

# FTCC

**Corporate and  
Continuing Education**  
(910) 678-8432

*Where Education Never Stops!*



## **SUMMER 2025 CLASS SCHEDULE**



**REGISTER NOW!**  
[selfserv.faytechcc.edu/student/instantenrollment](https://selfserv.faytechcc.edu/student/instantenrollment)

¡FTCC Corporate & Industry  
Training ofrece cursos  
en español!  
¡Ver páginas  
14, 15, 17 y 28!

# Corporate & Continuing Education

WELCOME FROM THE PRESIDENT

VISIT OUR CAMPUS



Greetings, and welcome to Fayetteville Technical Community College!

In many ways, summer leads us to new, fun and exciting adventures. Summertime at FTCC means that you'll find a broad range of interesting and unique courses to explore, leading you to learn a new hobby, improve a skill, or even speak a new language! Courses are conveniently offered, affordably priced, and designed to help you make the most of summer, including FTCC's popular Summerscapes program for youth.

Enjoy new adventures through learning this summer, and thank you for choosing your community college!

Sincerely,

Dr. Mark Sorrells, President

## OFFICE HOURS

Monday-Friday • 8:00am-5:00pm  
*Hours may vary in the Summer.*

Registration/Records Office  
Tony Rand Student Center • Building 7, 2220 Hull Road

Registration Information:  
(910) 678-8386 • [CEREGISTRATION@faytechcc.edu](mailto:CEREGISTRATION@faytechcc.edu)



Continuing Education Center



Center for Business & Industry



Tony Rand Student Center

## HOW TO REGISTER

### 3 Ways to Register:




**Online**



**Walk-In**



**Mail-In**

Online registration is available for select classes marked with the  symbol.  
See additional instructions on page 47.

### PRE-REGISTRATION IS ENCOURAGED!

You may register for Corporate & Continuing Education classes on a first-come, first-served basis. Please register well before the beginning date of your class. We encourage pre-registrations to be in a week before the start date (applies to all methods of registration). If you wait, your class may either be full or canceled due to low enrollment.

**IF YOU REGISTER ONLINE**, please update your contact information so that we may provide you with updates or changes (to include cancellations) regarding your classes. Go to <https://selfserv.faytechcc.edu/Student/InstantEnrollment/> to update your information. The form is available in the Self-Service Online Registration process.



# Additional Information

## REFUNDS

- The refund policy for Fayetteville Technical Community College's Corporate & Continuing Education Division was established by the North Carolina Department of Community Colleges in Raleigh on October 15, 1993 and updated April 1, 2020. The full refund policy is listed in the State Board of Community Colleges Code 1E SBCCC 900.2 with a brief statement of the policy made available on the FTCC website.

Please view the policy by visiting: [www.faytechcc.edu/corporate-continuing-education/](http://www.faytechcc.edu/corporate-continuing-education/)

- Choose 'How to Register'
- The refund policy is listed under 'Registration Instructions'.

## GENERAL INFORMATION

- **COURSE START DATES:** Corporate & Continuing Education classes begin in different weeks and months. Check start dates to be sure you won't miss a course.
- **DISABILITY SUPPORT SERVICES:** Any student wishing to request academic accommodations due to a disability must make their request to the Office of Disability Support Services. Requests for accommodations may be made at anytime, but requests made at least two weeks before the beginning of any class are appreciated. Disability Support Services for continuing education classes can be reached at (910) 678-8479.
- **INDUSTRY STANDARD PHYSICAL REQUIREMENTS:** Some classes may require that students perform physical activity in class in order to meet the objectives of the course. None of these requirements will exceed industry standards. Please contact the program coordinator associated with your program by calling 910-678-8432 to determine what physical requirements may apply to the program in which you are interested.
- **PARKING:** Students enrolled in Corporate & Continuing Education classes will need a temporary parking decal to park on the **Fayetteville campus**. These temporary passes are free to current students, and are available from the Registration and Records Office in the Tony Rand Student Center. The pass should be placed on the dashboard of the vehicle. Designated parking for students are the spaces with white lines. If you register online, please request a pass from the Registration and Records Office.
- **POLICY ON THE NOTICE OF THE ANNUAL SECURITY REPORT AVAILABILITY:** Fayetteville Technical Community College's annual security report is available on the FTCC website. This report is required by federal law and contains policy statements and crime statistics for the College. The policy statement addresses the school's policies, procedures and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported and occurred on College property, in or on off-campus buildings or property owned or controlled by the College and on public property immediately adjacent to one of the campuses. This report is available online at <https://www.faytechcc.edu/campus-offices-public-safety-security/>. This Annual Security Report can also be accessed by clicking on the Campus Safety and Security link under "Quick Links" at the FTCC Webpage or go to the [www.faytechcc.edu](http://www.faytechcc.edu) click on Security at the bottom of the page, then click on the Annual Campus Crime Report. You may also request a paper copy from the Public Safety & Security Department located in the General Classroom Building, Room 102.

**NOTE:** *Only current FTCC registered students are permitted into the classrooms, and small children are not to sit in on classes, labs, or in the libraries. Minors are not to be left unattended anywhere on campus.*



## QUESTIONS?

*View the Corporate & Continuing Education*

*Directory on page 9.*

*We are here for you!*

**- HOLIDAYS -**  
*FAYETTEVILLE, SPRING LAKE  
& FORT BRAGG CAMPUSES*

**APRIL 18**

**MAY 26**

**JULY 4**

**SEPTEMBER 1**

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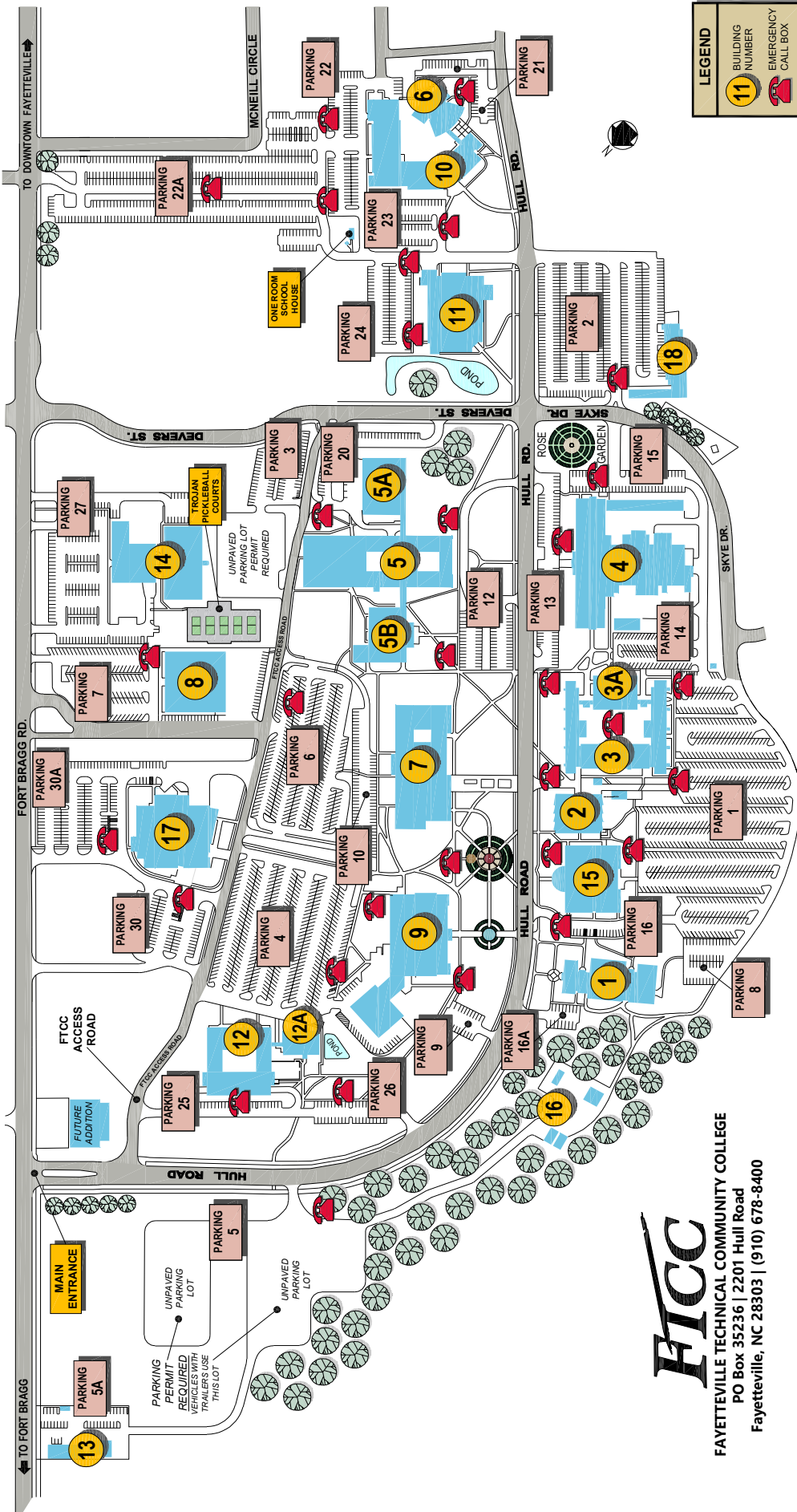
# WOULD YOU LIKE TO TEACH FOR US?

**The Corporate & Continuing Education Division is seeking part-time instructors for the following areas:**

Carpentry.....	678-8494	Nurse Aide.....	486-3923
Cert Personal Trainer .....	678-0032	OSHA .....	678-8494
Culinary .....	678-8227	Phlebotomy.....	486-3923
Electrical/Solar.....	678-8494	Plumbing.....	486-7354
Forklift.....	678-8494	RMA.....	486-3923
HVAC/EPA Certification .....	678-8494	World Languages .....	678-8431
Logistics.....	678-8494		

To apply, visit the FTCC website at [www.faytechcc.edu](http://www.faytechcc.edu) & select Employment Opportunities.

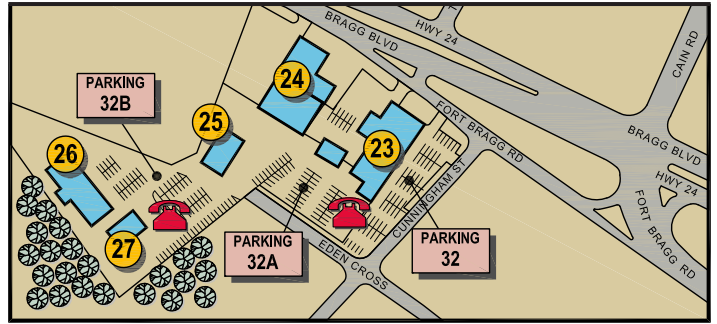
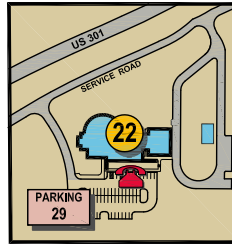
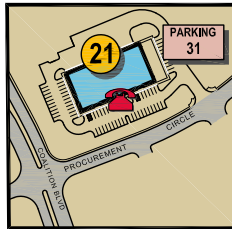
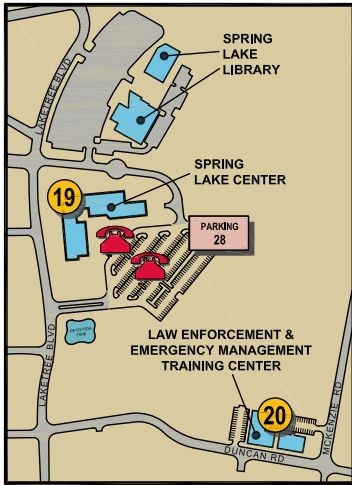
# FAYETTEVILLE CAMPUS



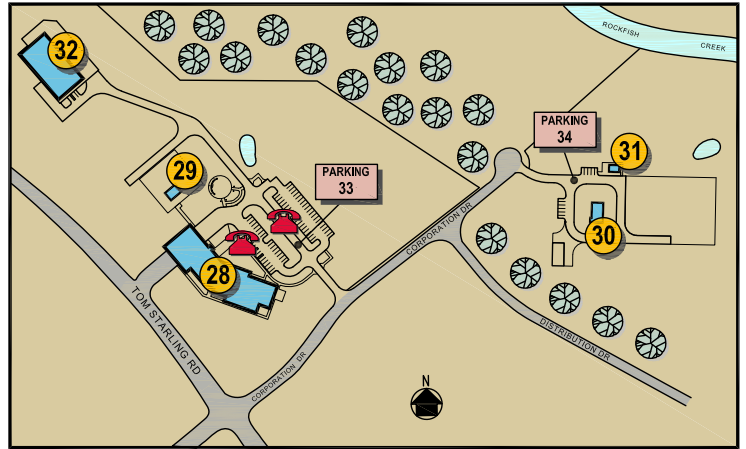
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
PO Box 35236 | 2201 Hull Road  
Fayetteville, NC 28303 | (910) 678-8400

- |   |  |   |  |   |
|---|--|---|--|---|
| <p><b>1</b> THOMAS R. MCLEAN ADMINISTRATION BUILDING<br/>ADDRESS: 2301 Hull Road<br/>⇒ President's Office<br/>⇒ Cashier - Rm. 107<br/>⇒ Student Accounts - Rm. 109</p> <p><b>2</b> PAUL H. THOMPSON LIBRARY (LRC)<br/>ADDRESS: 2221 Hull Road<br/>⇒ Student Learning Commons - Rm. 127<br/>⇒ Library - Second Floor</p> <p><b>3</b> CUMBERLAND HALL (CUH)<br/>ADDRESS: 2215 Hull Road</p> <p><b>3A</b> AUDITORIUM<br/>ADDRESS: 2211 Hull Road</p> <p><b>4</b> LAFAYETTE HALL (LAH)<br/>ADDRESS: 2201 Hull Road<br/>⇒ Facility Services - Rm. 100A<br/>⇒ Student Dining Lounge - Rm. 136A</p> <p><b>5</b> HORACE SISK BUILDING (HOS)<br/>ADDRESS: 2204 Hull Road<br/>⇒ University Transfer Advising Ctr. - Rm. 612</p> | <p><b>5A</b> CULINARY DINING - Rm. 700 (CAF)<br/>ADDRESS: 2200 Hull Road</p> <p><b>5B</b> GYMNASIUM - Rm. 801 (GYM)<br/>ADDRESS: 2208 Hull Road<br/>⇒ Wellness Center - Rm. 800</p> <p><b>6</b> NEILL CURRIE BUILDING (NCB)<br/>ADDRESS: 218 Hull Road</p> <p><b>CLOSED FOR CONSTRUCTION</b></p> <p><b>7</b> TONY RAND STUDENT CENTER (SDC)<br/>ADDRESS: 2220 Hull Road<br/>⇒ Information Desk - Commons Area<br/>⇒ Financial Aid Service Center - Rm. 3<br/>⇒ One Stop Solution Center - Rm. 2<br/>⇒ Trustee Board Room - Rm. 16<br/>⇒ High School Connections - Rm. 110 &amp; 111<br/>⇒ Student Activities - Rm. 8</p> | <p><b>8</b> CENTER FOR BUSINESS &amp; INDUSTRY (CBI)<br/>ADDRESS: 2723 Fort Bragg Rd.<br/>⇒ Industry Training - Rm. 104<br/>⇒ Business Training - Rm. 106<br/>⇒ Lactation Room - Rm. 109</p> <p><b>9</b> ADVANCED TECHNOLOGY CENTER (ATC)<br/>ADDRESS: 2300 Hull Rd.<br/>⇒ Open Computer Lab - Rm. 104<br/>⇒ MIS Help Desk - Rm. 159</p> <p><b>10</b> CONTINUING EDUCATION CENTER (CEC)<br/>ADDRESS: 220 Hull Rd.<br/>⇒ HSE (GED/HSET) Testing - Rm. 101<br/>⇒ Adult Basic Education - Rm. 203<br/>⇒ Adult High School Diploma - Rm. 203E</p> | <p><b>11</b> HEALTH TECHNOLOGIES CENTER (HTC)<br/>ADDRESS: 240 Hull Rd.<br/>⇒ Dental Clinic - Rm. 102</p> <p><b>12</b> NURSING EDUCATION AND SIMULATION CENTER (NESC)<br/>ADDRESS: 2340 Hull Rd.<br/>⇒ Lactation Room - Rm. 139</p> <p><b>12A</b> NURSING EDUCATION ANNEX (NEA)<br/>ADDRESS: 2340 Hull Rd.<br/>⇒ Nursing Department Faculty &amp; Staff</p> <p><b>13</b> AUTOMOTIVE SERVICE ANNEX (ASA)<br/>ADDRESS: 3217 Fort Bragg Rd.</p> <p><b>14</b> COSMETOLOGY SERVICES EDUCATIONAL CENTER (CSEC)<br/>ADDRESS: 2717 Fort Bragg Rd.</p> <p><b>15</b> HARRY F. SHAW VIRTUAL COLLEGE CENTER (VCC)<br/>ADDRESS: 2225 Hull Rd.<br/>⇒ Foundation Office - Rm. 114<br/>⇒ Audio Visual Check Out - Room 123<br/>⇒ Student Learning Center - Rm. 232</p> | <p><b>16</b> GROUNDS DEPARTMENT COMPLEX (GDC)<br/>ADDRESS: 2315 Hull Rd.</p> <p><b>17</b> GENERAL CLASSROOM BUILDING (GCB)<br/>ADDRESS: 2817 Fort Bragg Rd.<br/>⇒ Public Safety Office - Rm. 102<br/>⇒ Student IDs - Rm. 102F<br/>⇒ Lactation Room - Rm. 103<br/>⇒ Bookstore - Rm. 104 All<br/>⇒ American Veteran Center - Rm. 222<br/>⇒ Small Business Center - Rm. 205</p> <p><b>18</b> PROPERTY CONTROL &amp; PRINT SHOP (SR)<br/>ADDRESS: 284 Devers St.<br/>⇒ Shipping &amp; Receiving Office<br/>⇒ Print Shop</p> |
|---|--|---|--|---|

# OFF-CAMPUS FACILITIES



**TRANSPORTATION COMPLEX**



**DR. J. LARRY KEEN REGIONAL FIRE AND EMERGENCY TRAINING COMPLEX**

- 19** SPRING LAKE CAMPUS (SLC)  
ADDRESS: 171 Lake Tree Blvd., Spring Lake  
⇒ Admissions & Registrar - Rm. 101  
⇒ William S. Wellons, Sr. Memorial Auditorium - Rm. 121  
⇒ Lactation Room - Rm. 127
- 20** LAW ENFORCEMENT & EMERGENCY MANAGEMENT TRAINING CENTER (LEEM)  
ADDRESS: 108 McKenzie Rd., Spring Lake
- 21** COLLISION REPAIR & REFINISHING TECHNOLOGY CENTER (COLLISION-U)  
ADDRESS: 2821 Procurement Dr.  
⇒ Lactation Room - Rm. 103
- 22** HORTICULTURE EDUCATIONAL CENTER (HEC)  
ADDRESS: 670 N Eastern Blvd.  
⇒ Multi-Purpose Room - Rm. 104  
⇒ Lactation Room - Rm. 102
- 23** TRANSPORTATION COMPLEX (TCB1)  
ADDRESS: 3203 Bragg Blvd.
- 24** TRANSPORTATION COMPLEX (TCB2)  
ADDRESS: 3211 Bragg Blvd.
- 25** TRANSPORTATION COMPLEX (TCB3)  
ADDRESS: 3211 Bragg Blvd.
- 26** TRANSPORTATION COMPLEX (TCB4)  
ADDRESS: 3215 Bragg Blvd.
- 27** TRANSPORTATION COMPLEX (TCB5)  
ADDRESS: 3215 Bragg Blvd.
- 28** FIRE & RESCUE TRAINING CAMPUS (FRTC)  
ADDRESS: 775 Tom Starling Rd.  
⇒ Conference Room - Rm. 122  
⇒ Lactation Room/Security Office - Rm. 124
- 29** FIRE & RESCUE TRAINING TOWER (FRTT)  
ADDRESS: 775 Tom Starling Rd.
- 30** FIRE & RESCUE BURN BUILDING (FRBB)  
ADDRESS: 4705 Corporation Dr.
- 31** FIRE & RESCUE RESTROOM BUILDING (FRRB)  
ADDRESS: 4705 Corporation Dr.
- 32** SWIFT WATER RESCUE BUILDING (SWR)  
ADDRESS: 755 Tom Starling Rd.

## LOCATION INDEX

Location	Abbreviation	Address	City	Phone #
Bordeaux Library	BOLI	3711 Village Drive	Fayetteville	424-4008
Center for Business and Industry	CBI	Fayetteville Campus, 2723 Ft. Bragg Road	Fayetteville	678-8494
Center of Empowerment and Economic Development	CEED	230 Hay Street	Fayetteville	323-3377
Cliffdale Library	CRBL	6882 Cliffdale Road	Fayetteville	864-3800
Continuing Education Center	CEC	Fayetteville Campus, Hull Road	Fayetteville	678-8386
Fayetteville Billiards Supply		1813 Pamalee Drive	Fayetteville	488-8826
FTCC Education Center	EDC	225 B. Street	Fayetteville	678-0052
Ft. Bragg Soldier Development Center	FB SDC	Armistead Street, Building 2-1728	Ft. Bragg	678-1090
Furniture Upholstery/Commercial Sewing Center		311 Williams Street	Fayetteville	678-8431
Headquarters Library	HBL	300 Maiden Lane	Fayetteville	678-8462/8496
Horticulture Educational Center	HEC	670 N. Eastern Boulevard	Fayetteville	678-8309/678-0065
Loving Stitches	LVS	7076 Ramsey Street	Fayetteville	678-8309/630-3912
Neill Currie Building	NCB	Fayetteville Campus Bldg #218	Fayetteville	678-8386
Spring Lake Campus	SLC	171 Laketree Boulevard	Spring Lake	678-8386
The Cycle Shop		104 S. 2nd Street	Spring Lake	497-3686
West Regional Library	WRBL	7469 Century Circle	Fayetteville	487-0440

Some Corporate & Continuing Education classes are also offered at other locations. See course listings for details.



# Corporate & Continuing Education Programs Directory

<b><u>Career &amp; Community Enrichment</u></b>	Auto Dealer Training, Computer Education, Cooking, Crafts, Effective Teacher Training for Substitutes & Teacher Assistants, Music, Financial Planning, Gardening, Sewing, Recreation, Therapeutic Massage	(910) 678-8227 / 8309
	Barbering, Certified Personal Trainer, Defensive Driving, Notary Public, Real Estate CE, Sanitation for Food Service, Servsafe®, American Sign Language	(910) 678-0032
	Barbering and Massage Discounted Services	(910) 678-0148
	Cosmetology, Esthetics, Manicuring & Nail Technology, Natural Hair Care	(910) 678-0161/8463
	Cosmetic Arts Discounted Services	(910) 678-0160
	Art, Drone Training, Foreign Language, Furniture Upholstery, Photography, Pottery, Substance Abuse Counselor Training	(910) 678-8431
	Motorcycle Basic Rider Course, Online Programs	(910) 678-8446, Ext. 3 <a href="mailto:LearnFTCC@faytechcc.edu">LearnFTCC@faytechcc.edu</a>
Summerscapes: A Summer Program for School Age Children	(910) 678-8227 / 8309	
<b><u>College &amp; Career Readiness</u></b>	Adult High School, High School Equivalency	(910) 678-8459 / 0052
	ASVAB	(910) 678-0152
	BSEP /BTECH	(910) 396-6982 / 2351
	English as a Second Language	(910) 678-8459
	GED® & HiSET Testing	(910) 678-0053
<b><u>Corporate &amp; Industry Training</u></b>	Building & Construction, Flooring, Minor Home Repair, Small Gas Engine, Welding	(910) 678-8494
	Electrical Lineworker, Logistics & Distribution Mgmt., OBD2 Emissions Inspection, OSHA, Property Maintenance Technician, Vehicle Safety Inspection, Water/Utility Line Construction Programs for Spanish Speakers: Electrical, Plumbing, Forklift	(910) 678-8430
	Collision U	(910) 678-8430
	Commercial Truck Driver	(910) 486-3909
	Customized Training	(910) 678-0168 / 0026
	HOPE Program	(910) 678-9799
	Human Resources Development	(910) 678-8297
	Work-Based Learning	(910) 678-8495
<b><u>Health Programs</u></b>	Biowork Process Technician, Cardiovascular Tech, Certified Nursing Assistant (CNA), Patient Care Tech, Phlebotomy, Registered Medical Assistant (RMA)	(910) 486-3923
<b><u>Emergency Services</u></b>	EMT & Paramedic	(910) 678-0177
<b><u>Fire Training &amp; Swift Water</u></b>	Fire Training & Swift Water Rescue (Continuing Education)	(910) 486-7472 / 7473 <a href="mailto:frtf@faytechcc.edu">frtf@faytechcc.edu</a>
<b><u>Law Enforcement Training</u></b>	Law Enforcement Training (Continuing Education)	(910) 678-1032 (910) 486-7330
<b><u>Records &amp; Registration for Continuing Education</u></b>	Continuing Education Records & Registration Tony Rand Student Center, Room 134 2220 Hull Road, Fayetteville, NC 28303	(910) 678-8386 <a href="mailto:CERegistration@faytechcc.edu">CERegistration@faytechcc.edu</a>
	Current Course Schedules- <a href="https://www.faytechcc.edu/corporate-continuing-education/schedules/">https://www.faytechcc.edu/corporate-continuing-education/schedules/</a>	
<b><u>Transition Tech</u></b>	Transition Tech for soldiers transitioning from military service.	<a href="mailto:transtech@faytechcc.edu">transtech@faytechcc.edu</a>

# HUMAN RESOURCES DEVELOPMENT (HRD) PROGRAM

## JOB SEEKER ASSISTANCE\*

- Create a dynamic resume
- Develop an impressive coverletter
- Learn how to search for jobs
- Assistance completing applications

## TRANSITION TECH\*

- Soldiers transitioning out of themilitary
- Create a resume that transfers your skills to a civilian career
- Simulated interviews
- Develop a door opening cover letter

## HUMAN SERVICES EXPLORATION - DSS\*

- Develop basic keyboarding skills
- Learn workplace ethics
- Develop communication skills
- Learn problem-solving strategies
- Hands-on experience using NC FAST

## INCOME MAINTENANCE CASEWORK - NCFAST

- Learn to utilize the NC FAST application
- Focus on interviewing, time management, data gathering/compiling, and data analysis

## EMPLOYER EXPECTATIONS\*

- Employability skills training
- Soft skills training
- Learn how to be part of a team
- Work ethic

## COMMUNICATION SKILLS\*

- Develop interpersonal communication skills
- Develop effective communication practices
- Express ideas and facts orally in a clear and understandable manner

## FINANCIAL LITERACY\*

- Understand real-life economic concepts
- Workplace business concepts
- Basic economic literacy concepts

## JOB INTERVIEW SKILLS\*

- Describe components of professional appearance and personal hygiene
- Simulate interviews

## COMPUTER TECHNOLOGY AWARENESS\*

- Update technology skills
- Learn the basics of how to operate a PC

## Employment Preparation

### \*FEE WAIVER FOR THOSE WHO QUALIFY

Individuals may be granted a waiver of class registration fees if they meet one of the following criteria:

- Are unemployed or underemployed
- Have received notification of a pending layoff
- Are working and are eligible for federal earned income tax credit
- Are working and earning wages at or below two hundred percent (200%) of the federal poverty guidelines



For more information, contact  
**Kim Lewis** at 910.678.8297  
[lewisk@faytechcc.edu](mailto:lewisk@faytechcc.edu)

You may also visit [www.faytechcc.edu](http://www.faytechcc.edu) and search, "HRD".

