to complete the program and will be dismissed from the course without a refund. **Insurance Fee: \$14.50 required to be paid at time of registration. For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-Registration is required.**

**Photocopies of the following are required: Social security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates).**

Instructor: TBA

|      |                |               |            |         |       |          |
|------|----------------|---------------|------------|---------|-------|----------|
| T,Th | 5:00pm-10:00pm | May 10-Aug 16 | Fee: \$180 | 200 hrs | 57191 | SLC 206  |
| &M,W | online         |               |            |         |       |          |
| T,Th | 5:00pm-10:00pm | May 10-Aug 16 | Fee: \$180 | 200 hrs | 57192 | HTC 206F |
| &M,W | online         |               |            |         |       |          |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## CERTIFIED NURSING ASSISTANT I REFRESHER

The course is offered after the completion of Certified Nursing Assistant I. Initial. This course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. During this program, emphasis will be placed on the process of aging including mental, social, and physical needs of the elderly, patient rights, nutrition management, diseases/disorders, and human body structure and function, etc. The course includes class and laboratory learning experiences. Students must be able to read and communicate in English effectively.

**For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-Registration is required.**

**PREREQUISITE:** Current and or Expired Certified Nursing Assistant N.C. Licensure. Cannot be expired more than three years to be eligible to take the C.N.A. I. Refresher.

**Photocopies of the following are required: Social security card, picture ID, and high school credentials.**

Instructor: TBA

|      |               |               |            |        |       |         |
|------|---------------|---------------|------------|--------|-------|---------|
| M-Th | 8:00am-1:00pm | Mar 21-Mar 31 | Fee: \$125 | 40 hrs | 57185 | SLC 202 |
|------|---------------|---------------|------------|--------|-------|---------|



**Continuing Education classes begin in different weeks & months.  
Check start dates to be sure you won't miss a course!**

## CERTIFIED PERSONAL TRAINER **SARA**

Begin an exciting career in health and fitness and learn the fundamentals of the personal training profession. This course will prepare students for the National Academy of Sports Medicine (NASM) certification exam. Students will learn the basic principles of training including: Fundamentals of Human Movement Science, Assessments, Training Concepts and Program Design, Nutrition and Supplementation, Client Interaction and Professional Development. Six hours of CPR training are included in this class. **Textbook Requirement: *NASM Essentials of Personal Fitness Training, 7th Edition*.** To register for this class please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **NOTE: Required insurance fee of \$14.50 is included with registration fee. Ask about available scholarships for discounted tuition! Please call (910) 678-0032 for details.**

Instructor: Tracie Payne

|      |               |               |               |         |       |         |
|------|---------------|---------------|---------------|---------|-------|---------|
| M-Th | 9:00am-1:00am | Jun 06-Nov 07 | Fee: \$194.50 | 336 hrs | 33664 | CEC 257 |
| M-Th | 5:30pm-9:30pm | Jun 06-Nov 07 | Fee: \$194.50 | 336 hrs | 33663 | CEC 257 |

## ELECTRONIC HEALTH RECORDS OFFICE PROFESSIONAL – ONLINE **SARA**

Train for a new career as an Electronic Health Records Office Professional! In this career, individuals play an integral role in the daily operations of physicians' offices and hospitals. Throughout this course, students will learn Microsoft Office basics, healthcare documentation and reimbursement, practice finances, and standard office procedures. In addition, students will be focusing heavily on a vital component of the medical field-electronic health records. Upon successful completion of the Electronic Health Records Office Professional course, students will be prepared for the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) certification exams through the National Healthcareer Association (NHA). For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 283 hrs | 94964 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 283 hrs | 94297 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 283 hrs | 94298 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 283 hrs | 94299 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 283 hrs | 94300 | online |

## FTCC ONLINE MEDICAL ADMINISTRATIVE ASSISTANT **SARA**

As the healthcare industry continues to change rapidly, the demand is increasing for support staff! Employers are looking for independent and trainable individuals who are dedicated to detail-oriented job duties and top-notch customer service! This course will provide individuals with the skills and knowledge needed to successfully assist patients with the administrative components of medical-related appointments and treatments. From patient scheduling to practice finances and recordkeeping, this course will prepare individuals to be a dynamic member of a medical office staff! Upon successful completion of the FTCC Online Medical Administrative Assistant course, students will be prepared for the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) certification exams through the National Healthcareer Association (NHA). For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE. Textbook/Course Materials: Please call (910) 678-8446 for more information.**

**\*Students may qualify for a discounted registration fee. Please call (910) 678-8446 for more information.**

Instructor: Tina Gross

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 320 hrs | 94003 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 320 hrs | 94335 | online |

## FTCC ONLINE MEDICAL BILLING **SARA**

Are you ready to gain new skills that will lead to new job opportunities? All hospitals and physicians' offices depend on support staff whose primary responsibility is to file claims for healthcare reimbursement from insurance companies and third-party payers. This course will provide individuals with the knowledge and skills required to successfully complete all documentation for reimbursement of medical services rendered by healthcare professionals. This course also will train individuals in patient billing and collection, which addresses healthcare services not covered by insurance companies and third-party payers. Come learn the essentials of medical billing and be prepared to enter the workforce in an exciting time in the healthcare industry! For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PREREQUISITE:** Documented successful completion of a medical coding program and/or professional coding experience. **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE. Textbook/Course Materials: Please call (910) 678-8446 for more information.**

**\*Students may qualify for a discounted registration fee. Please call (910) 678-8446 for more information.**

Instructor: Tina Gross

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 320 hrs | 94005 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 320 hrs | 94334 | online |

## FTCC ONLINE MEDICAL ICD-10 CODING, PART I **SARA**

This course is the first course in a two-part, instructor-led program that prepares students to work as medical coders in a physician's office or hospital setting. Medical coders utilize medical records and patient charts to find diagnostic and procedural information that can be put into numerical codes and used by insurance companies and third-party payers for payment. This specific course provides an introduction to the medical coding industry and explores topics such as medical terminology, anatomy, physiology, pathophysiology, medical records, medical ethics, ICD-10 coding, and more! Topics covered in this course provide foundational knowledge used in the everyday job duties of medical coding professionals. Throughout the course, students will have a structured, online learning environment and access to an instructor who is certified through AAPC and currently works in the field of medical coding. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **NOTE:** The course textbook will be an e-book accessed through FTCC's library. **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**



**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Deborah Hammond

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 320 hrs | 94998 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 320 hrs | 94332 | online |

### FTCC ONLINE MEDICAL ICD-10 CODING, PART II **SARA**

Complete the two-part, instructor-led ICD-10 medical coding program! This course will prepare students for real-world, professional coding duties in a physician's office or hospital setting. Topics covered in this course include: ICD-10-CM, ICD-10-PCS, CPT, and HCPCS code sets. Upon successful completion of this course, students will be prepared to take the Certified Coding Associate (CCA) and/or Certified Professional Coder (CPC) certification exams through AHIMA and/or AAPC respectively. Throughout the course, students will have a structured, online learning environment and access to an instructor who is a certified coder and currently works in the field of medical coding. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PREREQUISITE:** Documented successful completion of the FTCC Online Medical ICD-10 Coding Part I course. **Textbook Requirement:** Students will be required to purchase *Carol Buck's Step-by-Step Medical Coding*, 2022 ed. Students will be required to have the textbook on the start date of the course. **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Deborah Hammond

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 320 hrs | 94001 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 320 hrs | 94333 | online |

### FTCC ONLINE WORKING IN THE PHARMACY **SARA**

The FTCC Working in the Pharmacy Online training program is designed to help students gain the knowledge and skills necessary to aid in the successful daily operations of a pharmacy. Course modules will emphasize pharmacy job roles and responsibilities, keyboarding accuracy and skills, knowledge of pharmacy computer hardware and software, communication skills, customer service techniques, payment processing, familiarity with various forms of insurance plans, the differences in policies and procedures of institutional and retail pharmacy settings, and pharmacy law, regulations, and standards. Students will also become familiar with pharmacology, prescriptions, pharmaceutical calculations, and non-sterile compounding. Upon completion of this course, students will be prepared to seek certification through the Pharmacy Technician Certification Board (PTCB). For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE. Textbook/Course Materials: Please call (910) 678-8446 for more information.**

**\*Students may qualify for a discounted registration fee. Please call (910) 678-8446 for more information.**

Instructor: Kristy Smith, PHARM.D

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Aug 23 | Fee: \$180 | 320 hrs | 94007 | online |
|--------|--------|---------------|------------|---------|-------|--------|

### HEALTH INFORMATION TECHNOLOGY, PART I – ONLINE **SARA**

Train for a new career in a medical office! This course is the first course in the Health Information Technology program, which prepares students to manage the front office administration and computer support responsibilities of today's healthcare office. In this specific course, students will focus primarily on medical administrative assistant duties and electronic health records. Upon completion of the Health Information Technology Parts I and II courses, students will be prepared for the Certified Medical Administrative Assistant (CMAA), Certified Electronic Health Records Specialist (CEHRS), and A+ 220-1001 Core 1 and 220-1002 Core 2 certification exams through the National Healthcareer Association (NHA) and Computing Technology Industry Association (CompTIA) respectively. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 260 hrs | 94949 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 260 hrs | 94281 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 260 hrs | 94282 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 260 hrs | 94283 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 260 hrs | 94284 | online |

### HEALTH INFORMATION TECHNOLOGY, PART II – ONLINE **SARA**

Complete the Health Information Technology program! This course is the second course in the Health Information Technology program, which prepares students to manage the front office administration and computer support responsibilities of today's healthcare office. In this specific course, students will focus on technology topics such as hardware, operating systems, networking, security, and troubleshooting as well as more specialized topics such as mobile devices, laptops, and printers. Upon completion of the Health Information Technology Parts I and II courses, students will be prepared for the Certified Medical Administrative Assistant (CMAA), Certified Electronic Health Records Specialist (CEHRS), and A+ 220-1001 Core 1 and 220-1002 Core 2 certification exams through the National Healthcareer Association (NHA) and Computing Technology Industry Association (CompTIA) respectively. **PREREQUISITE:** Documented successful completion of the Health Information Technology Part I course. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE CLASS START DATE. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 235 hrs | 94954 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 235 hrs | 94285 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 235 hrs | 94286 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 235 hrs | 94287 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 235 hrs | 94288 | online |

## MEDICAL BILLING (INTERMEDIATE) – ONLINE **SARA**

Learn at home at the convenience of your computer! The Online Medical Billing (Intermediate) program helps students gain the knowledge and skills necessary to follow claims all the way through payment and prepares students to work with industry specific forms such as CMS-1500 and UB-40. Students will also learn medical coding basics as well as healthcare reimbursement, ICD-10 and X12 5010 fundamentals, and patient billing and collection. This course prepares students to sit for the Certified Professional Biller certification exam through the AAPC. **PREREQUISITE:** It is recommended that students take a medical coding course or have prior medical coding experience before taking the Online Medical Billing (Intermediate) course. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 367 hrs | 94994 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 367 hrs | 94321 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 367 hrs | 94322 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 367 hrs | 94323 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 367 hrs | 94324 | online |

## MEDICAL CODING CERTIFICATION EXAM PREPARATION – ONLINE

Are you ready for the Certified Professional Coder (CPC) exam through AAPC? If you are nervous about specific coding concepts or need a refresher, come join Deborah Hammond as she rigorously prepares students for the CPC certification exam! This course will provide individuals with an intensive curriculum that reviews medical terminology, anatomy and physiology, ICD-10-CM, ICD-10-PCS, CPT, and HCPCS codes! In an effort to increase students' levels of comfort with the CPC certification exam, students will also be provided with testing tips and strategies and complete practice exams before the conclusion of the course. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PREREQUISITE:** Documented successful completion of a medical coding program and/or professional medical coding experience.

**Textbook Requirement:** *ICD-10-CM Official Guidelines for Coding and Reporting, Vol 1-3, 2022 Ed., AMA-CPT Codebook, 2022 Ed. (Standard or Professional Editions ONLY), AMA-HCPCS Level II Code Book, 2022 Ed.* **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Deborah Hammond

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | May 04-Jun 28 | Fee: \$180 | 160 hrs | 94010 | online |
| online | online | Jul 06-Aug 30 | Fee: \$180 | 160 hrs | 94331 | online |

## MEDICAL CODING FOR OUTPATIENT & INPATIENT SERVICES PART I – ONLINE **SARA**

This course is the first course in a two-part, AHIMA-approved program that prepares students for the Certified Coding Associate (CCA) and Certified Professional Coder (CPC) certification exams. Medical coding is the process of assigning formal, standardized codes to diagnoses and procedures performed or identified by physicians. Medical coders utilize medical records and patient charts to find diagnostic and procedural information that can be put into numerical codes and used by insurance companies and third-party payers for payment. The Medical Coding for Outpatient & Inpatient Services Part I course helps students learn medical terminology, law, liability & ethics topics, health care delivery systems, medical records, and medical billing. Topics explored in this course are important as they prepare students for learning the remaining elements of ICD-10 coding, which will be covered in the Medical Coding for Outpatient & Inpatient Services Part II course. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 326 hrs | 94969 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 326 hrs | 94305 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 326 hrs | 94306 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 326 hrs | 94307 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 326 hrs | 94308 | online |

## MEDICAL CODING FOR OUTPATIENT & INPATIENT SERVICES PART II – ONLINE **SARA**

Complete the medical coding and billing program! The second part of this AHIMA-approved program is a course that helps students learn CPT and HCPCS coding, anatomy & physiology, pharmacology, and health information management. Students also practice their medical coding skills in extensive practical modules to gain valuable hands-on experience before taking their final exams. By the end of the course, students will be prepared to take the Certified Coding Associate (CCA) and Certified Professional Coder (CPC) examinations through AHIMA and AAPC respectively. Reference books are included in this course. **PREREQUISITE:** Documented successful completion of Medical Coding for Outpatient & Inpatient Services Part I. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 329 hrs | 94974 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 329 hrs | 94309 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 329 hrs | 94310 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 329 hrs | 94311 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 329 hrs | 94312 | online |

## MEDICAL ICD/CPT CODING PART II **SARA**

This is Part II of the course to help prepare the student to code accurately and effectively using the current ICD-10-CM/PCS code set with a complete understanding of relevant medical terminology and anatomy. The course will continue to enhance the students coding abilities by making unfamiliar medical language more approachable, and carefully sequenced medical terminology lessons help the student to understand the vastly increased anatomy necessary for accurate coding, including the locations of hundreds of arteries, muscles, nerves, and other anatomy. Students are responsible for the cost of the textbooks. This course is hybrid and students are required to complete a portion of the class online through Blackboard weekly. Student must have passed Part I to continue to Part II. **PREREQUISITE:** Documented successful completion of Medical ICD-10 Coding Part I. To register for this class please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **For more information please call (910) 678-0032.**

Instructor: Sheryl Casey

M-Th 5:30pm-9:00pm Apr 25-Oct 11 Fee: \$180 322 hrs 33505 HTC 143

## MEDICAL TERMINOLOGY: A WORD ASSOCIATION APPROACH – ONLINE

This course teaches medical terminology from an anatomical approach. Root terms are divided by each body system. The origin, a combined form, and an example of non-medical everyday usage will be provided for each root term, and word associations are provided as a learning tool. Unusual and interesting information is provided in regards to each term. Root terms are combined with prefixes and suffixes as your learning will culminate in the interpretation of several paragraphs of medical notes. For more information, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94820 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94821 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94208 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94209 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94210 | online |

## MEDICAL TRANSCRIPTION EDITOR, PART I – ONLINE **SARA**

Learn from home at the convenience of your computer! This course is the first course in a two-part program designed to teach students to transfer audio-recorded dictation into hard copy medical documents. The course provides training in keyboarding, grammar, medical terminology, anatomy, and transcription. Students will also gain the knowledge of and skills in speech recognition editing, which will help them produce and review medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 379 hrs | 94984 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 379 hrs | 94313 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 379 hrs | 94314 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 379 hrs | 94315 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 379 hrs | 94316 | online |

## MEDICAL TRANSCRIPTION EDITOR, PART II – ONLINE **SARA**

Complete the medical transcription editor program! The Online Medical Transcription Editor Part II course is designed to teach students to transfer audio-recorded dictation into hard copy medical documents. The course provides training in transcription, editing theory, editing technique, and editing transcription reports. Students will also gain the knowledge of and skills in speech recognition editing, which will help them to produce and review medical documents that are used by physicians, medical personnel, and courts of law on a daily basis. For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PREREQUISITE:** Documented successful completion of Online Medical Transcription Editor Part I. **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 251 hrs | 94989 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 251 hrs | 94317 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 251 hrs | 94318 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 251 hrs | 94319 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 251 hrs | 94320 | online |



**FTCC**  
CONTINUING  
EDUCATION

**Where education never stops!**  
[www.faytechcc.edu/continuing-education](http://www.faytechcc.edu/continuing-education)



## PATIENT CARE TECHNICIAN

The Patient Care Technician is an integral member of the health care delivery team and provides care for hospital patients, long-term care patients, and dialysis centers. Patient Care Technicians need strong communication skills, empathy and must be assertive to patient's needs. It will also discuss the implications of healthcare and the concepts of verbal and nonverbal communication. The course length is 396 hours. Upon completing the program, the student should better understand Anatomy and Physiology and patient pain management, including comfort, rest, and sleep. Students will also know how to complete Phlebotomy venipuncture correctly, capillary blood draws, EKG, and dialysis skills and techniques.

This course will include class and lab procedures to help students succeed and prepare them for the AMT (American Medical Technologist) National Registry exam. **Insurance Fee: \$14.50 required to be paid at time of registration. For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-Registration is required.**

**Photocopies of the following are required: Social security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates).**

Instructor: TBA

|              |                          |               |            |         |       |         |
|--------------|--------------------------|---------------|------------|---------|-------|---------|
| M,W,Th<br>&T | 5:00pm-10:00pm<br>online | Jun 06-Oct 24 | Fee: \$180 | 396 hrs | 57234 | CEC 112 |
|--------------|--------------------------|---------------|------------|---------|-------|---------|

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## PHLEBOTOMY – HYBRID

This course prepares the student to draw blood specimens from patients for the purpose of testing and analyzing blood. The job of a phlebotomist includes maintenance of equipment used in obtaining blood specimens, the use of appropriate communication skills when working with patients, the selection of venipuncture sites, the care of blood specimens, the entry of the testing process into the computer, as well as clerical duties associated with record keeping of the blood tests. The course consists of theory and clinical experience in performing blood collections. Emphasis is placed on safety and proper selection of collection sites and the care of the collected specimen. Upon successful completion of this program, the student should be prepared to take the National Phlebotomy Certification Examination. The course requires the student to comply with FTCC's Immunization policy. Please note that some clinical facilities also require a criminal background check prior to attending clinical rotation. If a student cannot meet the criminal background check requirements, he or she will not be able to complete the program and will be dismissed from the course without a refund. This course is Hybrid (Blended) which requires students to attend course on certain dates and complete online assignment utilizing Blackboard platform. Clinical will be required during this course and students can expect to attend additional dates to meet this requirement. **An insurance fee of \$14.50 is due prior to entering the clinical site. Photocopies of the following are required: Picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR card and cannot expire during class dates). For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-Registration is required.**

Instructor: TBA

|              |                          |               |            |         |       |         |
|--------------|--------------------------|---------------|------------|---------|-------|---------|
| W<br>&M,T,Th | 5:00pm-10:00pm<br>online | Mar 16-Jun 16 | Fee: \$180 | 258 hrs | 57197 | CEC 126 |
| M,T,Th<br>&W | 8:30pm-3:30pm<br>online  | Mar 28-Jun 13 | Fee: \$180 | 258 hrs | 57235 | SLC 211 |
| M,W,Th<br>&T | 8:30am-3:30pm<br>online  | Apr 25-Jul 11 | Fee: \$180 | 258 hrs | 57236 | CEC 126 |
| T,Th<br>&M,W | 5:00pm-10:00pm<br>online | May 03-Aug 03 | Fee: \$180 | 258 hrs | 57237 | CEC 126 |
| M,W<br>&T,Th | 6:00pm-10:00pm<br>online | May 09-Aug 31 | Fee: \$180 | 258 hrs | 57238 | SLC 211 |
| M,T,Th<br>&W | 8:30pm-3:30pm<br>online  | Jun 20-Sep 01 | Fee: \$180 | 258 hrs | 57239 | SLC 211 |
| W<br>&M,T,Th | 5:00pm-10:00pm<br>online | Jun 22-Sep 22 | Fee: \$180 | 258 hrs | 57240 | CEC 126 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## PHYSICAL THERAPY OFFICE PROFESSIONAL – ONLINE

Are you ready to begin a career in healthcare? Train for a career as Physical Therapy Office Professional and learn valuable skills that will make you an essential part of a physical therapy practice! This course will equip an individual with the knowledge and skills necessary to prepare equipment for patient treatment, assist the physical therapist in selected procedures, aid in moving patients, maintain order and cleanliness throughout a physical therapy practice, and perform clerical duties such as taking inventory, managing electronic health records, and patient scheduling and communication. Additional topics covered in this course include: medical terminology, anatomy and physiology, healthcare structure and organization, documentation and reimbursement, medical records management, patient interaction, patient preparation, Microsoft Office software, and the Health Insurance Portability and Accountability Act (HIPAA). Individuals also will complete 15 hours of physical therapy aide simulations. Upon successful completion of this course, an individual will be prepared to sit for the Basic Life Support/CPR certification, the Certified Electronic Health Records Specialist (CEHRS) certification through the National Healthcareer Association (NHA), and the Certified Physical Therapy Aide Specialist (CPTAS) certification through the National Career Certification Board (NCCB). For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

Instructor: Career Step

|        |        |               |            |         |       |        |
|--------|--------|---------------|------------|---------|-------|--------|
| online | online | Apr 06-Jul 26 | Fee: \$180 | 384 hrs | 94979 | online |
| online | online | May 04-Aug 23 | Fee: \$180 | 384 hrs | 94301 | online |
| online | online | Jun 01-Sep 20 | Fee: \$180 | 384 hrs | 94302 | online |
| online | online | Jul 06-Oct 25 | Fee: \$180 | 384 hrs | 94303 | online |
| online | online | Aug 10-Nov 29 | Fee: \$180 | 384 hrs | 94304 | online |

### REGISTERED BEHAVIOR TECHNICIAN – ONLINE – NEW! SARA

Through the Registered Behavior Technician program, you have the opportunity to become a paraprofessional in the field of Autism services. This course provides an understanding of Autism Spectrum Disorder (ASD) and best practices for assisting children and adults with functional communication acquisition, social skill development, and behavior change. You will learn about Applied Behavior Analysis (ABA), an empirically validated method for changing behaviors and teaching social and adaptive living skills. Successful completion of the course results in a certificate of completion for the 40-hour Registered Behavior Technician (RBT) course, leading towards RBT certification by the Behavior Analyst Certification Board. The RBT is a paraprofessional who practices under the supervision of a Board-Certified Behavior Analyst. Prevalence of Autism Spectrum Disorder and changes in insurance mandates drive high demand for ABA services and RBT recruitment. Students interested in certification can take a competency assessment and schedule the RBT exam, making them highly marketable to potential employers. Students will also have the opportunity to interview for RBT job placement at CCABA's two Fayetteville clinic locations. Start your new career today! **NOTE:** This course is online and students must have a computer with internet access to participate.

