

**Fayetteville Technical Community College
Committee Minutes**

Committee/Subcommittee: Staff Council

Date: 12/11/2025 ; Time: 10:00AM ; Location: VCC203

Legend: (A = Administration, F = Faculty, S = Staff)

Members present: << Sub-Committee of Staff Council who is responsible for the Tabletop Decoration Contest. Members include: Monique Parker, Linoshka Johnston, Tamara Smith, Cheryl Brees and Leah Clark >>

Members absent: << >>

OLD BUSINESS: << Discussion stating that Information about the President's Reception can be found the OneNote events >>

NEW BUSINESS: << Discussed total participants of the tabletop contest, email reminders to the participants were sent and staff council copied to it, total donation pieces discussed also. Responsibilities of each member of staff council for the voting and event were given. Discussed the purchasing of the prizes for the winners of the contest. Discussion of the schedule for setup, voting, and reception announcement. Review of the hot cocoa setup for the voting day. >>

Actions/Activities/Assignments before next meeting: << Event goodies will be purchased by Leah and Amanda on 12/15/2025. Voting link and laptops available by 12/16/2025. Prepping for the social committee to host the President Reception Photo Booth. >>

Next meeting: << 12/12/2025 >>

Adjournment: << 11:15 >>

Minutes prepared by: <<Leah Clark>> on <<12/11/2025>>

Minutes approved by: <<Amanda Colores>> on <<12/12/2025>>

Minutes submitted to IEA for Webpage posting: <<1/30/2026>>