The Summerscapes program is comprised of a variety of classes designed to provide school-age children with engaged learning experiences during the summer months, mastering skills in the following areas:

**Academics**

**Art**

**Cooking**

**Gardening & Outdoor Fun**

**Music & Drama**

**Needlecrafts & Sewing**

**Recreation**

**Self-Enrichment**

**Technology**

# SUMMERSCAPES 2025



Schedules will be made available on the FTCC Corporate & Continuing Education: *Course Schedules* webpage by  
**March 15, 2025**

**(910) 678-8309 • [summerscapes@faytechcc.edu](mailto:summerscapes@faytechcc.edu)**

# CAREER/ JOB TRAINING

*The courses included in this section will provide you with training to upgrade your work skills or qualifications and assist you in preparing for a new career.*



**SARA** indicates the training program prepares students for an industry credential. See FTCC website for details.

## AUTOMOTIVE/MOTORCYCLE

### AUTO DEALER'S 12-HOUR PRE-LICENSING COURSE – FACE-TO-FACE **SARA**

This course provides prospective auto dealers with the 12 hours of authorized pre-licensing training required by the Department of Motor Vehicles to be licensed as a North Carolina independent auto dealer. Topics include dealer laws and regulations, DMV regulations, federal laws and rules, and proper recordkeeping. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply. To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). PRE-REGISTRATION IS DUE BY 4:45 PM TWO BUSINESS DAYS BEFORE THE CLASS START DATE. When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.**

Instructor: Dennis Mauk

T-W	8:30am-3:30pm	Aug 19-Aug 20	Fee: \$200	12 hrs	91826	CEC 118
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### AUTO DEALER'S 12-HOUR PRE-LICENSING COURSE – ONLINE **SARA**

This course provides prospective auto dealers with the 12 hours of authorized pre-licensing training required by the Department of Motor Vehicles to be licensed as a North Carolina independent auto dealer. Topics include dealer laws and regulations, DMV regulations, federal laws and rules, and proper recordkeeping. **Supplies:** Students must have access to a computer or tablet with a microphone and camera. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply. To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). PRE-REGISTRATION IS DUE BY 4:45 PM TWO BUSINESS DAYS BEFORE THE CLASS START DATE. When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.**

Instructor: Dennis Mauk

W-F	9:00am-1:00pm	May 07-May 09	Fee: \$180	12 hrs	91674	online
M-W	9:00am-1:00pm	Jun 16-Jun 18	Fee: \$180	12 hrs	91808	online

### AUTO DEALER'S RENEWAL TRAINING – FACE-TO-FACE

All auto dealers (under the age of 65) are required to attend this training in order to renew their license. The law requires that the person whose name is on your auto dealer's license must attend this training, although it would be helpful for anyone working in independent auto sales to attend. Failure to attend and complete this six-hour requirement will result in a revocation of your dealer license. The intent of this training is to provide annual updates to all independent dealers on contemporary issues. At the conclusion of this class, you will receive a certificate of completion. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply. To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). PRE-REGISTRATION IS DUE BY 4:45 PM TWO BUSINESS DAYS BEFORE THE CLASS START DATE. When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.**

Instructor: Dennis Mauk

Th	8:30am-3:30pm	Aug 21	Fee: \$100	6 hrs	91827	CEC 118
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### AUTO DEALER'S RENEWAL TRAINING – ONLINE

All auto dealers (under the age of 65) are required to attend this training in order to renew their license. The law requires that the person whose name is on your auto dealer's license must attend this training, although it would be helpful for anyone working in independent auto sales to attend. Failure to attend and complete this six-hour requirement will result in a revocation of your dealer license. The intent of this training is to provide annual updates to all independent dealers on contemporary issues. At the conclusion of this class, you will receive a certificate of completion. **Supplies:** Students must have access to a computer or tablet with a microphone and camera. **NOTE: Course workbook is included in the registration fee. This is a self-supporting course; fee-exempt status does not apply. To register for this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). PRE-REGISTRATION IS DUE BY 4:45 PM TWO BUSINESS DAYS BEFORE THE CLASS START DATE. When registering, please check that your name is spelled correctly and matches your ID. For more information, please call (910) 678-8309.**

Instructor: Dennis Mauk

M-T	9:00am-12:00N	May 19-May 20	Fee: \$85	6 hrs	91673	online
Th-F	9:00am-12:00N	Jun 19-Jun 20	Fee: \$85	6 hrs	91809	online

**Looking for Electrical Contractor's License Renewal classes?  
See page 15 for information about Units 1-4.**

## OBD2 EMISSIONS INSPECTION

This course will certify vehicle emissions inspectors in accordance with the NC Department of Transportation laws. Textbook provided in class. **Students will need to know their Inspection Station Number and have a Valid North Carolina Driver's License when completing paperwork in class; also, students will need to go to the following link, print a copy of the LT-310 form, have the shop owner, partner or officer sign and date, and bring with you on the first day of class: <https://connect.ncdot.gov/business/DMV/Pages/Inspection-Stations.aspx>. This is a self-supporting course; fee-exempt status does not apply.**

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor(s): Edward Horner/Tyler Manion

T,Th	6:00pm-10:00pm	Apr 08-Apr 10	Fee: \$90	8 hrs	61013	CBI 127
M,W	6:00pm-10:00pm	Apr 28-Apr 30	Fee: \$90	8 hrs	61015	CBI 127
T,Th	6:00pm-10:00pm	May 13-May 15	Fee: \$90	8 hrs	61017	CBI 127
T,Th	6:00pm-10:00pm	May 27-May 29	Fee: \$90	8 hrs	61309	CBI 127
T,Th	6:00pm-10:00pm	Jun 10-Jun 12	Fee: \$90	8 hrs	61311	CBI 127
T,Th	6:00pm-10:00pm	Jun 24-Jun 26	Fee: \$90	8 hrs	61313	CBI 127
T,Th	6:00pm-10:00pm	Jul 08-Jul 10	Fee: \$90	8 hrs	61315	CBI 127
T,Th	6:00pm-10:00pm	Jul 22-Jul 24	Fee: \$90	8 hrs	61317	CBI 127
T,Th	6:00pm-10:00pm	Aug 05-Aug 07	Fee: \$90	8 hrs	61319	CBI 127
T,Th	6:00pm-10:00pm	Aug 19-Aug 21	Fee: \$90	8 hrs	61511	CBI 127

## MOTORCYCLE REPAIR & MAINTENANCE

With the popularity of motorcycles and ATVs comes the opportunity to earn a living in motorcycle repair and maintenance. Maybe you already have some automotive repair experience and want to see if this is something that might interest you. During this hands-on class, emphasis will be placed upon two-and four-stroke engines, calibration and synchronization of carburetors, braking system safety and maintenance, what to do when the lights and power fails, repair of frame and suspension, and which oils are best at preventing damage. This course is also open to those who own a motorcycle or are considering buying one and want to learn how to do some of their own repair and maintenance.

Instructor: TBA

T	6:00pm-10:00pm	May 13-Aug 05	Fee: \$125	48 hrs	90528	TBA
T	6:00pm-10:00pm	Aug 26-Nov 18	Fee: \$125	48 hrs	90529	TBA

## SMALL GAS ENGINE REPAIR

Have you ever wanted to learn how to service and repair various types of engines? In this class you will learn the basics and some intermediate level repairs from lawn mowers to two-and four-cylinder engines. This is an excellent course for those training to work in the small engine mechanic industry. **Supplies:** You may need to purchase basic hand tools if you do not have what is necessary at home. A list of tools will be provided the first day.

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Willie Simpson

Sat	9:00am-1:00pm	May 10-Aug 09	Fee: \$125	48 hrs	62311	TCB3
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## VEHICLE SAFETY INSPECTION

This course will certify vehicle safety inspectors in accordance with the NC Department of Transportation laws. **Students will need to know their Inspection Station Number and have a Valid North Carolina Driver's License when completing paperwork in class; also, students will need to go to the following link, print a copy of the LT-310 form, have the shop owner, partner or officer sign and date, and bring with you on the first day of class: <https://connect.ncdot.gov/business/DMV/Pages/Inspection-Stations.aspx>. This is a self-supporting course; fee-exempt status does not apply.**

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Edward Horner/Tyler Manion

T,Th	6:00pm-10:00pm	Apr 01-Apr 03	Fee: \$90	8 hrs	61014	CBI 127
T,Th	6:00pm-10:00pm	Apr 15-Apr 17	Fee: \$90	8 hrs	61016	CBI 127
T,Th	6:00pm-10:00pm	May 06-May 08	Fee: \$90	8 hrs	61018	CBI 127
T,Th	6:00pm-10:00pm	May 20-May 22	Fee: \$90	8 hrs	61308	CBI 127
T,Th	6:00pm-10:00pm	Jun 03-Jun 05	Fee: \$90	8 hrs	61310	CBI 127
T,Th	6:00pm-10:00pm	Jun 17-Jun 19	Fee: \$90	8 hrs	61312	CBI 127
T,Th	6:00pm-10:00pm	Jul 01-Jul 03	Fee: \$90	8 hrs	61314	CBI 127
T,Th	6:00pm-10:00pm	Jul 15-Jul 17	Fee: \$90	8 hrs	61316	CBI 127
T,Th	6:00pm-10:00pm	Jul 29-Jul 31	Fee: \$90	8 hrs	61318	CBI 127
T,Th	6:00pm-10:00pm	Aug 12-Aug 14	Fee: \$90	8 hrs	61320	CBI 127
T,Th	6:00pm-10:00pm	Aug 26-Aug 28	Fee: \$90	8 hrs	61512	CBI 127

## ZERO-TURN MOWER REPAIR & SERVICE

The industry is utilizing more zero-turn mowers. During this course, your instructor will provide hands-on training for the repair and service of zero-turn lawn-mower engines. Emphasis will be placed upon the shop practices and safety fundamentals of the repair and maintenance of these small engines. **Supplies:** You may need to purchase basic hand tools if you do not have what is necessary at home. A list of tools will be provided the first day.

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Willie Simpson

W	6:00pm-10:00pm	May 14-Jul 30	Fee: \$125	48 hrs	62313	TCB3
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**Interested in taking classes, but not sure you have the time?**  
**Learn from the convenience of your home with our online classes!**  
**Register NOW for online programs at [www.LearnFTCC.com](http://www.LearnFTCC.com)!**



## COLLISION REPAIR & REFINISHING TECHNOLOGY

### AUTOMOTIVE RESTORATION & PANEL REPAIR TRAINING

The course is designed to provide training for the hobbyist or DIY individuals interested in methods, techniques and tools used for restoring older vehicles and fabricating repair panels to repair rusted body parts. Training will include the use of state-of-the-art equipment used by the automotive collision industry in repair of damaged and rusted body parts as well as historical methods of repair used to restore older vehicles. This course will cover instruction in the areas of methods of repairs, usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair panels using the proper methods and techniques as well as determining whether to repair or replace a panel based on the extent of damage. No refinishing will be done in this class. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses, mechanic's gloves, and appropriate clothing and footwear. Students will also need to bring their own hand tools such as wrenches, screwdrivers, sockets, etc. FTCC will provide all specialty tools for the course including hammers and dollies.

For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).

Instructor: Antonio Rojas

T,Th	6:00pm-10:00pm	May 27-Jun 26	Fee \$150	40 hrs	61333	CUSF 109
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### NON-STRUCTURAL ALUMINUM WELDING FOR AUTOBODY REPAIR TRAINING

The course is designed to provide training for auto body technicians in all facets of non-structural aluminum welding repairs for automotive repair. Training will include the use of state-of-the-art welding equipment used by the collision industry in the repair of damaged aluminum panels. This course will offer instruction in the areas of damage assessment, method of repairs, and usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair Aluminum non-structural panels and determine whether to repair or replace a panel based on the extent of damage. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses and welding respirator.

For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).

Instructor: Matthew Conley

M,W	6:00pm-10:00pm	Jul 14-Aug 13	Fee \$150	40 hrs	61343	CUSF 111
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### NON-STRUCTURAL STEEL WELDING FOR AUTOBODY REPAIR TRAINING

The course is designed to provide training for auto body technicians in all facets of non-structural welding repairs for automotive repair. Training will include the use of state-of-the-art welding equipment used by the collision industry in repair of damaged steel panels. This course will offer instruction in the areas of damage assessment, method of repairs, and usage of tools and materials of the trade. Practical exercises will support and reinforce lecture topics. The student will learn to repair steel non-structural panels and determine whether to repair or replace panels based on the extent of damage. **NOTE:** Students will be responsible for Personal Protection Equipment (PPE) including safety glasses and welding respirator.

For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).

Instructor: Antonio Rojas

M-Th	6:00pm-10:00pm	Jul 07-Jul 10	Fee \$150	16 hrs	61344	CUSF 109
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## AVIATION

### AIRFRAME AND POWERPLANT LICENSE PREP COURSE SARA

The Airframe and Powerplant preparatory course provides a 128-hour self-paced program of study with a certified FAA Airframe and Powerplant facilitator. It will prepare the student for the three written tests, and the oral and practical test of the FAA Airframe & Powerplant Certificate.

**Students are required to provide two signed copies of the FAA 8610-2 form documenting at least 30 concurrent months of work experience in both Airframe and Powerplant prior to course registration.**

**PRE-REGISTRATION IS REQUIRED. Contact Dr. Waleed Mohamed at (910) 678-8494 for information about these forms or for any information.**

Instructor: Cape Fear Aviation Maintenance

M,T,Th	5:30pm-9:30pm	May-Aug (Open Enrollment)	Fee: \$180			CBI 127/ Airport
Sat	8:00am-5:00pm					

### DRONE TRAINING, PART I SARA

Unmanned Aircraft Systems (UAS) are commonly known as Drones, and these flying systems are flown without a human pilot aboard. However, a properly trained human operator is still required. During this course, students will gain the knowledge needed to pass the initial aeronautical exam known as the FAA Knowledge 107 Test for UAS Operators. The topics of this course include aerospace history, weather, navigation, instruments, preflight planning, computer and wind triangles, regulations, radio communications, the aviation field and procedures necessary to become a safe private pilot and/or drone pilot.

Instructor: Flying Over U

Sat	9:00am-1:00pm	Jun 21-Aug 02	Fee: \$70	24 hrs	90555	CEC 147
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### DRONE TRAINING, PART II SARA

Continue your drone training in this course to increase your knowledge to pass the FAA 107 Knowledge Test for UAS Operators and brush up on flying skills. Emphasis will be placed upon flight training of drones, aerospace history, weather, navigation, instruments, pre-flight planning, computer and wind triangles, regulations, radio communications, the aviation field and procedures necessary to become a safe private pilot and/or drone pilot. **Supplies:** You will need to bring your own drone to class.

Instructor: Flying Over U

Sat	9:00am-1:00pm	Apr 26-Jun 07	Fee: \$70	24 hrs	90447	CEC 147
Sat	9:00am-1:00pm	Aug 16-Sep 27	Fee: \$70	24 hrs	90556	CEC 147

**Want to become a Notary Public?  
See page 19 for eNotary Public and Notary Public classes.**

# BUILDING/CONSTRUCTION

## BTAC-CARPENTRY **SARA**

This course will cover home/business energy audits; window replacement and installation; new energy efficient building materials; and construction framing and insulation. The target audience will primarily be employees of construction / renovation companies and prospective energy auditors. **This course provides hands-on training. PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Michael McKoy

M-Th	8:30am-3:00pm	Jun 02-Jul 03	Fee: \$180	120 hrs	62315	CBI 126
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\*\*\*Department of Energy (DOE) Building Training and Assessment Center (BTAC)\*\*\*

## BTAC-ELECTRICAL **SARA**

This course will include energy audits; traditional lighting replacement and installation; new energy efficient lighting materials; LED technology; distant control; sensors; low voltage applications; and smart home / business concepts. The target audience will include employees of construction / prospective energy auditors. **This course provides hands-on training.**

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Frank Arnold

M-Th	8:30am-3:00pm	May 08-Jun 12	Fee: \$180	120 hrs	62316	CBI 122
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\*\*\*Department of Energy (DOE) Building Training and Assessment Center (BTAC)\*\*\*

## BTAC-SOLAR ENERGY **SARA**

This course will cover residential and commercial energy audits; commercial solar applications; new energy efficient panels; photovoltaic technology applications and inverter technology. The target audience will primarily be solar installers, employees of construction / renovation companies and prospective energy auditors. Specialized supporting equipment will include solar energy panels to be used for instruction. **This course provides hands-on training.**

**Note: Each student will be required to pay a \$10 OSHA Card fee at the time of registration.**

**\*\* (pricing subject to change and student will be responsible for the current rate) \*\***

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Frank Arnold

M-Th	8:30am-3:00pm	Jul 07-Aug 07	Fee: \$180	120 hrs	62317	CBI 124
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\*\*\*Department of Energy (DOE) Building Training and Assessment Center (BTAC)\*\*\*

## BUILDING CONSTRUCTION TECHNOLOGY

This course is designed to introduce elements of construction building trades, OSHA safety, NCCER Safety and core, electrical, solar, carpentry, drafting, plumbing, HVAC/EPA, welding, and masonry. In addition, students will receive training in Human Resource Development (HRD) – soft skills, and both types of forklift (seated/standing).

**Note: Each student will be required to pay a \$25 EPA exam fee, \$27 NCCER Registration fee, and \$10 OSHA Card fee at the time of registration. \*\* (pricing subject to change and student will be responsible for the current rate) \*\***

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Various

M-F	8:00am-5:00pm	Jun 02-Aug 26	Fee: \$180	480 hrs	62500	CBI 126
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\*\*\*FTCC Curriculum (CU) credit for prior learning may be approved for this course upon enrollment in a CU degree or certificate program.\*\*\*

## CLASES DE ELECTRICIDAD -RESIDENCIAL Y COMERCIAL **SARA**

Este curso está diseñado para que aprendamos los principios del cableado eléctrico que se usa en centros comerciales, y en residencias. Le daremos énfasis a las leyes de corriente alterna y continua, circuitos en serie, en paralelo, uso de herramientas, equipos eléctricos, materiales de cableado y conceptos de electricidad. Aprenderemos la importancia del mantenimiento preventivo, solución de problemas técnicos y el Código Eléctrico Nacional.

**NOTA:** Cada estudiante deberá pagar una tarifa de inscripción para exámenes de NCCER de \$27.00 al momento de la inscripción.

**\*\* (precios sujetos a cambios y el estudiante será responsable de la tarifa actual) \*\***

**Esta clase de electricidad consta de diferentes niveles.** Para tomar estas clases y obtener la certificación total de NCCER las clases deben ser tomadas en el siguiente orden:

1. Introducción a la seguridad en el Lugar de trabajo.
2. Introducción al cableado eléctrico
3. Cableado residencial
4. Cableado comercial
5. Cableado comercial/industrial Avanzado

**Se requiere que se inscriba antes del inicio de la clase. Para más información llame a Miguel Figueroa, 910-678-8430 or email [figueroami@faytechcc.edu](mailto:figueroami@faytechcc.edu).**

### INTRODUCCIÓN A LA SEGURIDAD EN EL LUGAR DE TRABAJO

Instructores: Rafael Torres, Jacqueline Montero

LMJV	6:00pm-10:00pm	Mayo 19-Agosto 08	Costo: \$180	172 horas	61321	CBI 126
Sábados	8:00am-5:00pm	Mayo 24-Agosto 09	Costo: \$180	96 horas	61322	CBI 126

### INTRODUCCIÓN AL CABLEADO ELÉCTRICO

Instructores: Jesus Paz

LMMJ	6:00pm-10:00pm	Mayo 19-Agosto 07	Costo: \$180	172 horas	61323	CBI 124
Sábados	8:00am-5:00pm	Mayo 24-Agosto 09	Costo: \$180	96 horas	61324	CBI 124

### CABLEADO COMERCIAL

Instructores: Jose Leon Colon

LMMJ	6:00pm-10:00pm	Mayo 19-Agosto 07	Costo: \$180	172 horas	61327	CBI 123
Sábados	8:00am-5:00pm	Mayo 24-Agosto 09	Costo: \$180	96 horas	61328	CBI 123

## CABLEADO COMERCIAL/INDUSTRIAL AVANZADO

Instructores: Pablo Girón Torres

LMMJ	6:00pm-10:00pm	Mayo 19-Agosto 07	Costo: \$180	172 horas	61329	CBI 125
Sábados	8:00am-5:00pm	Mayo 24-Agosto 09	Costo: \$180	96 horas	61330	CBI 125

\*\*\*Se puede aprobar crédito curricular por aprendizaje previo para este programa al inscribirse en un programa de grado asociado o certificado con FTCC.\*\*\*

## CABLEADO RESIDENCIAL

Instructores: Edwin Martinez

LMMJ	6:00pm-10:00pm	Mayo 19-Agosto 07	Costo: \$180	172 horas	61325	CBI 128
Sábados	8:00am-5:00pm	Mayo 24-Agosto 09	Costo: \$180	96 horas	61326	CBI 128

## ELECTRICAL – BASIC ELECTRICAL WIRING (RESIDENTIAL)

This course will provide an overview of electrical wiring techniques and is suitable for students with no prior knowledge of electrical theory or installation. While electrical fundamentals such as Ohm's law will be examined, emphasis will be placed on the design and installation of residential electrical systems. Topics will include an overview of home electrical systems, circuit design, electrical tools and test equipment, cable and wire types, calculation of circuit capacity, mapping and tracing circuits, troubleshooting, and electrical inspections. **This course provides hands-on training.**

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Eddie Evans

T,Th	6:00pm-9:00pm	Apr 08-May 01	Fee: \$70	24 hrs	61022	CBI 128
T,Th	6:00pm-9:00pm	Jun 03-Jun 26	Fee: \$70	24 hrs	61331	CBI 128
T,Th	6:00pm-9:00pm	Jul 08-Jul 31	Fee: \$70	24 hrs	61332	CBI 128

## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 1

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. It will also provide information on the rules governing garages, hospitals, assemblies, mobile and manufactured homes, recreational vehicles and parks, pools, fountains, and fire pumps. **This is a self-supporting course; fee-exempt status does not apply. NOTE: Please bring calculator and current NEC book.**

**For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Eddie Evans or Frank Arnold

Sat	8:00am-5:00pm	May 24	Fee: \$90	8 hrs	61336	CBI 111
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## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 2

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. This course will also provide the necessary information on wiring methods, materials, and equipment for general use. **This is a self-supporting course; fee-exempt status does not apply. NOTE: Please bring calculator and current NEC book. For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Frank Arnold or Eddie Evans

Sat	8:00am-5:00pm	Jun 21	Fee: \$90	8 hrs	61337	CBI 111
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## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 3

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. It will also provide information on the rules governing garages, hospitals, assemblies, mobile and manufactured homes, recreational vehicles and parks, pools, fountains, and fire pumps. **This is a self-supporting course; fee-exempt status does not apply. NOTE: Please bring calculator and current NEC book.**

**For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Eddie Evans or Frank Arnold

Sat	8:00am-5:00pm	Jul 26	Fee: \$90	8 hrs	61338	CBI 111
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## ELECTRICAL CONTRACTOR'S LICENSE RENEWAL – PREPARATION UNIT 4

Electrical contractors are required to complete eight (8) contact hours of continuing education per year to be eligible for relicensing. This course will provide contractors with updated information on the changes in the National Electric Code, the NC Electric Code, and local utility company requirements. This course will also provide the necessary information on wiring methods, materials, and equipment for general use. **This is a self-supporting course; fee-exempt status does not apply. NOTE: Please bring calculator and current NEC book. For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Eddie Evans or Frank Arnold

Sat	8:00am-5:00pm	Aug 23	Fee: \$90	8 hrs	61528	CBI 111
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## ELECTRICAL LINEMAN

The Lineworker course has been designed and coordinated with PWC to provide specific aspects of building and maintaining electrical power circuits and equipment for overhead and underground construction. This course will cover definitions, voltage ratings, pole climbing, types and use of electrical tools/equipment, electrical safety, Arc Flash Safety, material assembly, OSHA 10 Construction Certification and CPR/First Aid/AED Certifications. Human Resource Development will aid in resume writing, soft skills, and the interview process.