Instructor: Carolina Center for ABA & Autism Treatment

|          |               |               |            |        |       |        |
|----------|---------------|---------------|------------|--------|-------|--------|
| T,W,Th/F | 5:30pm-7:30pm | Apr 05-Apr 29 | Fee: \$180 | 65 hrs | 90453 | online |
| T,W,Th/F | 5:30pm-7:30pm | Jun 07-Jul 01 | Fee: \$180 | 65 hrs | 90509 | online |
| T,W,Th/F | 5:30pm-7:30pm | Aug 02-Aug 26 | Fee: \$180 | 65 hrs | 90510 | online |

### REGISTERED MEDICAL ASSISTANT I – HYBRID SARA

This is a two-part program requires the completion and passing of both parts. This course prepares the student to become a multi-skilled front and back office professional. Upon completion of Part I and Part II, students will be able to sit for a National Medical Assistant examination through AMT.

**Please Note:** Clinical facilities require a criminal background check and drug screen prior to attending clinical rotations. Failure to meet the criminal background check and pass the drug screen requirements will result in dismissal from the course. Up to date Immunizations, Clinical Sites require Background and Drug Screens.

**Insurance Fee:** \$14.50 required to be paid at time of registration.

This course is Hybrid (Blended) which requires students to attend course on certain dates and complete online assignment utilizing Blackboard platform.

**PREREQUISITE:** CPR Card (American Heart Association), HS Diploma.

Questions **For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu).**

**Pre-Registration is required.**

Instructor: TBA

|             |                          |               |            |         |       |         |
|-------------|--------------------------|---------------|------------|---------|-------|---------|
| M-Th &F     | 8:30am-3:30pm<br>online  | Mar 28-Jun 28 | Fee: \$180 | 390 hrs | 57241 | SLC 209 |
| M,W &T,Th,F | 5:00pm-10:00pm<br>online | Jun 27-Oct 14 | Fee: \$180 | 390 hrs | 57242 | CEC 135 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### REGISTERED MEDICAL ASSISTANT II SARA

This is a two-part program requires the completion and passing of both parts. This course prepares the student to become a multi-skilled front and back office professional. Upon completion of Part I and Part II, students will be able to sit for a National Medical Assistant examination through AMT.

**Please Note:** Clinical facilities require a criminal background check and drug screen prior to attending clinical rotations. Failure to meet the criminal background check and pass the drug screen requirements, will result in dismissal from the course. **Insurance Fee:** \$14.50 required to be paid at time of registration.

**PREREQUISITE:** Certificate of completion for RMA I Program.

**For list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-Registration is required.**

Instructor: TBA

|             |                          |               |            |         |       |         |
|-------------|--------------------------|---------------|------------|---------|-------|---------|
| M,W &T,Th,F | 5:00pm-10:00pm<br>online | Feb 21-Jun 17 | Fee: \$180 | 390 hrs | 57206 | CEC 135 |
| M-Th &F     | 8:30am-3:30pm<br>online  | May 02-Aug 02 | Fee: \$180 | 390 hrs | 57243 | CEC 135 |
| M-W &Th,F   | 5:00pm-10:00pm<br>online | Jun 06-Sep 23 | Fee: \$180 | 390 hrs | 57244 | SLC 209 |
| M-Th &F     | 8:30am-3:30pm<br>online  | Jul 11-Oct 10 | Fee: \$180 | 390 hrs | 57245 | SLC 209 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## WORKING IN THE PHARMACY, PART I – ONLINE **SARA**

The Working in the Pharmacy-Online training program is designed to help students gain the knowledge and skills necessary to aid in the successful daily operations of a pharmacy. Course modules will emphasize pharmacy job roles and responsibilities, keyboarding accuracy and skills, knowledge of pharmacy computer hardware and software, communication skills, customer service techniques, payment processing, familiarity with various forms of insurance plans, and pharmacy law, regulations, and standards. Students will also become familiar with pharmacology, prescriptions, pharmaceutical calculations, and non-sterile compounding. Upon successful completion of the Online Working in the Pharmacy and Online Working in the Pharmacy Part II courses, students will be eligible to take the Pharmacy Technician Certification Examination (PTCE) through the Pharmacy Technician Certification Board (PTCB). For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**\*Students may qualify for a discounted registration fee. Call (910) 678-8446 with questions.**

|                         |        |               |            |         |       |        |
|-------------------------|--------|---------------|------------|---------|-------|--------|
| Instructor: Career Step |        |               |            |         |       |        |
| online                  | online | Apr 06-Jul 26 | Fee: \$180 | 287 hrs | 94959 | online |
| online                  | online | May 04-Aug 23 | Fee: \$180 | 287 hrs | 94289 | online |
| online                  | online | Jun 01-Sep 20 | Fee: \$180 | 287 hrs | 94290 | online |
| online                  | online | Jul 06-Oct 25 | Fee: \$180 | 287 hrs | 94291 | online |
| online                  | online | Aug 10-Nov 29 | Fee: \$180 | 287 hrs | 94292 | online |

## SUBSTANCE ABUSE COUNSELING

### FUNDAMENTAL SKILLS FOR SUBSTANCE ABUSE COUNSELORS, PART I

This course is designed to introduce you to the field of chemical dependency with an overview of the counseling concepts and processes involved. Studies will include a historical perspective, the addictive process, classifications and effects of drugs, an in-depth view of the state certification process of becoming a certified Substance Abuse Counselor for North Carolina, and substance abuse prevention strategies.

**Textbook Requirement:** *Chemical Dependency Counseling (A Practical Guide)*, 5th Edition.

|                                |               |               |            |        |       |         |
|--------------------------------|---------------|---------------|------------|--------|-------|---------|
| Instructor: Stephanie Dixon    |               |               |            |        |       |         |
| T,Th                           | 6:00pm-9:00pm | May 31-Jul 21 | Fee: \$125 | 48 hrs | 90512 | HTC 205 |
| Instructor: Christopher Graves |               |               |            |        |       |         |
| Sat                            | 9:00am-1:00pm | Jul 09-Oct 01 | Fee: \$125 | 48 hrs | 90515 | HTC 143 |

### FUNDAMENTAL SKILLS FOR SUBSTANCE ABUSE COUNSELORS, PART II

This course builds on those skills developed in Part I and includes fundamental counseling skills and relapse prevention. **Textbook Requirement:** *Chemical Dependency Counseling (A Practical Guide)*, 5th Edition. **PREREQUISITE:** Fundamental Skills for Substance Abuse Counselors Part I

|                                |               |               |            |        |       |         |
|--------------------------------|---------------|---------------|------------|--------|-------|---------|
| Instructor: Christopher Graves |               |               |            |        |       |         |
| Sat                            | 9:00am-1:00pm | Apr 02-Jun 18 | Fee: \$125 | 40 hrs | 90340 | HTC 143 |
| Instructor: Stephanie Dixon    |               |               |            |        |       |         |
| T,Th                           | 6:00pm-9:00pm | Jul 26-Sep 15 | Fee: \$125 | 48 hrs | 90514 | HTC 205 |
| Instructor: Louis Leake        |               |               |            |        |       |         |
| Sat                            | 9:00am-1:30pm | Oct 08-Dec 10 | Fee: \$125 | 40 hrs | 90516 | HTC 143 |

### HOW TO BECOME A SUBSTANCE ABUSE COUNSELOR

This seminar is designed to introduce you to the field of substance abuse counseling with an overview of the counseling concepts and processes involved. You will learn about the state certification process of becoming a certified Substance Abuse Counselor for North Carolina.

|                         |               |        |           |       |       |         |
|-------------------------|---------------|--------|-----------|-------|-------|---------|
| Instructor: Louis Leake |               |        |           |       |       |         |
| Th                      | 6:00pm-9:00pm | May 19 | Fee: \$20 | 3 hrs | 90517 | HTC 151 |
| Th                      | 6:00pm-9:00pm | Aug 18 | Fee: \$20 | 3 hrs | 90519 | HTC 151 |

### PHYSIOLOGY, ANATOMY, AND PHARMACOLOGY OF SUBSTANCE ABUSE

Continue your training to become a certified substance abuse counselor or gain additional information to those already employed as substance abuse counselors by taking this course. Instruction will include the varied roles drugs play in contemporary society including the historical context of drug use, misuse, and addiction, an overview of cell permeability and human neuronal physiology, how the human brain's reward system functions, and the pharmacology of the classes of psychoactive substances and tolerance, withdrawal, and protocol for detoxification from each. **Textbook Requirement:** *Uppers, Downers, All Arounders: Physical and Mental Effects of Psychoactive Drugs*, 8th edition.

|                             |               |               |           |        |       |         |
|-----------------------------|---------------|---------------|-----------|--------|-------|---------|
| Instructor: Stephanie Dixon |               |               |           |        |       |         |
| M                           | 6:00pm-9:00pm | Jun 06-Aug 01 | Fee: \$70 | 24 hrs | 90513 | HTC 205 |



**Interested in taking classes, but not sure you have the time?**  
Learn from the convenience of your home with our online classes!  
Register **NOW** for online programs at [www.LearnFTCC.com](http://www.LearnFTCC.com)

## SUBSTANCE ABUSE COUNSELORS' STATE BOARD EXAM PREPARATION

This course is a continuation of the Fundamental Skills for Substance Abuse Counselors series and is designed for the advanced substance abuse student who has successfully completed Parts I and II and intends to sit for the NC State Boards exam. Discussions will include the application of substance abuse counseling in business, industry, and in various professions. Students will receive test prep tips for passing the State Boards Exam. **Textbook Requirement:** *Chemical Dependency Counseling (A Practical Guide)*, 5th Edition. **PRE-REQUISITE:** Completion of Fundamentals Skills for Substance Abuse Counselors I and II.

Instructor: Louis Leake

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| M,W | 6:00pm-9:00pm | Jun 06-Jun 15 | Fee: \$70 | 12 hrs | 90361 | HTC 141 |
| M,W | 6:00pm-9:00pm | Aug 01-Aug 10 | Fee: \$70 | 12 hrs | 90518 | HTC 141 |

## THE BRAIN & MENTAL HEALTH – NEW!

Students taking this course, with the interest in becoming a substance abuse counselor or continuing their education, will learn the historical context of psychopathology and how the brain works. Emphasis will also be placed up understanding genetics, mental health, the scientific method of researching the brain, how to assess for disorders, the various disorders in the DSM-5 and how they are classified, the legal implications of treatment, and how to develop a treatment plan based on a diagnosis.

Instructor: Stephanie Dixon

|   |               |               |            |        |       |         |
|---|---------------|---------------|------------|--------|-------|---------|
| W | 6:00pm-9:00pm | May 25-Aug 31 | Fee: \$125 | 45 hrs | 90511 | HTC 143 |
|---|---------------|---------------|------------|--------|-------|---------|

## HOSPITALITY SERVICES—HOTEL/RESTAURANT

### CAKE DECORATING FOR PROFESSIONALS

Professional cake decorating is a popular field to enter, but it's imperative to start with the correct skill set. In this course you will learn the fundamentals of cake decorating to include the practical and time-saving techniques that are needed to meet the demands of decorators employed in various environments. You will be introduced to the latest tools and techniques necessary for decorating a variety of cakes. Your instructor will guide you through the basics of entering the cake decorating business and appropriate pricing for your services. **NOTE:** On the first day of class, your instructor will provide an introductory demonstration, review the course syllabus, safety and sanitation, and discuss the required supplies. **Supplies:** You will need to bring your supplies by the 2nd class meeting. To request this list before the first day, please call (910) 678-8431.

Instructor: Chef Toni Johnson

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 5:30pm-8:30pm | Jun 01-Jul 20 | Fee: \$70 | 24 hrs | 90520 | CEC 146 |
|---|---------------|---------------|-----------|--------|-------|---------|

### SANITATION FOR FOOD SERVICE **SARA**

This course is designed to teach proper food service sanitation practices relating to food storage, food preparation, equipment cleaning, sanitary facilities, and personal hygiene. **\*\*The food service class "Sanitation for Food Service Personnel" sponsored by the Cumberland County Health Department does not meet the requirements for recently adopted North Carolina Food Code. Persons who may wish to attend this class will not be eligible to receive the additional two points toward their sanitation evaluation score. This class does meet all the requirements for Day Care Plans and Facilities in Cumberland County. This is a self-supporting course; fee exempt status does not apply.**

Instructor: Charlisa Davis

|      |                |               |           |       |       |         |
|------|----------------|---------------|-----------|-------|-------|---------|
| T,Th | 6:00pm-8:00pm  | Apr 05-Apr 14 | Fee: \$50 | 8 hrs | 33570 | CBI 122 |
| T,Th | 9:00am-11:00am | May 03-May 12 | Fee: \$50 | 8 hrs | 33694 | CBI 122 |
| T,Th | 6:00pm-8:00pm  | Jun 07-Jun 16 | Fee: \$50 | 8 hrs | 33695 | CBI 122 |
| T,Th | 9:00am-11:00am | Jul 12-Jul 21 | Fee: \$50 | 8 hrs | 33696 | CBI 122 |
| T,Th | 6:00pm-8:00pm  | Aug 02-Aug 11 | Fee: \$50 | 8 hrs | 33697 | CBI 122 |

### SERVSAFE FOOD SAFETY TRAINING **SARA**

The restaurant and food service industry's pre-eminent food safety training, the ServSafe program is recognized and accepted by more federal, state, and local jurisdictions than any other food safety program. It prepares the industry to prevent food-borne illness, reduce liability risks, lower insurance costs, and improve food quality. Effective training means your entire operation will be more efficient, profitable, and have a better understanding of health department inspections. **\*ALL Food establishments are required by law to have a certified food protection manager (CFPM) at the food establishment during all hours of operation per section 2-102.12 of the NC Food Code. In order to meet this, an ANSI accredited program must be taken. Textbook Requirement: *ServSafe Course Book with Online Exam Voucher*.**

Instructor: Andrew Early

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| M,W | 5:00pm-9:00pm | Apr 04-Apr 13 | Fee: \$70 | 16 hrs | 33502 | CBI 110 |
| M,W | 5:00pm-9:00pm | May 02-May 11 | Fee: \$70 | 16 hrs | 33503 | CBI 110 |
| M,W | 5:00pm-9:00pm | Jun 06-Jun 15 | Fee: \$70 | 16 hrs | 33665 | CBI 110 |
| M,W | 5:00pm-9:00pm | Jul 11-Jul 20 | Fee: \$70 | 16 hrs | 33667 | CBI 110 |
| M,W | 5:00pm-9:00pm | Aug 01-Aug 10 | Fee: \$70 | 16 hrs | 33668 | CBI 110 |



# HUMAN RESOURCES DEVELOPMENT

The HRD program provides skill assessment services, career exploration, professional interviewing techniques, job application training, and résumé writing for the job seeker and career changer to help them prepare for the changing workforce. Students may qualify for fee waivers. **Qualified adults are those individuals who are unemployed, under-employed, or have been laid off.** For additional information, please call (910) 678-8495.

## ACT WORKKEYS PREPARATION **SARA**

This course is designed to assist the student in preparing to take the ACT WorkKeys Test to earn a nationally recognized Career Readiness Certificate (CRC) which is preferred or required by area employers. During this course, the student will be given an assessment (practice test), module lessons to improve score and registered for the official WorkKeys Test. Students will also learn time management, anxiety relief and general standardized test-taking tips. **PRE-REGISTRATION IS NOT REQUIRED. For more information, call (910) 678-0055. Fee waivers and scholarships available for the registration and testing fees.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## CAREER ASSESSMENT & PREPARATION FOR EMPLOYMENT SUCCESS LAB

This course is an open lab designed to provide one on one assistance in the process of personal goals and career decision-making, educational planning and job searching techniques. Topics include analyzing personal career interests, values and aptitudes, surveying and researching career fields with related educational and training requirements, practicing the decision-making process, and basic job search skills such as completing applications, writing cover letters, developing and using resumes effectively, organizing a professional portfolio and improving interviewing expertise. **PRE-REGISTRATION FOR THE LAB IS NOT REQUIRED. For more information, call HRD at (910) 678-8495 or (910) 678-0055. Ask about the requirements for a Fee Waiver.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

## CAREER MAKEOVER

This course is designed to teach shortcuts for preparing a powerful resume and acing the interview. Topics include tips on writing an effective cover letter and resume as well as how to answer the most difficult interview questions. Students will learn how to enhance their skills as a successful job seeker.