**Students are required to purchase accident insurance for \$2, OSHA Card Certification for \$10 and CPR/First Aid/AED for \$20 which is payable at the time of registration. Students will be responsible for paying all permit cost, completing all testing at the DMV, completing a physical, and drug screening. Students will also need to go to the DMV and get a free CDL manual.**

**Students will be required to provide Personal Protection Equipment (PPE), more information will be provided the first day of class. This course will provide hands-on and HRD training.**

**Students must register at Records & Registration in the Neill Currie Building.**

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Jacqueline Montero

M-Th	8:00am-5:00pm	Apr 07-Jun 25	Fee: \$180	368 hrs	61346	CBI 127/ Pole Farm
M-Th	8:00am-5:00pm	Jul 07-Sep 25	Fee: \$180	368 hrs	61535	CBI 127/ Pole Farm

## FLOOR COVERING & TILE INSTALLATION

This course is designed for those who are interested in learning elements of construction building trades, such as how to install or replace the floor coverings in homes or small commercial projects. During this course you will learn rules of safety for working on site, the appropriate hand tools to use for various jobs, how to plan, design, select materials, estimate costs, and install solid wood, laminate, tile (ceramic, porcelain, and stone), sheet vinyl, vinyl planks and tiles, and carpeting. This course serves as training for those interested in employment as flooring installers and restorers. In depth hands-on training will be provided for various types of jobs. **Supplies:** You may need to purchase basic hand tools if you do not have what is necessary at home. A list of tools will be provided the first day. **PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Willie Simpson

M	6:00pm-10:00pm	May 12-Aug 04	Fee: \$125	48 hrs	62312	TCB 3
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## MINOR HOME REPAIR

This course is designed to teach homeowners, renters, and/or landlords simple residential repairs. You will be taught how to repair or replace footings, foundation, wall, girder, and various wall repairs, and include the repair of faucets, toilets, water and drain lines, electrical receptacles, fuses, and circuit breakers. The instructor will also guide you to understand the proper tools to use in order to complete repairs. **Supplies:** You may need to purchase basic hand tools if you do not have what is necessary at home. A list of tools will be provided the first day.

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Marvin McKinney

T,Th	6:00pm-10:00pm	May 13-Jun 19	Fee: \$125	48 hrs	62310	TCB 3
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## OSHA 10-HOUR CONSTRUCTION SAFETY COURSE **SARA**

This course is designed to provide OSHA Training to companies and/or individuals who are interested in obtaining an OSHA 10-hour Construction Industry Card. The rights of today's workers as well as safety concerns are covered. This course meets the requirements for OSHA Standards found in 29 CFR 1926. Students will gain the knowledge needed to work safely on any construction site.

**NOTE:** Each student will be required to pay a \$10 OSHA Card fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: TBA

M,T,W	6:00pm-10:00pm	May 19-May 21	Fee: \$70	12 hrs	62304	CBI 122
Sat	9:00am-3:30pm	Jul 19-Jul 26	Fee: \$70	12 hrs	62305	CBI 122

**\*\*\*Students who complete this course will also receive the new & free OSHA 10-Hour Construction digital badge which allows you to share your achievement on various social media platforms\*\*\***



## OSHA 10-HOUR GENERAL INDUSTRY COURSE **SARA**

This course is designed to provide OSHA Training to companies and/or individuals who are interested in obtaining an OSHA 10-hour General Industry card. The rights of today's workers as well as safety concerns are covered. This course meets the requirements for OSHA Standards found in 29 CFR 1910. Students will gain the knowledge needed to work safely in an office or shop environment.

**NOTE:** Each student will be required to pay a \$10 OSHA Card fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: TBA

M,T,W	6:00pm-10:00pm	Apr 28-Apr 30	Fee: \$70	12 hrs	62025	CBI 122
Sat	9:00am-3:30pm	Jun 14-Jun 21	Fee: \$70	12 hrs	62306	CBI 122
M,T,W	6:00pm-10:00pm	Aug 11-Aug 13	Fee: \$70	12 hrs	62307	CBI 122

**\*\*\*Students who complete this course will also receive the new & free OSHA 10-Hour Construction digital badge which allows you to share your achievement on various social media platforms\*\*\***



## OSHA 30-HOUR CONSTRUCTION SAFETY COURSE **SARA**

This course provides students with a foundational knowledge of OSHA policies, procedures, and standards for general industry as well as safety and health principles. The course is recognized by the US Department of Labor and taught by an authorized OSHA General Industry Outreach instructor. This course is appropriate for construction workers, site foremen safety managers and professionals, or those who have a need for a deeper understanding of current OSHA standards for their agency or company. **This is a self-supporting course; fee-exempt does not apply.**

**NOTE:** Each student will be required to pay a \$10 OSHA Card fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: TBA

Sat	8:00am-5:00pm	May 10-Jun 07	Fee: \$225	32 hrs	62308	CBI 122
Sat	8:00am-5:00pm	Aug 02-Aug 23	Fee: \$225	32 hrs	62511	CBI 122

**\*\*\*Students who complete this course will also receive the new & free OSHA 30-Hour Construction digital badge which allows you to share your achievement on various social media platforms\*\*\***



## OSHA 30-HOUR GENERAL INDUSTRY COURSE **SARA**

This course provides students with a foundational knowledge of OSHA policies, procedures, and standards for general industry as well as safety and health principles. The course is recognized by the US Department of Labor and taught by an authorized OSHA General Industry Outreach instructor. This course is appropriate for safety and human resources professionals, line supervisors, managers and safety committee representatives, or those who have a need for a deeper understanding of current OSHA standards for their company or plant. **This is a self-supporting course; fee-exempt does not apply.**

**NOTE:** Each student will be required to pay a \$10 OSHA Card fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: TBA

Sat	8:00am-5:00pm	Jun 28-Jul 26	Fee: \$225	32 hrs	62309	CBI 122
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**\*\*\*Students who complete this course will also receive the new & free OSHA 30-Hour General Industry digital badge which allows you to share your achievement on various social media platforms\*\*\***





## PROPERTY MAINTENANCE TECHNICIAN

This course is for anyone interested in working in the property maintenance field. Property maintenance is the general upkeep of a property such as repairs, improvements and preservation of the property in general. This course will introduce students to basic elements of construction building trades, safety (OSHA 10), tools, carpentry, appliance maintenance, drywall, painting, certified pool operator, plumbing, and HVAC. Upon completion, property maintenance should no longer be a scary unknown but a vital responsibility that students are ready to tackle.

**NOTE:** Each student will be required to pay a \$80.25 CPO Textbook fee, \$45 CPO Exam fee, \$25 EPA exam fee, and \$10 OSHA Card fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Various

M-F	8:30am-3:00pm	May 13-Jul 31	Fee: \$180	336 hrs	62303	CBI 125
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**\*\*\*FTCC Curriculum (CU) credit for prior learning may be approved for this course upon enrollment in a CU degree or certificate program.\*\*\***

## AC/HVAC/REFRIGERATION

### BTAC-HVAC/R **SARA**

This course will cover EPA universal certifications; HVAC energy audit; energy efficient heating; new energy efficient units and configurations/heat pumps; duct applications and insulation; Ductless mini split units; controls/ distant controlled systems/ WIFI controlled thermostats; sensors and Hot water heating and controls. The target audience will primarily be employees of HVAC installation & maintenance companies; construction and renovation contractors; and prospective energy auditors. Specialized supporting equipment will include HVAC training units. **This course provides hands-on training.**

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Waleed Mohamed

M-Th	8:00am-12:00pm	Jun 16-Aug 05	Fee: \$180	120 hrs	62314	CBI 124
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**\*\*\*Department of Energy (DOE) Building Training and Assessment Center (BTAC)\*\*\***

### EPA REFRIGERANT RECOVERY/RECYCLING CERTIFICATION **SARA**

This course is designed to prepare technicians for the CFC Recovery/Recycling Certification examination given on the last day of the class. The course will include a core materials component for small appliance technicians. The characteristics of refrigerants used for short-term, long-term, high, medium, and low-pressure applications will also be covered. **This is a self-supporting course; fee-exempt does not apply.**

**NOTE:** Each student will be required to pay a \$25 EPA exam fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Waleed Mohamed

M (F2F)	5:30pm-7:30pm	Apr 07-Apr 14	Fee: \$125	19 hrs	62035	CBI 110
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T-Sun  
online (Asynchronous)

Sat (F2F)	8:00am-5:00pm	May 03-May 10	Fee: \$125	16 hrs	62320	CBI 110
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M (F2F)	5:30pm-7:30pm	Jun 02-Jun 09	Fee: \$125	19 hrs	62318	CBI 110
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T-Sun  
online (Asynchronous)

Sat (F2F)	8:00am-5:00pm	Jul 19-Jul 26	Fee: \$125	16 hrs	62321	CBI 110
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M (F2F)	5:30pm-7:30pm	Aug 04-Aug 11	Fee: \$125	19 hrs	62319	CBI 110
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T-Sun  
online (Asynchronous)

### HVAC – CIRCUITS AND CONTROLS **SARA**

This course provides a simple and accurate understanding of electrical energy fundamentals used in HVAC. Electrical circuit theory, electrical circuit components, wiring systems, and the troubleshooting of circuits and controls in heating and cooling equipment will be the focus of this course.

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Edgar Turner

M,T	6:00pm-10:00pm	Jun 16-Aug 05	Fee: \$125	64 hrs	62322	CBI 122
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### HVAC – HEAT PUMP TECHNOLOGY **SARA**

This course is designed to provide a working knowledge and understanding of heat pump technology for those desiring employment in the field of heating, ventilation, and air conditioning as well as those already employed. This course will address laws of refrigeration air properties, refrigerants and recovery techniques, pressure-temperature relationships, heat transfer, types of systems, basic controls, components, and troubleshooting techniques specifically focused toward heat pump technology.

**NOTE: It is recommended that HVAC-Circuits and Controls be completed BEFORE taking this course.**

**PRE-REGISTRATION IS REQUIRED. For more information please call (910) 678-8494.**

Instructor: Edgar Turner

M,T	6:00pm-10:00pm	Aug 11-Oct 07	Fee: \$125	64 hrs	62516	CBI 122
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### HVAC – HEATING, A/C LEVEL 1 **SARA**

This course is designed to provide students with the skills necessary to become employed as a heating and air conditioning technician. Students will learn the basics of electrical, HVAC, heating, cooling, air distribution systems, and the appropriate piping to use. Students will also learn about soldering and brazing to be utilized with copper and carbon steel pipes. This course is ideal for individuals interested in a career in HVAC service, installation, or maintenance. **This course provides hands-on training.**

**NOTE:** Each student will be required to pay a \$27 NCCER Registration fee at the time of registration.

**\*\*pricing subject to change and student will be responsible for the current rate\*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Sharon Puttick

M-Th	6:00pm-10:00pm	Jun 02-Oct 02	Fee: \$180	284 hrs	62515	HOS 625
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## BUSINESS

### MANAGING A SHORT-TERM RENTAL

If you are considering operating a short-term rental (e.g., Airbnb, Vrbo, Houfy, etc.), then this class is for you! Topics will include setup, operation, time commitment, organization, financial considerations, regulation, technology, and many others. Please note that this class is designed for those with little to no experience with short-term rental management. However, veteran operators are welcome to join us in order to learn new tips.

Instructor: Kai Murphy

M-T	5:30pm-8:30pm	Apr 07-Apr 08	Fee: \$50	6 hrs	91682	HTC 142
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### SOCIAL MEDIA MARKETING

The course will provide instruction on popular digital marketing and E-Commerce tools and platforms. Students will build their own portfolio with projects like customer personas and social media calendars to show to potential employers. By the end of this course, students will be able to apply digital marketing strategies, best practices, and tools to increase awareness of a business, understand customer needs, and engage people's interests with products and services.

Instructor: David Scott

T,Th	6:00pm-8:00pm	Jun 03-Jul 31	Fee: \$125	32 hrs	33724	CEC 257
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## BANKING

### BANK/CREDIT UNION TELLER TRAINING

This course will enable you to gain the knowledge and skills necessary to become employed as an entry-level teller or a customer service representative. Topics to be covered are banking history, teller operations, customer relations, security, credit applications, credit ratings, and collecting accounts.

Instructor: Miranda Roberts

T,Th	6:00pm-9:00pm	May 20-Jul 17	Fee: \$125	48 hrs	33719	CEC 255
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## NC REAL ESTATE COMMISSION COURSES

*The following courses are being offered for licensed real estate agents and have been approved by the NC Real Estate Commission. To register online, visit [www.faytechcc.edu](http://www.faytechcc.edu) and scroll down to select "Con. Ed. Students Self-Service" and search using the first word in the title of your preferred course. For questions, please call (910) 678-0033.*

### BROKER IN-CHARGE REAL ESTATE UPDATE (BICUP)

This class fulfills the annual continuing education credit for Brokers-in-Charge as mandated by the North Carolina Real Estate Commission. All Real Estate CE classes require the student to bring a photo ID and pocket card. Book is included in the cost of the class.

Instructor: Edward Blackman

M	1:00pm-5:00pm	May 12	Fee: \$55	4 hrs	33525	online
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### ELECTIVE – THE CONTRACT MAZE

This class fulfills the annual continuing education credit for Real Estate Brokers as mandated by the North Carolina Real Estate Commission. This elective course is designed to navigate the intricate details and elusive question of "When does an offer become a contract?" All Real Estate CE classes require the student to bring a photo ID and pocket card. Book is included in the cost of the class.

Instructor: Edward Blackman

W	1:00pm-5:00pm	Apr 02	Fee: \$55	4 hrs	33532	NCB 7B
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### GENERAL REAL ESTATE UPDATE (GENUP)

This class fulfills the annual continuing education credit for Real Estate Brokers as mandated by the North Carolina Real Estate Commission. The Commission changes the subject matter of this course each year. All Real Estate CE classes require the student to bring a photo ID and pocket card. Book is included in the cost of the class.

Instructor: Edward Blackman

W	8:00am-12:00N	Apr 16	Fee: \$55	4 hrs	33528	online
Sat	8:00am-12:00N	May 03	Fee: \$55	4 hrs	33529	NCB 7B

## NOTARY PUBLIC

### E-NOTARY PUBLIC **SARA**

This course is required for anyone interested in registering as an *Electronic* Notary Public for the first time. All students **MUST** be currently commissioned as a Notary Public in North Carolina to attend this class. **NOTE: The current edition of the *E-Notary Manual* is required for admittance to the class and can be purchased at the FTCC bookstore.** It is strongly recommended that you study the guidebook prior to class attendance to be better prepared for the state examination given at the end of the class. ***This is a self-supporting class; fee-exempt status does not apply.*** **PREREQUISITE:** Students must provide current Notary Public Commission number and current state or federal picture identification for admission to class. ***The active duty military and civilian ID cards DO NOT meet the identification requirement.*** The ID must be a valid ID with a picture of the face and either signature of physical descriptors or both. ***When registering, please check that your name is spelled correctly and matches your ID.*** With questions, please contact (910) 678-0032.

**NOTE:** Having a conviction for misdemeanor or a felony in this or any other state within ten years of your day of application for the position of Notary Public could cause denial of your commissioning application. If convicted of a crime that is a misdemeanor or felony, you must have successfully completed your sentence from the court and then had a ten-year period from successful completion of the sentence prior to applying as a notary public. If you have questions about your criminal history and the ability to be commissioned as a Notary Public please contact the Notary Public Section, the Department of the Secretary of State directly at 919-814-5400 or by email at [notary@sosnc.gov](mailto:notary@sosnc.gov) before registering for the class. Refunds will not be given if a criminal history issue prevents you from being commissioned.

Instructor: Bret Kane						
M	8:00am-12:00N	Apr 07	Fee: \$70	4 hrs	33541	CBI 129
M	8:00am-12:00N	Jun 02	Fee: \$70	4 hrs	33663	CBI 129
M	8:00am-12:00N	Aug 04	Fee: \$70	4 hrs	33665	CBI 129
Instructor: Michael Brown						
M	8:00am-12:00N	May 05	Fee: \$70	4 hrs	33542	CBI 129
M	8:00am-12:00N	Jul 07	Fee: \$70	4 hrs	33664	CBI 129

## NOTARY PUBLIC

This course is required for anyone interested in becoming a Notary Public for the first time. It is recommended for all notaries as a refresher course. **NOTE: The current edition of The Notary Public Guide Book for North Carolina is required for admittance to the class and can be purchased at the FTCC bookstore.** It is strongly recommended that you study the guidebook prior to class attendance to be better prepared for the state examination given at the end of the class. NCGS 10B-5(b) provides the following requirements to be commissioned as a Notary Public in NC: 1) Be at least 18 years of age or legally emancipated as defined in Article 35 of Chapter 7B of the General Statutes; 2) Reside or have a regular place of work or business in this State; 3) Reside legally in the United States; 4) Speak, read, and write the English language; 5) Possess a high school diploma or equivalent; 6) Pass the course of instruction described in this Article, unless the person is a licensed member of the North Carolina State Bar; 7) Purchase and keep as a reference the most recent manual approved by the Secretary that describes the duties and authority of notaries public; 8) Submit an application containing no significant misstatement or omission of fact. ***This is a self-supporting class; fee-exempt status does not apply.***

**PREREQUISITE:** Students must provide current state or federal picture identification for admission to class. **The active duty military and civilian ID cards DO NOT meet the identification requirement.** The ID must be a valid ID with a picture of the face and either signature or physical descriptors or both. **When registering, please check that your name is spelled correctly and matches your ID. With questions, please contact (910) 678-0032.**

**NOTE: Having a conviction for misdemeanor or a felony in this or any other state within ten years of your day of application for the position of Notary Public could cause denial of your commissioning application. If convicted of a crime that is a misdemeanor or felony, you must have successfully completed your sentence from the court and then had a ten-year period from successful completion of the sentence prior to applying as a notary public. If you have questions about your criminal history and the ability to be commissioned as a Notary Public please contact the Notary Public Section, the Department of the Secretary of State directly at 919-814-5400 or by email at [notary@sosnc.gov](mailto:notary@sosnc.gov) before registering for the class. Refunds will not be given if a criminal history issue prevents you from being commissioned.**

Instructor: Bret Kane						
W	8:00am-6:00pm	Apr 02	Fee: \$70	9 hrs	33555	CBI 129
W	8:00am-6:00pm	Apr 09	Fee: \$70	9 hrs	33556	CBI 129
W	8:00am-6:00pm	May 07	Fee: \$70	9 hrs	33559	CBI 129
W	8:00am-6:00pm	May 14	Fee: \$70	9 hrs	33560	CBI 129
W	8:00am-6:00pm	Jun 04	Fee: \$70	9 hrs	33667	CBI 129
W	8:00am-6:00pm	Jun 11	Fee: \$70	9 hrs	33668	CBI 129
W	8:00am-6:00pm	Jul 02	Fee: \$70	9 hrs	33671	CBI 129
W	8:00am-6:00pm	Jul 09	Fee: \$70	9 hrs	33672	CBI 129
W	8:00am-6:00pm	Aug 06	Fee: \$70	9 hrs	33675	CBI 129
W	8:00am-6:00pm	Aug 13	Fee: \$70	9 hrs	33676	CBI 129
Instructor: Michael Brown						
W	8:00am-6:00pm	Apr 16	Fee: \$70	9 hrs	33557	CBI 129
M,W	5:00pm-9:30pm	Apr 28-Apr 30	Fee: \$70	9 hrs	33558	CBI 129
M,W	5:00pm-9:30pm	May 19-May 21	Fee: \$70	9 hrs	33561	CBI 129
W	8:00am-6:00pm	May 28	Fee: \$70	9 hrs	33562	CBI 111
W	8:00am-6:00pm	Jun 18	Fee: \$70	9 hrs	33669	CBI 129
M,W	5:00pm-9:30pm	Jun 23-Jun 25	Fee: \$70	9 hrs	33670	CBI 129
W	8:00am-6:00pm	Jul 16	Fee: \$70	9 hrs	33673	CBI 129
M,W	5:00pm-9:30pm	Jul 21-Jul 23	Fee: \$70	9 hrs	33674	CBI 129

## COMPUTER EDUCATION

### COMPUTER LITERACY FOR ABSOLUTE BEGINNERS

Have you wanted to learn about computers but have not known where to start? If so, join us for this entry-level course in computer literacy. During this class, we will cover turning on the computer, using a mouse and keyboard, navigating the operating system, using printers, browsing the Internet, and many other introductory topics. **Supplies (Optional):** If you'd like to save any of your work, you may wish to bring a USB/flash drive to class.

Instructor: Sharon Pollard						
Th	5:30pm-8:30pm	Jun 12-Aug 07	Fee: \$90	24 hrs	91805	CEC 108

### CONNECTING YOUR TECH DOTS

Has learning new technology kept you using an old flip-phone? Is your tablet gathering dust on a table? Introducing a fun course to help you master the functions & features of an Apple-iPad/iPhone or Android Smartphone/Tablet. These incredible devices use intuitive gestures and universal symbols, that once learned, will help you enjoy technology! Don't miss this opportunity to move through the basics and get to the cool stuff. Join in with the newest communication technology to save time, get organized and put the power of the internet at your fingertips! **NOTE:** Students are welcome to bring their modern tablets, laptops, and notebooks to class.

Instructor: Sharon Pollard						
T	5:30pm-8:30pm	Jun 03-Jun 10	Fee: \$35	6 hrs	91834	CEC 108

### MICROSOFT EXCEL LEVEL I

This course introduces students to the essentials of Microsoft Excel. Students will be able to create simple spreadsheets, including editing, formatting, and printing. It is intended for people with little or no background in spreadsheets. Simple formulas and introductory data handling are covered. This course is for students who are familiar with Windows. **Supplies (Optional):** If you'd like to save any of your work, you may wish to bring a USB/flash drive to class.

Instructor: Angela Scipio						
M	5:30pm-8:30pm	Jun 02-Jul 07	Fee: \$70	18 hrs	91800	CEC 257

## MICROSOFT OFFICE SAMPLER

If you possess fundamental computer skills, then you are ready to learn the most popular features of Microsoft Office and Windows 10. This training will guide you towards developing computer skills that are productive and creative! **Supplies (Optional):** If you'd like to save any of your work, you may wish to bring a USB/flash drive to class.

Instructor: Sharon Pollard

T	5:30pm-8:30pm	Jul 08-Aug 12	Fee: \$70	18 hrs	91835	CEC 108
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## STAYING SAFE IN THE DIGITAL WORLD – NEW!

Uncover the secrets to online safety! Join us as we delve into topics such as phishing scams (when people try to deceive you), malware scares (threats that can damage your computer), and viruses (not the ones you catch, but those that can infect your computer). This seminar offers an in-depth exploration of everyday computer use, ensuring you can navigate the digital world securely. It's made especially for seniors, but everyone is welcome to come and learn!

Instructor: Sharon Pollard

Sat	9:00am-12:00N	May 31	Fee: \$25	3 hrs	91836	CEC 257
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## EMERGENCY SERVICES TRAINING

*Students who register on campus must be prepared to pay the insurance fee at the time of registration.  
Please check course descriptions for insurance requirements.*

## A.C.L.S. RENEWAL CLASS – NEW!

This course follows the standard American Heart Association guidelines. It provides physicians, nurses, paramedics and other health care providers with information concerning advanced management of the cardiac patient.

Instructor: TBA

Sat	8:00am-5:00pm	Apr 26	Fee: \$70	8 hrs	56521	SLC
Sat	8:00am-5:00pm	Jun 21	Fee: \$70	8 hrs	56522	SLC
Sat	8:00am-5:00pm	Aug 23	Fee: \$70	8 hrs	56523	SLC

## CPR-HEALTHCARE PROVIDER

This five-hour class is recommended for anyone who works in a healthcare setting (RNs, EMTs, CNAs, etc.). This is a self-supporting class; fee-exempt status does not apply. Pre-Registration is required in the Tony Rand

Student Center (Building 7), Room 134 or online. For registration information, please call (910) 678-8386. Students are required to have an online email address to receive their E-Card once completed.

Instructors: John Connelly & David Pulliam

W	5:00pm-10:00pm	Apr 02	Fee: \$45	5 hrs	56366	SLC 108
M	9:00am-2:00pm	Apr 07	Fee: \$45	5 hrs	56365	SLC 108
W	5:00pm-10:00pm	Apr 16	Fee: \$45	5 hrs	56367	SLC 108
M	9:00am-2:00pm	May 05	Fee: \$45	5 hrs	56368	SLC 108
W	5:00pm-10:00pm	May 14	Fee: \$45	5 hrs	56370	SLC 108
M	9:00am-2:00pm	May 19	Fee: \$45	5 hrs	56069	SLC 108
W	5:00pm-10:00pm	May 28	Fee: \$45	5 hrs	56071	SLC 108
M	9:00am-2:00pm	Jun 02	Fee: \$70	5 hrs	56508	SLC 108
W	5:00pm-10:00pm	Jun 11	Fee: \$70	5 hrs	56509	SLC 108
M	9:00am-2:00pm	Jun 16	Fee: \$70	5 hrs	56510	SLC 108
W	5:00pm-10:00pm	Jun 25	Fee: \$70	5 hrs	56511	SLC 108
M	9:00am-2:00pm	Jul 07	Fee: \$70	5 hrs	56512	SLC 108
W	5:00pm-10:00pm	Jul 16	Fee: \$70	5 hrs	56513	SLC 108
M	9:00am-2:00pm	Jul 21	Fee: \$70	5 hrs	56514	SLC 108
W	5:00pm-10:00pm	Jul 30	Fee: \$70	5 hrs	56515	SLC 108
M	9:00am-2:00pm	Aug 04	Fee: \$70	5 hrs	56516	SLC 108
W	5:00pm-10:00pm	Aug 13	Fee: \$70	5 hrs	56517	SLC 108
M	9:00am-2:00pm	Aug 18	Fee: \$70	5 hrs	56518	SLC 108
W	5:00pm-10:00pm	Aug 27	Fee: \$70	5 hrs	56519	SLC 108

## EMERGENCY MEDICAL TECHNICIAN INITIAL **SARA**

This course provides training in the first phase of the EMT career structure. This class exceeds National Registry standards for EMT certification. Upon completion of this course, students will be eligible to take the NC State or National Registry Certification Exam. **NOTE: A liability and accident insurance fee of \$16.00 is due on the day of registration. Clinical Rotation Fee (may be applicable): \$34.99. Pre-Registration is required in the Spring Lake Campus, Room 116. For more information, please call (910) 678-0177 or email us at [EMSCONED@faytechcc.edu](mailto:EMSCONED@faytechcc.edu).**

**PREREQUISITE:** High school credentials and a Valid Driver License.

Instructor: John Schmitt

M-Th	8:00am-4:00pm	Apr 14-Jun 19	Fee: \$180	240 hrs+ 48 hrs clinicals	56089	SLC 104
M-Th	8:00am-4:00pm	Jul 07-Sep 10	Fee: \$180	240 hrs+ 48 hrs clinicals	56090	SLC 104

Instructor: Mark Betts

M-Th	8:00am-4:00pm	May 12-Aug 25	Fee: \$180	240 hrs+ 48 hrs clinicals	56205	SLC 105
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Instructor: Mark McLaurin

M-Th	8:00am-4:00pm	Jun 30-Sep 03	Fee: \$180	240 hrs+ 48 hrs clinicals	56083	SLC 221
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## P.A.L.S. RENEWAL CLASS – NEW!

The P.A.L.S. course is designed to certify Emergency Medical Personnel in Pediatric Advanced Life Support through the American Heart Association. This course teaches the proper evaluation and treatment of a pediatric patient in cardiopulmonary arrest. Upon successful completion, the student will be awarded P.A.L.S. certification from the American Heart Association.

Instructor: TBA

Sun	8:00am-5:00pm	Apr 27	Fee: \$70	8 hrs	56524	SLC
Sun	8:00am-5:00pm	Jun 22	Fee: \$70	8 hrs	56525	SLC
Sun	8:00am-5:00pm	Aug 24	Fee: \$70	8 hrs	56526	SLC

## PARAMEDIC INITIAL (A) **SARA**

This course is offered after the completion of the Basic Emergency Medical Technician certification. The course training will consist of the use of advanced airway devices, intravenous lines, pharmacology, cardiovascular systems, and principles of electrocardiography, dysrhythmia recognition, defibrillation /pacing, communication skills, and a review of basic and advanced life support.

**REQUIREMENTS:** PRE-REGISTRATION, CURRENT EMT-BASIC CERTIFICATION, AND HRD ASSESSMENT TESTING COMPLETED PRIOR ENTRY INTO THE CLASS. STUDENT MUST TAKE PART A (LECTURE) AND PART B (LAB / CLINICAL) AND SUCCESSFULLY COMPLETE BOTH TO BE ELIGIBLE FOR THE STATE AND NATIONAL REGISTRY CERTIFICATION EXAM. **NOTE:** This course meets Monday and Tuesday one week and Wednesday and Thursday the next week. **For more information, please call 678-0177 or email us at [EMSCONED@faytechcc.edu](mailto:EMSCONED@faytechcc.edu).**

**PREREQUISITE:** Current EMT certification (NC / NR Current Licensure)

**COREQUISITE:** PARAMEDIC INITIAL (B), BASIC ANATOMY & PHYSIOLOGY

Instructor: Mary Beth Crawford/Dezmond Harper

(M/T)(W/Th)	8:00am-5:00pm	Jun 04-Apr 28, 2026	Fee: \$180	512 hrs	56568	SLC 119
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## PARAMEDIC INITIAL (B) **SARA**

This course is offered after the completion of the Basic Emergency Medical Technician certification. The course training will consist of the use of advanced airway devices, intravenous lines, pharmacology, cardiovascular systems, and principles of electrocardiography, dysrhythmia recognition, defibrillation/pacing, communication skills, and a review of basic and advanced life support. **REQUIREMENTS:** PRE-REGISTRATION, CURRENT EMT-BASIC CERTIFICATION, AND HRD ASSESSMENT TESTING COMPLETED PRIOR ENTRY INTO THE CLASS. STUDENT MUST TAKE PART A (LECTURE) AND PART B (LAB/CLINICAL) AND SUCCESSFULLY COMPLETE BOTH TO BE ELIGIBLE FOR THE STATE AND NATIONAL REGISTRY CERTIFICATION EXAM.

**Students will attend scheduled Lab, and then will schedule internships (Hospital/Field Clinical) on dates other than classroom times. Liability and accident insurance fees of \$16.00 are due on the day of registration. Pre-Registration is required. For more information, please call 678-0177 or email us at [EMSCONED@faytechcc.edu](mailto:EMSCONED@faytechcc.edu).**

**PREREQUISITE:** Current EMT certification (NC / NR Current Licensure)

**COREQUISITE:** PARAMEDIC INITIAL (A), BASIC ANATOMY & PHYSIOLOGY

Instructor: TBA

(M/T)(W/Th)	8:00am-5:00pm	Jun 09-Apr 12, 2026	Fee: \$180	568 hrs	56569	SLC 119
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## HEALTHCARE/MEDICAL OFFICE TRAINING

*Students who register on campus must be prepared to pay the insurance fee at the time of registration.  
Please check course descriptions for insurance requirements.*

## BEHAVIOR TECHNICIAN – HYBRID **SARA**

Through the Behavior Technician program, you will receive the training needed to become a paraprofessional in the field of Autism services. This course provides an understanding of Autism Spectrum Disorder (ASD) and best practices for assisting children and adults with functional communication acquisition, social skill development, and behavior change. You will learn about Applied Behavior Analysis (ABA), an empirically validated method for changing behaviors and teaching social and adaptive living skills.

This 65-hour course includes 25 hours of live instruction and 40 hours' worth of online modules that you complete at your own pace. If you complete this course successfully, you will receive a Behavior Technician (BT) certificate and will be eligible for entry-level positions in the field. After the course, you may choose to complete additional assessments to become certified as a Registered Behavior Technician (RBT) by the Behavior Analyst Certification Board. Prevalence of Autism Spectrum Disorder and changes in insurance mandates drive high demand for ABA services and RBT recruitment. **Supplies:** Students must have access to a computer or tablet with reliable Internet access.

For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 4:45 PM TWO (2) BUSINESS DAYS BEFORE CLASS START DATE.**

Instructor: Janice Williams, Behavior Change Agents

M,W	5:30pm-8:00pm	Apr 14-May 18	Fee: \$180	65 hrs	90464	CEC 118/online
M,W	5:30pm-8:00pm	Jun 02-Jul 06	Fee: \$180	65 hrs	90564	CEC 118/online
M,W	5:30pm-8:00pm	Jul 14-Aug 17	Fee: \$180	65 hrs	90565	CEC 118/online
M,W	5:30pm-8:00pm	Aug 25-Oct 05	Fee: \$180	65 hrs	90567	CEC 118/online

## BEHAVIOR TECHNICIAN – ONLINE **SARA**

Through the Behavior Technician program, you will receive the training needed to become a paraprofessional in the field of Autism services. This course provides an understanding of Autism Spectrum Disorder (ASD) and best practices for assisting children and adults with functional communication acquisition, social skill development, and behavior change. You will learn about Applied Behavior Analysis (ABA), an empirically validated method for changing behaviors and teaching social and adaptive living skills.

This 65-hour course includes 25 hours of live instruction and 40 hours' worth of online modules that you complete at your own pace. If you complete this course successfully, you will receive a Behavior Technician (BT) certificate and will be eligible for entry-level positions in the field. After the course, you may choose to complete additional assessments to become certified as a Registered Behavior Technician (RBT) by the Behavior Analyst Certification Board. Prevalence of Autism Spectrum Disorder and changes in insurance mandates drive high demand for ABA services and RBT recruitment. **Supplies:** Students must have access to a computer or tablet with reliable Internet access, a microphone, and a camera.

For more information about this course and its requirements, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PRE-REGISTRATION IS DUE BY 4:45 PM TWO (2) BUSINESS DAYS BEFORE CLASS START DATE.**

Instructor: Saghar Arris, Kind Behavioral Health

M,Th	6pm-7:30/8pm	May 19-Jul 20	Fee: \$180	65 hrs	90563	online
M,Th	6pm-7:30/8pm	Jul 28-Sep 28	Fee: \$180	65 hrs	90566	online

## BIOWORK: PROCESS TECHNICIAN

New program! BioWork: Process Technician

Are you interested in pursuing a career in biotechnology or pharmaceutical manufacturing? Many entry-level positions prefer or require a BioWork certificate. FTCC is proud to partner with the North Carolina Biotechnology Center through the Military Outreach and Veteran Engagement Initiative. NCBiotech will sponsor transitioning service members, veterans, and military spouses to complete BioWork at no cost. Military-connected students should contact instructor Bruce Coleman at [bruce\\_coleman@ncbiotech.org](mailto:bruce_coleman@ncbiotech.org) for information. FTCC Military and Veteran Programs. Lectures and all classwork assignments are online. In-person lab sessions take place one-day a week on Thursdays 11 am-3 pm. Register online through ConEd. Students Self Service: [ConEd Student Self-Service](#). Tuition is \$180.

Instructor: Kyrone Nebolisa

Th	11:00am-3:00pm (LAB) online (Asynchronous)	Apr 14-Jun 12	Fee: \$180	140 hrs	57448	SLC 224/online
Th	11:00am-3:00pm (LAB) online (Asynchronous)	Jul 07-Sep 04	Fee: \$180	140 hrs	57449	SLC 224/online

## CARDIOVASCULAR MONITOR/TECHNICIAN – HYBRID

This course is designed and approved to prepare the student to become a certified EKG (ECG) and Technician/ Monitor. The course will cover the anatomy and physiology of the heart, principles of EKG, dysrhythmia recognition of sinus, junctional/atrial rhythms, heart blocks and bundle branches, and ventricular ectopy rhythms. Skills will include operating EKG equipment, running and mounting strips as well as reading and interpreting 22 types of cardiac lead tracings produced from 12 and five lead monitors and to understand the basics of capnography as it relates to heart function. **Students are required to complete online assignments as well as attend class. This course will require students to do ten hours of online work using the Blackboard computer component each week. For more information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu).**

**PREREQUISITE:** HS Diploma

Instructor: TBA

M,T	5:00pm-9:00pm online (Asynchronous)	Apr 28-Jul 08	Fee: \$180	124 hrs	57446	CEC 123
M,T	5:00pm-9:00pm online (Asynchronous)	Aug 04-Oct 14	Fee: \$180	124 hrs	57447	CEC 123

## DENTAL BILLING & CODING

This course introduces the dental revenue cycle including dental insurance types, verification, breakdowns, estimates and how to avoid errors when filing dental claims. Once the student has a basic understanding of insurance and filing guidelines and requirements, the course will transition to dental coding and review the most current dental CDT codes and their descriptors and clinical documentation requirements. This will include case studies that review the appropriate use as well as clinical scenarios. **Textbook Requirement:** *Understanding Dental Insurance: A Guide for Dentists and their Teams* by Travis Campbell, DDS (Edra Publishing) and *CDT 2024 Code Book (ADA)*. To register for this class please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **PREREQUISITE:** Dental Terminology.

Instructor: Allyson Woolard

online	Asynchronous	Jun 16-Oct 01	Fee: \$180	144 hrs	33754	online
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## FUNDAMENTAL SKILLS FOR SUBSTANCE ABUSE COUNSELORS, PART I

This course is designed to introduce you to the field of chemical dependency with an overview of the counseling concepts and processes involved. Studies will include a historical perspective, the addictive process, classifications and effects of drugs, an in-depth view of the state certification process of becoming a certified Substance Abuse Counselor for North Carolina, and substance abuse prevention strategies. **Textbook Requirement:** *Chemical Dependency Counseling (A Practical Guide)*, 6th Edition.

Instructor: TBA

Sat	9:00am-1:00pm	Apr 26-Jul 26	Fee: \$125	48 hrs	90559	online
T,Th	6:00pm-9:00pm	May 13-Jul 10	Fee: \$125	48 hrs	90560	HTC 205

## FUNDAMENTAL SKILLS FOR SUBSTANCE ABUSE COUNSELORS, PART II

This course builds on those skills developed in Part I and includes fundamental counseling skills and relapse prevention. **Textbook Requirement:** *Chemical Dependency Counseling (A Practical Guide)*, 6th Edition. **PREREQUISITE:** Fundamental Skills for Substance Abuse Counselors Part I

Instructor: TBD

T,Th	6:00pm-9:00pm	Jul 22-Sep 11	Fee: \$125	48 hrs	90561	HTC 205
Sat	9:00am-1:00pm	Aug 09-Nov 01	Fee: \$125	48 hrs	90562	online

## HOW TO BECOME A SUBSTANCE ABUSE COUNSELOR

This seminar is designed to introduce you to the field of substance abuse counseling with an overview of the counseling concepts and processes involved. You will learn about the state certification process of becoming a certified Substance Abuse Counselor for North Carolina.

Instructor: TBA

Sat	9:00am-12:00N	Apr 12	Fee: \$20	3 hrs	90557	online
T	6:00pm-9:00pm	May 06	Fee: \$20	3 hrs	90558	HTC 205

## MEDICAL ICD/CPT CODING, PART I – HYBRID

This is Part I of the course to help prepare the student to code accurately and effectively using the ICD-10-CM/PCS code set with a complete understanding of relevant medical terminology and anatomy. The course will continue to enhance the students coding abilities by making unfamiliar medical language more approachable, and carefully sequenced medical terminology lessons help the student to understand the vastly increased anatomy necessary for accurate coding, including the locations of hundreds of arteries, muscles, nerves, and other anatomy. Students are responsible for the cost of the textbooks. Student must pass Part I to continue to Part II. **This course is hybrid and students are required to complete a portion of the class online through Blackboard weekly.** To register for this class please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **For more information please call (910) 678-0032.**

Instructor: Sheryl Casey

T	5:30pm-9:00pm	Apr 08-Aug 05	Fee: \$180	322 hrs	33606	HTC 153/online
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## MEDICAL ICD/CPT CODING, PART II – HYBRID

This is Part II of the course to help prepare the student to code accurately and effectively using the ICD-10-CM/PCS code set with a complete understanding of relevant medical terminology and anatomy. The course will continue to enhance the students coding abilities by making unfamiliar medical language more approachable, and carefully sequenced medical terminology lessons help the student to understand the vastly increased anatomy necessary for accurate coding, including the locations of hundreds of arteries, muscles, nerves, and other anatomy. Students are responsible for the cost of the textbooks. Student must have passed Part I to continue to Part II. **PREREQUISITE:** Documented successful completion of Medical ICD-10 Coding Part I. **This course is hybrid and students are required to complete a portion of the class online through Blackboard weekly.** To register for this class please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). For more information please call (910) 678-0032.

Instructor: Sheryl Casey

T	5:30pm-9:00pm	Aug 12-Dec 09	Fee: \$180	322 hrs	33718	HTC 153/online
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## MEDICATION AIDE

The course prepares graduates to meet the training requirements for becoming qualified as a Medication Aide. The course will cover the six rights of medication administration for non-licensed personnel. Topics will include medication administration via the oral, topical, and instillation routes, medical asepsis, hand hygiene, terminology, and legal implications. Upon completion, students should be able to take the competency exam and demonstrate skills necessary to qualify for listing on the North Carolina Medication Aide Registry - **Textbook: Medication Aide Student Manual.** For a list of requirements and information, please call (910) 678-8429 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.

**Photocopies of the following are required: Social security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates) and copy of C.N.A. Certification (must be active and in good standing with the Registry).**

Instructor: TBA

M-F	8:30am-2:30pm	Aug 08-Aug 14	Fee: \$125	29 hrs	58144	SLC 206
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## NURSE AIDE LEVEL I

The course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. During this program, emphasis will be placed on the process of aging including mental, social, and physical needs of the elderly, patient rights, nutrition management, diseases/disorders, and human body structure and function, etc. The course includes class, laboratory, and clinical learning experiences. Students must be able to read and communicate in English effectively. The course requires the student to comply with FTCC Immunization policy. **Insurance Fee: \$16.00 required to be paid at time of registration.** For list of requirements and information, please call (910) 678-8429 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.

**Photocopies of the following are required: Social security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates).**

(48 Hours F2F Didactic – 48 Hours Clinical – 64 Hours Lab)

Instructor: TBA

M-W	5:00pm-10:15pm	Apr 07-Jun 23	Fee: \$180	160 hrs	58139	SLC 202
	Clinicals	Jun 02-Jun 23				HNRC
M-Th	8:00am-3:00pm	Apr 28-Jun 12	Fee: \$180	160 hrs	58142	SLC 204
	Clinicals	Jun 02-Jun 12				VGNR
M-Th	8:00am-2:30pm	Apr 28-Jun 12	Fee: \$180	160 hrs	58136	CEC 123
	Clinicals	Jun 02-Jun 12				WPNR
M-W	5:00pm-10:15pm	May 05-Jul 21	Fee: \$180	160 hrs	58154	CEC 133
	Clinicals	Jun 30-Jul 31				WPNR
M-Th	8:30am-3:00pm	Jun 23-Aug 06	Fee: \$180	160 hrs	58143	SLC 204
	Clinicals	Jul 24-Aug 06				VGNR

## NURSE AIDE LEVEL I – HYBRID

The course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. During this program, emphasis will be placed on the process of aging including mental, social, and physical needs of the elderly, patient rights, nutrition management, diseases/disorders, and human body structure and function, etc. The course includes class, laboratory, and clinical learning experiences. Students must be able to read and communicate in English effectively. The course requires the student to comply with the FTCC Immunization policy. **Insurance Fee: \$16.00 is required and paid at the time of registration.** For a list of requirements and information, please call (910) 678-8429 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required. Fully vaccinated for Covid 19 is required.

**Photocopies of the following are required: Social Security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates).**

(48 Hours Clinical – 40 Hours Online – 72 Hours Lab)

Instructor: TBA

M,W	5:00pm-10:15pm	Apr 21-Jul 23	Fee: \$180	160 hrs	58141	CEC 127
	T,Th	online (Asynchronous)				
	Clinicals	Jun 16-Jul 23				HNRC
M,T	5:00pm-10:15pm	May 05-Aug 05	Fee: \$180	160 hrs	58146	SPL 204
	W,Th	online (Asynchronous)				
	Clinicals	Jun 30-Aug 05				VGNR

**ATTENTION EMT PERSONNEL!**  
**Want to get certified in Pediatric Advanced Life Support?**  
**See page 21 for class details.**

## NURSE AIDE LEVEL II **SARA**

The Nursing Assistant II course prepares graduates to perform more complex skills for patients or residents regardless of the setting. The course includes class, laboratory, and clinical learning experiences. Upon satisfactory completion of the course and the skill/competency evaluation, the graduate is eligible to apply for listing as a Nurse Aide II with the North Carolina Board of Nursing Aide Registry. Students must be able to read and communicate in English effectively. The course requires the student to comply with FTCC Immunization policy. Please note that some clinical facilities also require a criminal background check prior to attending clinical rotation. If a student cannot meet the criminal background check requirements, he or she will not be able to complete the program and will be dismissed from the course without a refund. **Insurance Fee: \$16.00 required to be paid at time of registration. For list of requirements and information, please call (910) 678-8429 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.**

**Photocopies of the following are required: Social security card, picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR and cannot expire during class dates).**

(48 Hours F2F Didactic – 80 Hours Clinical – 64 Hours Lab)

**Instructor: TBA**

M-W Clinicals	8:00am-1:30pm	Apr 14-Jul 14 Jun 09-Jul 14	Fee: \$180	192 hrs	58135	CEC 127 CFVH
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## PHLEBOTOMY – FACE-TO-FACE **SARA**

This course prepares the student to draw blood specimens from patients for the purpose of testing and analyzing blood. The job of a phlebotomist includes maintenance of equipment used in obtaining blood specimens, the use of appropriate communication skills when working with patients, the selection of venipuncture sites, the care of blood specimens, the entry of the testing process into the computer, as well as clerical duties associated with record keeping of the blood tests. The course consists of theory and clinical experience in performing blood collections. Emphasis is placed on safety and proper selection of collection sites and the care of the collected specimen. Upon successful completion of this program, the student should be prepared to take the National Phlebotomy Certification Examination. The course requires the student to comply with FTCC's Immunization policy. Please note that some clinical facilities also require a criminal background check before attending clinical rotation. If a student cannot meet the criminal background check requirements, he or she will not be able to complete the program and will be dismissed from the course without a refund. **Clinical Fee: \$36.99 (price may vary).** Clinical will be required during this course and students can expect to attend additional dates to meet this requirement. **Malpractice Insurance Fee of \$16.00 (price may vary) is due before entering the clinical site. Photocopies of the following are required: Picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR card and cannot expire during class dates). For a list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.**

**Instructor: TBA**

M-Th	8:30am-3:30pm	Mar 31-Jun 16	Fee: \$180	258 hrs	57444	SLC 211
M-Th	8:30am-3:30pm	May 12-Aug 05	Fee: \$180	258 hrs	57445	SLC 209

## PHLEBOTOMY – HYBRID **SARA**

This course prepares the student to draw blood specimens from patients for the purpose of testing and analyzing blood. The job of a phlebotomist includes maintenance of equipment used in obtaining blood specimens, the use of appropriate communication skills when working with patients, the selection of venipuncture sites, the care of blood specimens, the entry of the testing process into the computer, as well as clerical duties associated with record keeping of the blood tests. The course consists of theory and clinical experience in performing blood collections. Emphasis is placed on safety and proper selection of collection sites and the care of the collected specimen. Upon successful completion of this program, the student should be prepared to take the National Phlebotomy Certification Examination. The course requires the student to comply with FTCC's Immunization policy. Please note that some clinical facilities also require a criminal background check before attending clinical rotation. If a student cannot meet the criminal background check requirements, he or she will not be able to complete the program and will be dismissed from the course without a refund. This course is Hybrid (Blended) which requires students to attend the course on certain dates and complete online assignments utilizing the Blackboard platform. Clinical will be required during this course and students can expect to attend additional dates to meet this requirement. **Malpractice Insurance Fee of \$16.00 (price may vary) is due before entering the clinical site. Photocopies of the following are required: Picture ID, high school credentials, and CPR card (must be the American Heart Association's Healthcare Provider CPR card and cannot expire during class dates). For a list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.**

**Instructor: TBA**

M,W T,Th	5:00pm-10:00pm online (Asynchronous)	Mar 17-Jun 16	Fee: \$180	258 hrs	57443	CEC 126
T,Th M,W	5:00pm-10:00pm online (Asynchronous)	May 06-Aug 05	Fee: \$180	258 hrs	57450	CEC 126

## REGISTERED MEDICAL ASSISTANT I – HYBRID **SARA**

This is a two-part program that requires the completion and passing of both parts. This course prepares the student to become a multi-skilled front and back-office professional. Upon completion of Part I and Part II, students will be able to sit for a National Medical Assistant examination through AMT.