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

## CAREER PATHWAYS FOR SOCIAL SERVICES CAREERS

This course is for those interested in working in the human services field. The class is taught in two phases. Phase I covers basic keyboarding skills, workplace ethics, communications skills and problem-solving strategies as well as learning how to enter client applications. Phase II is hands-on experience using the Department of Health and Human Services NC FAST System. There is a \$125 fee for each phase. **NOTE: For Phase I, please call (910) 678-8495 to ask about schedules, registration, class locations and fee waivers. For students who have successfully completed Phase I and are ready to move on to Phase II of Career Pathways for Social Services Careers, please call (910) 678-0032 for information on class schedules and registration.**

## CAREER PLANNING AND ASSESSMENT

This course is designed to assess the interests, attitudes, aptitudes and readiness as it relates to career, employment and or educational goals. The class focuses on the following topics: personal development, career exploration, goal setting and the development of a written plan of action. **For more information and to inquire about Fee Waiver Requirements, call HRD at (910) 678-8495.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## CAREER READINESS/PATHWAYS

This course is an open employability lab designed to address one or more of the following topics: career exploration, job seeking and keeping strategies, entry-level skill awareness and development and training success strategies including note-taking, test-taking strategies, reducing test anxiety and preparing for certification exams and placement tests. **For more information and to inquire about Fee Waiver Requirements, call HRD at (910) 678-8495.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

## ECONOMIC LITERACY **SARA**

This course is designed to help students understand real-life economic concepts and economic ways of thinking that will enable them to make better-informed decisions related to their role as a member of the workforce. Topics include, but are not limited to, wage improvement plans, workplace business concepts and basic economic literacy concepts. **For more information and to inquire about Fee Waiver Requirements, call HRD at (910) 678-8495.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## EMPLOYABILITY LAB

This course is required for those individuals interested in taking the ACT WorkKeys Test to get a Career Readiness Certificate (CRC). Prior to registering for the official test, students must first take an assessment to demonstrate readiness. Students who have successfully completed assessment will then be required to pay a testing fee of \$36 prior to being officially registered for the CRC Test. **PRE-REGISTRATION FOR THE LAB IS NOT REQUIRED. For more information, call HRD at (910) 678-0055. Ask about Fee Waiver requirements.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

## EMPLOYMENT ESSENTIAL SKILLS

This course is designed to promote the development and improvement of employability skills needed for success in the workplace. Through the completion of this course, the learner will be introduced to critical and analytical thinking, problem solving and decision making, cultural sensitivity, interpersonal skills, communication, reliability and dependability, time and resource management, and teamwork. No matter who you are and what level of experience you possess, this is a self-paced course that will prove to be beneficial for gaining, sustaining, and/or increasing your employability skills. This course is offered in a lab setting with open enrollment. **PRE-REGISTRATION FOR THE LAB IS NOT REQUIRED. For more information, call (910) 678-8495 or (910) 678-0055. Don't forget to ask about a Fee Waiver.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

## JOB READY

This course is designed to prepare the learner for what is required to enter and succeed in the workplace. During the instruction of the course the student will learn about employer expectations and standards prior to entering the workplace; essential skills required to sustain employment; desirable traits and skills necessary to blossom thrive in the workplace. Through the completion of this course the student will be introduced to eight critical skills fundamental to entering and maintaining employment in any workplace. This course is offered in a lab setting where students receive individual assistance based on their needs. Students may register throughout the semester for the open, drop-in lab. **PRE-REGISTRATION IS NOT REQUIRED. For more information, call (910) 678-8495 or (910) 678-0055. Fee Waivers and Scholarships are available for the registration fee.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

## VIRTUAL HRD CLASSROOM

This course is designed to prepare the learner for what is required to enter the workplace. During the instruction of the course the student will learn about developing a resume, cover letter and honing their interview skills. This course is offered in a virtual setting where students receive individual assistance based on their needs. Students may register throughout the semester for the open, drop-in lab. **PRE-REGISTRATION IS NOT REQUIRED. For more information, call (910) 678-8495 or (910) 678-0055. Fee Waivers and Scholarships are available for the registration fee.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 online

## WORKPLACE TECHNOLOGY **SARA**

This course is designed to introduce computers and computer terms, develop a moderate comfort level of basic computer-use skills, introduce the internet, develop email capabilities, and develop skills in navigating the internet and using search engines. The class will focus on the following topics: using the computer to search for jobs and occupational information, compiling employment-related documents (resume, cover letters and applications), accessing governmental and educational resources and emphasizing the role of information technology in the world of work. **For more information and to inquire about Fee Waiver requirements, call HRD at (910) 678-8495.**

M-Th 8:00am-5:00pm May-Aug (Open Enrollment) Fee: \$180 TBD

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

**WANT TO  
ADD SOME NEW  
COMPUTER SKILLS  
TO YOUR RÉSUMÉ?**

***Look at the Computer Education  
classes on pages 21-23!***



## INDUSTRIAL TRAINING

### **FORKLIFT – OSHA FORKLIFT OPERATOR – 24 HOURS** **SARA**

This course provides instruction on the operation and maintenance of an industrial forklift for adults seeking employment as an operator. Core topics include: forklift design; controls and instrumentation; pre-use inspection; safety awareness; and forklift stability. This course meets the training requirements for related Occupational Safety and Health Administration (OSHA) regulations. **Requirements: Coaching the Lift Truck Operator 3 book which you can purchase from FTCC Book Store for \$6.50. CLASS IS LIMITED TO 12 STUDENTS. PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8230.**

Instructor: Raymond Henley/Michael McKoy

|       |               |               |           |        |       |         |
|-------|---------------|---------------|-----------|--------|-------|---------|
| Sat   | 8:00am-5:00pm | Jun 04-Jun 18 | Fee: \$70 | 24 hrs | 61020 | CBI 122 |
| M,T,W | 8:00am-5:00pm | Jul 18-Jul 20 | Fee: \$70 | 24 hrs | 61021 | CBI 122 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### **MONTACARGAS – OPERADOR DE MONTACARGAS EN ESPAÑOL-BASADO EN LA NORMATIVA DE OSHA – 24 HORAS** **SARA**

En este curso aprenderemos, en español, el funcionamiento y mantenimiento de montacargas. Los temas centrales incluyen: diseño de montacargas, controles e instrumentación, inspección previa al uso, conciencia de seguridad, estabilidad del montacargas.

Esta diseñado para adultos que quieran ser operadores de montacargas. Este curso cumple los requisitos de OSHA-Administración de Salud y Seguridad Ocupacional. **Libro Requerido: Capacitación Para El Operador de Montacargas de Horquillas -3da Edición. Compre el libro en la librería de FTCC por \$ 6.50 + impuestos**

**SE REQUIERE QUE SE INSCRIBA ANTES DEL INICIO DE LA CLASE. LA CLASE ESTÁ LIMITADA A 12 ESTUDIANTES.**

**Para más información llame a Novy Geraldo (910) 486-7430.**

Instructor: Rafael Torres

|        |               |                   |            |        |       |         |
|--------|---------------|-------------------|------------|--------|-------|---------|
| L,M,Mi | 8:00am-5:00pm | 11 al 13 de julio | Costo:\$70 | 24 hrs | 61022 | CBI 122 |
|--------|---------------|-------------------|------------|--------|-------|---------|

*Debido al impacto de COVID-19, las clases pueden cambiar de presenciales a híbridas o totalmente virtuales. La División de Educación Continua y Corporativa Contactará a los estudiantes matriculados, si las clases cambian de entorno (presencial a híbrido o totalmente virtual).*

### **WELDING – INDUSTRIAL WELDING TECHNOLOGY** **SARA**

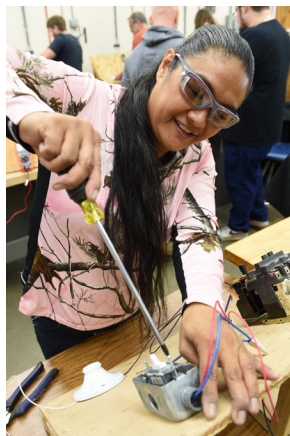
This course was designed to provide instruction on welding principles and practices. Emphasis is on OSHA-10 General Industry, NCCER principles, SMAW (stick), GMAW (MIG), GTAW (TIG), oxyacetylene, plasma, air-carbon arc cutting and gouging. Upon completion, students will be prepared to perform detail welding task, and sit for various AWS industry specific certification/qualification. **Textbook Requirement:** None. The students will receive OSHA 10 General Industry Accreditation as part of this course. **PRE-REGISTRATION IS REQUIRED. Additional fees include OSHA 10 card \$8.00. For information please call (910) 678-8230.**

Instructor: Ricky Yandle

|      |               |               |            |         |       |         |
|------|---------------|---------------|------------|---------|-------|---------|
| M-Th | 8:00am-5:00pm | May 09-Jul 05 | Fee: \$180 | 288 hrs | 61011 | CBI 118 |
| &F   | 8:00am-12:00N |               |            |         |       |         |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

# ¡Fayetteville Technical Community College Ofrece Cursos en Español!



Prepárese en las siguientes áreas:  
 Electricidad con la acreditación NCCER  
 Plomería con la acreditación NCCER  
 Carpintería con la acreditación NCCER  
 Operador de montacargas con la certificación del Consejo Nacional de Seguridad

**(910) 678-8230**

## **FTCC Corporate & Industry Training Provides Courses in Spanish!**

Train in the following areas:  
 NCCER Electrical      NCCER Plumbing  
 NCCER Carpentry      Forklift Operator

**Silas Acosta**

[www.faytechcc.edu/continuing-education](http://www.faytechcc.edu/continuing-education)



# MILITARY PROGRAMS



Fayetteville Technical Community College  
**TRANSITION TECH**  
 FTCC Corporate & Continuing Education  
 2201 Hull Road • Fayetteville, NC 28303  
[www.faytechcc.edu](http://www.faytechcc.edu)



## Basic Construction Technology

- 12-week program
- OSHA Certification
  - Masonry
  - Carpentry
  - Electrical
  - Building Codes
  - Estimating



## Information Technology

- Training available in
- CompTIA
  - CISCO CCNA
  - Red Hat Certified System



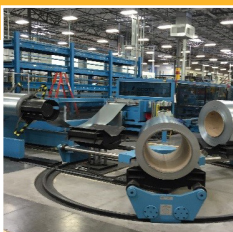
## Changing Lanes Collision Repair

- 15-week program
- Pre-hire by Caliber Collision



## EMT- Basic

- 5-week program
- National Registry and State of North Carolina Exam Preparation



## Certified Production Technician

- 7-week program
- OSHA 10
  - Forklift Certification
  - Certified Production
  - Technical Certification
  - Additional Certifications from the Manufacturing Skills Standard Council



## Solar Construction Training

- 5-week program
- Basic Electrical
  - Basic Construction
  - OSHA 30 Certification
  - Forklift Certification
  - CPR Certification
  - Solar Installation Hands-on Clinic with Home Brothers Construction

## Commercial Driver's License

10-week program • Total Cost \$538.00 • No Company Commitment



## Welding Programs

- Pipe/Structural Welding
- Mobile Structural & Pipe Welding

**Point of Contact: Pendency Eldridge • FTCC Transition Tech Recruiter • [transtech@faytechcc.edu](mailto:transtech@faytechcc.edu)**



## SALON RELATED/COSMETIC ARTS

### BARBER TRAINING I & II SARA

This state board approved program consists of 1,528 hours of training for men and women interested in becoming entry-level barbers. Topics include theory and lab experience to prepare for the NC State Board of Licensure examination. Students will be responsible for the additional cost of a barber board fee, textbooks, barber kit, and uniforms. For a complete list of required items and to register for this class, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). \*NOTE: \*Part I registration includes \$25 Student Permit cost. You will be required to complete Parts I, II-A, and II-B of the program to obtain the 1,528 State Board required hours and you must re-register for each part before the individual section begins for a total fee of \$565 in tuition. Scholarships may be available for Part I only on a first come, first served basis. Please call (910) 678-0032 or email [allenk@faytechcc.edu](mailto:allenk@faytechcc.edu) for more information.

**PRE-REQUISITE for Barber Training I is high school credentials. PRE-REQUISITE for Part II-A is Barber Training I. PRE-REQUISITE for Part II-B is Part II-A.**

Instructor: Christopher Parker

|      |               |               |            |         |       |         |
|------|---------------|---------------|------------|---------|-------|---------|
| M-Th | 8:00am-4:45pm | May 02-Aug 26 | Fee: \$205 | 568 hrs | 33661 | CEC 151 |
| F    | 8:00am-12:00N |               |            |         |       |         |

Instructors: Broin Davis (Part II-A) & David Richardson (Part II-B)

|      |               |               |            |         |       |           |
|------|---------------|---------------|------------|---------|-------|-----------|
| M-Th | 8:00am-4:45pm | May 02-Aug 26 | Fee: \$180 | 568 hrs | 33662 | CEC 150-1 |
| F    | 8:00am-12:00N |               |            |         |       |           |

**NOTE: If you are a transfer student from another school with hours, you will need to call (910) 678-0146 to make an appointment to meet with the Lead Instructor for an entrance assessment.**

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## SIGN LANGUAGE TRAINING

### SIGN LANGUAGE I

Sign language bridges the gap between those who can hear and those who cannot. Many of you have had the experience of seeing a deaf person signing and were amazed. You then think to yourself, it would be wonderful if you could communicate with the hearing impaired. Here is your chance. Our dynamic instructors will introduce you to the process and basic structure of American Sign Language (ASL) to provide a basic understanding of, and ability to use, the language.

Instructor: Glenna Hendrickson

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-1:00pm | Jun 18-Jul 30 | Fee: \$70 | 24 hrs | 90521 | HTC 153 |
| T   | 6:00pm-9:00pm | Jul 12-Aug 30 | Fee: \$70 | 24 hrs | 90522 | CUH 317 |

### SIGN LANGUAGE II

In this course, you will continue the study of the process of signing, the basic structure of American Sign Language (ASL) and be provided with an in-depth understanding of the language. You will also work on increasing your ability to use the language more fluently, building on your receptive and expressive skills. **PREREQUISITE:** Sign Language I or equivalent experience.

Instructor: Glenna Hendrickson

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-1:00pm | Aug 06-Sep 17 | Fee: \$70 | 24 hrs | 90523 | HTC 153 |
|-----|---------------|---------------|-----------|--------|-------|---------|

### SIGN LANGUAGE III

This course is for the intermediate student with ASL structure and grammar introduced for the development of receptive signing skills. This introduction to interpreting methods and ethics will prepare you for advanced study in sign language. **PREREQUISITE:** Sign Language I and II or equivalent experience.

Instructor: Glenna Hendrickson

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | May 17-Jul 05 | Fee: \$70 | 24 hrs | 90524 | CUH 316 |
|---|---------------|---------------|-----------|--------|-------|---------|

CONTINUING EDUCATION

*Where education never stops!*

[www.faytechcc.edu/continuing-education](http://www.faytechcc.edu/continuing-education)

# Complete Your Continuing Education Teacher Renewal Credits Here!

Our classes are informative and they're offered through a convenient and highly interactive online environment! Choose from a variety of online courses, built to address the needs of today's educator and assist you in meeting your continuing education requirements.

Some of the most popular topics include:



#### **Enhancing Language Development in Childhood**

Enrich the lives of your children by helping them become proficient speakers and thinkers.



#### **Teaching Students With Autism: Strategies for Success**

Help students with high-functioning autism and Asperger's Syndrome unlock their potential.



#### **Differentiated Instruction in the Classroom**

Improve your ability to teach diverse learners with real-world examples from the classrooms.



#### **Spanish in the Classroom**

Learn the essential Spanish to communicate with your Spanish-speaking students and parents.



New courses begin every month!  
Students have access 24/7!  
Quality instruction in every course!  
Enroll Now → [www.LearnFTCC.com](http://www.LearnFTCC.com)  
(910) 678-8446

Please consult your County Professional Development Coordinator for continuing education approval.



# TEACHER TRAINING

## EFFECTIVE TEACHING TRAINING & CCS SUBSTITUTE TEACHER ORIENTATION

Would you like to be a substitute teacher, but you have never had any training? This course will provide training in instructional feedback, presentation skills, learning expectations, monitoring students' interactions, appropriate social interactions, time management, non-instructional duties, and evaluations. Information specific to Cumberland County Schools will be presented as this course is the first step in applying to be a substitute teacher for Cumberland County Schools.

Instructor: Paula Harris

|      |               |               |           |        |       |         |
|------|---------------|---------------|-----------|--------|-------|---------|
| M-Th | 9:00am-4:00pm | Apr 04-Apr 07 | Fee: \$70 | 24 hrs | 91881 | CEC 108 |
| M-Th | 9:00am-4:00pm | Apr 11-Apr 14 | Fee: \$70 | 24 hrs | 91882 | CEC 108 |
| T-F  | 9:00am-4:00pm | Apr 19-Apr 22 | Fee: \$70 | 24 hrs | 91883 | CEC 108 |
| M-Th | 9:00am-4:00pm | Apr 25-Apr 28 | Fee: \$70 | 24 hrs | 91884 | CEC 108 |
| M-Th | 9:00am-4:00pm | May 02-May 05 | Fee: \$70 | 24 hrs | 91885 | CEC 108 |
| M-Th | 9:00am-4:00pm | May 09-May 12 | Fee: \$70 | 24 hrs | 91886 | CEC 108 |
| M-Th | 9:00am-4:00pm | May 16-May 19 | Fee: \$70 | 24 hrs | 91907 | CEC 108 |
| M-Th | 9:00am-4:00pm | May 23-May 26 | Fee: \$70 | 24 hrs | 91908 | CEC 108 |
| T-Th | 8:30am-5:00pm | May 31-Jun 02 | Fee: \$70 | 24 hrs | 91948 | CEC 108 |
| M-Th | 9:00am-4:00pm | Jun 06-Jun 09 | Fee: \$70 | 24 hrs | 91949 | CEC 108 |
| M-W  | 8:30am-5:00pm | Jun 13-Jun 15 | Fee: \$70 | 24 hrs | 91950 | CEC 108 |
| M-Th | 9:00am-4:00pm | Jun 20-Jun 23 | Fee: \$70 | 24 hrs | 91951 | CEC 108 |
| M-W  | 8:30am-5:00pm | Jun 27-Jun 29 | Fee: \$70 | 24 hrs | 91952 | CEC 108 |
| M-Th | 9:00am-4:00pm | Jul 11-Jul 14 | Fee: \$70 | 24 hrs | 91953 | CEC 108 |
| M-W  | 8:30am-5:00pm | Jul 18-Jul 20 | Fee: \$70 | 24 hrs | 91954 | CEC 108 |
| M-Th | 9:00am-4:00pm | Jul 25-Jul 28 | Fee: \$70 | 24 hrs | 91955 | CEC 108 |
| M-W  | 8:30am-5:00pm | Aug 01-Aug 03 | Fee: \$70 | 24 hrs | 91956 | CEC 108 |
| M-Th | 9:00am-4:00pm | Aug 08-Aug 11 | Fee: \$70 | 24 hrs | 91957 | CEC 108 |
| M-W  | 8:30am-5:00pm | Aug 15-Aug 17 | Fee: \$70 | 24 hrs | 91972 | CEC 108 |
| M-Th | 9:00am-4:00pm | Aug 22-Aug 25 | Fee: \$70 | 24 hrs | 91973 | CEC 108 |
| M-W  | 8:30am-5:00pm | Aug 29-Aug 31 | Fee: \$70 | 24 hrs | 91974 | CEC 108 |

**NOTE: The Effective Teaching Training and CCS Substitute Teacher Orientation course requires 100% attendance. Students must be present for the full 24 hours of course time. There are no excused absences.**

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## INTEGRATING TECHNOLOGY IN THE CLASSROOM – ONLINE

In this professional development course for teachers, you will learn the secrets of technology integration in the classroom and gain the skills needed to effectively use wikis, podcasts, and blogs. In this course, you will discover simple ways to integrate technology to enhance your subject material and meet your course goals. Additionally, you will explore quick-and-easy, standards-based solutions for more interactive lesson plans, exciting WebQuests, and challenging assignments. This course also covers the power of Web resources, Word, Excel, and PowerPoint. Furthermore, you will learn how to design your presentation station, identify kid-friendly Internet search tools, teach keyboarding and word processing, and develop standards-based, integrated lesson plans in reading, writing, science, math, social studies, music, and art. Finally, you will delve into ways to reach special needs, GATE, and English language learners. Whether you are new to the integration process or already use emerging technologies in your classroom, this course is a must for today's educators who often have to produce more and more in less and less time. By the end of the course, you will have a reservoir of ideas for integrating all types of technology into your lesson plans across the curriculum! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94755 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94756 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94169 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94170 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94171 | online |

## SOLVING CLASSROOM DISCIPLINE PROBLEMS – ONLINE

Why do some teachers enjoy peaceful, orderly classrooms while others face daily discipline battles? The answer is that some teachers know the secrets to solving discipline problems. This course reveals those secrets and presents a step-by-step approach to effective, positive classroom discipline. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94760 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94761 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94172 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94173 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94174 | online |



## SURVIVAL KIT FOR NEW TEACHERS – ONLINE

Feel a little trepidation before entering your classroom? You are not alone! Teaching is a balancing act, and it requires a blend of subject expertise and classroom skills to reach all of your diverse learners. In this informational and interactive course, you will learn the particulars of running a motivational classroom. You will find out how to write winning lesson plans, reach diverse learners through differentiated instruction, communicate clearly, plan memorable events and – most important – keep stress at bay so you can feel good about going to work every morning. Whether you are already teaching, a newly credentialed graduate, or a substitute teacher looking to transition to full-time teaching, this course will provide you with proven tools, tips, and tricks to make your early years in the classroom a breeze. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94765 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94766 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94175 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94176 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94177 | online |

## TRANSPORTATION

*The FTCC CDL Program is registered by the Federal Motor Carrier Safety Administration (FMCSA) and certified as a Training Provider.*

### CDL TRAINING CLASS B W/P **SARA**

This course will teach all facets of knowledge and provide practical skills opportunities to pass the Commercial Driver License examination. During instruction, subject material will include: Hours of Service reporting, Pre-Trip/Post Trip Inspections, Driving practice, Trip-Planning, and DMV testing. In Addition, there will be additional areas included to ensure student's success in the transportation industry. For more information email Eric Smith at [smither@faytechcc.edu](mailto:smither@faytechcc.edu).

Instructor: Mattie Howard

|     |               |               |            |         |       |         |
|-----|---------------|---------------|------------|---------|-------|---------|
| T-F | 7:00am-6:00pm | Apr 26-May 27 | Fee: \$230 | 200 hrs | 62180 | CEC 105 |
| T-F | 7:00am-6:00pm | Jun 07-Jul 08 | Fee: \$230 | 200 hrs | 62181 | CEC 105 |

### CDL TRAINING PASSENGER **SARA**

This course will teach all facets of knowledge and provide practical skills opportunities to pass the Commercial Driver License examination. During instruction, subject material will include: Hours of Service reporting, Pre-Trip/Post Trip Inspections, Driving practice, Trip-Planning, and DMV testing. In Addition, there will be additional areas included to ensure student's success in the transportation industry. **NOTE:** This course is for anyone with a Class "A" or Class "B" wanting the passenger endorsement. For more information email Eric Smith at [smither@faytechcc.edu](mailto:smither@faytechcc.edu).

Instructor: Michael Munoz-Torres

|     |               |               |            |         |       |         |
|-----|---------------|---------------|------------|---------|-------|---------|
| T-F | 7:00am-6:00pm | Apr 26-May 27 | Fee: \$230 | 200 hrs | 62185 | CEC 105 |
| T-F | 7:00am-6:00pm | Jun 07-Jul 08 | Fee: \$230 | 200 hrs | 62186 | CEC 105 |

## WEDDING/EVENT PLANNING

### CORPORATE & SOCIAL EVENT PLANNING

Are you interested in learning more about planning meetings/seminars, product launches, galas, trade shows, retirement parties, and more? The objectives set for this course will allow you to expand your knowledge by learning in-depth terminology for the corporate world. You will also learn how to design events, set budgets, plan and execute decisions successfully, review performances, and charge for services. Take your event planning business to the next level and become a corporate event planner! Your instructor will help you develop a philosophy of success that will prepare you to start an organized event planning business or elevate your current business and teach you how to prepare essential business forms.

Instructor: Vivian Baldwin

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 5:30pm-8:30pm | May 18-Jul 06 | Fee: \$70 | 24 hrs | 90525 | CUH 316 |
|---|---------------|---------------|-----------|--------|-------|---------|

### WEDDING & EVENT PLANNING: PARTS I & II

With weddings and special events becoming larger and more complicated to coordinate, many people are turning to the services of professional event planners for help. If you enjoy working with people, are detail-oriented, have good communication skills, and a lot of patience, this may be the ideal business for you! Whether you are interested in establishing a home-based business, working part-time, or beginning a new career, training to become a certificate-holding professional Wedding & Event Planner may afford you many opportunities to earn supplemental income. The main topics covered during this course will include wedding history, etiquette, traditions, how to coordinate and direct weddings for couple of any faith, select sites and vendors (caterers, florists, photographers), choose a name for your business, how to write a business plan and obtain a business license, and prepare a wedding/event planner's notebook. Your instructor will also help you develop a philosophy of success that will prepare you to start an organized business with very little start-up expense and the potential to earn an excellent income. This course should be of interest to those who are considering a career in the wedding/event business or those who are already working in the services dealing with weddings, such as florists, caterers, or other event/wedding services.

Instructor: Vivian Baldwin

|   |               |               |            |        |       |         |
|---|---------------|---------------|------------|--------|-------|---------|
| M | 5:30pm-8:30pm | May 09-Aug 22 | Fee: \$125 | 42 hrs | 90526 | CUH 317 |
|---|---------------|---------------|------------|--------|-------|---------|

# SUMMERSCAPES 2022

The Summerscapes program is comprised of a variety of classes designed to provide school-age children with engaged learning experiences during the summer months, mastering skills in the following areas:



**Academics**

**Art**

**Cooking**

**Gardening & Outdoor**

**Fun**

**Music & Drama**

**Needlecrafts & Sewing**

**Recreation**

**Self-Enrichment**

**Technology**

Schedules will be made available on the FTCC Corporate & Continuing Education: *Course Schedules* webpage by March 15, 2022

**(910) 678-8309 • [summerscapes@faytechcc.edu](mailto:summerscapes@faytechcc.edu)**

# PERSONAL INTEREST



*Fayetteville Technical Community College  
has a genuine commitment to serving the  
educational needs of the entire community.*

*The courses included in this section  
have been designed to encourage  
lifelong learning by providing you  
with a means to express your  
creative, cultural, civic,  
and leisure interests.*

## ACADEMIC/TEST PREP

### ALGEBRA REFRESHER

So, you finished high school a few years ago and now you've decided to go back to school. The problem is you're not sure that you can handle the college-level algebra that will be required. This course is designed for people just like you—high school graduates who need to review basic algebra in order to increase their chances of success in a college-level classroom. This course is a review of the basic concepts of algebra using formulas, exponents, signs, squares and square roots, equations, and inequalities.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 5:30pm-8:30pm | Jul 18-Aug 22 | Fee: \$60 | 18 hrs | 91003 | CEC 257 |
|---|---------------|---------------|-----------|--------|-------|---------|

### CREATIVE WRITING

Open up the world of creative writing and learn the techniques that can put you in print. In this course, you will experience the hands-on practice of learning to say what you want in the best, most efficient and attractive way possible. There will be discussions on the art of criticism and how it helps, not hurts. You will learn the specifics of editing, manuscript preparation, querying, and submission of your writings. Emphasis will be on learning to develop your own voice or recognizable style. The world is waiting for that book you've been planning or that short story you've been meaning to write!

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 5:30pm-8:30pm | Jun 03-Jul 29 | Fee: \$70 | 24 hrs | 91044 | CEC 257 |
| F | 5:30pm-8:30pm | Aug 12-Oct 07 | Fee: \$70 | 24 hrs | 91034 | CEC 257 |

### GRAMMAR REFRESHER – FACE-TO-FACE

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills. This course will help you gain confidence in your ability to produce clean, grammatically correct work. You'll explore the basics of English grammar—like sentence structure and punctuation—as well as more sophisticated concepts—like logic and clarity. A patient instructor, memorable lessons, vivid examples, and interactive exercises will give you ample opportunity to put what you learn into practice. Reacquaint yourself with old, forgotten rules, meet some new ones, and discover your own grammatical strengths!

Instructor: Martha Sisk

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 5:30pm-8:30pm | Jun 01-Jul 06 | Fee: \$60 | 18 hrs | 91011 | CEC 235 |
| W | 5:30pm-8:30pm | Aug 17-Sep 21 | Fee: \$60 | 18 hrs | 91008 | CEC 235 |

### GRAMMAR REFRESHER – ONLINE

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills. This course will help you gain confidence in your ability to produce clean, grammatically correct work. You will explore the basics of English grammar—like sentence structure and punctuation—as well as more sophisticated concepts—like logic and clarity. A patient instructor, memorable lessons, vivid examples, and interactive exercises will give you ample opportunity to put what you learn into practice. Reacquaint yourself with old, forgotten rules, meet some new ones, and discover your own grammatical strengths! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$70 | 24 hrs | 94695 | online |
| online | online | May 18-Jul 08 | Fee: \$70 | 24 hrs | 94696 | online |
| online | online | Jun 15-Aug 05 | Fee: \$70 | 24 hrs | 94133 | online |
| online | online | Jul 13-Sep 02 | Fee: \$70 | 24 hrs | 94134 | online |
| online | online | Aug 17-Oct 07 | Fee: \$70 | 24 hrs | 94135 | online |



## GRE PREPARATION I (VERBAL AND ANALYTICAL) – ONLINE

If you are planning to apply to graduate school, you will likely have to take the GRE. This course is here to help! Part I takes you through all the question types on the verbal reasoning and analytical writing sections, including reading comprehension, text completion, sentence equivalence questions, and both essay tasks. You will also gain pointers on time management, anxiety relief, scoring, and general standardized test-taking. Be prepared to excel on exam day to achieve your best potential score! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). *This is a self-supporting class; fee-exempt status does not apply.* **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$85 | 24 hrs | 94735 | online |
| online | online | May 18-Jul 08 | Fee: \$85 | 24 hrs | 94736 | online |
| online | online | Jun 15-Aug 05 | Fee: \$85 | 24 hrs | 94157 | online |
| online | online | Jul 13-Sep 02 | Fee: \$85 | 24 hrs | 94158 | online |
| online | online | Aug 17-Oct 07 | Fee: \$85 | 24 hrs | 94159 | online |

## GRE PREPARATION II (QUANTITATIVE) – ONLINE

Complete your GRE preparation! This course features a math review and techniques for tackling the quantitative comparison, data interpretation, and standard math questions that make up the quantitative reasoning sections, as well as how to tackle the GRE's unique question formats. You will find pointers on time management, anxiety relief, scoring, and general standardized test-taking, too. Be prepared to excel on exam day and to achieve your best potential score! For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). *This is a self-supporting class; fee-exempt status does not apply.* **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$85 | 24 hrs | 94740 | online |
| online | online | May 18-Jul 08 | Fee: \$85 | 24 hrs | 94741 | online |
| online | online | Jun 15-Aug 05 | Fee: \$85 | 24 hrs | 94160 | online |
| online | online | Jul 13-Sep 02 | Fee: \$85 | 24 hrs | 94161 | online |
| online | online | Aug 17-Oct 07 | Fee: \$85 | 24 hrs | 94162 | online |

## MATH REFRESHER

When you were in high school, did you avoid the “tough” math courses like algebra? Now you’d like to go to college. This course is designed for those who need a review in basic math and pre-algebra in order to prepare for more advanced math such as algebra and college mathematics. You will review basic arithmetic operations with integers such as addition, subtraction, multiplication, and division, fractions and decimals, percents, measurements, and word problems.

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 5:30pm-8:30pm | May 16-Jun 27 | Fee: \$60 | 18 hrs | 91013 | CEC 257 |
|---|---------------|---------------|-----------|--------|-------|---------|

## PREPARATION FOR THE SAT

Get ready for the SAT—one of the most important exams you will ever take. This comprehensive preparation program is designed to help you meet the challenges of the exam format. You will receive a thorough overview of the SAT and become familiar with every question type that appears on the exam. The course will cover both math and verbal skills. Practice will include math skills and review of test questions including algebra, geometry, percentages, pictorials, and quantitative comparisons. Verbal skills will also be covered with special emphasis placed on the critical reading section which includes single and paired passages, sentence completion, analogies, and vocabulary enhancement. The text includes in-class and home-study materials. **Textbook Requirement:** *SAT Prep Plus 2021*, by Kaplan. **Supplies:** Please bring a notebook, pencils, and a calculator to class each session.

Instructor: TBA

|   |               |               |            |        |       |         |
|---|---------------|---------------|------------|--------|-------|---------|
| W | 5:30pm-8:30pm | Jun 01-Jul 20 | Fee: \$150 | 24 hrs | 91012 | HTC 151 |
| W | 5:30pm-8:30pm | Aug 10-Sep 28 | Fee: \$150 | 24 hrs | 91007 | HTC 151 |

# ART

## ACRYLIC PAINTING TECHNIQUES

Painting is a beautiful way to express yourself and using acrylics is a unique medium to explore! During this course, you will be educated on the use of various tools, equipment, paints and brushes as you learn a variety of techniques for creating beautiful acrylic paintings. Your Instructor comes with years of experience teaching art and the use of various mediums. **Supplies:** Students will need to purchase some supplies and this cost is kept to a minimum. Please request a list from your instructor in the first class.

Instructor: Angela Stout

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 1:00pm-4:00pm | Jun 03-Jul 22 | Fee: \$60 | 24 hrs | 90527 | CEC 139 |
|---|---------------|---------------|-----------|--------|-------|---------|

## ACRYLIC POUR PAINTING (INTERMEDIATE) – NEW!

Acrylic pouring is a fun and easy way to create one-of-a-kind works of art. It is a painting technique where acrylic paint is mixed with a type of pouring medium and then poured onto a surface in a variety of ways in which you will learn about throughout this course. During this advanced course, you will learn more about how the paint colors interact in unpredictable yet always fascinating ways. All of the techniques you will learn are straightforward and simple, which will enable you to enjoy the creative process! **PRE-REQUISITE:** Completion of Acrylic Pour Painting or equivalent experience. **Supplies:** Students will need to purchase some supplies and you may wait until after the first class meeting to purchase.

Instructor: Angela Stout

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 6:00pm-9:00pm | Jun 06-Aug 01 | Fee: \$60 | 24 hrs | 90508 | CEC 139 |
|---|---------------|---------------|-----------|--------|-------|---------|

## ART OPEN STUDIO

Ever heard your teacher announce that “time is up” before you’ve completed your work of art? Don’t fret because we are opening the art room doors to guide you as you complete those unfinished projects. Join the group as we add the finishing touches to our art under the guidance of your instructor. All artists are welcome regardless of what medium you are using! **Supplies:** Students will need to bring their art pieces the first day of class.

Instructor: Talmadge Potter

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 9:00am-12:00N | Jul 29-Sep 02 | Fee: \$50 | 18 hrs | 90528 | CEC 139 |
|---|---------------|---------------|-----------|--------|-------|---------|

## CALLIGRAPHY (BEGINNING)

Have you wanted to be able to make beautiful place cards, bookmarks, or other lettered gifts? Come learn the art of calligraphy! You will be introduced to different types of lettering, learn the rules of letter construction, and discuss the topics of pens, papers, and more!

**Supplies:** Supplies will be discussed on the first night of class. Supply costs will not exceed \$30.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 6:00pm-8:00pm | Jun 02-Aug 18 | Fee: \$70 | 24 hrs | 91031 | CEC 143 |
|----|---------------|---------------|-----------|--------|-------|---------|

## CLAY SCULPTING

Clay sculpting can be a very therapeutic and rewarding method of creating finished artwork. The process involves shaping clay into various designs and firing the clay into a solid structure. Angela has years of experience with clay sculpting and clay hand-building skills. She will provide basic and intermediate level designs for students of both levels to hone your skill set. **Supplies:** Students will need to provide their own clay and this may be purchased at the FTCC Bookstore.

Instructor: Angela Stout

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | May 04-Jun 22 | Fee: \$65 | 24 hrs | 90529 | HOS 627 |
| W | 6:00pm-9:00pm | Jun 29-Aug 17 | Fee: \$65 | 24 hrs | 90530 | HOS 627 |

## DRAWING (BEGINNING)

Have you always wanted to draw but didn’t think that you could? This beginner’s drawing class is the perfect introduction into drawing, a fundamental skill for learning other art forms. In just a few short weeks you will be able to tap into your creative side and see as an artist sees. As a result, you will be able to draw any subject matter, including portraits, and learn perspective and shading. **Supplies:** If you would like to know what supplies to purchase before class, please request a list at registration, or you may obtain one the first day.

Instructor: Angela Stout

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-1:00pm | May 07-Jun 18 | Fee: \$60 | 24 hrs | 90531 | CEC 139 |
|-----|---------------|---------------|-----------|--------|-------|---------|

## DRAWING (INTERMEDIATE)

Have you dabbled with drawing and want to learn more about building your drawing skills? During this course, your Instructor will provide a variety of lessons and demonstrations which will allow you to build a drawing skillset and use learned techniques to complete exceptional drawings. Join your Instructor as she guides you to building your knowledge and skillset in the wonderful world of drawing. **Supplies:** Students may need to purchase their own supplies and should discuss these with the instructor on the first day of class.

Instructor: Angela Stout

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-1:00pm | Jun 25-Aug 06 | Fee: \$60 | 18 hrs | 90532 | CEC 139 |
|-----|---------------|---------------|-----------|--------|-------|---------|

## DRAWING: OPEN STUDIO

Ever heard your teacher announce that “time is up” before you’ve completed your drawings? Don’t fret because we are opening the art room doors to guide you as you complete those unfinished projects. Join the group as we add the finishing touches to our drawings under the guidance of your instructor. All artists are welcome regardless of what medium you are using! **Supplies:** Students will need to bring their art pieces the first day of class.

Instructor: Susan Keels

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 1:00pm-4:00pm | Apr 29-May 27 | Fee: \$45 | 15 hrs | 90357 | CEC 139 |
|---|---------------|---------------|-----------|--------|-------|---------|

## JEWELRY MAKING AND SILVERSMITHING (BEGINNING)

Learning to create jewelry through the technique of silversmithing is one of the most rewarding methods to create a one-of-a-kind work of art. This course is designed to cover the fundamentals of silversmithing to include silver soldering, sawing, forming, filing, and texture creation. While this course is designed for the beginning student, your instructor will work to meet the needs of students from a variety of jewelry making backgrounds. Emphasis will be placed upon soldering techniques as you work on various projects. **Supplies:** You will be provided with the basic copper and wire needed to practice the metalsmithing skills on your first project; however, please be prepared to spend between \$60-\$150 in supplies, depending on the project you choose to complete. You are also welcome to provide your own metal of choice at your cost if you prefer not to use the provided copper. Basic hand tools are available in the FTCC studio for novice students. Please contact the instructor with questions by e-mailing [transformationartsgail@gmail.com](mailto:transformationartsgail@gmail.com).

Instructor: Gail Ferguson

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| M   | 2:00pm-5:00pm | Apr 04-May 23 | Fee: \$75 | 21 hrs | 90324 | CEC 145 |
| Sat | 2:00pm-5:00pm | Apr 23-Jun 18 | Fee: \$80 | 24 hrs | 90328 | CEC 145 |
| M   | 2:00pm-5:00pm | Jun 06-Aug 08 | Fee: \$80 | 24 hrs | 90533 | CEC 145 |
| T   | 5:30pm-8:30pm | Jun 07-Aug 09 | Fee: \$80 | 24 hrs | 90534 | CEC 145 |
| Sat | 2:00pm-5:00pm | Jul 09-Aug 27 | Fee: \$70 | 18 hrs | 90535 | CEC 145 |

## LIFE DRAWING

Drawing is a fundamental skill that is used to build onto many art techniques. During this class, your instructor will introduce you to drawing the human form using charcoal, conte and ink on newsprint and specialty papers. You will develop a portfolio of various human form drawings and gain an understanding of various drawing techniques. Beginners and experienced artists are welcome! **Supplies:** Students will need to purchase some supplies and this cost is kept to a minimum. Please request a list from your instructor in the first class.

Instructor: Angela Stout

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | May 17-Jul 05 | Fee: \$60 | 24 hrs | 90539 | CEC 139 |
|---|---------------|---------------|-----------|--------|-------|---------|

## OIL PAINTING (BEGINNING)

This course is designed to introduce the basic elements of oil painting to students with little or no experience. Students will work with oil colors and explore the many ways oil paint can be used. Basic care and handling of materials will be covered as well as studio safety. Instruction will be done on a variety of materials, and specific exercises will be given so that students can explore color, light, texture, transparency/impasto and composition. The class projects will concentrate on developing technical skills and aesthetic goals in regards to handling oil painting media. Special emphasis will be given to personal style development while adhering to proper technique. **Supplies:** Students will need to purchase some supplies and this cost is kept to a minimum. Please request a list from your instructor in the first class.

Instructor: Angela Stout

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | Jul 12-Aug 30 | Fee: \$60 | 24 hrs | 90540 | CEC 139 |
|---|---------------|---------------|-----------|--------|-------|---------|

## PAINTING WHAT YOU SEE

Painting a lasting piece of artwork is a process and, in this class, we will explore the steps within that process to guide you from concept to creation and the final step of preserving your work of art. "Seeing" is step one, followed by learning to develop a pleasing composition. During this class, we will focus on preparing your canvas, then applying your composition to that surface, while also exploring color, color theory, color harmony, complimentary colors and identifying the color of your light and shadows. There are many other factors which will impact the result in your artwork to include the edges, different mediums, quality paint brushes and paint to apply to the canvas. Join us as we create timeless art pieces to preserve and enjoy together! **Supplies:** Please email your instructor at [rpotter@nc.rr.com](mailto:rpotter@nc.rr.com) for the supply list.