**Please Note:** Clinical facilities require a criminal background check and drug screen before attending clinical rotations. Failure to meet the criminal background check and pass the drug screen requirements will result in dismissal from the course. Up-to-date Immunizations and clinical sites require Background and Drug Screens.

**Malpractice Insurance Fee of \$16.00 (price may vary) be paid at the time of registration.**

This course is Hybrid (Blended) which requires students to attend the course on certain dates and complete online assignments utilizing the Blackboard platform.

**PREREQUISITE:** CPR Card (American Heart Association), HS Diploma.

**Questions For a list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.**

**Instructor: TBA**

M-W Th,F	5:00pm-10:00pm online (Asynchronous)	Mar 10-Jul 21	Fee: \$180	390 hrs	57452	CEC 112
M-Th F	8:30am-3:30pm online (Asynchronous)	Apr 01-Jul 21	Fee: \$180	390 hrs	57451	CEC 126
M-Th F	8:30am-3:30pm online (Asynchronous)	May 19-Aug 21	Fee: \$180	390 hrs	57453	CEC 135
M,T W-F	5:00pm-10:00pm online (Asynchronous)	Jul 07-Nov 04	Fee: \$180	390 hrs	57455	CEC 135



## REGISTERED MEDICAL ASSISTANT II

This is a two-part program that requires the completion and passing of both parts. This course prepares the student to become a multi-skilled front and back-office professional. Upon completion of Part I and Part II, students will be able to sit for a National Medical Assistant examination through AMT.

**Please Note:** Clinical facilities require a criminal background check and drug screen before attending clinical rotations. Failure to meet the criminal background check and pass the drug screen requirements will result in dismissal from the course. **Malpractice Insurance Fee of \$16.00 (price may vary)** is to be paid at the time of registration.

**PREREQUISITE:** Certificate of completion for RMA I Program.

**For a list of requirements and information, please call (910) 486-3923 or email us at [healthprograms@faytechcc.edu](mailto:healthprograms@faytechcc.edu). Pre-registration is required.**

Instructor: TBA

M-W	5:00pm-10:00pm	Jun 02-Oct 06	Fee: \$180	230 hrs (Didactic)	57454	SLC 209
Th,F	online (Asynchronous)	Clinicals 25 hrs weekly (days & times vary)		160 hrs (Clinical)		

## HOSPITALITY SERVICES—HOTEL/RESTAURANT

### HOPE HOSPITALITY TRAINING – NEW!

If you are looking to launch your career in the hospitality field, FTCC has a short-term training program for you! In our 4-week Hospitality Training course, you can earn your ServSafe credential and receive hands-on training in food service and guest relations... all at no cost to you! No prior experience is needed. Alongside your classroom instruction, you can learn while interning with a local restaurant, hotel, or event venue. During the program – you will also have a chance to polish your resume and brush up on your interviewing skills! If you are interested in this program, please call (910) 678-9799 or email [CESC@faytechcc.edu](mailto:CESC@faytechcc.edu). Don't delay! Class starts on June 23th.

Instructor: TBA

M-F	8:00am-5:00pm	Jun 23-Jul 22	Fee: \$180	96 hrs		CBI 121
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### SANITATION FOR FOOD SERVICE

This course is designed to teach proper food service sanitation practices relating to food storage, food preparation, equipment cleaning, sanitary facilities, and personal hygiene. **\*\*The food service class "Sanitation for Food Service Personnel" sponsored by the Cumberland County Health Department does not meet the requirements for recently adopted North Carolina Food Code. Persons who may wish to attend this class will not be eligible to receive the additional two points toward their sanitation evaluation score. This class does meet all the requirements for Day Care Plans and Facilities in Cumberland County. This is a self-supporting course; fee exempt status does not apply.**

Instructor: Charlisha Davis

T,Th	6:00pm-8:00pm	Apr 01-Apr 10	Fee: \$50	8 hrs	33536	CEC 257
T,Th	6:00pm-8:00pm	Jun 03-Jun 12	Fee: \$50	8 hrs	33713	CEC 257
T,Th	6:00pm-8:00pm	Aug 05-Aug 14	Fee: \$50	8 hrs	33715	CEC 257

Instructor: Orlando Diggs

T,Th	9:00am-11:00am	May 06-May 15	Fee: \$50	8 hrs	33537	CEC 257
T,Th	9:00am-11:00am	Jul 08-Jul 17	Fee: \$50	8 hrs	33714	CEC 257

### SERVSAFE FOOD SAFETY TRAINING

The restaurant and food service industry's pre-eminent food safety training, the ServSafe program is recognized and accepted by more federal, state, and local jurisdictions than any other food safety program. It prepares the industry to prevent food-borne illness, reduce liability risks, lower insurance costs, and improve food quality. Effective training means your entire operation will be more efficient, profitable, and have a better understanding of health department inspections.

**\*ALL Food establishments are required by law to have a certified food protection manager (CFPM) at the food establishment during all hours of operation per section 2-102.12 of the NC Food Code. In order to meet this, an ANSI accredited program must be taken. Textbook Requirement: ServSafe Course Book with Online Exam Voucher.**

Instructor: Nicholas Jones

T,Th	5:00pm-9:00pm	Apr 01-Apr 10	Fee: \$70	16 hrs	33513	CBI 110
T,Th	5:00pm-9:00pm	May 06-May 15	Fee: \$70	16 hrs	33514	CBI 110
T,Th	5:00pm-9:00pm	Jun 03-Jun 12	Fee: \$70	16 hrs	33720	CBI 110
T,Th	5:00pm-9:00pm	Jul 08-Jul 17	Fee: \$70	16 hrs	33721	CBI 110
T,Th	5:00pm-9:00pm	Aug 05-Aug 14	Fee: \$70	16 hrs	33722	CBI 110

## INDUSTRIAL SEWING

*The Furniture Upholstery classes are offered to provide training to students that will allow them to increase their skills from novice to professional. For additional information, please call (910) 678-8431.*

**NEW POLICY:** For each Upholstery class held at 311 Williams Street, students will be required to pay a facility fee at registration. The facility fee amount will be calculated as follows: \$0.50 x number of class hours. For example, a student enrolling in a 96-hour class will have to pay a facility fee of \$48 in addition to the registration fee (see below). A student enrolling in multiple class sections will have to pay a facility fee for each class section. This new fee will go towards maintenance of the classroom space.

### FURNITURE UPHOLSTERY (BEGINNING)

Do you have a desire to learn how to restore furniture by replacing the upholstery? During this course you will be given an introduction to the safe use of inside and outside upholstery tools, materials and techniques to re-upholster small seats on chairs, footstools and small pieces of furniture. Students may progress to sewing additional types of covers for re-upholstery, how to re-tie and tie springs, brace the frame and how to secure the webbing – all part of the upholstery process. Upon completion, students should understand techniques of upholstering small pieces of furniture. **Supplies:** Please bring the following tools the first day of class: tape measure, fabric scissors, needle-nosed pliers, wire cutters, upholstery nail remover, tack remover. **NOTE:** Students who have not sewn on the industrial machines will need to start with a small cushion, pillow, bench cushion or wingback chair in order to gain the basic skills. **Please bring your project to the first day of class and contact the instructor with questions before by calling (910) 494-5468.**

Instructor: Milagros Whitted

T	9:00am-12:00N	Apr 29-Dec 09	Fee: \$180	96 hrs	90549	311 Williams St.
T	6:00pm-9:00pm	Apr 29-Dec 09	Fee: \$180	96 hrs	90550	311 Williams St.
Th	9:00am-12:00N	May 01-Aug 14	Fee: \$125	42 hrs	90551	311 Williams St.
Th	9:00am-12:00N	Aug 21-Dec 11	Fee: \$125	48 hrs	90552	311 Williams St.

## FURNITURE UPHOLSTERY (INTERMEDIATE)

This course is designed for those of you who would like to expand your skills with new techniques in upholstering furniture and restoring wood furniture frames. Emphasis will be placed upon techniques for upholstering difficult or odd shaped pieces of furniture, repair/replacement of the wood frames, and sewing double welt trim and cushions with button tufting, attaching skirts, and making arm covers. Upon completion, students should understand basic and intermediate level techniques of upholstering furniture starting with the fabric and wooden frame, then combining them to make furniture. **Supplies:** Please bring the following tools the first day of class: tape measure, fabric scissors, needle-nosed pliers, wire cutters, upholstery nail remover, tack remover. **NOTE:** You will need to bring one piece of furniture on the first day of class. **Please contact the instructor with questions by calling (910) 494-5468.**

Instructor: Milagros Whitted

Th	6:00pm-9:00pm	May 01-Aug 14	Fee: \$125	42 hrs	90553	311 Williams St.
Th	6:00pm-9:00pm	Aug 21-Dec 11	Fee: \$125	48 hrs	90554	311 Williams St.

## INDUSTRIAL TRAINING

### FORKLIFT – OSHA FORKLIFT OPERATOR – 32 HOURS **SARA**

This course provides instruction on the operation and maintenance of an industrial forklift for adults seeking employment as an operator. Core topics include: forklift design; controls and instrumentation; pre-use inspection; safety awareness; and forklift stability. This course meets the training requirements for related Occupational Safety and Health Administration (OSHA) regulations.

**Requirements:** *Coaching the Lift Truck Operator 3* book which you can purchase from FTCC Book Store for \$7.50. **CLASS IS LIMITED TO 12 STUDENTS.**

**PRE-REGISTRATION IS REQUIRED.** For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).

Instructor: Michael McKoy/Brett Ulrick

Sat	8:00am-5:00pm	Mar 08-Mar 29	Fee: \$125	32 hrs	61037	CBI 122
M-Th	8:00am-5:00pm	Apr 07-Apr 10	Fee: \$125	32 hrs	61038	CBI 122
M-Th	8:00am-5:00pm	Jun 23-Jun 26	Fee: \$125	32 hrs	61339	CBI 122
M-Th	8:00am-5:00pm	Jul 28-Jul 31	Fee: \$125	32 hrs	61340	CBI 122

**\*\*\*Students who complete this course will also receive the new & free Verified Forklift Operator digital badge which allows you to share your achievement on various social media platforms\*\*\***



### HAZMAT **SARA**

This is a four-day course designed to teach all facets of Hazmat according to ELDT. Instruction will cover Basic, Intro, & Operational Hazardous Material (HM) requirements, reporting HM crashes and releases, tunnels and railroad highway grade crossing requirements, loading and unloading HM, HM on passenger vehicles, bulk packages, operating emergency equipment, emergency response procedures, engine fueling, tire check, routes and route planning and hazardous materials safety permits (HMSP). **For more information, please call Eric Smith (910) 486-3909 or email [smither@faytechcc.edu](mailto:smither@faytechcc.edu).**

Instructor: Eric Smith

T-F	6:00pm-10:00pm	Apr 29-May 02	Fee: \$125	16 hrs	63042	CEC 105
T-F	6:00pm-10:00pm	May 27-May 30	Fee: \$125	16 hrs	63304	CEC 105
T-F	6:00pm-10:00pm	Jun 24-Jun 27	Fee: \$125	16 hrs	63305	CEC 105
T-F	6:00pm-10:00pm	Jul 22-Jul 25	Fee: \$125	16 hrs	63306	CEC 105

### MONTACARGAS – OPERADOR DE MONTACARGAS EN ESPAÑOL BASADO EN LA NORMATIVA DE OSHA – 32 HORAS **SARA**

En este curso aprenderemos en español el funcionamiento y mantenimiento de montacargas. Los temas centrales incluyen: Diseño de montacargas, Controles e instrumentación, Inspección previa al uso, Conciencia de seguridad, Estabilidad del montacargas. Está diseñado para adultos que quieran ser operadores de montacargas. Este curso cumple los requisitos de OSHA-Administración de Salud y Seguridad Ocupacional.

**Libro Requerido: Capacitación para el Operador de Montacargas de Horquillas - 2da Edición. Compre el libro en la librería de FTCC, costo \$8.00. Se requiere que se inscriba antes del inicio de la clase. La clase está limitada a 12 estudiantes.**

**Para más información, por favor llame al (910) 678-8430 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).**

Instructor: Rafael Torres

LMMJ	8:00am-5:00pm	Abril 28-Mayo 1	Costo: \$125	32 hrs	61059	CBI 122
LMMJ	8:00am-5:00pm	Junio 09-Junio 12	Costo: \$125	32 hrs	61334	CBI 122
LMMJ	8:00am-5:00pm	Julio 14-Julio 17	Costo: \$125	32 hrs	61335	CBI 122

**\*\*\*Los estudiantes que completen este curso también recibirán la nueva insignia digital y gratuita de Operador de Montacargas Verificado que les permitirá compartir sus logros en varias plataformas en las redes sociales\*\*\***



### WATER/UTILITY LINE CONSTRUCTION **SARA**

This course introduces the elements of construction, safety, OSHA 10 for construction, flagger, CPR/First Aid/AED, Commercial Driver's License Prep, basic underground construction procedures, confined space, trenching & shoring, erosion control, equipment operation, water & sewer distribution system basic, and assist students in gaining the knowledge and skills to become Water/Utility Line Construction workers. Additional fees include OSHA card (\$10), student insurance (\$2) and CPR / First Aid fee (\$20).

**PRE-REGISTRATION IS REQUIRED.** For more information please call (910) 678-8494 or email [figueromi@faytechcc.edu](mailto:figueromi@faytechcc.edu).

Instructor: Various

M-Th	8:00am-5:00pm	Jun 02-Jul 28	Fee: \$180	264 hrs	61345	CBI 128
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### WELDING – GTAW (GAS TUNGSTEN ARC WELDING) – TIG, PART I **SARA**

This course introduces the gas tungsten arc (TIG) welding process. Topics include correct selection of tungsten, polarity, gas, and proper filler rod with emphasis placed on safety, equipment setup, and welding techniques. Upon completion, students should be able to perform GTAW fillet and groove welds with various electrodes and filler materials.

**PRE-REGISTRATION IS REQUIRED.** For information please call (910) 678-8494.

Instructor: Jessup Overton

M-Th	5:30pm-9:30pm	May 05-Jun 30	Fee: \$180	128 hrs	62007	CBI 118
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## WELDING – INDUSTRIAL WIRE FED: GMAW (MIG) FCAW/PLATE

This course introduces metal arc welding and flux core arc welding processes. Topics include equipment setup and fillet and groove welds with emphasis on application of GMAW and FCAW electrodes on carbon steel plate. Upon completion, students should be able to perform fillet welds on carbon steel with prescribed electrodes in various positions.

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Caden Overton/Chad Celcer

M-Th	800pm-12:00N	May 05-Jun 30	Fee: \$180	128 hrs	62011	CBI 118
M-Th	1:00pm-5:00pm	Jul 14-Sep 08	Fee: \$180	128 hrs	62517	CBI 118

## WELDING – METAL FABRICATION

This hands-on course offers a comprehensive introduction to metal fabrication, equipping students with the essential skills and techniques required for fabrication. The class covers a variety of fabrication methods, including measuring, layout, cutting, bending, welding, and assembly of metal materials, along with welding symbols. By the end of the class, students should have a foundation to perform basic fabrication processes.

**NOTE: Prior Gas Metal Arc Welding (GMAW) experience is required before taking course.**

Instructor: Chad Celcer

M-Th	8:00am-5:00pm	Jul 07-Jul 31	Fee: \$180	128 hrs	62325	CBI 118
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## WELDING – SHIELDED METAL ARC WELDING (SMAW) PLATE CERTIFICATION PREP

This course focuses on the requirements outlined in the American Welding Society Structural Welding Code D1.1. It covers techniques and welder qualification test criteria for a prequalified joint on limited thickness in the 3G position. By the end of the course, students should be able to perform welds on carbon steel plate in accordance with D1.1 code.

**NOTE: Prior Shielded Metal Arc Welding (SMAW) Experience is required before taking course.**

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Chad Celcer

M-Th	8:00am-5:00pm	Apr 21-May 01	Fee: \$180	64 hrs	62004	CBI 118
M-Th	8:00am-5:00pm	Aug 11-Aug 21	Fee: \$180	64 hrs	62324	CBI 118

## WELDING – STICK WELDING: SMAW PLATE

This course introduces metal proration and stick welding. The focus is on shielded metal arc (stick) welding process. Topics include safety, proper equipment setup, and operation of oxy-fuel cutting equipment with emphasis on surface preparation, padding, fillet, and groove welds in various positions with SMAW electrodes. Upon completion, students should be able to perform SMAW fillet and groove welds on carbon plate with prescribed electrodes.

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Jessup Overton/Caden Overton

M-Th	1:00pm-5:00pm	Apr 21-Jul 07	Fee: \$180	176 hrs	62018	CBI 118
M-Th	5:30pm-9:30pm	May 12-Jul 28	Fee: \$180	176 hrs	62327	SLC 125

## WELDING – STRUCTURAL WELDING

This course takes learners from entry level to getting ready to set for various AWS Certifications. The focus is on OSHA-30 safety, oxy-fuel and plasma-arc cutting systems, shielded metal arc (stick) welding, introduction to GMAW, GTAW, FCAW processes, and how to become ready. Topics include safety, proper equipment setup, and operation of oxy-fuel and plasma-arc cutting equipment, padding, fillet, and groove welds in various positions with SMAW electrodes. Emphasis is placed on advancing manipulative skills with SMAW electrodes on varying thickness, be familiar with the GMAW, GTAW, FCAW welding techniques, and be able to perform groove welds on carbon steel with prescribed SMAW electrodes in the flat, horizontal, vertical, and overhead positions.

**Note: Each student will be required to pay a \$10 OSHA Card fee at the time of registration.**

**\*\* (pricing subject to change and student will be responsible for the current rate) \*\***

**PRE-REGISTRATION IS REQUIRED. For information please call (910) 678-8494.**

Instructor: Christopher Bonilla

M-Th	8:00am-5:30pm	Jun 23-Oct 06	Fee: \$180	540 hrs	62502	SLC 125
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## SALON RELATED/COSMETIC ARTS

### BARBER TRAINING I & II

This state board approved program consists of 1,528 hours of training for men and women interested in becoming entry-level barbers. Topics include theory and lab experience to prepare for the NC State Board of Licensure examination. Students will be responsible for the additional cost of a barber board fee, textbooks, barber kit, and uniforms. For a complete list of required items and to register for this class, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **\*NOTE: \*Part I registration includes \$25 Student Permit cost. You will be required to complete Parts I, II-A, and II-B of the program to obtain the 1,528 State Board required hours and you must re-register for each part before the individual section begins for a total fee of \$565 in tuition. Scholarships may be available for Part I only on a first come, first served basis. Please call (910) 678-0032 or email [allenk@faytechcc.edu](mailto:allenk@faytechcc.edu) for more information.**

**PRE-REQUISITE for Barber Training I is high school credentials. PRE-REQUISITE for Part II-A is Barber Training I. PRE-REQUISITE for Part II-B is Part II-A.**

Instructor: Christopher Parker

M-Th	8:00am-5:00pm	May 05-Aug 29	Fee: \$205	568 hrs	33716	CEC 151
F	8:00am-12:00N					

Instructors: Broin Davis (Part II-A) & David Richardson (Part II-B)

M-Th	8:00am-5:00pm	May 05-Aug 29	Fee: \$180	568 hrs	33717	CEC 150-1
F	8:00am-12:00N					

**NOTE: If you are a transfer student from another school with hours, you will need to call (910) 678-0146 to make an appointment to meet with the lead instructor for an interview.**

# EVENING COSMETOLOGY CERTIFICATE PROGRAM



**Classes: Monday-Thursday 5:00p.m.-10:00p.m.**

FTCC Corporate and Continuing Educational 1500-hour Evening Cosmetology Certificate Program course consists of a combination of both theory and practical hands-on experience in a salon environment setting. The areas of learning that will be taught includes hair cutting, haircoloring, texture services, nail care, skin care, makeup application, marketable concepts of gaining and retaining clients. This program is taught in 3 segments. In just over a year, you should be qualified to sit for the State Board of Cosmetic Arts examination. Upon successfully passing the State Board exam, graduates will be issued a license. Your cosmetology license will allow you to work in many areas of the Beauty Industry such as: Cosmetology, Makeup Artist, Skin Care Specialist, Haircolorist, Nail Care Specialist, Beauty Business Consultant, Fashion Show Stylist, Beauty Blog Writer/Editor or launch your own Beauty Business.



## **COSTS**

**Tuition, Books & Supply fees are as follows:**

**BOOK COST: \$500.00**

*(current price available on FTCC website)*

Available in the FTCC Bookstore

14th Edition Milady Standard Cosmetology Bundle  
[CENGAGE] (9798214359922)

**COSMETOLOGY KIT COST: \$1107.00**

*(current price available on FTCC website)*

Available in the FTCC Bookstore

**UNIFORM & NAME TAGS COST: \$180.00**

Castle Uniform Fayetteville N.C. (910-485-4429)

Black Scrub Matching Top & Pants (FTCC Cosmetology Logo Only)

Black Nursing Shoes, No Strings, Non-Porous

Black Socks · FTCC Name Badges

**FTCC CLASS REGISTRATION FEE: \$180.00 Per Session**

**ESTIMATED TOTAL COST = \$2,400.00**

*(All prices subject to change)*

**FOR MORE INFORMATION, CONTACT:**

Judy A. Graham, Department Chair - Cosmetology, Corporate & Continuing Education  
CSEC Building, Room 24 · (910) 678-0161 · grahamj@faytechcc.edu

Cosmetology Services Educational Center · Physical Address: 2713 Fort Bragg Road, Fayetteville NC 28303 (In the same parking lot as YMCA)

# SIGN LANGUAGE TRAINING

## SIGN LANGUAGE I

This course is foundational in that it lays the groundwork for becoming a fluent signer. In this class you will learn fingerspelling, ABCs, and vocabulary (179+ signs). Additionally, you will be introduced to glossing, classifiers, and the five parameters of signs. The deaf culture, history of the Deaf community, and the beginnings of American Sign Language in America will also be covered. **Textbook Requirement:** *Signs of the Times* by Edgar H. Shroyer

Instructor: Glenna Hendrickson

Sat	9:00am-1:00pm	Apr 12-Jul 19	Fee: \$125	48 hrs	33757	HTC 143
T,Th	5:30pm-8:30pm	Jul 08-Aug 28	Fee: \$125	48 hrs	33758	HTC 143

## SIGN LANGUAGE II

In this class you will gain a deeper understanding of American Sign Language (ASL) and sentence structure. You will increase your expressive and receptive skills in order to become a more fluent signer and fingerspeller. In addition to learning more about Deaf history and culture, you will learn 172+ vocabulary terms and be given opportunities to use your skills with and Hard of Hearing friends from the local Deaf community. Continue your practice of ASL in this intermediate-level class. **PREREQUISITE:** Sign Language I or equivalent experience. **Textbook Requirement:** *Signs of the Times* by Edgar H. Shroyer

Instructor: Glenna Hendrickson

Sat	9:00am-1:00pm	Jul 26-Oct 18	Fee: \$125	48 hrs	33759	HTC 143
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# Complete Your Continuing Education Teacher Renewal Credits Here!

Our classes are informative and they're offered through a convenient and highly interactive online environment! Choose from a variety of online courses, built to address the needs of today's educator and assist you in meeting your continuing education requirements.

Some of the most popular topics include:

			
<b>Enhancing Language Development in Childhood</b> Enrich the lives of your children by helping them become proficient speakers and thinkers.	<b>Teaching Students With Autism: Strategies for Success</b> Help students with high-functioning autism and Asperger's Syndrome unlock their potential.	<b>Differentiated Instruction in the Classroom</b> Improve your ability to teach diverse learners with real-world examples from the classrooms.	<b>Spanish in the Classroom</b> Learn the essential Spanish to communicate with your Spanish-speaking students and parents.

New courses begin every month! Students have access 24/7!

Quality instruction in every course!

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Please consult your County Professional Development Coordinator for continuing education approval.