Instructor: Talmadge Potter

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 1:00pm-4:00pm | May 12-Jun 02 | Fee: \$40 | 12 hrs | 90541 | CEC 139 |
|----|---------------|---------------|-----------|--------|-------|---------|

## PORTRAITURE DRAWING

Creating a portrait that can display the likeness, personality, and even the mood of a person is no easy feat. In this course, however, you will gain the skills to do just that. The instructor will guide you through exercises designed to increase your anatomical and realistic drawing abilities. By applying the principles, elements, techniques and conceptual approaches of portrait drawing, you will gain confidence in your ability to create a beautiful portrait. Special emphasis will be given to anatomical structure as a tool in portrait drawing. **Supplies:** Students will need to purchase some supplies and this cost is kept to a minimum. Please request a list from your instructor in the first class.

Instructor: Angela Stout

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 6:00pm-9:00pm | May 12-Jun 30 | Fee: \$60 | 24 hrs | 90542 | CEC 139 |
| Th | 6:00pm-9:00pm | Jul 07-Aug 25 | Fee: \$60 | 24 hrs | 90543 | CEC 139 |

## POTTERY (BEGINNING)

If you have always been fascinated watching potters and thought it looked like fun, come and learn just how much fun it really is. Pottery is not difficult to learn, but it takes patience and the willingness to get a little dirty. As a beginning student, you will learn basic throwing techniques with emphasis on making functional forms such as mugs, bowls, and vases. You will learn how to trim, decorate (if desired), and glaze your pieces. If you are interested, you can also work on hand-built pieces. **Supplies:** Students will need to purchase their own clay (available from FTCC bookstore). Glazes are provided.

Instructor: Carson Aubin

|     |               |               |            |        |       |         |
|-----|---------------|---------------|------------|--------|-------|---------|
| Sat | 9:00am-1:00pm | Apr 30-Aug 27 | Fee: \$120 | 64 hrs | 90544 | HOS 627 |
| F   | 1:00pm-5:00pm | Jun 03-Aug 12 | Fee: \$80  | 40 hrs | 90545 | HOS 627 |

Instructor: Casey Long

|   |               |               |            |        |       |         |
|---|---------------|---------------|------------|--------|-------|---------|
| T | 6:00pm-9:00pm | May 03-Aug 16 | Fee: \$100 | 48 hrs | 90363 | HOS 627 |
|---|---------------|---------------|------------|--------|-------|---------|

Instructor: Muriel Roux

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 6:00pm-9:00pm | May 16-Aug 29 | Fee: \$90 | 42 hrs | 90393 | HOS 627 |
|---|---------------|---------------|-----------|--------|-------|---------|

## POTTERY: DECORATION & DESIGN

Every work of art needs that finishing touch to make it complete. In this class you will learn techniques to make your pottery unique! We will use carving, stencils, underglazes, design transfers, graffito, Mishima, scoring and slipping of clay forms to your work in order to create beautiful pottery. Join Muriel as she guides you to making your pottery a complete work of art! **Supplies:** Students will need to bring leather hard pieces that they've been working on. Cylinders suitable for decoration will be provided at the first class.

Instructor: Muriel Roux

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 6:00pm-9:00pm | Apr 21-Jun 09 | Fee: \$65 | 24 hrs | 90394 | HOS 627 |
|----|---------------|---------------|-----------|--------|-------|---------|

## STONE CUTTING: BASIC CABOCHONS

Cabochons are gems that have been cut and polished but not faceted into the setting. Adding gems to your jewelry brings your designs to the next level and will allow you to incorporate even more unique characteristics to your designs! During this class you will be introduced to the process of cutting and polishing stones, and how to determine the best shape that is appropriate for your custom jewelry design. Using our trim saw and CabKing capping



machine, you will learn safety procedures and steps to operating the equipment for best results. **PREREQUISITE:** Completion of Jewelry Making & Silversmithing (Beginning) or equivalent experience. **Supplies:** You will be provided with the basic copper and wire needed to practice the metalsmithing skills on your first project; however, please be prepared to spend between \$60-\$150 in supplies depending on the project you choose to complete. Contact your instructor prior to class regarding supplies by e-mailing [transformationartsgail@gmail.com](mailto:transformationartsgail@gmail.com). Instructor: Gail Ferguson

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 5:30pm-8:30pm | May 11-Jul 13 | Fee: \$80 | 24 hrs | 90547 | CEC 145 |
|---|---------------|---------------|-----------|--------|-------|---------|

## THE ART OF PAINTING

The "Art of Painting" is a step-by-step method of oil painting that will acquaint you with materials, mediums, and tools necessary to create works of art. If you are a newcomer to the world of painting or have experience, you will benefit from this class. From concept to completion we will employ proven techniques and methods that have served to develop and enhance many artists. **NOTE:** Novice and experienced painters are welcome. **Supplies:** Please request a supply list at the time of registration, or you may wait until the first class to purchase supplies after class discussion. You may bring any oil painting supplies you have at home and contact your instructor at [rpotter@nc.rr.com](mailto:rpotter@nc.rr.com) for questions.

Instructor: Talmadge Potter

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 9:00am-12:00N | Apr 29-May 27 | Fee: \$45 | 15 hrs | 90383 | CEC 139 |
| F | 9:00am-12:00N | Jun 03-Jul 22 | Fee: \$60 | 24 hrs | 90548 | CEC 139 |

## WOODBURNING ART

Have you ever seen beautiful pictures and works of art made onto wood? They make unique gifts and decoration for your home or office! During this class you will learn the process of tracing and burning an image into a piece of wood to make art. **Supplies:** Students may be required to purchase some supplies, which will be discussed during the first class meeting. **NOTE:** Please email your instructor with questions at [transformationartsgail@gmail.com](mailto:transformationartsgail@gmail.com).

Instructor: Gail Ferguson

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | Apr 07-Jun 09 | Fee: \$80 | 24 hrs | 90331 | CEC 145 |
| Th | 5:30pm-8:30pm | Jun 16-Aug 25 | Fee: \$80 | 24 hrs | 90549 | CEC 145 |

# COOKING

*No matter your place in the world, food is used as one of the most popular forms of entertainment. The Corporate & Continuing Education Division offers an assortment of creative cooking classes for you no matter your interest or skill set. Whether you are interested in learning more about how to prepare delicious foods in the formal or everyday setting, or you simply would like to know how to bake, we have a class for almost everything! All cooking classes will require students to bring some items to class; however, these costs will be kept as low as possible. With questions regarding supplies, please call (910) 678-8309.*

## ASIAN CUISINE

Come join us for a culinary trip around Asia! We will explore regions in China, India, Thailand and/or Malaysia. Learn how to make dishes from many countries in Asia and explore their unique styles and flavors. Don't miss out on this adventure of the palate!

Instructor: TBA

|   |               |               |           |       |       |         |
|---|---------------|---------------|-----------|-------|-------|---------|
| F | 5:30pm-8:30pm | Jun 10-Jun 17 | Fee: \$50 | 6 hrs | 91942 | CEC 146 |
|---|---------------|---------------|-----------|-------|-------|---------|

## AUTHENTIC MEXICAN CUISINE

Do you love Mexican food and the rich spices in every dish? The best part of Mexican cuisine is how delicious it is and how healthy many of the dishes have become. Join this class as your instructor teaches you the secret behind preparing truly authentic Mexican cuisine

Instructor: TBA

|   |               |               |           |       |       |         |
|---|---------------|---------------|-----------|-------|-------|---------|
| T | 5:30pm-8:30pm | Aug 16-Aug 23 | Fee: \$50 | 6 hrs | 91970 | CEC 146 |
|---|---------------|---------------|-----------|-------|-------|---------|

## CAKE DECORATING: QUICK & EASY

Learn just how much fun cake decorating can be in this short, introductory course that will cover all the basics. Have you ever looked at the myriad of supplies available in a cake-decorating department and wondered what you really need to buy or if you would be skillful at the craft? Among the numerous things you will learn are easy techniques, coloring icing, filling and using piping bags, and of course, lots of beautiful shapes to pipe onto your cake---stars, shells, dots, lines, rosettes, and some basic borders. At the conclusion of this class, it will be easy for you to decorate birthday cakes and dramatic desserts. **Supplies:** Bring one baked, un-iced sheet or round cake to the first class. Other supplies will be discussed on the first night of class.

Instructor: Chef Toni Johnson

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | Jun 02-Jun 23 | Fee: \$60 | 12 hrs | 91937 | CEC 146 |
|----|---------------|---------------|-----------|--------|-------|---------|

## CARIBBEAN ADVENTURE

Caribbean cuisine is an incredible blending of tropical flavors and multicultural influences that have been enhanced over centuries. Influences can be seen from Africa, Europe, China and East India to make this cuisine flavorful. In this class we will prepare Caribbean rice and beans, battered fishes, jerk chicken, and fresh island fruit salads

Instructor: Chef Toni Johnson

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 5:30pm-8:30pm | Jul 08-Aug 05 | Fee: \$65 | 15 hrs | 91938 | CEC 146 |
|---|---------------|---------------|-----------|--------|-------|---------|

## CUPCAKES, CAKE POPS, AND COOKIES

Design, bake, and decorate in this fun and colorful baking class! During this class we will focus on decorating techniques for cupcakes, simple royal icing designs for cookies, and stress-free cake pops that stay on the stick! Mmm! Join us as we learn new techniques and have some fun! **Supplies:** Please bring 1 dozen un-iced cupcakes to the first class meeting.

Instructor: Chef Toni Johnson

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 5:30pm-8:30pm | May 24-Jun 21 | Fee: \$65 | 15 hrs | 91890 | CEC 146 |
|---|---------------|---------------|-----------|--------|-------|---------|

## DIABETIC COOKING FOR A HEALTHY LIFESTYLE – NEW!

Come and learn how to prepare healthy meals not only for diabetics on restrictive diets but also for those who would like to eat healthy salads, meat entrées, and vegetables. We will also explore dessert alternatives using substitute sweeteners. We hope you will join us on this food adventure!

Instructor: TBA

|   |               |               |           |       |       |         |
|---|---------------|---------------|-----------|-------|-------|---------|
| T | 5:30pm-8:30pm | Jul 12-Jul 26 | Fee: \$55 | 9 hrs | 91946 | CEC 146 |
|---|---------------|---------------|-----------|-------|-------|---------|

## FABULOUS FLAVORS OF INDIA – NEW!

Are you tired of bland-tasting foods? Why not spice up your dinner table with the aromas and flavors of India. Join us as we explore the kitchen traditions of Indian cuisine. We will learn about traditional Indian spice blends such as masalas, chutneys, tamarind, cilantro, coconut, and mango. This class will teach you to create unusual and magically spiced dishes such as samosa, curry, pulao, pakoras, mango pie, mango lassi, mango milk shakes, and kulfi. Come taste the flavors of India!

Instructor: TBA

|   |               |        |           |       |       |         |
|---|---------------|--------|-----------|-------|-------|---------|
| F | 5:30pm-8:30pm | May 20 | Fee: \$45 | 3 hrs | 91934 | CEC 146 |
| M | 5:30pm-8:30pm | Aug 01 | Fee: \$45 | 3 hrs | 91945 | CEC 146 |

## FRENCH CUISINE

This class is intended to capture your innermost thoughts, dreams, and ideas about French cuisine. At the completion of this workshop, you should have a basic understanding of how to prepare one or more of the six basic sauces: espagnole, brown, béchamel, velouté, marinara, and Dutch (hollandaise). You will also learn to prepare a classic entrée as seen in many five-star restaurants.

Instructor: TBA

|    |               |        |           |       |       |         |
|----|---------------|--------|-----------|-------|-------|---------|
| Th | 5:30pm-8:30pm | Aug 25 | Fee: \$45 | 3 hrs | 91971 | CEC 146 |
|----|---------------|--------|-----------|-------|-------|---------|

## HOMEMADE BISCUITS

Who doesn't love hot, homemade biscuits? During this workshop we will discuss gluten development, mixing methods, and makeup methods for healthy biscuit production. We will prepare, bake, and taste, not only southern style biscuits, but sweet and savory options as well! Join us for this delicious workshop on healthy homemade biscuits!

Instructor: Chef Felicia Bonner

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 10:00am-1:00pm | Aug 27 | Fee: \$45 | 3 hrs | 91960 | CEC 146 |
|-----|----------------|--------|-----------|-------|-------|---------|

## SAUCES, DRESSINGS, AND MARINADES

A drizzle of this...a dip of that! Sauces are a must in today's American eating! In this course we will explore sauces, salad dressings, and marinades made from scratch. From savory to sweet, a wide variety of tastes and recipes will be introduced that fit any recipe or preference. Join the chef to learn about vinaigrettes, BBQ sauces, and lots of other delicious sauces!

Instructor: Chef Felicia Bonner

|   |               |        |           |       |       |         |
|---|---------------|--------|-----------|-------|-------|---------|
| F | 5:30pm-8:30pm | May 06 | Fee: \$45 | 3 hrs | 91821 | CEC 146 |
|---|---------------|--------|-----------|-------|-------|---------|

## SO, YOU CAN'T BOIL WATER

Come join us as we start from the beginning in the kitchen! In this course you will identify common kitchen tools (what is a sieve?) and learn how to prepare basic yet delicious dishes for you and your loved ones. This class is designed for those who are just starting out on their culinary journeys and want to get over that first hurdle!

Instructor: TBA

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 5:30pm-8:30pm | Jun 13-Jul 11 | Fee: \$60 | 12 hrs | 91947 | CEC 146 |
|---|---------------|---------------|-----------|--------|-------|---------|

## SPICE IT UP! – NEW!

Is your cooking bland and boring? Life is better with spices! It doesn't matter which cuisine you are preparing, spices will make it better! There is a rich and flavorful world of spices waiting for you to learn to use. During this class, we will focus on the commonly used spices, the difference between whole and ground spices, how to store spices, and 6 common blend spices. We will prepare dishes utilizing various spices to demonstrate this cooking skill. Join us for this seasoned cooking experience!

Instructor: TBA

|   |               |               |           |       |       |         |
|---|---------------|---------------|-----------|-------|-------|---------|
| M | 5:30pm-8:30pm | May 02-May 16 | Fee: \$55 | 9 hrs | 91046 | CEC 146 |
|---|---------------|---------------|-----------|-------|-------|---------|

## SUMMER SALADS ‘N’ SUCH

Expect a salad adventure in this class! Each week we will prepare salads that are low in carbohydrates while using ingredients from recipes used all around the world including France, India, and Thailand. Come be a part of learning how to create masterpieces using fresh ingredients!

Instructor: TBA

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | May 14-Jun 25 | Fee: \$65 | 18 hrs | 91905 | CEC 146 |
|-----|---------------|---------------|-----------|--------|-------|---------|

## TASTY MEALS FOR A TIGHT BUDGET – NEW!

Hot dogs, macaroni and cheese, peanut butter and jelly, oh my! There must be a better way to eat and save money! If you are living by a strict budget and find yourself searching for creative ways to feed your family and not spend a fortune, this is the class for you! Your instructor will show you clever ways to cut corners in the kitchen that will not only help you to save money but time, too! Come join us and share tasty frugal recipes for the first time.

Instructor: TBA

|    |               |               |           |       |       |         |
|----|---------------|---------------|-----------|-------|-------|---------|
| Th | 5:30pm-8:30pm | Jul 14-Jul 28 | Fee: \$55 | 9 hrs | 91941 | CEC 146 |
| M  | 5:30pm-8:30pm | Aug 15-Aug 29 | Fee: \$55 | 9 hrs | 91966 | CEC 146 |

## TOTALLY VEGAN!

Are you interested in eating vegan, but don't know where to start? Join us to learn some vegan history, techniques, and recipes. We will make tasty dishes and learn something new!

Instructor: TBA

|     |                |               |           |       |       |         |
|-----|----------------|---------------|-----------|-------|-------|---------|
| Sat | 10:00am-1:00pm | Jul 23-Jul 30 | Fee: \$50 | 6 hrs | 91936 | CEC 146 |
|-----|----------------|---------------|-----------|-------|-------|---------|

## WINE APPRECIATION

During this class, your instructor will guide you through the complex world of wine, making it easy and fun, to include an overview of the main wine regions, grape varietals, and wine-making techniques. You will also learn how to order wine in a restaurant and purchase, store, and serve wine properly. While learning of the methods of evaluating different wines, you will also enjoy tasting a variety of wines that will be accompanied with a cheese and fruit plate. This class is excellent for individuals of all wine knowledge levels, from those just venturing into the world of wine to the connoisseur and restaurant industry professional. Join us for a delightful evening of wine tasting and education!

**NOTE:** You must be 21 years or older to participate and proof of age will be required.

Instructor: TBA

|    |               |        |           |       |       |                             |
|----|---------------|--------|-----------|-------|-------|-----------------------------|
| Th | 5:30pm-7:30pm | May 19 | Fee: \$45 | 2 hrs | 90550 | HOS Culinary<br>Dining Room |
| Th | 5:30pm-7:30pm | Jul 14 | Fee: \$45 | 2 hrs | 90551 | HOS Culinary<br>Dining Room |

## WINE SIPS & WINE BITS

This exciting class focuses on the overall knowledge bits of the world of wine. Your instructor will provide a beautiful overview of the main wine regions, grape varietals, wine-making techniques, how to order wine in a restaurant, how to store and serve wine properly. As you are educated on the methods of evaluating different wines, you will enjoy tasting a variety of wines that will be accompanied with a cheese and fruit plate. This class is excellent for those just venturing into the world of wine to the connoisseur and restaurant industry professional.

**NOTE:** You must be 21 years or older to participate and proof of age will be required.

Instructor: TBA

|    |               |        |           |       |       |                             |
|----|---------------|--------|-----------|-------|-------|-----------------------------|
| W  | 5:30pm-7:30pm | Apr 13 | Fee: \$45 | 2 hrs | 90370 | HOS Culinary<br>Dining Room |
| Th | 5:30pm-7:30pm | Jun 16 | Fee: \$45 | 2 hrs | 90552 | HOS Culinary<br>Dining Room |

## CRAFTS

### ART OF BASKET WEAVING

Baskets have been created for thousands of years in all parts of the world and out of every sort of material. Today, basket makers are keeping a wonderful tradition alive as well as creating new techniques! In this course, you will learn about many different types of designs, materials, and techniques. You may choose to create several small baskets or one large basket and be as traditional or adventurous as you want to be!

**Supplies:** Your instructor will give you a supply list the first night of class.

Instructor: Cheryl Thomas

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 5:30pm-8:30pm | May 24-Jul 26 | Fee: \$75 | 30 hrs | 91045 | CEC 144 |
| T | 5:30pm-8:30pm | Aug 09-Nov 08 | Fee: \$85 | 36 hrs | 91035 | CEC 144 |

### BASKET WEAVING WORKSHOP

This class will give you the opportunity to catch up on all those projects that you have sitting in your house unfinished. This class will give you the chance to work with Cheryl to complete your unfinished baskets. Join us and finish up your masterpieces!

Instructor: Cheryl Thomas

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 5:30pm-8:30pm | Apr 12-May 10 | Fee: \$50 | 15 hrs | 91818 | CEC 144 |
|---|---------------|---------------|-----------|--------|-------|---------|



## STAINED GLASS I & II

Join us as we work with beginners and more experienced crafters to create projects that will highlight the beauty of stained-glass art. Stained glass is an ancient art using colorful glass to make unique creations. Working with the brilliance of refracted light, you will develop a better understanding of design as it relates to glass, as well as sensitivity to color. Progress will be made at an individual pace. **Supplies:** Supplies will be discussed the first night of class.

Instructor: Petra Cox

|   |                |               |           |        |       |         |
|---|----------------|---------------|-----------|--------|-------|---------|
| M | 10:00am-1:00pm | Apr 11-May 23 | Fee: \$65 | 18 hrs | 91904 | CEC 143 |
| T | 6:00pm-9:00pm  | May 17-Jul 19 | Fee: \$85 | 30 hrs | 91943 | CEC 143 |
| F | 6:00pm-9:00pm  | Jun 10-Aug 05 | Fee: \$75 | 24 hrs | 91944 | CEC 143 |
| F | 1:00pm-4:00pm  | Jun 17-Jul 29 | Fee: \$65 | 18 hrs | 91042 | CEC 143 |
| T | 6:00pm-9:00pm  | Aug 02-Sep 20 | Fee: \$75 | 24 hrs | 91967 | CEC 143 |
| M | 10:00am-1:00pm | Aug 08-Oct 03 | Fee: \$75 | 24 hrs | 91968 | CEC 143 |
| F | 6:00pm-9:00pm  | Aug 19-Oct 14 | Fee: \$75 | 24 hrs | 91969 | CEC 143 |

## FINANCIAL PLANNING

### ESTATE PLANNING

Estate planning is a subject no one likes to think about, but one that requires thoughtful consideration. If you fail to plan for the settlement of your estate, the state subjects your assets to probate, a potentially time-consuming, expensive, and public procedure that could make an already difficult time impossible for your heirs. Fortunately, good estate planning can help out during your lifetime and help your family later. Join us! Topics will include wills, gifts, and joint ownership.

Instructor: Tracey Henderson

|   |               |        |           |       |       |         |
|---|---------------|--------|-----------|-------|-------|---------|
| T | 1:00pm-3:00pm | May 03 | Fee: \$20 | 2 hrs | 91841 | CEC 143 |
| T | 1:00pm-3:00pm | Aug 09 | Fee: \$20 | 2 hrs | 91043 | CEC 143 |

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### INTRODUCTION TO INVESTING

Roth IRA, 401k, CD's, do these words seem foreign to you? If so come learn from Lyn in this short class, all the basics of investing. This class will help you to understand the world of investing and make you a more savvy investor!

Instructor: Jonathan Proffitt

|   |               |               |           |       |       |         |
|---|---------------|---------------|-----------|-------|-------|---------|
| T | 5:30pm-7:30pm | Jul 19-Jul 26 | Fee: \$30 | 4 hrs | 91048 | CEC 118 |
|---|---------------|---------------|-----------|-------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### LIVING IN RETIREMENT

This seminar is designed for working professionals who are within 10 years of transitioning into retirement AND for those who are currently retired. The instructor will provide guidance to help you live comfortably during your retirement. Topics will include: sources of retirement income (including Social Security), estate planning, types of retirement accounts, and portfolio construction or realignment. Feel free to bring questions! Civilians and military personnel are welcome.

Instructor: Jonathan Proffitt

|   |                |        |           |       |       |         |
|---|----------------|--------|-----------|-------|-------|---------|
| W | 10:00am-12:00N | May 25 | Fee: \$15 | 2 hrs | 91893 | CEC 143 |
|---|----------------|--------|-----------|-------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### MUTUAL FUND INVESTING

Some of the fastest growing investment vehicles are mutual funds. This course will help you understand how mutual funds work and how they can be used to meet almost any investment goal. While geared to the beginner, this course can be helpful for those already using mutual funds.

Instructor: Isaac Allen

|   |               |        |           |       |       |         |
|---|---------------|--------|-----------|-------|-------|---------|
| T | 3:00pm-5:00pm | Apr 19 | Fee: \$20 | 2 hrs | 91862 | CEC 143 |
|---|---------------|--------|-----------|-------|-------|---------|

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

### PREPARING FOR RETIREMENT

Are you a working professional looking to begin planning for retirement? If so, sign up for this seminar to make sure that you are on track to accomplish your financial goals. The instructor will discuss and answer questions about the following topics: what retirement is, sources of retirement income (including Social Security), estate planning, types of retirement accounts, and portfolio construction. Please note that this seminar is targeted towards those who are about 10-30 years away from retirement. Civilians and military personnel are welcome.

Instructor: Jonathan Proffitt

|   |                |        |           |       |       |         |
|---|----------------|--------|-----------|-------|-------|---------|
| W | 10:00am-12:00N | Apr 27 | Fee: \$20 | 2 hrs | 91834 | CEC 143 |
| W | 10:00am-12:00N | Aug 24 | Fee: \$20 | 2 hrs | 91036 | NC 7A   |

**Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.**

## ROTH IRA

A Roth IRA is an individual retirement plan that bears many similarities to the original IRA except that it is not tax deductible. It is important that people understand the details of a retirement investment so they may reap the most benefits. In this course, the instructor will explain the best retirement investment method that is appropriate for each individual and explain the benefits and risks involved with a Roth IRA.

Instructor: Isaac Allen

Th 3:00pm-5:00pm May 19 Fee: \$20 2 hrs 91845 CEC 143

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## SOCIAL SECURITY RETIREMENT SEMINAR

Social Security is an important part of retirement planning. In this seminar, you will learn about the benefits and programs available from the Social Security Administration. Emphasis will be placed on students understanding the Social Security Administration website, how to retire comfortably with their social security benefits, and how to determine whether they are able to retire with social security or if they will need extra support.

Instructor: Jonathan Proffitt

W 10:00am-12:00N Jun 22 Fee: \$10 2 hrs 91041 NC 7A

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## STOCK MARKET BASICS

This short class will give you the basic information you need to understand the stock market. You will be able to make informed decisions about investing in the market with the help of your knowledgeable instructor!

Instructor: Isaac Allen

Th 6:00pm-8:00pm Jun 09 Fee: \$20 2 hrs 91049 CEC 118

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## WILLS AND TRUSTS

Have you been thinking about getting started on your will? Not sure how to start a trust fund for your loved ones? Come to this class and learn all about these two important topics. Join us, and our instructor will walk you through the processes for setting up wills and trusts.

Instructor: Tracey Henderson

T 1:00pm-3:00pm Jul 05 Fee: \$20 2 hrs 91038 CEC 143

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

# FLORAL/GARDENING/LANDSCAPING

## COMPOSTING WITH VERMICULTURE

Composting is the natural process of decomposition and recycling of organic material into a humus-rich soil amendment. Vermiculture is a method of composting with various species of worms who eat your decomposing food waste. Why not try both? Join Cheryl Garrett to learn how to start and enjoy the experience of doing it yourself! Learn different ways to build a "Brown & Green" composting bin and also how to set up an earth worm bin to eat your garbage and enhance your gardening soil. In this class, you will begin to see why composting in the world today is a necessity.

Instructor: Cheryl Garrett

Sat 10:00am-1:00pm Jun 04 Fee: \$30 3 hrs 91022 HEC 109

## DAYLILIES

Come learn from the master of Daylilies what makes them so special! Roger will teach you everything you ever wanted to know about these beautiful flowers. From seeds, to transplantation, to grafting, you will learn it all in this class.

Instructor: Roger Mercer

Sat 10:00am-1:00pm May 21 Fee: \$30 3 hrs 91898 HEC 109

Sat 10:00am-1:00pm Aug 20 Fee: \$30 3 hrs 91029 HEC 109

## FLORAL ARRANGING (BEGINNING)

This beginning level course will include lecture, demonstration, and hands-on practice in the principles and elements of floral design. You will be taught designs for special occasions or locations, as well as many tips and tricks the professionals use to create beautiful arrangements.

**Supplies:** Supplies will be discussed on the first night of class.

Instructor: Vesperia Padilla

Th 6:00pm-9:00pm May 19-Jun 23 Fee: \$70 18 hrs 91027 HEC 109

## FLORAL ARRANGING (INTERMEDIATE)

This class is designed for students that want more experience in floral arranging and design. In this class you will learn how to do arrangements for occasions such as parties and banquets. Come learn from Vesperia as she expands your skills and teaches you new and exciting floral designs!

**Supplies:** Supplies will be discussed on the first night of class.

Instructor: Vesperia Padilla

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 6:00pm-9:00pm | Jul 07-Aug 11 | Fee: \$70 | 18 hrs | 91026 | HEC 109 |
|----|---------------|---------------|-----------|--------|-------|---------|

## GARDENING FOR DUMMIES: FROM A TO Z

This course is designed to help the new gardener know what steps to take to set up a home garden. Students will receive clear information on what planning needs to be done before that first seed goes in to the soil. Students will be able to discuss their personal garden goals with the instructor and receive feedback to plan their home garden!

Instructor: Cheryl Garrett

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 10:00am-1:00pm | May 07 | Fee: \$30 | 3 hrs | 91826 | HEC 109 |
| Sat | 10:00am-1:00pm | Aug 06 | Fee: \$30 | 3 hrs | 91021 | HEC 109 |

## HOW TO FIND AND GROW HOSTAS

Looking for a perennial to add to your garden? Why not give beautiful, easy hostas a try? In this class, you will learn how to select and grow amazing new varieties of hosta plants that push the envelope of what is possible in brighter colors, forms, sizes, and leaf shapes. Gardeners of all experience levels are welcome.

Instructor: Roger Mercer

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 10:00am-1:00pm | Jun 18 | Fee: \$30 | 3 hrs | 91019 | HEC 109 |
|-----|----------------|--------|-----------|-------|-------|---------|

## PLANT SELECTION TIPS

Choosing plants for your yard, porch, or indoors may seem like a daunting task. Come learn from an expert about how to select the right plants so that they will thrive! This course will go over different types of plants and where to place them. Bring your questions and we will have the answers!

Instructor: Roger Mercer

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 10:00am-1:00pm | Apr 23 | Fee: \$30 | 3 hrs | 91839 | HEC 109 |
| Sat | 10:00am-1:00pm | Jul 23 | Fee: \$30 | 3 hrs | 91015 | HEC 109 |

## SUCCULENT GARDENING

If you've noticed, succulent plants are right on trend for current home décor. In this workshop, students will learn how to select, plant, and care for succulents. Students will use textures, colors, size, and a variety of shapes. At the end of class, students will plant and take their very own succulent garden home.

Instructor: Cheryl Garrett

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 10:00am-1:00pm | Apr 09 | Fee: \$40 | 3 hrs | 91824 | HEC 109 |
| Sat | 10:00am-1:00pm | Jul 09 | Fee: \$40 | 3 hrs | 91023 | HEC 109 |

# INDUSTRIAL SEWING

*The Furniture Upholstery classes are offered to provide training to students that will allow them to increase their skills from novice to professional. For additional information, please call (910) 678-8431.*

## FURNITURE UPHOLSTERY (BEGINNING)

Do you have a desire to learn how to restore furniture by replacing the upholstery? During this course you will be given an introduction to the safe use of inside and outside upholstery tools, materials and techniques to re-upholster small seats on chairs, footstools and small pieces of furniture. Students may progress to sewing additional types of covers for re-upholstery, how to re-tie and tie springs, brace the frame and how to secure the webbing – all part of the upholstery process. Upon completion, students should understand techniques of upholstering small pieces of furniture. **Supplies:** Please bring the following tools the first day of class: tape measure, fabric scissors, needle-nosed pliers, wire cutters, upholstery nail remover, tack remover. **NOTE:** Students who have not sewn on the industrial machines will need to start with a small cushion, pillow, bench cushion or wingback chair in order to gain the basic skills. **Please bring your project to the first day of class and contact the instructor with questions before by calling (910) 494-5468.**

Instructor: Milagros Whitted

|    |               |               |            |        |       |                  |
|----|---------------|---------------|------------|--------|-------|------------------|
| T  | 9:00am-12:00N | May 17-Aug 30 | Fee: \$125 | 48 hrs | 90401 | 311 Williams St. |
| T  | 6:00pm-9:00pm | May 17-Aug 30 | Fee: \$125 | 48 hrs | 90404 | 311 Williams St. |
| Th | 9:00am-12:00N | May 19-Sep 01 | Fee: \$125 | 48 hrs | 90407 | 311 Williams St. |
| T  | 6:00pm-9:00pm | Sep 06-Dec 13 | Fee: \$125 | 45 hrs | 90405 | 311 Williams St. |
| T  | 9:00am-1:00pm | Sep 13-Nov 29 | Fee: \$125 | 48 hrs | 90402 | 311 Williams St. |
| Th | 9:00am-1:00pm | Sep 15-Dec 08 | Fee: \$125 | 48 hrs | 90408 | 311 Williams St. |



## FURNITURE UPHOLSTERY (INTERMEDIATE)

This course is designed for those of you who would like to expand your skills with new techniques in upholstering furniture and restoring wood furniture frames. Emphasis will be placed upon techniques for upholstering difficult or odd shaped pieces of furniture, repair/replacement of the wood frames, and sewing double welt trim and cushions with button tufting, attaching skirts, and making arm covers. Upon completion, students should understand basic and intermediate level techniques of upholstering furniture starting with the fabric and wooden frame, then combining them to make furniture. **Supplies:** Please bring the following tools the first day of class: tape measure, fabric scissors, needle-nosed pliers, wire cutters, upholstery nail remover, tack remover. **NOTE:** You will need to bring one piece of furniture on the first day of class.

**Please contact the instructor with questions by calling (910) 494-5468.**

Instructor: Milagros Whitted

|    |               |               |            |        |       |                  |
|----|---------------|---------------|------------|--------|-------|------------------|
| Th | 6:00pm-9:00pm | May 19-Sep 01 | Fee: \$125 | 48 hrs | 90410 | 311 Williams St. |
| Th | 6:00pm-9:00pm | Oct 13-Dec 08 | Fee: \$70  | 24 hrs | 90411 | 311 Williams St. |

## UPHOLSTERY SEWING

During this course you will be introduced to various methods and techniques of sewing upholstery covers and how to operate the machine to sew straight lines, corners, curves, and welts. Upon the completion of this course, students should be able to thread, maintain and operate sewing machines to complete various projects sewing upholstery fabric. **Supplies:** Please bring the following tools the first day of class: tape measure, fabric scissors, needle-nosed pliers, wire cutters, upholstery nail remover, tack remover. **NOTE:** You will need to bring one piece of furniture on the first day of class.

Instructor: Milagros Whitted

|     |               |               |            |         |       |                  |
|-----|---------------|---------------|------------|---------|-------|------------------|
| M,W | 9:00am-12:00N | Apr 04-Dec 05 | Fee: \$180 | 200 hrs | 90413 | 311 Williams St. |
| M,W | 6:00pm-9:00pm | Apr 04-Dec 05 | Fee: \$180 | 200 hrs | 90414 | 311 Williams St. |

Instructor: Carolyn Hunt

|      |               |               |            |         |       |                  |
|------|---------------|---------------|------------|---------|-------|------------------|
| T,Th | 1:00pm-5:00pm | May 10-Aug 23 | Fee: \$180 | 124 hrs | 90554 | 311 Williams St. |
| M,W  | 1:00pm-5:00pm | Jun 06-Oct 12 | Fee: \$180 | 144 hrs | 90553 | 311 Williams St. |

# MOTORCYCLE

## MOTORCYCLE: BASIC RIDER COURSE

Learn safe motorcycle riding under the direction of Motorcycle Safety Foundation (MSF) certified instructors. This beginning course is designed for riders with little or no experience. Based on extensive data, research, and field tests, this course combines classroom and on-bike experience to give overall understanding of motorcycling and prepares the student with basic riding skills. Motorcycles are provided. **Students will need DOT-approved helmet, gloves, eye protection, long-sleeved clothing, long pants, and sturdy, over-the-ankle, leather footwear.** You must be able to ride a bicycle and lift and keep the motorcycle upright. For registration and more information about this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com) and search under the "Instructor Led" tab at the top of the screen. **BECAUSE CLASS SIZE IS LIMITED, PRE-REGISTRATION IS ENCOURAGED.** Students have the option to purchase \$2.00 accident insurance to cover class activities. Accident insurance can be purchased at the Neill Currie Continuing Education building on FTCC's Main Campus. Please call (910) 678-8488 for class availability; for all other questions please call (910) 678-8446. **NOTE:** The North Carolina Motorcycle Safety Education Program requires 100% attendance. You must be in attendance and in your classroom seat at 5:30pm when the first class begins. Failure to be on time will result in your slot being denied and your registration fee forfeited. Students should contact the department with age requirement questions.

Instructor: TBA

|        |                   |               |            |          |       |         |
|--------|-------------------|---------------|------------|----------|-------|---------|
| F/S,Su | 5:30-10pm/8am-6pm | Apr 01-Apr 03 | Fee: \$150 | 22.5 hrs | 94661 | CEC 108 |
| F/S,Su | 5:30-10pm/8am-6pm | Apr 08-Apr 10 | Fee: \$150 | 22.5 hrs | 94662 | CEC 108 |
| F/S,Su | 5:30-10pm/8am-6pm | Apr 22-Apr 24 | Fee: \$150 | 22.5 hrs | 94663 | CEC 108 |
| F/S,Su | 5:30-10pm/8am-6pm | Apr 29-May 01 | Fee: \$150 | 22.5 hrs | 94664 | CEC 108 |
| F/S,Su | 5:30-10pm/8am-6pm | May 06-May 08 | Fee: \$150 | 22.5 hrs | 94665 | CEC 108 |
| F/S,Su | 5:30-10pm/8am-6pm | May 13-May 15 | Fee: \$150 | 22.5 hrs | 94666 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | May 20-May 22 | Fee: \$150 | 22.5 hrs | 94108 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jun 03-Jun 05 | Fee: \$150 | 22.5 hrs | 94109 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jun 10-Jun 12 | Fee: \$150 | 22.5 hrs | 94110 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jun 17-Jun 19 | Fee: \$150 | 22.5 hrs | 94111 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jun 24-Jun 26 | Fee: \$150 | 22.5 hrs | 94112 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jul 08-Jul 10 | Fee: \$150 | 22.5 hrs | 94113 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jul 15-Jul 17 | Fee: \$150 | 22.5 hrs | 94114 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Jul 29-Jul 31 | Fee: \$150 | 22.5 hrs | 94115 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Aug 05-Aug 07 | Fee: \$150 | 22.5 hrs | 94116 | CEC 108 |
| F/S,Su | 5:30-10pm/7am-5pm | Aug 12-Aug 14 | Fee: \$150 | 22.5 hrs | 94117 | CEC 108 |

## MOTORCYCLE REPAIR & MAINTENANCE

With the popularity of motorcycles and ATVs comes the opportunity to earn a living in motorcycle repair and maintenance. Maybe you already have some automotive repair experience and want to see if this is something that might interest you. During this hands-on class, emphasis will be placed upon two-and four-stroke engines, calibration and synchronization of carburetors, braking system safety and maintenance, what to do when the lights and power fails, repair of frame and suspension, and which oils are best at preventing damage. This course is also open to those who own a motorcycle or are considering buying one and want to learn how to do some of their own repair and maintenance. **NOTE: This class is 100% hands-on and held on location at The Cycle Shop, 104 S. 2nd St, Spring Lake.**

**With questions, please contact Patrick Morrison at 910-497-3686 or email [cycleshop104@gmail.com](mailto:cycleshop104@gmail.com).**

Instructor: Patrick Morrison

|   |                |               |            |        |       |            |
|---|----------------|---------------|------------|--------|-------|------------|
| T | 6:00pm-10:00pm | May 10-Jul 26 | Fee: \$125 | 48 hrs | 90488 | Cycle Shop |
|---|----------------|---------------|------------|--------|-------|------------|

# MUSIC/DRAMATIC ARTS

## DRAMA FOR BEGINNERS

Lights, camera, action! It's time to let your inner star shine. In the course, we will be exploring drama in a creative way. We will dive into stage presence and performance, improvisation, design props for scenes and work with our voices. This class is sure to provide you with tips and tricks for beginning actors as we introduce you to the dramatic arts.

Instructor: TBA

|     |                |               |           |        |       |          |
|-----|----------------|---------------|-----------|--------|-------|----------|
| Sat | 10:00am-12:00N | Apr 23-Jun 04 | Fee: \$60 | 12 hrs | 91894 | HOS 641B |
| Sat | 10:00am-12:00N | Jun 18-Jul 30 | Fee: \$60 | 12 hrs | 91018 | HOS 641B |
| M   | 5:30pm-7:30pm  | Aug 08-Sep 19 | Fee: \$60 | 12 hrs | 91028 | HOS 641B |

## GUITAR (BEGINNING)

This is a course for the beginner who has never picked up a guitar or one who can only strum a few chords. You will learn to read basic chord forms, simple melody lines, and musical notations. You'll soon be playing chord accompaniments to popular folk, rock, and country songs.