## TEACHER TRAINING

### EFFECTIVE TEACHING TRAINING & CCS SUBSTITUTE TEACHER ORIENTATION

*Would you like to be a substitute teacher, but you have never had any training? This course will provide training in instructional feedback, presentation skills, learning expectations, monitoring students' interactions, appropriate social interactions, time management, non-instructional duties, and evaluations. Information specific to Cumberland County Schools will be presented as this course is the first step in applying to be a substitute teacher for Cumberland County Schools.*

Instructor: Paula Harris

M-Th	9:00am-4:00pm	Apr 07-Apr 10	Fee: \$70	24 hrs	91662	CEC 108
M-W	8:30am-5:00pm	Apr 14-Apr 16	Fee: \$70	24 hrs	91663	CEC 108
M-Th	9:00am-4:00pm	Apr 21-Apr 24	Fee: \$70	24 hrs	91664	CEC 108
M-W	8:30am-5:00pm	Apr 28-Apr 30	Fee: \$70	24 hrs	91665	CEC 108
M-Th	9:00am-4:00pm	May 05-May 08	Fee: \$70	24 hrs	91666	CEC 108
M-W	8:30am-5:00pm	May 12-May 14	Fee: \$70	24 hrs	91667	CEC 108
M-Th	9:00am-4:00pm	May 19-May 22	Fee: \$70	24 hrs	91668	CEC 108
M-W	8:30am-5:00pm	Jun 02-Jun 04	Fee: \$70	24 hrs	91798	CUH 316
M-Th	9:00am-4:00pm	Jun 09-Jun 12	Fee: \$70	24 hrs	91801	CUH 316
M-W	8:30am-5:00pm	Jun 16-Jun 18	Fee: \$70	24 hrs	91807	CUH 316
M-Th	9:00am-4:00pm	Jun 23-Jun 26	Fee: \$70	24 hrs	91810	CUH 316
M-W	8:30am-5:00pm	Jun 30-Jul 02	Fee: \$70	24 hrs	91811	CUH 316
M-Th	9:00am-4:00pm	Jul 07-Jul 10	Fee: \$70	24 hrs	91812	CUH 316
M-W	8:30am-5:00pm	Jul 14-Jul 16	Fee: \$70	24 hrs	91816	CUH 316
M-Th	9:00am-4:00pm	Jul 21-Jul 24	Fee: \$70	24 hrs	91819	CUH 316
M-W	8:30am-5:00pm	Jul 28-Jul 30	Fee: \$70	24 hrs	91820	CUH 316
M-Th	9:00am-4:00pm	Aug 04-Aug 07	Fee: \$70	24 hrs	91822	CUH 316
M-W	8:30am-5:00pm	Aug 11-Aug 13	Fee: \$70	24 hrs	91823	CUH 316

**NOTE: The Effective Teaching Training and CCS Substitute Teacher Orientation course requires 100% attendance. Students must be present for the full 24 hours of course time. There are no excused absences.**

## TRANSPORTATION

*The FTCC CDL Program is registered by the Federal Motor Carrier Safety Administration (FMCSA) and certified as a Training Provider.*

### CDL TRAINING CLASS B W/P

Would you be interested in a career as a city bus driver or a tour bus driver? Or would you like to be authorized to drive other class B vehicles such as a dump truck or box truck? If so, this course will teach all facets of knowledge and provide practical skills and opportunities to pass the Commercial Driver License examination. During instruction, subject material will include Hours of Service reporting, Pre-Trip/Post-Trip inspections, Driving practice, Trip-Planning, and DMV testing. Additional topics are also included to ensure the student's success in the transportation industry.

**NOTE:** All training will be done on a Transit Bus, but successful completion of this course will qualify you to drive any Class B vehicle, except school Buses. This class DOES NOT equip you to drive a school bus. For more information on school bus driver training, please visit <https://www.ncbussafety.org/busdrivers.html>.

**Maintenance Fee: \$50 required to be paid at the time of registration.**

**Students are also responsible for estimated out of pocket expenses (prior to class starting) including: DOT Physical & Drug screening \$125.00; Driving history \$12.75; Class B w/P CDL Permit \$77.00; Class B w/P CDL License \$127.50 (upon completion of class)**

**\*\* (pricing subject to change and student will be responsible for the current rate) \*\***

**For more information email Eric Smith at [smither@faytechcc.edu](mailto:smither@faytechcc.edu).**

Instructor: Mattie Howard

T-F	7:00am-6:00pm	Apr 29-May 30	Fee: \$180	200 hrs	63302	CEC 105
T-F	7:00am-6:00pm	Jun 17-Jul 22	Fee: \$180	200 hrs	63303	CEC 105

## WEDDING/EVENT PLANNING

### EVENT PLANNING: WEDDINGS, CORPORATE AND SOCIAL EVENTS – HYBRID

If you enjoy working with people, are detail-oriented, have good communication skills, and a lot of patience, this may be the ideal business for you! Whether you are interested in establishing a home-based business, working part time or launching a new career, or want to gain training to become a certificate-holding professional; this course may afford you many opportunities to earn supplemental income. From unique history and traditions, to working with clients, how to plan weddings and events, working with budgets, executing plans and how to charge for your services. You will also cover choosing a name for your business, branding and marketing concepts and how to take the next steps in legalizing your business structure. Your instructor will help you develop a philosophy of success that will prepare you to start an organized, professional wedding/event planning business or elevate your current business. **Class will meet face-to-face for the first night and online for the remainder of the course.**

Instructor: Vivian Baldwin

M	5:30pm-8:30pm	May 05-Jul 21	Fee: \$125	33 hrs	33723	CUH 356/online
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**Are you interested in learning  
how to prepare delicious foods?  
See pages 34-35 for a variety of cooking classes.**

# WORLD LANGUAGES

## ARABIC (BEGINNING)

The need for Arabic linguists has never been greater! With Arabic the native language of over 200 million people living in 20 different countries, it is essential that more Americans develop and maintain linguistic and cultural expertise in order to build a better understanding of the Arab world. While there are many Arabic dialects, including Classical Arabic, this course will concentrate on a widely spoken, adapted dialect, known as Modern Standard Arabic. This dialect is used most often in books, newspapers, on television and radio, in political speeches, and in conversation between Arabs from different countries. Once you have learned standard Arabic, it is relatively easy to adapt to a local dialect later.

Instructor: TBA

M,W	6:00pm-8:00pm	Jun 02-Jul 09	Fee: \$70	24 hrs	90572	HTC 143
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## ARABIC (INTERMEDIATE)

This course is designed for those who would like to build communicative competence in Modern Standard Arabic. Your instructor will work with you to build your reading, writing, listening, and speaking skills.

**PREREQUISITE:** Completion of Arabic (Beginning) course or equivalent experience.

Instructor: TBA

M,W	6:00pm-8:00pm	Jul 21-Aug 27	Fee: \$70	24 hrs	90573	HTC 143
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## FRENCH I

Join us as we discover beautiful France and the culture within! If you anticipate traveling in France, you will enjoy your trip more if you master some of the basics of the language, grammar, and understand the beauty of the French culture. In this course, you will study both conversation and culture; money exchange, how to order in restaurants, how to ask for and understand directions, and more! This is an excellent course for those traveling for business!

Instructor: TBA

M	5:30pm-7:30pm	Aug 11-Oct 06	Fee: \$70	16 hrs	90576	CEC 108
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## INTRODUCTION TO GERMAN

This course is a study of the basic elements of German, including grammar, conversational skills, and cultural norms. Anyone planning to travel to Germany will benefit from this introductory class. Those who do business with German-speaking clients will also benefit from this opportunity to increase their vocabulary.

Instructor: TBA

T	5:30pm-8:30pm	Apr 01-May 06	Fee: \$70	18 hrs	90453	HTC 151
T	5:30pm-8:30pm	Jun 03-Jul 15	Fee: \$70	18 hrs	90577	HTC 151
T	5:30pm-8:30pm	Aug 05-Sep 09	Fee: \$70	18 hrs	90578	HTC 151

## MANDARIN CHINESE (BEGINNING)

This is a beginning course in Mandarin Chinese, the official language in Mainland China. Chinese is also one of the two official languages in Hong Kong and one of the four in Singapore. According to a recent survey, it is now the fastest growing foreign language chosen for study by American college students. This course is designed for beginners with an emphasis on developing minimum communicative competence in Chinese. You will be introduced to the basics of the Chinese language – the pinyin, characters and grammar – and learn how to carry out simple conversations in Chinese on a variety of topics.

Instructor: TBA

M	5:30pm-8:30pm	Apr 28-Jun 23	Fee: \$80	24 hrs	90575	HTC 151
M,W	6:00pm-8:00pm	Jul 07-Aug 13	Fee: \$80	24 hrs	90579	HTC 151

## SPANISH (BEGINNING)

Spanish is the 2nd most used language in the United States and in today's society it is recognized as an additional skill when qualifying for promotions or a new career. In this course you will study grammar, conversation, and a touch of culture. This course is designed for those who have Spanish-speaking customers and employees, those who anticipate doing business with Spanish speakers, or those traveling to Latin America or Spain. If your workplace would benefit from your ability to speak and understand Spanish, then it will be to your advantage to enroll in this course.

Instructor: Natalia Aguilar

Th	5:30pm-8:30pm	Apr 24-Jun 12	Fee: \$70	24 hrs	90584	HTC 153
W	5:30pm-8:30pm	Jul 09-Aug 27	Fee: \$70	24 hrs	90581	HTC 153
Th	5:30pm-8:30pm	Aug 28-Oct 16	Fee: \$70	24 hrs	90586	HTC 153

Instructor: Isis Perez

Sat	9:00am-12:00N	Aug 09-Oct 04	Fee: \$70	24 hrs	90580	CEC 214
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## SPANISH (INTERMEDIATE)

This is a continuation of beginning Spanish with emphasis placed on grammar and conversation. If you have taken beginning Spanish or have some background in the Spanish language, you should be comfortable with the content and pace of this class. Emphasis will be on building conversational skills to increase your ability to speak with Hispanic employees, co-workers, and friends. **PREREQUISITE:** Completion of Spanish (Beginning) course or equivalent experience.

Instructor: Natalia Aguilar

W	5:30pm-8:30pm	May 07-Jun 25	Fee: \$70	24 hrs	90574	HTC 153
Th	5:30pm-8:30pm	Jun 26-Aug 21	Fee: \$70	24 hrs	90585	HTC 153

### CORPORATE & CONTINUING EDUCATION

# OPEN HOUSE

## May 31, 2025

You're invited to attend the FREE event where you can learn about course offerings, view our facilities & equipment, and offer candid feedback to our leadership team so that we can better meet the needs of our community.

More information will be available here by April 15, 2025

<https://www.faytechcc.edu/corporate-continuing-education>

# PERSONAL INTEREST

*Fayetteville Technical Community College has a genuine commitment to serving the educational needs of the entire community.*

*The courses included in this section have been designed to encourage lifelong learning by providing you with a means to express your creative, cultural, civic, and leisure interests.*



## ART

### ACRYLIC PAINTING (BEGINNING)

This course is designed to introduce the basic elements of acrylic painting to students with little or no experience. Students will work with acrylic colors and explore the many ways acrylic paint can be used. Basic care and handling of materials will be covered as well as studio safety. Instruction will be done on a variety of materials, and specific exercises will be given so that students can explore color, light, texture, transparency/impasto and composition. The class projects will concentrate on developing technical skills and aesthetic goals in regards to handling acrylic painting media. Special emphasis will be given to personal style development while adhering to proper technique. **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

M	6:00pm-9:00pm	Jul 28-Sep 22	Fee: \$85	24 hrs	90591	CEC 139
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### ACRYLIC PAINTING (INTERMEDIATE)

This course is designed for students who have completed a beginning level acrylic painting course or have equivalent experience. For those who have not painted in a while, your instructor will review some of the basics and move into choosing subjects, setting up a still life, painting from life and photographs, and landscapes. **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

M	6:00pm-9:00pm	May 19-Jul 14	Fee: \$85	24 hrs	90590	CEC 139
M	1:00pm-4:00pm	Aug 18-Oct 20	Fee: \$90	24 hrs	90592	CEC 139

### ACRYLIC PORTRAITURE

Acrylic paint is a wonderful medium that enables artists to create beautiful portraits! During this course, you will be educated on various painting techniques to apply while working with acrylic paint. Through your diligent practice and observations during Instructor demonstrations, you will create unique pet and human portraits. Your Instructor comes with years of experience teaching art and the use of various mediums. Come enjoy. **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

Th	6:00pm-9:00pm	May 15-Jul 17	Fee: \$85	24 hrs	90588	CEC 139
Th	6:00pm-9:00pm	Jul 31-Sep 18	Fee: \$85	24 hrs	90589	CEC 139

### ART OPEN STUDIO

Ever heard your teacher announce that "time is up" before you've completed your work of art? Don't fret because we are opening the art room doors to guide you as you complete those unfinished projects. Join the group as we add the finishing touches to our art under the guidance of your instructor. All artists are welcome regardless of what medium you are using! **Supplies:** Students will need to bring their art pieces the first day of class.

Instructor: Talmadge Potter

F	9:00am-12:00N	May 02-Jun 13	Fee: \$75	21 hrs	90483	CEC 139
F	1:00pm-4:00pm	Jul 25-Aug 15	Fee: \$50	12 hrs	90547	CEC 139

### DRAWING AND PAINTING WITH COLORED PENCILS

Wake up! You know what? It is time to draw! Yes, draw and paint and find out what your inner self looks like. What is the picture of you? Come on, give it a try! 100% of those before you couldn't believe what they could create with colored pencils and a blank sheet of paper. They all said they couldn't even draw a stick figure. Boy, were they wrong. Design your own Christmas cards, get them copied, and give them to your friends this Christmas! You didn't know it, but you are an artist! **Supplies:** Colored pencils and drawing paper of your choice.

Instructor: Nancy Gasper

M	9:00am-12:00N	Aug 18-Oct 13	Fee: \$90	24 hrs	90544	CEC 139
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**Interested in taking classes, but not sure you have the time?**  
**Learn from the convenience of your home with our online classes!**  
**Register NOW for online programs at [www.LearnFTCC.com](http://www.LearnFTCC.com)!**





## HAND BUILDING WITH CLAY

Join our polymer clay course to swiftly explore the art of pottery and unleash your creative potential! Ideal for beginners and enthusiasts, this course swiftly covers hand-building techniques, including pinch, coil, and slab methods, enabling rapid experimentation and expression. Under expert guidance, swiftly shape and finish unique ceramic pieces, gaining insights into clay properties, drying, baking, and glazing techniques. No experience needed—just bring your eagerness for clay and swiftly embark on a creative journey where every pinch and coil swiftly shapes your artistic vision. **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

W	6:00pm-9:00pm	May 14-Jul 09	Fee: \$85	24 hrs	90597	CEC 139
W	6:00pm-9:00pm	Jul 23-Sep 10	Fee: \$85	24 hrs	90598	CEC 139

## JEWELRY MAKING AND SILVERSMITHING (BEGINNING)

Learning to create jewelry through the technique of silversmithing is one of the most rewarding methods to create a one-of-a-kind work of art. This course is designed to cover the fundamentals of silversmithing to include silver soldering, sawing, forming, filing, and texture creation. While this course is designed for the beginning student, your instructor will work to meet the needs of students from a variety of jewelry making backgrounds. Emphasis will be placed upon soldering techniques as you work on various projects. **Supplies:** You will be provided with the basic copper and wire needed to practice the metalsmithing skills on your first project; however, please be prepared to spend between \$60-\$150 in supplies, depending on the project you choose to complete. You are also welcome to provide your own metal of choice at your cost if you prefer not to use the provided copper. Basic hand tools are available in the FTCC studio for novice students.

Instructor: Gail Ferguson

T	5:30pm-8:30pm	May 20-Jul 15	Fee: \$95	24 hrs	90536	CEC 145
T	5:30pm-8:30pm	Jul 29-Sep 16	Fee: \$95	24 hrs	90537	CEC 145
M	2:00pm-5:00pm	Aug 04-Sep 29	Fee: \$95	24 hrs	90531	CEC 145

## JEWELRY MAKING AND SILVERSMITHING (INTERMEDIATE)

For those of you who enjoy working with your hands to create beautiful jewelry and have you dabbled in silver- or metalsmithing and want to learn more, this is the class for you! Join us as we learn to solder with a solder pick using chiplets, wire rod, and sweat solder; cut out jewelry designs using a saw to implement overlays and pierced designs, and join leaves and special add-ons onto metal to make the finishing touches to your works of art. **PREREQUISITE:** Completion of Jewelry Making & Silversmithing (Beginning) or equivalent experience. **Supplies:** You will be provided with the basic copper and wire needed to practice the metalsmithing skills on your first project; however, please be prepared to spend between \$60-\$150 in supplies depending on the project you choose to complete. You are also welcome to provide your own metal of choice at your cost if you prefer not to use the provided copper. Basic hand tools are available in the FTCC studio for novice students.

Instructor: Gail Ferguson

M	2:00pm-5:00pm	Jun 02-Jul 21	Fee: \$95	24 hrs	90530	CEC 145
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## OIL PAINTING (BEGINNING)

This course is designed to introduce the basic elements of oil painting to students with little or no experience. Students will work with oil colors and explore the many ways oil paint can be used. Basic care and handling of materials will be covered as well as studio safety. Instruction will be done on a variety of materials, and specific exercises will be given so that students can explore color, light, texture, transparency/impasto and composition. The class projects will concentrate on developing technical skills and aesthetic goals in regards to handling oil painting media. Special emphasis will be given to personal style development while adhering to proper technique. **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

T	6:00pm-9:00pm	Apr 08-May 27	Fee: \$85	24 hrs	90489	CEC 139
T	6:00pm-9:00pm	Jun 10-Aug 05	Fee: \$85	24 hrs	90599	CEC 139
T	1:00pm-4:00pm	Aug 19-Oct 07	Fee: \$90	24 hrs	90601	CEC 139

## OIL PAINTING (INTERMEDIATE)

This course is designed for students who have completed a beginning level oil painting course or have equivalent experience. For those who have not painted in a while, your instructor will review some of the basics and move into choosing subjects, setting up a still life, painting from life and photographs, and landscapes. **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

T	1:00pm-4:00pm	Apr 08-May 27	Fee: \$85	24 hrs	90491	CEC 139
T	6:00pm-9:00pm	Aug 19-Oct 07	Fee: \$90	24 hrs	90600	CEC 139

## PAINTING WHAT YOU SEE

Painting a lasting piece of artwork is a process and, in this class, we will explore the steps within that process to guide you from concept to creation and the final step of preserving your work of art. "Seeing" is step one, followed by learning to develop a pleasing composition. During this class, we will focus on preparing your canvas, then applying your composition to that surface, while also exploring color, color theory, color harmony, complimentary colors and identifying the color of your light and shadows. There are many other factors which will impact the result in your artwork to include the edges, different mediums, quality paint brushes and paint to apply to the canvas. Join us as we create timeless art pieces to preserve and enjoy together!

Instructor: Talmadge Potter

F	1:00pm-4:00pm	Jun 06-Jul 18	Fee: \$70	18 hrs	90545	CEC 139
Th	1:00pm-4:00pm	Aug 21-Oct 09	Fee: \$90	24 hrs	90546	CEC 139

## PORTRAIT PAINTING

Acrylic paint and oil paint are two wonderful mediums that enable artists to create beautiful portraits! During this course, you will be educated on various painting techniques to apply while working with either acrylic or oil paint. Through your diligent practice and observations during instructor demonstrations, you will create unique pet and human portraits. Your instructor comes with years of experience teaching art and the use of various mediums. Come enjoy! **Supplies:** Students will need to purchase some supplies. Supplies will be discussed at the first class session.

Instructor: Angela Stout

W	1:00pm-4:00pm	Apr 09-May 28	Fee: \$85	24 hrs	90487	CEC 139
W	1:00pm-4:00pm	Aug 20-Oct 08	Fee: \$90	24 hrs	90602	CEC 139

## POTTERY (BEGINNING)

If you have always been fascinated watching potters and thought it looked like fun, come and learn just how much fun it really is. Pottery is not difficult to learn, but it takes patience and the willingness to get a little dirty. As a beginning student, you will learn basic throwing techniques with emphasis on making functional forms such as mugs, bowls, and vases. You will learn how to trim, decorate (if desired), and glaze your pieces. If you are interested, you can also work on hand-built pieces. **Supplies:** Students will need to purchase their own clay and tool kit (available from FTCC bookstore). Glazes are provided.

Instructor: TBA

F	1:00pm-5:00pm	May 30-Aug 08	Fee: \$120	40 hrs	90604	HOS 627
Sat	10:00am-2:00pm	May 31-Aug 09	Fee: \$120	40 hrs	90605	HOS 627
T	6:00pm-9:00pm	Aug 19-Dec 09	Fee: \$145	48 hrs	90609	HOS 627
Instructor: Tina Wilson						
F	1:00pm-5:00pm	Aug 22-Dec 12	Fee: \$180	60 hrs	90606	HOS 627
Sat	10:00am-2:00pm	Aug 23-Dec 13	Fee: \$180	60 hrs	90607	HOS 627

## POTTERY OPEN STUDIO

Our pottery open studio time is available to experienced potters and potters of varying skill levels. We recommend this course for those with any basic level of prior pottery experience that would like to continue practicing with wheel-thrown or hand-built work under the supervision of an experienced instructor. Pursue working on existing projects or start something new! This course provides access to wheels, various tools for wheel-thrown and hand-built work, as well as underglazes, and mid-range firing glazes. Mid-range, Cone 6 clays are available for purchase in the FTCC bookstore.

Instructor: TBA

T	6:00pm-9:00pm	May 27-Aug 05	Fee: \$90	30 hrs	90603	HOS 627
Th	6:00pm-9:00pm	May 29-Aug 07	Fee: \$85	27 hrs	90593	HOS 627
Instructor: Tina Wilson						
Th	6:00pm-9:00pm	Aug 21-Dec 11	Fee: \$145	48 hrs	90608	HOS 627

## STONE CUTTING: BASIC CABOCHONS

Cabochons are gems that have been cut and polished but not faceted into the setting. Adding gems to your jewelry brings your designs to the next level and will allow you to incorporate even more unique characteristics to your designs! During this class you will be introduced to the process of cutting and polishing stones, and how to determine the best shape that is appropriate for your custom jewelry design. Using our trim saw and CabKing capping machine, you will learn safety procedures and steps to operating the equipment for best results. **PREREQUISITE:** Completion of Jewelry Making & Silversmithing (Beginning) or equivalent experience. **Supplies:** You will be provided with the basic copper and wire needed to practice the metalsmithing skills on your first project; however, please be prepared to spend between \$60-\$150 in supplies depending on the project you choose to complete.

Instructor: Gail Ferguson

W	5:30pm-8:30pm	May 21-Jul 16	Fee: \$95	24 hrs	90538	CEC 145
W	5:30pm-8:30pm	Jul 30-Sep 17	Fee: \$95	24 hrs	90539	CEC 145

## THE ART OF PAINTING

The "Art of Painting" is a step-by-step method of oil painting that will acquaint you with materials, mediums, and tools necessary to create works of art. If you are a newcomer to the world of painting or have experience, you will benefit from this class. From concept to completion we will employ proven techniques and methods that have served to develop and enhance many artists. **NOTE:** Novice and experienced painters are welcome. **Supplies:** Please request a supply list at the time of registration, or you may wait until the first class to purchase supplies after class discussion. You may bring any oil painting supplies you have at home.

Instructor: Talmadge Potter

F	9:00am-12:00N	Jun 20-Aug 15	Fee: \$85	24 hrs	90548	CEC 139
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## COOKING

*No matter your place in the world, food is used as one of the most popular forms of entertainment. The Corporate & Continuing Education Division offers an assortment of creative cooking classes for you no matter your interest or skill set. Whether you are interested in learning more about how to prepare delicious foods in formal settings, or you simply would like to know how to make basic meals for your household, we have a class for almost everything! Some cooking classes will require students to bring some items to class; however, these costs will be kept as low as possible. With questions regarding supplies, please call (910) 678-8309.*

## AUTHENTIC MEXICAN CUISINE

Do you love Mexican food and the rich spices in every dish? The best part of Mexican cuisine is how delicious it is and how healthy many of the dishes have become. Join this class as your instructor teaches you the secret behind preparing truly authentic Mexican cuisine

Instructor: Chef Cathryn Rozier

F	5:30pm-8:30pm	May 16-May 23	Fee: \$70	6 hrs	91710	CEC 146
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## CUPCAKES, CAKE POPS, AND COOKIES

Design, bake, and decorate in this fun and colorful baking class! During this class we will focus on decorating techniques for cupcakes, simple royal icing designs for cookies, and stress-free cake pops that stay on the stick! Mmm! Join us as we learn new techniques and have some fun! **Supplies:** Please bring 1 dozen un-iced cupcakes to the first class meeting.

Instructor: Chef Toni Johnson

M	6:00pm-9:00pm	May 05-May 19	Fee: \$75	9 hrs	91719	CEC 146
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## DIABETIC COOKING FOR A HEALTHY LIFESTYLE

Come and learn how to prepare healthy meals not only for diabetics on restrictive diets but also for those who would like to eat healthy salads, meat entrées, and vegetables. We will also explore dessert alternatives using substitute sweeteners. We hope you will join us on this food adventure!

Instructor: Chef Felicia Bonner

Th	5:30pm-8:30pm	Apr 24-May 29	Fee: \$90	18 hrs	91722	CEC 146
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## FRENCH CUISINE

This class is intended to capture your innermost thoughts, dreams, and ideas about French cuisine. At the completion of this workshop, you should have a basic understanding of how to prepare one or more of the six basic sauces: espagnole, brown, béchamel, velouté, marinara, and Dutch (hollandaise). You will also learn to prepare a classic entrée as seen in many five-star restaurants.