**NOTE:** This is a course for acoustic guitars only. Students will need to provide their own guitar and music stand. **Textbook Requirement:** *Essential Elements for Guitar Book 1*.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 5:30pm-8:30pm | Jun 23-Aug 11 | Fee: \$75 | 24 hrs | 91940 | CUH 366 |
|----|---------------|---------------|-----------|--------|-------|---------|

## GUITAR (MID-BEGINNER)

This course is for the advancing student learning the basics of guitar. Students will build on their knowledge of the open major, minor, and dominant 7th chords and play these chords in simple songs. They will also learn music fundamentals pertaining to guitar. **NOTE:** This is a course for acoustic guitars only. Students will need to provide their own guitar and music stand. **Textbook Requirement:** *Essential Elements for Guitar Book 1*.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| T  | 5:30pm-8:30pm | May 03-Jun 07 | Fee: \$55 | 18 hrs | 91892 | CEC 108 |
| Th | 5:30pm-8:30pm | Aug 25-Sep 29 | Fee: \$60 | 18 hrs | 91961 | CUH 366 |

## PIANO (EARLY BEGINNER)

The class is best suited for a beginner who knows nothing about music! However, any level student may attend this class and receive practice assistance. In this course, the student will learn simple rhythms, dynamics and begin the early steps of reading music from the staff. We will learn Penta Scales and begin the work of developing hand coordination. With the help of the instructor, students will write out goals and will receive mini one-on-one lessons while getting some good uninterrupted practice done! **Supplies:** All students need to bring a set of headphones. Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands. **Textbook Requirement:** *Adult Piano Adventures All-in-One Piano Course Book 1* by Faber & Faber.

Instructor: Sylvia Morris

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 6:00pm-9:00pm | Apr 04-Jun 06 | Fee: \$80 | 24 hrs | 91895 | CUH 366 |
| M | 6:00pm-9:00pm | Jun 13-Aug 08 | Fee: \$80 | 24 hrs | 91017 | CUH 366 |
| M | 6:00pm-9:00pm | Aug 15-Oct 10 | Fee: \$80 | 24 hrs | 91999 | CUH 366 |

## PIANO (LATE BEGINNER)

The curriculum for this class is best suited for a student who is ready for page 100 and beyond in Faber and Faber's *Adult Piano Adventures All-in-One Piano Course Book 1*. However, any level student may attend this class and receive practice assistance. Students will learn more about music form and continue building coordination with scales. With the help of the instructor, students will write out goals and will receive mini one-on-one lessons while getting some good uninterrupted practice done! **Supplies:** All students need to bring a set of headphones. Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands. **Textbook Requirement:** *Adult Piano Adventures All-in-One Piano Course Book 1* by Faber & Faber.

Instructor: Sylvia Morris

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | Apr 05-May 24 | Fee: \$80 | 24 hrs | 91896 | CUH 366 |
| T | 6:00pm-9:00pm | Jun 21-Aug 09 | Fee: \$80 | 24 hrs | 91016 | CUH 366 |
| T | 6:00pm-9:00pm | Aug 23-Oct 11 | Fee: \$80 | 24 hrs | 91000 | CUH 366 |

## PIANO (MID-BEGINNER)

The curriculum for this class is best suited for a student who is ready for page 50 and beyond in Faber and Faber's *Adult Piano Adventures All-in-One Piano Course Book 1*. However, any level student may attend this class and receive practice assistance. Students will be reading music on the staff, learning more about music form and continue building coordination with scales. With the help of the instructor, students will write out goals and you will receive mini one-on-one lessons while getting some good uninterrupted practice done! **Supplies:** All students need to bring a set of headphones. Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands. **Textbook Requirement:** *Adult Piano Adventures All-in-One Piano Course Book 1* by Faber & Faber.

Instructor: Sylvia Morris

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | Apr 06-May 25 | Fee: \$80 | 24 hrs | 91891 | CUH 366 |
| W | 6:00pm-9:00pm | Jun 22-Aug 10 | Fee: \$80 | 24 hrs | 91020 | CUH 366 |
| W | 6:00pm-9:00pm | Aug 24-Oct 12 | Fee: \$80 | 24 hrs | 91010 | CUH 366 |

## PLAY WRITING

Join us and learn how to write for the stage by understanding the terminology and formatting essential for script-writing. Get the chance to have your plays workshoped with fellow playwrights and actors as we brainstorm and bring our creativity to the stage! **Supplies:** Please bring a notebook, pencil, and any other necessary writing materials.

Instructor: Derek Smith

|     |                |               |           |        |       |         |
|-----|----------------|---------------|-----------|--------|-------|---------|
| M   | 5:30pm-7:30pm  | May 02-Jun 13 | Fee: \$60 | 12 hrs | 91025 | HTC 153 |
| Sat | 9:00am-11:00am | Jul 09-Aug 13 | Fee: \$60 | 12 hrs | 91024 | HTC 231 |

## NEEDLECRAFTS AND SEWING

### ALL ABOUT QUILTING

Express your creativity through your very own quilt! In this course, you will learn everything about quilting, from creating your own design to finishing with machine quilting. **Supplies:** Supplies will be discussed during the first class. **NOTE:** Students should have some prior quilting experience. Questions regarding this class? Please email the instructor at [irene-grimes@hotmail.com](mailto:irene-grimes@hotmail.com).

Instructor: Irene Grimes

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 9:00am-1:00pm | Apr 22-Jun 17 | Fee: \$85 | 32 hrs | 91900 | CEC 144 |
|---|---------------|---------------|-----------|--------|-------|---------|

### CREATIVE QUILTING

Come explore quilting in a different way. Designing, color selection, piecing, quilting, time-saving shortcuts, and finishing techniques are all part of this course. Work at your own pace and learn how to fine tune familiar techniques and explore the less common methods of contemporary quilt making. **Supplies:** Please ask for a supply list at the time of registration.

Instructor: Annette Ornelas

|   |                |               |           |        |       |                 |
|---|----------------|---------------|-----------|--------|-------|-----------------|
| W | 9:30am-12:30pm | Aug 10-Sep 28 | Fee: \$75 | 24 hrs | 91033 | Loving Stitches |
|---|----------------|---------------|-----------|--------|-------|-----------------|

### QUILTING 101

Have you been thinking about starting to quilt, but don't know where to start? Well, then look no further than our Quilting 101 class! This introductory class will give you the knowledge and skills you need to be an experienced quilter! The amount of time and effort that goes into the creation of a quilt makes these crafts a priceless family heirloom that will be passed down from generation to generation. This class is tailored for first time quilters. Please take this class before the intermediate-level courses. **NOTE:** You may bring your own machine to class along with the manual, or you may use machines provided by FTCC. **Supplies:** Supply list and pattern will be given at first class meeting. Questions regarding this class? Please email the instructor at [irene-grimes@hotmail.com](mailto:irene-grimes@hotmail.com).

Instructor: Irene Grimes

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 1:30pm-4:30pm | Aug 08-Sep 19 | Fee: \$60 | 18 hrs | 91996 | CEC 144 |
|---|---------------|---------------|-----------|--------|-------|---------|

### QUILTING & PIECING

Beginning quilters--this course is designed especially for you! Learn easy quilting and piecing techniques for triangles, diamonds, curves, color selection, simple drafting, and much more. We will cover the whole spectrum of quilting made easy. **Supplies:** Please ask for a supply list at the time of registration.

Instructor: Annette Ornelas

|   |                |               |           |        |       |                 |
|---|----------------|---------------|-----------|--------|-------|-----------------|
| M | 9:30am-12:30pm | Aug 08-Oct 03 | Fee: \$75 | 24 hrs | 91032 | Loving Stitches |
|---|----------------|---------------|-----------|--------|-------|-----------------|

### QUILTING WORKSHOP

This class gives you the opportunity to catch up on all those projects that you have unfinished! This class will give you the chance to have an instructor present to guide you and get those projects finished. Join us and finish up your masterpieces! **NOTE:** Questions regarding this class? Please email the instructor at [irene-grimes@hotmail.com](mailto:irene-grimes@hotmail.com).

Instructor: Irene Grimes

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| F | 1:30pm-4:30pm | Apr 29-Jun 24 | Fee: \$75 | 24 hrs | 91888 | CEC 144 |
|---|---------------|---------------|-----------|--------|-------|---------|

### SEWING I

This beginning course will introduce you to the sewing machine, pattern and fabric selection, and basic sewing projects. Students may repeat this class many times, making different projects until they feel they are proficient! **Supplies:** Supplies will be discussed at the first class. **NOTE:** You may bring your own sewing machine along with the user's manual to class, or you may use machines provided by FTCC.

Instructor: Carolyn Hunt

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | Jun 04-Jul 30 | Fee: \$75 | 24 hrs | 91988 | CEC 144 |
| T   | 9:00am-12:00N | Aug 30-Oct 18 | Fee: \$75 | 24 hrs | 91006 | CEC 144 |

Instructor: Audrey Tannahill

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | Jun 01-Jul 20 | Fee: \$75 | 24 hrs | 91052 | CEC 144 |
| M | 6:00pm-9:00pm | Aug 01-Sep 26 | Fee: \$75 | 24 hrs | 91005 | CEC 144 |

### SEWING II

This intermediate-level course is designed for students who have completed Sewing I or have some previous sewing experience. Instruction will focus on working with more complex sewing techniques including necklines, facings, interfacing, and inserting sleeves, cuffs, and collars. **PREREQUISITE:** Must have completed Sewing I or have equivalent experience. **Supplies:** Supplies will be discussed at the first class. **NOTE:** You may bring your own sewing machine along with the user's manual to class, or you may use machines provided by FTCC.

Instructor: Carolyn Hunt

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| T   | 9:00am-12:00N | Apr 05-May 10 | Fee: \$65 | 18 hrs | 91847 | CEC 144 |
| Sat | 9:00am-12:00N | Aug 13-Sep 24 | Fee: \$65 | 18 hrs | 91004 | CEC 144 |



## SEWING II & SERGING

This course is designed to show you how to thread and operate the serger. During class you will complete simple projects entirely on the serger and learn to use it with the sewing machine. You will also learn how to use a serger to cut, sew, and finish any project with ease. **PREREQUISITE:** Must have completed Sewing I or have equivalent experience. **Supplies:** Supplies will be discussed at the first class. **NOTE:** You may bring your own sewing machine along with the user's manual to class, or you may use machines provided by FTCC.

Instructor: Audrey Tannahill

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| M | 6:00pm-9:00pm | Mar 28-May 23 | Fee: \$75 | 24 hrs | 91889 | CEC 144 |
| W | 6:00pm-9:00pm | Aug 03-Sep 21 | Fee: \$75 | 24 hrs | 91997 | CEC 144 |

## PERSONAL INTEREST/VOLUNTEER TRAINING

### HOW TO HOMESTEAD

With the cost of living going up, the idea of "homesteading" to become more self-sufficient is turning into a popular topic! During this course the instructor will teach you what you need to do to raise crops and food to help cut costs and reduce trips to the Store. Key topics will include growing crops, raising farm animals, bee keeping, worm farming and how all of these things work together to make everyone more self-sufficient. Join Dennis as he teaches you the art of living the simpler life through self-sufficiency. **NOTE:** Students do not need to purchase any supplies for this course. With questions, please contact your instructor at [johnsden@faytechcc.edu](mailto:johnsden@faytechcc.edu).

Instructor: Dennis Johnson

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| T | 6:00pm-9:00pm | Apr 05-May 24 | Fee: \$60 | 24 hrs | 90352 | HEC 109 |
| T | 6:00pm-9:00pm | Jun 28-Aug 16 | Fee: \$60 | 24 hrs | 90555 | HEC 109 |

### OPIATE OVERDOSE FIRST RESPONDER

The United States makes up about 5% of the world's population, yet the US consumes approximately 80% of the world's opiate-based pain pills. With such high consumption, opiate abuse and addiction has become the most pervasive hidden epidemic in our culture. This workshop has been created to train families and friends of opiate users to respond to an overdose with Naloxone, a first-line medication that reverses the effects of opiates and saves lives. The participants in this course will learn about the history of opiate use in the US and locally, how to recognize opiate use and abuse, risk factors, and much more.

Instructor: Stephanie Dixon

|   |               |        |           |         |       |         |
|---|---------------|--------|-----------|---------|-------|---------|
| M | 5:30pm-7:00pm | Apr 11 | Fee: \$10 | 1.5 hrs | 91779 | CEC 118 |
| M | 5:30pm-7:00pm | May 23 | Fee: \$10 | 1.5 hrs | 91984 | CEC 118 |
| M | 5:30pm-7:00pm | Aug 08 | Fee: \$10 | 1.5 hrs | 91985 | CEC 118 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### RAPE CRISIS SENSITIVITY TRAINING

This course is conducted by the Rape Crisis Volunteers of Cumberland County and is designed to increase awareness in the community of rape and its effects on the victim and society. You will learn special counseling techniques that are used to help rape victims. It will cover medical, law enforcement, and legal procedures, and will include a virtual tour of area hospitals. If you have any questions, please call the Rape Crisis Center at (910) 485-7273.

Instructor: Ze Surratt

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 8:00am-5:00pm | May 14-May 21 | Fee: \$20 | 16 hrs | 91814 | CEC 118 |
| T   | 8:00am-5:00pm | Aug 02-Aug 09 | Fee: \$20 | 16 hrs | 91980 | CEC 118 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

### ROADSIDE SURVIVAL

Two hundred million licensed motor vehicle drivers in the US expose themselves routinely to a significant risk while betting that they will not become stranded when they drive. Would you like to become one of the drivers who has the ability to help yourself if something were to happen? If so, come join Walt as he walks you through easy solutions to many issues that may befall you as a motor vehicle operator. His experience will help you learn how to address problems such as tire blowouts, overheated engines and dead batteries. One part of the class will be spent in the classroom learning theory, and another part of the class will be spent outside with your personal vehicle putting all you have learned into action!

Instructor: Walt Brinker

|     |                |               |           |       |       |         |
|-----|----------------|---------------|-----------|-------|-------|---------|
| Sat | 9:00am-11:00am | Apr 23-Apr 30 | Fee: \$15 | 4 hrs | 91776 | CEC 143 |
| Sat | 9:00am-11:00am | Jun 04-Jun 11 | Fee: \$15 | 4 hrs | 91977 | CEC 143 |
| Sat | 9:00am-11:00am | Aug 06-Aug 13 | Fee: \$15 | 4 hrs | 91978 | CEC 143 |

*Due to the impact of COVID-19, these classes may change from traditional to a hybrid or online setting. The Corporate and Continuing Education Division will make contact with all students registered for these courses one week prior if the course format changes.*

## PHOTOGRAPHY

*Photography is one of the most popular ways to express your creativity! Whether you enjoy capturing beautiful photos as a hobby or as a profession, our photography instructors have the experience and professional background to take you to the next level. You'll notice we offer a variety of classes that will introduce you to the basic functions of a camera, to editing the images you've captured, with tips on how to run a successful photography business. With questions regarding these classes, please call (910) 678-8431.*

### DIGITAL PHOTOGRAPHY FUNDAMENTALS

Would you like to have more control over your camera? Frustrated because you can't make your camera work for you? This course will expand your ability to use your DSLR (digital single lens reflex) camera. You will gain an understanding of photographic terms, expressions, and techniques. Instruction will include basic camera controls, setting your camera up for optimal quality, using your camera in a variety of

situations, using various modes to capture photographs in various situations, and the use of manual controls. We also cover art and composition as well as equipment selection. **NOTE:** Not recommended for point-and-shoot cameras. You will need to bring your camera and owner's manual on the first night of class. If you have questions about the class, please email the instructor.

Instructor: Tony Wooten, [tonywooten4@gmail.com](mailto:tonywooten4@gmail.com)

|                             |               |               |           |        |       |         |
|-----------------------------|---------------|---------------|-----------|--------|-------|---------|
| W                           | 6:00pm-9:00pm | May 18-Jul 06 | Fee: \$60 | 24 hrs | 90556 | CEC 143 |
| Instructor: Frank Galluccio |               |               |           |        |       |         |
| F                           | 9:00am-12:00N | Jun 03-Jul 22 | Fee: \$60 | 24 hrs | 90558 | CEC 143 |

## DIGITAL PHOTOGRAPHY (INTERMEDIATE)

Have you ever heard someone say, "You have an eye for photography"? This is a trait that you must have, but many who are interested in photography simply were not born with the skill of finding the perfect light or angle when taking a picture. In this class, you will be given instruction on how to look for that artistic angle and capture that very moment before it passes. **PRE-REQUISITE:** Digital Photography Fundamentals or equivalent experience. **Supplies:** You will need to bring your camera on the first class meeting. A digital single-lens reflex camera is recommended, but is not required. If you have questions about the class, please email the instructor.

Instructor: Tony Wooten, [tonywooten4@gmail.com](mailto:tonywooten4@gmail.com)

|   |               |               |           |        |       |         |
|---|---------------|---------------|-----------|--------|-------|---------|
| W | 6:00pm-9:00pm | Jul 13-Aug 31 | Fee: \$60 | 24 hrs | 90557 | CEC 143 |
|---|---------------|---------------|-----------|--------|-------|---------|

## DISCOVER DIGITAL PHOTOGRAPHY

This course introduces the technology that has catapulted the photographic world into the 21st century. You will explore a broad overview of the basics of digital photography including equipment, software, and practical uses. We will discuss different types of digital cameras, from phones and tablets to digital SLRs, all of which offer a wide array of photographic options. We will also help you decide what type of equipment fits your needs, and you will have hands-on exercises so you can explore the areas that interest you. A discussion of digital photography would not be complete without digital editing options. We will explore a number of software packages, and you will learn how to compose your shots when you know you have digital editing available to you. You will also find out about your digital storage options—on the camera, the computer, and even beyond into cloud storage and online backups. Digital photography plays a big part in social media communication and image sharing, and we will discuss the basics of posting images online and some pros and cons of uploading to the Internet. Whether you are new to photography or a long-time photographer looking to move comfortably into the new world of digital work, this class provides opportunities for putting digital photography to use. This course serves as an excellent introduction before taking Secrets of Better Photography where we focus our time on camera settings, features, and the mechanics of taking better pictures. For more information including the fee amount, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 5:00 P.M. ONE WEEK BEFORE THE CLASS START DATE.**

**THE CLASS START DATE.**

Instructor: Ed2Go

|        |        |               |           |        |       |        |
|--------|--------|---------------|-----------|--------|-------|--------|
| online | online | Apr 13-Jun 03 | Fee: \$85 | 24 hrs | 94725 | online |
| online | online | May 18-Jul 08 | Fee: \$85 | 24 hrs | 94726 | online |
| online | online | Jun 15-Aug 05 | Fee: \$85 | 24 hrs | 94151 | online |
| online | online | Jul 13-Sep 02 | Fee: \$85 | 24 hrs | 94152 | online |
| online | online | Aug 17-Oct 07 | Fee: \$85 | 24 hrs | 94153 | online |

## PHOTOGRAPHY FUNDAMENTALS WORKSHOP

Would you like to have more control over your camera? Frustrated because you can't make your camera work for you? This course will expand your ability to use your DSLR (digital single lens reflex) camera. This all-day workshop will include an information-rich lecture and hands-on training to enable you to be familiar with the basic functions of your camera. You will gain an understanding of photographic terms, expressions, and techniques. Instruction will include basic camera controls, setting your camera up for optimal quality, using your camera in a variety of situations, using various modes to capture photographs in various situations, and the use of manual controls. We also cover art and composition as well as equipment selection. **NOTE:** Not recommended for point-and-shoot cameras. You will need to bring your camera and owner's manual on the first night of class.

Instructor: Tony Wooten [tonywooten4@gmail.com](mailto:tonywooten4@gmail.com)

|     |               |        |           |       |       |         |
|-----|---------------|--------|-----------|-------|-------|---------|
| Sat | 9:00am-6:00pm | Apr 09 | Fee: \$30 | 8 hrs | 90420 | CEC 143 |
| Sat | 9:00am-6:00pm | Jun 18 | Fee: \$30 | 8 hrs | 90559 | CEC 143 |
| Sat | 9:00am-6:00pm | Aug 20 | Fee: \$30 | 8 hrs | 90560 | CEC 143 |

## PHOTOSHOP FOR BEGINNERS

Do you want to make your photographs "pop"? This course is designed to give you all the basics and some neat tricks to make your photographs look amazing. Take your photos from dull to crisp, clean, and vibrant. You will be surprised at what you can learn in a short amount of time. **NOTE:** You will be working with Adobe Photoshop software provided by FTCC, and **it is required for students to setup a free Adobe account prior to class.** To setup a free account, please go to [www.account.adobe.com](http://www.account.adobe.com) and bring your login and password to use in class.

Instructor: Kai Murphy

|     |               |               |           |        |       |         |
|-----|---------------|---------------|-----------|--------|-------|---------|
| Sat | 9:00am-12:00N | Apr 09-Jun 11 | Fee: \$60 | 24 hrs | 90374 | ATC 229 |
| Sat | 9:00am-12:00N | Jul 09-Aug 27 | Fee: \$60 | 24 hrs | 90561 | ATC 229 |

## PHOTOSHOP WORKSHOP

Photoshop is great a tool that can be used to enhance the photos you have taken, making them pop! Join this workshop with classmates from various levels and learn what a piece of art your photography can become through the use of Adobe Photoshop! **NOTE:** You will be working with Adobe Photoshop software provided by FTCC, and **it is required for students to setup a free Adobe account prior to class.** To setup a free account, please go to [www.account.adobe.com](http://www.account.adobe.com) and bring your login and password to use in class.

Instructor: Kai Murphy

|     |               |        |           |       |       |         |
|-----|---------------|--------|-----------|-------|-------|---------|
| Sat | 9:00am-2:00pm | Apr 02 | Fee: \$30 | 5 hrs | 90376 | ATC 229 |
| Sat | 9:00am-2:00pm | Jun 25 | Fee: \$30 | 5 hrs | 90562 | ATC 229 |
| Sat | 9:00am-2:00pm | Sep 10 | Fee: \$30 | 5 hrs | 90563 | ATC 229 |

# RECREATION

## ADVANCED BILLIARDS – NEW!

After mastering Intermediate Billiards, try your hand at Advanced Billiards. This course will extend your skills, and soon you will be executing cue ball spin techniques and draw shots. Join Dwight in learning what the pros already know! **Supplies:** Supplies will be discussed at the first class meeting.

Instructor: Dwight Lovick, pbia Certified Instructor

|     |                |               |           |        |       |                                 |
|-----|----------------|---------------|-----------|--------|-------|---------------------------------|
| Sat | 10:00am-1:00pm | Jun 18-Jul 16 | Fee: \$55 | 12 hrs | 91014 | Fayetteville<br>Billiard Supply |
|-----|----------------|---------------|-----------|--------|-------|---------------------------------|

## BILLIARD FUNDAMENTALS

Are you interested in learning how to master the art of Billiards but haven't known where to start? This class offers you the step-by-step approach in learning the set, pause, finish technique, fundamentals of the grip, bridges, your stance, and the stroke, how to aim shots using the Ghost Ball aiming method, and eye patterns. Join Dwight in learning the basic principles of Billiards, made simple and easy to understand!

**Supplies:** Supplies will be discussed at the first class meeting.

Instructor: Dwight Lovick, pbia Certified Instructor

|     |                |               |           |        |       |                                 |
|-----|----------------|---------------|-----------|--------|-------|---------------------------------|
| Sat | 10:00am-12:00N | Jul 30-Sep 10 | Fee: \$55 | 12 hrs | 91002 | Fayetteville<br>Billiard Supply |
|-----|----------------|---------------|-----------|--------|-------|---------------------------------|

## GENTLE YOGA

This course takes the emphasis off accomplishing something and puts it more on experiencing something. Join us for this gentle yoga class that will challenge you and help you to gain strength and flexibility. We will warm up the body to avoid stiffness, stagnant energy, and lethargy. Use this practice to boost circulation, increase energy, and relax. All experience levels are welcome. **NOTE:** Please wear comfortable clothing, socks, and bring your yoga mat, towel, and water.

Instructor: Alejandro Godinez

|     |               |               |           |       |       |         |
|-----|---------------|---------------|-----------|-------|-------|---------|
| Sat | 8:30am-9:30am | Jun 04-Jul 30 | Fee: \$45 | 8 hrs | 91979 | GYM 801 |
| Sat | 8:30am-9:30am | Aug 20-Oct 01 | Fee: \$35 | 6 hrs | 91982 | GYM 801 |

## INTERMEDIATE BILLIARDS

After taking Billiard Fundamentals, join us for Intermediate Billiards. This course will build on the skills you have and incorporate the diamond system, learning how to measure the ball on the table, and the technique of kicking. This course will help you hone your game and make you a better billiards player! **PREREQUISITE:** Students should have mastered skills learned in Billiard Fundamentals before moving on to the intermediate-level course. **Supplies:** Supplies will be discussed at the first class meeting.

Instructor: Dwight Lovick, pbia Certified Instructor

|     |                |               |           |        |       |                                 |
|-----|----------------|---------------|-----------|--------|-------|---------------------------------|
| Sat | 10:00am-12:00N | Apr 23-Jun 04 | Fee: \$55 | 12 hrs | 91787 | Fayetteville<br>Billiard Supply |
|-----|----------------|---------------|-----------|--------|-------|---------------------------------|

## SELF-DEFENSE

Self-defense training enables practitioners to protect themselves and others against a wide range of real-world threats and attacks. Come join our experienced instructor as he/she teaches you this important skill. **NOTE:** Please wear comfortable clothing and tennis shoes.

Instructor: TBA

|     |                |        |           |       |       |         |
|-----|----------------|--------|-----------|-------|-------|---------|
| Sat | 9:00am-12:00N  | May 21 | Fee: \$25 | 3 hrs | 91040 | GYM 801 |
| Sat | 10:00am-1:00pm | Aug 13 | Fee: \$25 | 3 hrs | 91039 | GYM 801 |

## YOGA (BEGINNING)

Yoga has been recognized medically for the many benefits that it promotes. It is often recommended by various medical treatments to supplement medical conditions such as depression, combat stress-related conditions, arthritis, diabetes and many more. Yoga, with its gentle movements, will enhance health by strengthening your body and improving oxygen flow, promoting a healthy mind, body, and spirit. Each lesson includes deep breathing and movement exercises that can be modified to accommodate any fitness level and medical needs. Yoga provides a unique, individual experience that will develop flexibility and stamina, increase awareness to help you identify stress and coping strategies, improve balance and concentration, and promote a more healthful lifestyle. **NOTE:** Please wear comfortable clothing, socks, and bring your yoga mat, towel, and water.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| T  | 6:00pm-7:00pm | Apr 19-Jun 21 | Fee: \$55 | 10 hrs | 91813 | GYM 801 |
| Th | 6:00pm-7:00pm | Jun 23-Sep 08 | Fee: \$65 | 12 hrs | 91983 | GYM 801 |

## YOGA (INTERMEDIATE)

Join us for a more challenging yoga class. This class is designed for students with prior yoga experience. This class will involve more challenging poses to encourage growing your skills. **NOTE:** Please wear comfortable clothing, socks, and bring your yoga mat, towel, and water.

Instructor: TBA

|    |               |               |           |        |       |         |
|----|---------------|---------------|-----------|--------|-------|---------|
| Th | 6:00pm-7:00pm | Apr 07-Jun 09 | Fee: \$55 | 10 hrs | 91808 | GYM 801 |
| T  | 6:00pm-7:00pm | Jul 05-Sep 06 | Fee: \$55 | 10 hrs | 91981 | GYM 801 |

## ZUMBA

Need to change up your workout routine? Join us for an exciting dance fitness class with music from all over the world. It is so much fun, you will forget you are exercising. **NOTE:** Please wear comfortable clothing and sneakers.

Instructor: TBA

|   |               |               |           |       |       |          |
|---|---------------|---------------|-----------|-------|-------|----------|
| F | 6:00pm-7:00pm | Jun 03-Jul 29 | Fee: \$50 | 8 hrs | 91047 | HOS 641B |
| F | 6:00pm-7:00pm | Aug 12-Oct 07 | Fee: \$50 | 8 hrs | 91037 | HOS 641B |



# FTCC's Barber Training program provides discounted services for you & the family!

## Barber License Prep Course – NEW!

If you have already taken the NC State Board Exam and did not pass or you are not 100% ready to take the State Board Exam, this course will prepare you to pass the State Board License exam.

For more information or course schedules, please contact us at 910-678-0033.

**PREREQUISITE:** Students should have completed the required 1528 hrs or be in the last 2 months of a training program.

Check-In Lobby  
Continuing Ed. Ctr,  
Rm 150-B  
2201 Hull Road

For more information, contact:  
Services: 910-678-0148  
Program: 910-678-0032  
[allenk@faytechcc.edu](mailto:allenk@faytechcc.edu)



Haircuts: \$2.00

Eyebrow Arch: \$2.00

Facial: \$2.00

Lineup: \$2.00

Beard Lineup: \$2.00

Shampoo/Blowdry: \$2.00

Shave (Razor/Clipper): \$2.00

\*Cash only please.



**PLANNING ON JOINING  
THE MILITARY?**

***FTCC is offering free  
ASVAB classes!***

***Armed Services Vocational  
Aptitude Battery***

**Contact Margarete Morley today to get started!  
(910) 678-0182 [morleym@faytechcc.edu](mailto:morleym@faytechcc.edu)**

Enter Your  
**NEW  
SEASON**  
With  
College & Career  
Readiness

Adult High School

ASVAB Prep

English as a  
Second Language

GED®/HiSET®

Math & English  
review courses

*We are standing by to  
guide you to the next step!*

Classes are available  
on FTCC's Fayetteville Campus,  
the Education Center, and  
other locations throughout  
Cumberland County.

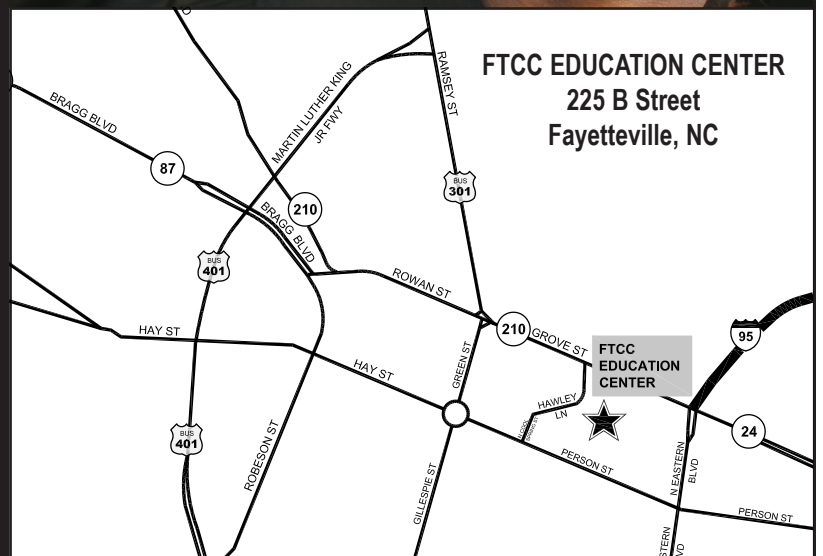
Phone:  
(910) 678-8498

Email:  
[williara@faytechcc.edu](mailto:williara@faytechcc.edu)

Web:  
[www.faytechcc.edu/continuing-education](http://www.faytechcc.edu/continuing-education)



Follow  
"FTCC College and  
Career Readiness"





## START HERE!

## COLLEGE AND CAREER READINESS ASSESSMENT

College and Career Readiness programs are open to adults 18 years of age or older. All prospective ABE/HSE/AHS students must be assessed prior to registration unless they are in a NEWLY RECRUITED outlying class site. All College and Career Readiness placement assessment is done at the Assessment Center.

M-Th ..... 8:00am-8:00pm ..... FREE ..... FTCC Education Center

All individuals to be assessed must bring a picture ID with proof of age. For more information on alternate documentation, please contact 678-8478. For more information on testing at the Continuing Education Center at FTCC, please call 678-8478/8353/0052.

### ACCESSING CAREER EDUCATION (ACE) PROGRAM

An educational opportunity for adults, that offers Adult Basic Education classes in reading, writing and math, with an emphasis on:

- Developing employability skills
  - Career exploration
  - Effective communication skills
  - Critical thinking skills
- **Current Training:**
    - Automotive Detailing
    - Horticulture



For more information, call (910) 678-0182

### ADULT BASIC EDUCATION (CCR REVIEW)

Learn or refresh basic reading, writing, math, money management, problem-solving, employment, and survival skills. Prepare to enter the Adult High School or High School Equivalency Diploma (HSE) Programs.

MTWThF ..... morning/afternoon ..... FREE ..... FTCC Education Center  
MW ..... evening ..... FREE ..... FTCC Education Center  
TBA ..... evening ..... FREE ..... Hope Mills Recreation Center  
TTh ..... evening ..... FREE ..... LEEM 214  
TTh ..... evening ..... FREE ..... Westover High School  
Online ..... online ..... FREE ..... Computer-based  
Home-based ..... FREE ..... Correspondence

For more information, call (910) 678-8478/0052

### ADULT HIGH SCHOOL

Qualified adults may choose to study for and earn the Adult High School Diploma issued by FTCC in cooperation with the Cumberland County Board of Education.

MTWThF ..... morning/afternoon ..... FREE ..... Continuing Education Center

For more information, call (910) 678-8498

### HIGH SCHOOL EQUIVALENCY/GED®/HiSET

Qualified adults can prepare to take and pass the four portions of the official HSE (High School Equivalency) exam--math, social studies, science, and literacy--and earn the HSE High School Equivalency Diploma from the NC State Board of Community Colleges.

TTh ..... evening ..... FREE ..... Law Enforce. Emerg. Mgmt. Bldg. Rm 214  
MTWThF ..... morning/afternoon ..... FREE ..... FTCC Education Center  
MW ..... evening ..... FREE ..... FTCC Education Center  
TBA ..... evening ..... FREE ..... Hope Mills Recreation Center  
TTh ..... evening ..... FREE ..... Westover High School  
MW ..... evening ..... FREE ..... Old Wilmington Road  
Online ..... online ..... FREE ..... Computer-based

For more information, call (910) 678-0182/8491





## ENGLISH AS A SECOND LANGUAGE

English as a Second Language classes are designed for any adult who is not a native English-speaker. Reading, writing, and speaking skills are taught. Students are placed in class levels with others who have similar language needs. Those seeking to prepare to become United States citizens will also receive instruction in American civics, customs, and culture.

|             |                        |            |                               |
|-------------|------------------------|------------|-------------------------------|
| MW .....    | evening .....          | FREE ..... | Continuing Education Center   |
| MTWThF..... | morning/afternoon..... | FREE ..... | Continuing Education Center   |
| TTh .....   | evening .....          | FREE ..... | Continuing Education Center   |
| MTWThF..... | morning/afternoon..... | FREE ..... | Ft. Bragg Soldier Dev. Center |
| WTh .....   | evening .....          | FREE ..... | Saint Patrick Catholic Church |
| TWTh.....   | morning/afternoon..... | FREE ..... | Hillsboro Street              |
| MTWThF..... | morning/afternoon..... | FREE ..... | McPherson Presbyterian Church |
| MTWTh.....  | morning/afternoon..... | FREE ..... | Cumberland Road Elementary    |

### Distance Education Opportunity

Do you need flexibility in your schedule? CCR offers one ESL distance education program to meet your needs.

Burlington Online ..... Online..... FREE ..... Continuing Education, Room 208



### Center for English Language Learners Assessment (CELL)

**Monday-Thursday**  
**8:00am-9:00pm**

**Friday**  
**8:00am-12:00N**

**ESL Intake,  
Orientation and  
Assessment**

For more information, call (910) 678-8461 or 678-8459



**Continuing Education Center,  
Room 208**

212

ENTER COURSE NUMBER AS LISTED IN CATALOG

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE

CORPORATE & CONTINUING EDUCATION

STUDENT REGISTRATION FORM

TERM

Fall Spr Smr



SECTION # (FOR OFFICE USE ONLY)

PLEASE PRINT LEGIBLY

STUDENT ID OR SOCIAL SECURITY NUMBER (REQUIRED)

NAME OF COURSE

LOCATION OF INSTRUCTION

1. Name LAST FIRST

2. Address

3. City

4. State

5. ZIP Code

6. E-mail Address

7. Birthdate MM DD YY

8. Sex 1. Male 2. Female

9. Race 1. White 2. Black 3. American/Alaska Native

4. Hispanic 5. Asian 6. Hawaiian/Pacific Islander

10. State of Residence

11. County (County Code) (Office Use ONLY)

12. Highest Education Level Enter Highest Grade Completed

01-11 Highest Grade Completed

12 High School Graduate

HSE

13 Adult High School Diploma

14 Post High School Vocational Diploma

15 Associate Degree

16 Bachelor's Degree

17 Master's Degree or higher

13. Employment Status

Retired

Unemployed (not seeking)

Unemployed (seeking)

Employed (1-10 hrs. per week)

Employed (11-20 hrs. per week)

Employed (21-39 hrs. per week)

Employed (40 hrs. or more)

14. Educational Goal

Personal Enrichment

Enhance Present Job Skills

Certification

15. Home Phone Cell Phone

16. Work Phone

17. Occupation

18. Employer

19. Citizenship U US Citizen E Eligible Legalized Alien N Naturalized Citizen A Non-Resident Alien

20. Military Status

Active

Retired

The information on this data form is accurate to the best of my knowledge. Please enclose your registration fee.

Student's Signature Date

Amount Collected Payment Method Signature of Collector Date

# HOW TO REGISTER

Instrucciones de inscripción en español, disponible en <http://www.faytechcc.edu/continuing-education/registration/>

## SPECIAL INSTRUCTIONS:

### • Pre-Registration is Encouraged!

You may register for Corporate & Continuing Education classes on a first-come, first-served basis.

Please register well before the beginning date of your class. We encourage students to pre-register a week before the start date (applies to all methods of registration).

If you wait, your class may either be full or canceled due to low enrollment.

- **Payment Options:** We accept VISA, Mastercard, cash, moneyorders, and checks. Make checks payable to FTCC, including a pre-printed in-state address and your driver's license number on the check.

- **Active-duty Military Personnel** using mail-in registration for courses marked by an asterisk (\*) will show military unit rather than home address.

- **Register for online programs** through walk-in registration or at [www.LearnFTCC.com](http://www.LearnFTCC.com).


## FEES:

- Registration fees for Corporate & Continuing Education courses vary with the type of course. Note: fees are subject to change. See course listings and contact the program for current fees.
- All personal interest classes are self-supporting; no fee-exemptions apply.
- Students are responsible for buying books, supplies, and kits.
- Students may purchase accident insurance to cover class activities at the CE registration office, located in the Neill Currie Building #218, 2201 Hull Road.

## POLICIES:

- Admission is open to anyone 16 years of age or older (Additional requirements for College and Career Readiness and other select programs).
- FTCC does not practice nor condone discrimination, in any form, on the basis of race, color, national origin, religion, sex, age, handicap, or political affiliation.
- FTCC reserves the right to cancel any class due to insufficient enrollment, inadequate facilities, or if qualified instructors are not available.
- CE classes are not offered for college credit and are non-transferable to Curriculum programs leading to associates degrees, diplomas, or certificates unless stated otherwise. CEUs (Cont. Edu. Units) may be awarded for successful completion of specific courses at the rate of one CEU for each ten hours of class participation.

## ONLINE REGISTRATION

Search and register for select classes within minutes using our simple online registration process! Pay with your VISA or MASTERCARD. Check course listings within this catalog for the  symbol to register online.

- Visit [www.faytechcc.edu](http://www.faytechcc.edu)
- Scroll to the bottom and click on WebAdvisor
- Choose "Continuing Education"
- Enter a search word from the course title

## WALK-IN REGISTRATION

You may register in-person at the following location:

**Records & Registration Office**  
**Neill A. Currie, Building #218**  
2201 Hull Road, Fayetteville, NC 28303

## MAIL-IN REGISTRATION

Complete the registration form located on the left side page, insert your payment

**(do not mail cash)** and mail to:

**Continuing Education Mail-In Registration**  
Fayetteville Technical Community College  
P.O. Box 35236  
Fayetteville, NC 28303-0236

## QUESTIONS?

**Give us a call!**

**We are standing by  
to assist you!**

**(910) 678-8386**





No out of pocket cost! • Job placement assistance! • Paid internship available!

# CUMBERLAND GROW INITIATIVE



Through the Cumberland GROW Initiative, FTCC's Corporate & Continuing Education offers a pathway for everyone to succeed!

The Cumberland GROW Initiative is helping local employers in the construction and trades industries to fill positions in need of employable, skilled and certified workers.

### How Do You Qualify?

- Students must be 18yrs of age or older
- A resident of Cumberland County (*proof of adress needed*)
- Pass initial drug screen
- State ID/Driver's License

**Program Supervisor Contact:**  
Marvin Price Jr.  
910-678-9799  
pricem@faytechcc.edu