Instructor: Chef Cathryn Rozier

W	6:00pm-9:00pm	Apr 23	Fee: \$65	3 hrs	91712	CEC 146
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## SO, YOU CAN'T BOIL WATER

Come join us as we start from the beginning in the kitchen! In this course you will identify common kitchen tools (what is a sieve?) and learn how to prepare basic yet delicious dishes for you and your loved ones. This class is designed for those who are just starting out on their culinary journeys and want to get over that first hurdle!

Instructor: Chef Cathryn Rozier

T	6:00pm-9:00pm	Apr 29-May 13	Fee: \$75	9 hrs	91716	CEC 146
Sat	10:00am-1:00pm	Jun 14-Jun 28	Fee: \$75	9 hrs	91806	CEC 146

## SUMMER SALADS 'N' SUCH

Expect a salad adventure in this class! Each week we will prepare salads that are low in carbohydrates while using ingredients from recipes used all around the world including France, India, and Thailand. Come be a part of learning how to create masterpieces using fresh ingredients!

Instructor: TBA

Sat	9:00am-12:00N	Jul 12-Aug 09	Fee: \$85	15 hrs	91837	CEC 146
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## TOTALLY VEGAN!

Are you interested in eating vegan, but don't know where to start? Join us to learn some vegan history, techniques, and recipes. We will make tasty dishes and learn something new!

Instructor: Chef Cathryn Rozier

Sat	10:00am-1:00pm	May 03	Fee: \$65	3 hrs	91714	CEC 146
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## CRAFTS

### ART OF BASKET WEAVING

Baskets have been created for thousands of years in all parts of the world and out of every sort of material. Today, basket makers are keeping a wonderful tradition alive as well as creating new techniques! In this course, you will learn about many different types of designs, materials, and techniques. You may choose to create several small baskets or one large basket and be as traditional or adventurous as you want to be! **Supplies:** Your instructor will give you a supply list the first night of class.

Instructor: Cheryl Thomas

T	5:30pm-8:30pm	Jun 10-Sep 02	Fee: \$95	36 hrs	91803	CEC 144
T	1:00pm-4:00pm	Jun 10-Sep 02	Fee: \$90	33 hrs	91825	CEC 144

### BASKET WEAVING WORKSHOP

This class will give you the opportunity to catch up on all those projects that you have sitting in your house unfinished. This class will give you the chance to work with Cheryl to complete your unfinished baskets. Join us and finish up your masterpieces!

Instructor: Cheryl Thomas

T	1:00pm-4:00pm	Apr 29-May 27	Fee: \$55	15 hrs	91728	CEC 144
T	5:30pm-8:30pm	Apr 29-May 27	Fee: \$55	15 hrs	91742	CEC 144

### STAINED GLASS I & II

Join us as we work with beginners and more experienced crafters to create projects that will highlight the beauty of stained-glass art. Stained glass is an ancient art using colorful glass to make unique creations. Working with the brilliance of refracted light, you will develop a better understanding of design as it relates to glass, as well as sensitivity to color. Progress will be made at an individual pace. **Supplies:** Supplies will be discussed the first night of class.

Instructor: Petra Cox

T	6:00pm-9:00pm	Apr 08-Jun 24	Fee: \$125	36 hrs	91768	CEC 143
M	10:00am-1:00pm	Jun 02-Aug 04	Fee: \$90	27 hrs	91796	CEC 143
M	6:00pm-9:00pm	Jul 14-Sep 08	Fee: \$85	24 hrs	91824	CEC 143
T	6:00pm-9:00pm	Jul 15-Sep 09	Fee: \$90	27 hrs	91817	CEC 143



**ETCC**  
CONTINUING EDUCATION  
*Where education never stops!*

## FINANCIAL PLANNING

### HOW TO BUY A HOME AND SAVE MONEY

Master the art of home buying while optimizing savings with our concise course. Tailored for prospective homeowners, this program delivers essential insights and actionable tips to navigate the real estate market efficiently and save money along the way. From identifying affordable housing options to negotiating favorable terms and securing optimal mortgage rates, our expert-led sessions cover all aspects of the home buying process, ensuring you make informed decisions and achieve your homeownership goals without unnecessary expenses. Whether you're a first-time buyer or seeking to upgrade, this course equips you with the knowledge and confidence to make smart investments and save money in the long run.

Instructor: Kai Murphy

W	5:30pm-8:30pm	May 07	Fee: \$25	3 hrs	91679	CEC 143
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### HOW TO SELL A HOUSE FOR MAXIMUM PROFIT

Learn the secrets to selling your home for maximum profit in our specialized course. Designed for homeowners looking to optimize their returns, this program provides practical strategies and expert guidance to ensure a successful sale. From enhancing curb appeal and staging techniques to pricing strategies and negotiation tactics, our comprehensive curriculum covers all aspects of the selling process. Whether you're a seasoned seller or new to the market, this course equips you with the tools and knowledge needed to achieve top dollar for your property.

Instructor: Kai Murphy

Th	5:30pm-8:30pm	May 08	Fee: \$25	3 hrs	91680	CEC 143
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### REAL ESTATE BASICS FOR HOME BUYERS & SELLERS

The real estate market in Cumberland County is picking up! There is a lot to learn when you are thinking about buying or selling a house. In this course you will learn the basics of home buying and selling from a real estate professional. Topics include the mortgage process, escrow, taxes, down payments, and more! Learn tips from a professional on getting your house ready for sale and things to look for when purchasing a new one.

Instructor: Kai Murphy

W-Th	6:00pm-9:00pm	May 21-May 22	Fee: \$40	6 hrs	91794	online
W-Th	6:00pm-9:00pm	Jul 16-Jul 17	Fee: \$40	6 hrs	91818	online

## FLORAL/GARDENING/LANDSCAPING

### GARDENING FOR DUMMIES: FROM A TO Z

This course is designed to help the new gardener know what steps to take to set up a home garden. Students will receive clear information on what planning needs to be done before that first seed goes in to the soil. Students will be able to discuss their personal garden goals with the instructor and receive feedback to plan their home garden!

Instructor: TBA

Sat	10:00am-1:00pm	Jul 12	Fee: \$35	3 hrs	91815	HEC 109
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### MOSS MAGIC – NEW!

In this hands-on course, you will create your own unique moss gardens using a variety of natural elements to design a miniature outdoor landscape in a terracotta-colored plastic saucer or tray. The course emphasizes the use of organic materials and encourages creativity, as you incorporate rocks, twisted sticks, acorns, small pinecones, and other natural or personal objects you bring from home. Whether it's a rock from a favorite vacation, a figurine, or a trinket, each piece will help tell the story of your garden. **NOTE:** Please bring a plastic saucer or tray and any natural or personal objects to be included in the mini garden.

Instructor: TBA

Sat	10:00am-1:00pm	Jun 07	Fee: \$35	3 hrs	91799	HEC 109
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### PLANT SELECTION TIPS

Choosing plants for your yard, porch, or indoors may seem like a daunting task. Come learn from an expert about how to select the right plants so that they will thrive! This course will go over different types of plants and where to place them. Bring your questions and we will have the answers!

Instructor: TBA

Sat	10:00am-1:00pm	May 17	Fee: \$35	3 hrs	91792	HEC 109
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### SUCCULENT GARDENING

If you've noticed, succulent plants are right on trend for current home décor. In this workshop, students will learn how to select, plant, and care for succulents. Students will use textures, colors, size, and a variety of shapes. At the end of class, students will plant and take their very own succulent garden home.

Instructor: Cheryl Garrett

Sat	10:00am-1:00pm	Apr 12	Fee: \$35	3 hrs	91756	HEC 109
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Continuing Education classes begin  
in different weeks and months.

Check start dates to be sure  
you won't miss a class!



# MOTORCYCLE

## MOTORCYCLE: BASIC RIDER COURSE

Learn safe motorcycle riding under the direction of Motorcycle Safety Foundation (MSF) certified instructors. This beginning course is designed for riders with little or no experience. Based on extensive data, research, and field tests, this course combines classroom and on-bike experience to give overall understanding of motorcycling and prepares the student with basic riding skills. Motorcycles are provided. **Students will need DOT-approved helmet, gloves, eye protection, long-sleeved clothing, long pants, and sturdy, over-the-ankle, leather footwear.** You must be able to ride a bicycle and lift and keep the motorcycle upright. For registration and more information about this course, please visit [www.LearnFTCC.com](http://www.LearnFTCC.com) and search under the "Instructor Led" tab at the top of the screen. **BECAUSE CLASS SIZE IS LIMITED, PRE-REGISTRATION IS ENCOURAGED. Please call (910) 678-8488 for class availability; for all other questions please call (910) 678-8446. NOTE: The North Carolina Motorcycle Safety Education Program requires 100% attendance. You must be in attendance and in your classroom seat at 5:30pm when the first class begins. Failure to be on time will result in your slot being denied and your registration fee forfeited.**

Instructor: Various

F/S,Su	5:30-7:30pm/8am-6pm	Apr 04-Apr 06	Fee: \$160	20 hrs	94674	CEC 108
F/S,Su	5:30-7:30pm/8am-6pm	Apr 11-Apr 13	Fee: \$160	20 hrs	94675	CEC 108
F/S,Su	5:30-7:30pm/8am-6pm	May 02-May 04	Fee: \$160	20 hrs	94677	CEC 108
F/S,Su	5:30-7:30pm/8am-6pm	May 16-May 18	Fee: \$160	20 hrs	94679	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	May 30-Jun 01	Fee: \$160	20 hrs	94680	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Jun 06-Jun 08	Fee: \$160	20 hrs	94806	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Jun 20-Jun 22	Fee: \$160	20 hrs	94807	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Jun 27-Jun 29	Fee: \$160	20 hrs	94808	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Jul 11-Jul 13	Fee: \$160	20 hrs	94809	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Jul 25-Jul 27	Fee: \$160	20 hrs	94810	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Aug 01-Aug 03	Fee: \$160	20 hrs	94811	CEC 108
F/S,Su	5:30-7:30pm/7am-5pm	Aug 08-Aug 10	Fee: \$160	20 hrs	94812	CEC 108

## MOTORCYCLE REPAIR & MAINTENANCE

With the popularity of motorcycles and ATVs comes the opportunity to earn a living in motorcycle repair and maintenance. Maybe you already have some automotive repair experience and want to see if this is something that might interest you. During this hands-on class, emphasis will be placed upon two-and four-stroke engines, calibration and synchronization of carburetors, braking system safety and maintenance, what to do when the lights and power fails, repair of frame and suspension, and which oils are best at preventing damage. This course is also open to those who own a motorcycle or are considering buying one and want to learn how to do some of their own repair and maintenance.

Instructor: TBA

T	6:00pm-10:00pm	May 13-Aug 05	Fee: \$125	48 hrs	90528	TBA
T	6:00pm-10:00pm	Aug 26-Nov 18	Fee: \$125	48 hrs	90529	TBA

# MUSIC/DRAMATIC ARTS

## MOVIE MUSINGS: A COMMUNITY FILM CLUB – NEW!

Immerse yourself in the world of cinema! This film club invites participants to enjoy screenings of impactful movies from various genres, followed by engaging discussions about themes, storytelling, and cultural significance. Open to all movie enthusiasts aged 16+, this is a space to connect, share insights, and celebrate the art of film. **NOTE:** Films will be shown during the 2 hours prior to the start of each hour-long discussion. Viewers may bring their own snacks to consume during the film, if desired. Participants may choose to view the films in advance on their own if they are only able to attend the discussion hour.

Instructor: TBA

F	8:00pm-9:00pm	May 30-Aug 08	Fee: \$50	10 hrs	90534	CEC 118
T	12:00pm-1:00pm	Jun 03-Aug 12	Fee: \$50	10 hrs	90535	TBA

## PIANO (EARLY BEGINNER)

The class is best suited for a beginner who knows nothing about music! However, any level student may attend this class and receive practice assistance. In this course, the student will learn simple rhythms, dynamics and begin the early steps of reading music from the staff. We will learn Penta Scales and begin the work of developing hand coordination. With the help of the instructor, students will write out goals and will receive mini one-on-one lessons while getting some good uninterrupted practice done! **Supplies:** All students need to bring a set of headphones. **NOTE:** Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands. **Textbook Requirement:** *Adult Piano Adventures All-in-One Piano Course Book 1* by Faber & Faber.

Instructor: Sylvia Morris

M	6:00pm-9:00pm	Jun 02-Jul 21	Fee: \$100	24 hrs	91797	CUH 366
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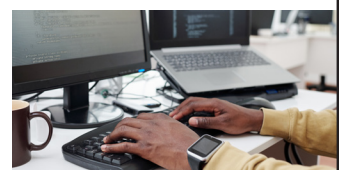
# FTCC's Career & Education Success Center

serves as a resource for all traditional and non-traditional adult learners and is committed to helping adult learners make the right connections to achieve the goal of earning a college degree and obtain job training skills.

Come by our office in the Tony Rand Student Center, Room 112 or call us at 910.678.8419.

**We are here to help you reach your goals!**

SCAN THIS CODE  
FOR MORE INFO!



## PIANO FOUNDATIONS

Piano students – start here! This class serves as the entry point for all new Piano students within the Continuing Education Division at FTCC, no matter how much or how little playing experience you have. The instructor will acclimate everyone to the group piano lesson experience and determine which course level would be most suitable for each student. **Supplies:** Please bring a set of headphones. **NOTE:** Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands, if they prefer to do so.

Instructor: Sylvia Morris

T-W	6:00pm-9:00pm	May 27-May 28	Fee: \$30	6 hrs	91795	CUH 366
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## PIANO (LATE BEGINNER)

The curriculum for this class is best suited for a student who is ready for page 100 and beyond in Faber and Faber's *Adult Piano Adventures All-in-One Piano Course Book 1*. However, any level student may attend this class and receive practice assistance. Students will learn more about music form and continue building coordination with scales. With the help of the instructor, students will write out goals and will receive mini one-on-one lessons while getting some good uninterrupted practice done! **Supplies:** All students need to bring a set of headphones. **NOTE:** Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands. **Textbook Requirement:** *Adult Piano Adventures All-in-One Piano Course Book 1* by Faber & Faber.

Instructor: Sylvia Morris

W	6:00pm-9:00pm	Jun 11-Aug 06	Fee: \$100	24 hrs	91804	CUH 366
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## PIANO (MID-BEGINNER)

The curriculum for this class is best suited for a student who is ready for page 50 and beyond in Faber and Faber's *Adult Piano Adventures All-in-One Piano Course Book 1*. However, any level student may attend this class and receive practice assistance. Students will be reading music on the staff, learning more about music form and continue building coordination with scales. With the help of the instructor, students will write out goals and you will receive mini one-on-one lessons while getting some good uninterrupted practice done! **Supplies:** All students need to bring a set of headphones. **NOTE:** Keyboards are available in the classroom, but they only have 76 of the standard 88 keys, and the keys are very lightly weighted. Students have the option of bringing their own keyboards and x-stands. **Textbook Requirement:** *Adult Piano Adventures All-in-One Piano Course Book 1* by Faber & Faber.

Instructor: Sylvia Morris

T	6:00pm-9:00pm	Jun 10-Aug 05	Fee: \$100	24 hrs	91802	CUH 366
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## NEEDLECRAFTS AND SEWING

### CROCHETING (BEGINNING)

Have you wanted to learn how to crochet? This class is designed for those individuals who have no experience in crocheting or have minimal skills. You will learn the basic stitches: slip stitch, chain stitch, single crochet, half-double crochet, double crochet, and treble crochet. You will also learn to recognize symbols and read patterns. Based on your pace, you should be able to complete at least one item of your choice during this class. **Supplies:** Please ask for a supply list at the time of registration.

Instructor: TBA

Th	5:30pm-8:30pm	Jun 05-Jul 24	Fee: \$90	24 hrs	91839	CEC 144
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### KNITTING (BEGINNING)

This course is designed for individuals who have no experience in knitting, or who have minimal skill levels. You will learn to cast-on, bind off, knit, purl, and increase and decrease stitches. Other stitches will be introduced as needed. You will learn to recognize symbols and read patterns. You will be able to make at least one item of your choice. **Supplies:** Supplies will be discussed on the first night of class.

Instructor: TBA

W	5:30pm-8:30pm	May 21-Jul 09	Fee: \$90	24 hrs	91840	CEC 144
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### PATTERN DRAFTING 101

Ever wanted to tweak a pattern but not quite sure where to start? This class is for you! With the help of the instructor, this course will offer you the basics in body measurements and how to use the proper tools to draft those changes and construct a bodice, or transform your measurements from paper to skirt muslin. **PREREQUISITES:** Must have completed Sewing I and II or have equivalent garment experience. **NOTE:** Questions regarding this class? **Supplies:** Please bring basic sewing supplies and drawing pencils. All drafting tools will be available for students to use in class. Other supplies will be discussed during the first class.

Instructor: TBA

W	10:00am-1:00pm	Apr 09-May 28	Fee: \$90	24 hrs	91731	CEC 144
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### SEWING I

This beginning course will introduce you to the sewing machine, pattern and fabric selection, and basic sewing projects. Students may repeat this class many times, making different projects until they feel they are proficient! **Supplies:** Supplies will be discussed at the first class meeting. **NOTE:** You may bring your own sewing machine along with the user's manual to class, or you may use machines provided by FTCC.

Instructor: Carolyn Hunt

Th	9:00am-12:00N	Apr 03-May 22	Fee: \$90	24 hrs	91735	CEC 144
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Instructor: TBA

F	9:00am-12:00N	Jun 13-Aug 08	Fee: \$90	24 hrs	91838	CEC 144
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### SEWING II

This intermediate-level course is designed for students who have completed Sewing I or have some previous sewing experience. Instruction will focus on working with more complex sewing techniques including necklines, facings, interfacing, and inserting sleeves, cuffs, and collars. **PREREQUISITE:** Must have completed Sewing I or have equivalent experience. **Supplies:** Supplies will be discussed at the first class meeting. **NOTE:** You may bring your own sewing machine along with the user's manual to class, or you may use machines provided by FTCC.

Instructor: Carolyn Hunt

T	9:00am-12:00N	Apr 01-May 06	Fee: \$80	18 hrs	91737	CEC 144
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## PERSONAL INTEREST/VOLUNTEER TRAINING

### RAPE CRISIS SENSITIVITY TRAINING

This course is conducted by the Rape Crisis Volunteers of Cumberland County and is designed to increase awareness in the community of rape and its effects on the victim and society. You will learn special counseling techniques that are used to help rape victims. It will cover medical, law enforcement, and legal procedures, and will include a virtual tour of area hospitals. If you have any questions, please call the Rape Crisis Center at (910) 485-7273.

Instructor: Kellie Berg

Sat	8:00am-5:00pm	May 10-May 17	Fee: \$20	16 hrs	91793	CEC 118
Sat	8:00am-5:00pm	Aug 02-Aug 09	Fee: \$20	16 hrs	91821	CEC 118

### ROADSIDE SURVIVAL

Two hundred million licensed motor vehicle drivers in the US expose themselves routinely to a significant risk while betting that they will not become stranded when they drive. Would you like to become one of the drivers who has the ability to help yourself if something were to happen? If so, come join Walt as he walks you through easy solutions to many issues that may befall you as a motor vehicle operator. His experience will help you learn how to address problems such as tire blowouts, overheated engines and dead batteries. One part of the class will be spent in the classroom learning theory, and another part of the class will be spent outside with your personal vehicle putting all you have learned into action!

Instructor: Walt Brinker

Sat	9:00am-11:00am	May 03-May 10	Fee: \$40	4 hrs	91760	CEC 143
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### THE PAGE SAGE BRIGADE: A COMMUNITY BOOK CLUB – NEW!

Discover the joy of shared reading! This book club brings together readers aged 16+ to explore diverse genres and perspectives through curated selections and thoughtful discussions. Whether you're a seasoned book lover or a curious newcomer, you'll find a welcoming space to connect, learn, and grow through the power of literature. **NOTE:** Book titles & reading schedules will be provided prior to the start of class. **Supplies:** Students will need to bring their own copies (print or digital) of the assigned books.

Instructor: TBA

Th	6:30pm-8:00pm	May 15-Aug 14	Fee: \$70	18 hrs	90532	TBA
Sun	2:00pm-3:30pm	Jun 01-Aug 24	Fee: \$70	18 hrs	90533	TBA

## PHOTOGRAPHY & GRAPHIC DESIGN

*Photography is one of the most popular ways to express your creativity! Whether you enjoy capturing beautiful photos as a hobby or as a profession, our photography instructors have the experience and professional background to take you to the next level. You'll notice we offer a variety of classes that will introduce you to the basic functions of a camera, to editing the images you've captured, with tips on how to run a successful photography business. With questions regarding these classes, please call (910) 678-8431.*

### DIGITAL PHOTOGRAPHY FUNDAMENTALS

Would you like to have more control over your camera? Frustrated because you can't make your camera work for you? This course will expand your ability to use your DSLR (digital single lens reflex) camera. You will gain an understanding of photographic terms, expressions, and techniques. Instruction will include basic camera controls, setting your camera up for optimal quality, using your camera in a variety of situations, using various modes to capture photographs in various situations, and the use of manual controls. We also cover art and composition as well as equipment selection. **NOTE:** Not recommended for point-and-shoot cameras. You will need to bring your camera and owner's manual to the first class.

Instructor: Frank Galluccio

F	9:00am-12:00N	Apr 04-May 30	Fee: \$100	24 hrs	90429	CEC 108
F	9:00am-12:00N	Jun 13-Jul 25	Fee: \$90	18 hrs	90541	HTC 142
F	9:00am-12:00N	Aug 15-Sep 19	Fee: \$90	18 hrs	90543	CEC 108

Instructor: John Patota

W	5:30pm-8:30pm	May 07-Jun 25	Fee: \$100	24 hrs	90612	HTC 142
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### DIGITAL PHOTOGRAPHY (INTERMEDIATE)

Have you ever heard someone say, "You have an eye for photography"? This is a trait that you must have, but many who are interested in photography simply were not born with the skill of finding the perfect light or angle when taking a picture. In this class, you will be given instruction on how to look for that artistic angle and capture that very moment before it passes. **PRE-REQUISITE:** Digital Photography Fundamentals or equivalent experience. **Supplies:** You will need to bring your camera on the first class meeting. A digital single-lens reflex camera is recommended, but is not required.

Instructor: John Patota

W	5:30pm-8:30pm	Jul 09-Aug 13	Fee: \$90	18 hrs	90613	HTC 142
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### ELEVATE YOUR DESIGN SKILLS: CANVA WORKSHOP

Join us for a transformative Canva workshop where you'll unlock your creative potential and elevate your design skills! Led by experienced instructors, this hands-on session will guide you through mastering the Canva interface, crafting eye-catching graphics, and employing advanced design techniques. Whether you're a beginner or seasoned designer, discover how to customize designs for social media, presentations, and more while fostering collaboration with Canva's collaborative workspace. No prior experience necessary. Don't miss out—register now to unleash your creativity with Canva!

Instructor: Kai Murphy

Sat	10:00am-1:00pm	May 03	Fee: \$40	3 hrs	90431	ATC 229
Sat	10:00am-1:00pm	Jun 21	Fee: \$40	3 hrs	90610	ATC 229
Sat	10:00am-1:00pm	Aug 02	Fee: \$40	3 hrs	90611	ATC 229

## Looking for a different Personal Interest Class?

**Give us a call to see what additional classes have been added to our schedule.**

**(910) 678-8431 or (910) 678-8309**

## PHOTOGRAPHY FUNDAMENTALS WORKSHOP

Would you like to have more control over your camera? Frustrated because you can't make your camera work for you? This course will expand your ability to use your DSLR (digital single lens reflex) camera. This all-day workshop will include an information-rich lecture and hands-on training to enable you to be familiar with the basic functions of your camera. You will gain an understanding of photographic terms, expressions, and techniques. Instruction will include basic camera controls, setting your camera up for optimal quality, using your camera in a variety of situations, using various modes to capture photographs in various situations, and the use of manual controls. We also cover art and composition as well as equipment selection. **NOTE:** Not recommended for point-and-shoot cameras. You will need to bring your camera and owner's manual on the first night of class.

Instructor: Frank Galluccio

Sat	9:00am-6:00pm	Jun 07	Fee: \$55	8 hrs	90540	CEC 118
Sat	9:00am-6:00pm	Aug 09	Fee: \$55	8 hrs	90542	HTC 153

## STREET PHOTOGRAPHY (INTERMEDIATE)

Delve into the world of street photography with our intensive course, tailored for intermediate photographers. Gain confidence capturing candid moments in public spaces and master the techniques needed to create compelling imagery. Through lectures, assignments, and critique sessions, explore the artistic and cultural aspects of this genre while refining your personal style. Learn from industry leaders, develop your portfolio, and discover avenues for publication and expansion into documentary photography. Unleash your creativity and capture the essence of everyday life on the streets.

Instructor: John Patota

Th	4:00pm-7:00pm	May 01-Jun 26	Fee: \$100	24 hrs	90445	HTC 151
Th	4:00pm-7:00pm	Jul 10-Aug 14	Fee: \$90	18 hrs	90614	HTC 151

## RECREATION/PHYSICAL FITNESS

### BILLIARD FUNDAMENTALS

Are you are interested in learning how to master the art of Billiards but haven't known where to start? This class offers you the step-by-step approach in learning the set, pause, finish technique, fundamentals of the grip, bridges, your stance, and the stroke, how to aim shots using the Ghost Ball aiming method, and eye patterns. Join Dwight in learning the basic principles of Billiards, made simple and easy to understand! **Supplies:** Supplies will be discussed at the first class meeting.

Instructor: Dwight Lovick, pbia Certified Instructor

Sat	10:00am-12:00N	May 10-Jun 21	Fee: \$70	12 hrs	91690	Fayetteville
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### CERTIFIED PERSONAL TRAINER – HYBRID **SARA**

Begin an exciting career in health and fitness and learn the fundamentals of the personal training profession. This course will prepare students for the National Academy of Sports Medicine (NASM) certification exam. Students will learn the basic principles of training including: Fundamentals of Human Movement Science, Assessments, Training Concepts and Program Design, Nutrition and Supplementation, Client Interaction and Professional Development. Six hours of CPR training are included in this class. This course is hybrid and students are required to complete a portion of the class online through Blackboard weekly. **Textbook Requirement:** *NASM Essentials of Personal Fitness Training*, 7th Edition. To register for this class please visit [www.LearnFTCC.com](http://www.LearnFTCC.com). **NOTE: Required insurance fee of \$16.00 is included with registration fee. Ask about available scholarships for discounted tuition! Please call (910) 678-0032 for details.**

Instructor: Monika Cotter

M,W	8:00am-1:30pm	May 05-Aug 13	Fee: \$180	336 hrs	33563	CEC 257/online Billiard Supply
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### GENTLE YOGA

This course takes the emphasis off accomplishing something and puts it more on experiencing something. Join us for this gentle yoga class that will challenge you and help you to gain strength and flexibility. We will warm up the body to avoid stiffness, stagnant energy, and lethargy. Use this practice to boost circulation, increase energy, and relax. All experience levels are welcome. **NOTE:** Please wear comfortable clothing, socks, and bring your yoga mat, towel, and water.

Instructor: TBA

Sat	8:30am-9:30am	May 10-Jun 21	Fee: \$60	6 hrs	91641	HOS 641B
Sat	8:30am-9:30am	Jul 12-Aug 16	Fee: \$60	6 hrs	91814	HOS 641B

### LIFEGUARD TRAINING COURSE – NEW!

The Lifeguard Training Course is designed to equip participants with the essential skills and knowledge needed to prevent and respond to aquatic emergencies. This comprehensive course covers water safety, rescue techniques, first aid, and CPR/AED (Cardiopulmonary Resuscitation and Automated External Defibrillator) skills. Through a combination of in-water practice, hands-on scenarios, and classroom instruction, students will gain the confidence and competence required to protect swimmers and ensure safety in pool, beach, and other aquatic environments.

Instructor: TBA

M,W,F	4:00pm-8:00pm	Jun 02-Jun 20	Fee: \$125	42 hrs	33250	YMCA
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### LINE DANCING WORKSHOP

Join our Line Dance Workshop to explore the exciting world of line dancing! Designed for all skill levels, this class covers fundamental steps and patterns across various styles, from country classics to contemporary hits. With guidance from our experienced instructor, you'll build rhythm, coordination, and confidence in a fun, supportive environment. Perfect for beginners and seasoned dancers alike, this workshop offers a fantastic way to stay active and connect with others. No prior experience needed—just wear comfortable clothing and dance shoes or non-slip sneakers. Sign up now for a joyful and energizing dance experience!

Instructor: Belinda Musick

Sat	10:00am-3:30pm	May 03	Fee: \$45	4.5 hrs	91692	GYM 801
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### PICKLEBALL (BEGINNING)

Tennis, badminton, and ping-pong are fun by themselves, but wouldn't it be cool if you could combine them all into a single game? Well, pickleball is a popular sport that does just that! Join us to learn the rules of the game and get a great aerobic workout as you engage in some friendly competition. **Supplies:** Please bring your own pickleball paddle and water to stay hydrated.

Instructor: Triumph Pickleball

Sun	4:15pm-6:30pm	Jun 01-Jun 29	Fee: \$75	9 hrs	90594	GYM PBCS
Sun	3:15pm-5:30pm	Aug 24-Sep 21	Fee: \$75	9 hrs	90596	GYM PBCS



## PICKLEBALL (INTERMEDIATE)

Perhaps you've already hopped aboard the pickleball train and are looking for a low-stakes setting in which to hone your skills. We've got you covered! Your instructor will assume that you already know the basic rules of pickleball and are ready to receive some feedback on your play. Join us for a great aerobic workout as you engage in some friendly competition. **Supplies:** Please bring your own pickleball paddle and water to stay hydrated.

Instructor: Triumph Pickleball

Sun	2:00pm-4:15pm	Apr 06-May 04	Fee: \$75	9 hrs	90441	GYM PBCS
Sun	4:15pm-6:30pm	Jul 20-Aug 10	Fee: \$75	9 hrs	90595	GYM PBCS

## SELF-DEFENSE

Self-defense training enables practitioners to protect themselves and others against a wide range of real-world threats and attacks. Come join our experienced instructor as he/she teaches you this important skill. **NOTE:** Please wear comfortable clothing and tennis shoes.

Instructor: Martial Arts of NC

Sat	10:00am-1:00pm	May 03	Fee: \$40	3 hrs	91648	HOS 641B
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## YIN YOGA

Yin Yoga is a gentle yet profound practice that focuses on deep stretching and relaxation to enhance flexibility, release tension, and cultivate mindfulness. In this course, participants will delve into the principles and practice of Yin Yoga, exploring its unique approach to asana (postures), breathwork, and meditation. **NOTE:** Please wear comfortable clothing, socks, and bring your yoga mat, towel, and water.

Instructor: TBA

T	6:30pm-7:30pm	Apr 08-Jun 10	Fee: \$80	10 hrs	91644	HOS 641B
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## YOGA (BEGINNING)

Yoga has been recognized medically for the many benefits that it promotes. It is often recommended by various medical treatments to supplement medical conditions such as depression, combat stress-related conditions, arthritis, diabetes and many more. Yoga, with its gentle movements, will enhance health by strengthening your body and improving oxygen flow, promoting a healthy mind, body, and spirit. Each lesson includes deep breathing and movement exercises that can be modified to accommodate any fitness level and medical needs. Yoga provides a unique, individual experience that will develop flexibility and stamina, increase awareness to help you identify stress and coping strategies, improve balance and concentration, and promote a more healthful lifestyle. **NOTE:** Please wear comfortable clothing, socks, and bring your yoga mat, towel, and water.

Instructor: TBA

Th	6:30pm-7:30pm	Apr 03-Jun 26	Fee: \$90	12 hrs	91643	HOS 641B
T	6:30pm-7:30pm	Jul 08-Sep 23	Fee: \$90	12 hrs	91813	HOS 6437

# Have you ever heard of the **ACT WORKKEYS?**

It's an assessment that allows you to earn a  
**NC Career Readiness Certificate (CRC),**  
which is a nationally recognized credential.

*Let us tell you more about it.*

**ACT WORKKEYS** is a system of assessments, curriculum, and job profiling that determines, builds, and measures essential workplace skills that can affect job performance and increase opportunities for career changes and advancement.

Also available are the following  
Essential Skill Courses:

- Teamwork
- Interpersonal & Business Communication
- Work Discipline
- Customer Service
- Problem Solving & Critical Thinking
- Financial Awareness



**FITCC**  
Human Resources  
Development

**THE  
ACT  
WORKKEYS**



Required curriculum  
courses to earn CRC:

1. Graphic Literacy
2. Applied Math
3. Workplace Documents

**FOR MORE INFORMATION, CONTACT:**

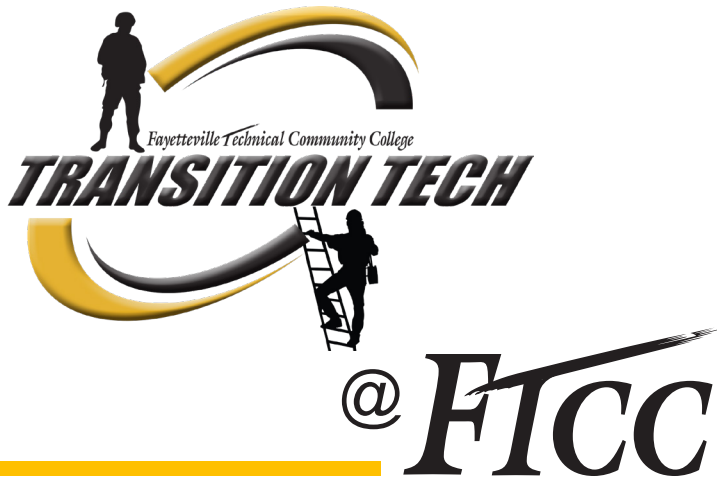
**Dr. Otis Robinson**

910.678.0055

robinsoo@faytechcc.edu

**Website:** <https://www.faytechcc.edu/corporate-industry-training/human-resources-development/>





**Earn industry-recognized credentials to give you an edge in the civilian workforce.**



**NEW!**  
**4-Week Class**

- New Hybrid Format
- No IT Experience Required
- Earn College Credit\*
- Funding Available
- Includes Exam Voucher

\*College credit may be given upon successful certification.



**NEW! Basic Law Enforcement Training**  
**16-week program**

- Successful graduates receive a Basic Law Enforcement Training certificate, 20 credits towards an associate degree, and are qualified to take the certification exams mandated by the North Carolina Criminal Justice Education and Training Standards Commission.



**For more information, contact:**  
 Pendency Eldridge  
 Transition Tech Recruiter  
[transtech@faytechcc.edu](mailto:transtech@faytechcc.edu)

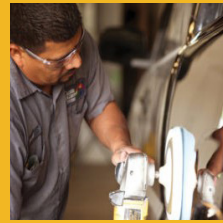
**TRANSITION TECH**



**Building Construction Technology**

**12-week program**

- OSHA 30
- Masonry
- Carpentry
- Electrical
- HVAC
- Building Codes
- Estimating
- Plumbing



**Changing Lanes Collision Repair**

**15-week program**

- Pre-hire by Caliber Collision



**Commercial Driver's License 10-week program**

- Total Cost \$538.00
- No Company Commitment



**Electrical Lineworker**

**10-week program**

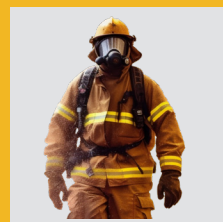
- Electric Theory & Practice
- Climbing/Setting Poles
- Installation
- Industry Certifications



**EMT- Basic**

**9-week program**

- National Registry & State of North Carolina Exam Preparation



**Fire Academy**

**14-week program**

- NFPA Professional Qualifications
- Emergency Medical Requirements
- Hazardous Materials/Weapons of Mass Destruction
- Emergency Response Personnel Qualifications



**Logistics & Distribution Management**

**7-week program**

- Lean Six Sigma
- Forklift Certification
- OSHA 30
- Certified Logistics Associate/Technician



**Welding Programs**

**15-week program**

- Mobile Structural & Pipe Welding
- Pipe/Structural Welding

# COMMUNITY PARTNERSHIPS

FTCC is always excited to work with partners from the Community to find ways to work toward our common goals and strengthen economic development activities through responsive, timely and relevant workforce training and education.



To meet national and state demands for employment within the renewable energy sector, Fayetteville Technical Community College (FTCC) has formed a partnership with **Cumberland County Schools (CCS)**, Cape Fear High School, Douglas Byrd High School, E.E. Smith High School, Grays Creek High School, Jack Britt High School, Westover High School and 71<sup>st</sup> High School and two major energy industry employers (**Blue Ridge Power** and **Public Works Commission**) to implement a new pathway that will help grow the future workforce within this sector.



Additionally, FTCC has partnered with Cumberland County Schools (CCS) to prepare Child Nutrition Assistants for the food service industry. During this course, students will be trained on nutrition, basic safety, basic culinary skills, basic culinary math, quality food prep, equipment use and care, and customer service. Students will also have the opportunity to gain a ServSafe certification, receive Human Resources training (HRD), and participate in a paid, on-the-job training experience. Upon successful completion of the Child Nutrition Assistant program, students may interview with CCS for employment in a local school cafeteria. For more information about this program, please call 910-678-0033 or email [allenk@faytechcc.edu](mailto:allenk@faytechcc.edu).



For details contact FTCC High School Connections at [hsc@faytechcc.edu](mailto:hsc@faytechcc.edu).



## CareerStep and Ed2Go

We offer a variety of online courses in various categories such as Grant Writing, Computer Education & Training, Entrepreneurship, Foreign Language Training, Medical Coding & Billing, Medical Office Administration, MyCAA Approved Courses, Small Business Training, Teacher License Renewal, Writing & Publishing and many more.

To register go to: [www.LearnFTCC.com](http://www.LearnFTCC.com).



**The Army Career Skills Program (CSP)** and the **Department of Defense (DoD) SkillBridge Program** are both initiatives that assist transitioning service members in gaining job skills and improving their employment prospects in the civilian work environment. These programs aid transitioning service members and veterans by allowing them to participate in civilian training, credentialing, apprenticeship, and internship programs beginning up to six months before separation from military service. Industry Employer Partners gain early access to highly skilled service members as prospective employees. These programs are offered at little to no cost to the service member.

Would you like more information? Go to the link <https://www.faytechcc.edu/military-veterans/veterans-services/ready-to-transition/skillbridge-csp/>



## Military Outreach & Veterans Engagement (MOVE)

A community project workforce program between **North Carolina Biotechnology Center (NC Biotech)**, **Fort Bragg** and FTCC to ensure veterans, service members, and their spouses have the resources they need to create clear career pathways in NC's life sciences manufacturing industries. MOVE will provide two separate workforce development training programs: Life Science Manufacturing Job Training Programs and On-The-Job Training (OJT) Internships.

For details, see page 21



## Blue Cross Blue Shield

FTCC and **Blue Cross and Blue Shield of North Carolina (Blue Cross NC)** have partnered to provide an insurance pre-licensing program for Cumberland County! If you're looking for a profitable, professional work opportunity and you want to enter a career field that can lead to advancement, then working as a NC Licensed Insurance Agent is a great place to start! FTCC and Blue Cross NC are making it more accessible to become a NC Licensed Insurance Agent than ever before through their sponsorship program. Through this program, you have the opportunity to apply to receive funding that will cover your course tuition, course fees and licensure upon completion of the program. For details go to <https://www.faytechcc.edu/corporate-continuing-education/ftcc-blue-cross-nc-opportunity/> or see page 14.



## Motorcycle Safety Foundation

With half a century of best practices and research under its belt, and esteemed partnerships with over 30 DMVs and the US military, the Motorcycle Safety Foundation (MSF) continues to improve the ride for riders across the nation. Education is equal parts competence and confidence, and those elements inspire freedom to command the saddle and savor the journey.

**Vision:** To help motorcycle riders realize their full potential, elevating awareness of motorcycling safety in order to save lives.

For details see page 37.



# PLANNING ON JOINING THE MILITARY?



**FTCC is offering free ASVAB classes!**

**Armed Services Vocational Aptitude Battery**

**Contact Mary Mendez today to get started!**

**(910) 678-0152**

**[mendezm@faytechcc.edu](mailto:mendezm@faytechcc.edu)**

## ASVAB SCHEDULE 2025 SUMMER

**DAY CLASSES:**

**8-11 & 12-3 M-TH**

**MAY 01 - MAY 29**

**JUN 02 - JUN 30**

**JUL 01 - JUL 31**

**AUG 04 - AUG 28**

Achieve  
**GREAT THINGS**  
Through College &  
Career Readiness

Adult High School  
ASVAB Prep  
English as a Second Language  
GED®/HiSET®  
Math & English review courses

*We are standing by to guide you to the next step!*

Classes are available on FTCC's Fayetteville Campus, the Education Center, and other locations throughout Cumberland County.

Phone:  
(910) 678-8351

Email:  
[stricklg@faytechcc.edu](mailto:stricklg@faytechcc.edu)

Web:  
[www.faytechcc.edu/corporate-continuing-education](http://www.faytechcc.edu/corporate-continuing-education)





# COLLEGE & CAREER READINESS

## COLLEGE AND CAREER READINESS ASSESSMENT

College and Career Readiness programs are open to adults 18 years of age or older. All prospective ABE/HSE/AHS students must be assessed prior to registration unless they are in a NEWLY RECRUITED outlying class site. All College and Career Readiness placement assessment is done at the Assessment Center.

MTWThF.....morning/afternoon ..... FREE ..... FTCC Education Center  
 M-Th ..... 8:00am-5:00pm ..... FREE ..... FTCC Education Center  
 M-W ..... 6:00pm-9:00pm ..... FREE ..... FTCC Continuing  
 Education Ctr 108  
 Th ..... 6:00pm-9:00pm ..... FREE ..... FTCC Continuing  
 Education Ctr 257

All individuals to be assessed must bring a picture ID with proof of age.  
 For more information on alternate documentation, please contact 678-8478.  
**For more information on testing at the Continuing Education Center at FTCC, please call 678-8478/8353/0052.**

## ADULT BASIC EDUCATION

### (CCR REVIEW)

Learn or refresh basic reading, writing, math, money management, problem-solving, employment, and survival skills. Prepare to enter the Adult High School or High School Equivalency Diploma (HSE) Programs.

MTWThF.....morning/afternoon ..... FREE ..... FTCC Education Center  
 MW .....evening..... FREE ..... FTCC Continuing

Education Ctr 255  
 TTh .....evening..... FREE ..... Law Enforce. Emerg.  
 Mgmt. Bldg. Rm 214

Online .....online..... FREE ..... Computer-based

**For more information, call (910) 678-0052/8497**

## ADULT HIGH SCHOOL

Qualified adults may choose to study for and earn the Adult High School Diploma issued by FTCC in cooperation with the Cumberland County Board of Education.

MTWThF.....morning/afternoon ..... FREE ..... Continuing Education Ctr

**For more information, call (910) 678-8459**

## HIGH SCHOOL EQUIVALENCY

Qualified adults can prepare to take and pass the four portions of the official HSE (High School Equivalency) exam--math, social studies, science, and literacy--and earn the HSE High School Equivalency Diploma from the NC State Board of Community Colleges.

M-F .....morning/afternoon ..... FREE ..... Fort Bragg BTEC 105

TTh .....evening..... FREE ..... Law Enforce. Emerg.  
 Mgmt. Bldg. Rm 214

MTWThF.....morning/afternoon ..... FREE ..... FTCC Education Center

MW .....evening..... FREE ..... FTCC Education Center

Online .....online..... FREE ..... Computer-based

**For more information, call (910) 678-8497/0052**

## ENGLISH AS A SECOND LANGUAGE



English as a Second Language classes are designed for any adult who is not a native English-speaker. Reading, writing, and speaking skills are taught. Students are placed in class levels with others who have similar language needs. Those seeking to prepare to become United States citizens will also receive instruction in American civics, customs, and culture.

MW .....evening..... FREE ..... FTCC Education Center

MTWThF.....morning/afternoon ..... FREE ..... FTCC Education Center

TTh .....evening..... FREE ..... FTCC Education Center

## CENTER FOR ENGLISH LANGUAGE LEARNERS ASSESSMENT (CELL)



Tuesday & Thursday 9:00am-2:00pm

ESL Intake, Orientation and Assessment

Continuing Education Center, Room 208

M, W, F - FTCC Education Center

**For more information, call (910) 678-8478 or 678-0052**

# FTCC CORPORATE & CONTINUING EDUCATION STUDENT REGISTRATION FORM

**2 | 5**

ENTER COURSE NUMBER AS LISTED IN THE CATALOG

TERM  FALL  SPR  SMR

SECTION # \_\_\_\_\_  
FOR OFFICE USE ONLY

**PLEASE PRINT LEGIBLY**

STUDENT ID IF KNOWN	NAME OF COURSE	LOCATION OF INSTRUCTION
---------------------	----------------	-------------------------

Name \_\_\_\_\_ LAST \_\_\_\_\_ FIRST \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

Birthdate \_\_\_\_\_ MM DD YY

Sex  Male  Female

Race  White  Black  American/Alaska Native  
 Hispanic  Asian  Hawaiian/Pacific Islander

State of Residence \_\_\_\_\_

County \_\_\_\_\_

(Country Code)  
(Office Use ONLY)

Highest Education Level  
Enter Highest Grade Completed  
\_\_\_\_ 01-11 Highest Grade Completed

Employment Status

- High School Graduate
- HSE
- Adult High School Diploma
- Post High School Vocational Diploma
- Associate Degree
- Bachelor's Degree
- Master's Degree or higher

- Retired
- Unemployed (not seeking)
- Unemployed (seeking)
- Employed (1-10 hrs. per week)
- Employed (11-20 hrs. per week)
- Employed (21-39 hrs. per week)
- Employed (40 hrs. or more)

Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Cell Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Work Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Citizenship  U US Citizen  E Eligible Legalized Alien  N Naturalized Citizen  A Non-Resident Alien

Military Status  Active  Retired

The information on this data form is accurate to the best of my knowledge. Please enclose your registration fee.

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Amount Collected \_\_\_\_\_ Payment Method \_\_\_\_\_ Signature of Collector \_\_\_\_\_ Date \_\_\_\_\_

# HOW TO REGISTER

Instrucciones para registrarse en español, disponible en  
<http://www.faytechcc.edu/corporate-continuing-education/schedules/#register>

## SPECIAL INSTRUCTIONS:

### • Pre-Registration is Required!

You may register for Corporate & Continuing Education classes on a first-come, first-served basis. Please register well before the beginning date of your class. We encourage students to pre-register a week before the start date (applies to all methods of registration). If you wait, your class may either be full or canceled due to low enrollment.

• **Payment Options:** We accept Visa, MasterCard, Discover, cash, money orders, and in-state checks (check writer must reside in North Carolina). Make checks payable to FTCC, including a pre-printed in-state address and your driver's license number on the check.

• **Active-duty Military Personnel** using mail-in registration for courses marked by an asterisk (\*) will show military unit rather than home address.

• **Register for online programs** through walk-in registration or at [www.LearnFTCC.com](http://www.LearnFTCC.com).

## FEES:

- Registration fees for Corporate & Continuing Education courses vary with the type of course. Note: fees are subject to change. See course listings and contact the program for current fees.
- All personal interest classes are self-supporting; no fee-exemptions apply.
- Students are responsible for buying books, supplies, and kits.
- Students may purchase accident insurance to cover class activities at the CE Records & Registration Office, located in the Tony Rand Student Center, Room 134.

## POLICIES:

- Admission is open to anyone 16 years of age or older (Additional requirements for College and Career Readiness and other select programs).
- FTCC does not practice nor condone discrimination, in any form, on the basis of race, color, national origin, religion, sex, age, handicap, or political affiliation.
- FTCC reserves the right to cancel any class due to insufficient enrollment, inadequate facilities, or if qualified instructors are not available.
- CE classes are not offered for college credit and are non-transferable to Curriculum programs leading to associates degrees, diplomas, or certificates unless stated otherwise. CEUs (Cont. Edu. Units) may be awarded for successful completion of specific courses at the rate of one CEU for each ten hours of class participation.



## ONLINE REGISTRATION

Search and register for select classes within minutes using our simple online registration process! Pay with your VISA or MASTERCARD. Check course listings within this catalog for the

 symbol to register online.

1. Visit [www.faytechcc.edu](http://www.faytechcc.edu)
2. Scroll to the bottom and click on Cont. Ed. Students Self-Service
3. Enter 5 digit course code number or keyword
4. Once you find your desired class, click select → add section → next
5. Enter all required info until you reach a payment confirmation screen



## WALK-IN REGISTRATION

You may register in-person at the following location during regular business hours:

**Records & Registration Office**  
**Tony Rand Student Center, Room 134**  
2201 Hull Road, Fayetteville, NC 28303



## MAIL-IN REGISTRATION

Complete the registration form located on the left side page, insert your payment

(**do not mail cash**) and mail to:

**Continuing Education Mail-In Registration**  
Fayetteville Technical Community College  
P.O. Box 35236  
Fayetteville, NC 28303-0236

## QUESTIONS?

**Give us a call!**

**We are standing by to assist you!**

**(910) 678-8386**

**LearnFTCC.com**

**ONLINE LEARNING**

# **START A NEW CAREER OR HOBBY WITH FTCC!**

**Learn online, any time with  
career education &  
personal interest courses!**

**More courses available on our  
website & new classes start  
every month!**

**We offer  
a variety  
of courses!**



## **ONLINE CLASS CATEGORIES:**

- CompTIA Certification Prep
- Computer Education & Training
- Entrepreneurship
- Foreign Language Training
- Grant Writing
- Medical Coding & Billing
- Medical Office Administration
- MyCAA Approved Courses
- Personal Development
- Photography
- Small Business Training
- Teacher License Renewal
- Writing & Publishing
- Working in the Pharmacy

## **FOR MORE INFORMATION:**

**CALL:**  
(910) 678-8446

**EMAIL:**  
learnftcc@faytechcc.edu

**OR SCAN:**



**www.LearnFTCC.com**