**Committee Minutes**

General Education Assessment Committee Meeting

February 23, 2024

VCC 219

**Members present:**  Laura Galvan (F); Christina Fitch (F); Beate Peterson (F); Daniela Newland (F); Michelle Ping (F); Tiffany Watts (A); Willie Pomeroy (A); Kenjuana McCray (A); Vincent Castano (A)

Legend: (A= Administration, F = Faculty, S = Staff)

**Members absent:** Tyler Manion (F); Lori Kiel (F); Christine Bower (F); Murtis Worth (A); Carl Mitchell (A); Cameron Harmon (A)

Legend: A= Administration, F = Faculty, S = Staff)

**OLD BUSINESS:**

**NEW BUSINESS:** Daniela Newland calls the meeting to order and announces the purpose of the meeting is to review and discuss members’ review of the 2022-2023 data cycle.

* **Overview:** Daniela Newland gives a brief overview of the results of the data and states the data, along with committee members’ comments, indicates a need to review the digital literacy competency and possibly revise the current rubric. In assessing the digital literacy rubric/data, the committee should consider the role of Artificial Intelligence (AI) in assessing digital literacy. She states the student outcomes should determine competency in using technology in an ethical and legal manner.
* **Digital Information:** In discussing the digital information assessment, Ms. Newland states the use of AI does not always equate to a high performance. Further, AI does have a place in education and she feels GEAC should be instrumental in helping to integrate AI into the curriculum. Dr. Watts states from an institutional standpoint, AI must be defined. Further, the institution must determine how best to leverage AI to students’ advantage in an ethical manner. Dr. Pomeroy inquires how AI will be implemented in ENG 110 and 111 and if it is possible to incorporate AI into the value rubric. Dr. Pomeroy asks if it will be necessary to develop new assignments incorporating AI. Dr. McCray states that she believes faculty is receptive to the idea of incorporating AI into existing assignments and that they are already in the process of doing so. Dr. Pomeroy reminds the committee it is GEAC’s responsibility to give suggestions to faculty based on the results of the data. It is suggested that an interdisciplinary committee be established to discuss AI and how best to incorporate AI across discipline areas. Dr. Watts states that Jay Carr from Dr. Dagget’s team will be returning to FTCC and perhaps the committee can work with Dr. Carr to identify appropriate courses, assignments, and rubric design in regard to AI.
* The committee discusses potential areas where AI usage/assessment is appropriate and if it should be assessed using the intercultural knowledge competency rubric. Dr. Pomeroy reminds the committee that GEAC should focus on data collection and assignments/rubric alignment. It is within the committee’s purview to tweak the information and digital literacy rubric. A committee member questions the validity of changing the digital literacy rubric. Dr. Castano states it is allowable and supports continuous improvement.
* The Math department will meet March 1, 2024 AM, and the English department will meet March 1, 2024 PM to review data from the Intercultural Knowledge assessment the intercultural competency.
* Any changes to the rubrics should be in place prior to April 26 when evaluator norming sessions will be conducted. Dr. Watts states that we have not modified AAC&U value rubrics in the past and she is unsure whether or not modifing the rubrics negates their validity.
* **Motion:** Ms. Newland moves that the committee adopt a suitable version of the Information Literacy Value Rubric for the 2024-2025 cycle. Dr. Fitch seconds the motion. Members unanimously approve the motion.
* **Actions/Activities/Assignments before next meeting:** 
  + Create interdisciplinary faculty committee to discuss AI and its use across disciplines and work with AI experts
  + Determine how/if to vet modified value rubric (Dr. Watts/Dr. Harmon)
  + March 1: Divisions to meet to review Intercultural Knowledge assessment data
  + April 26: Evaluator norming sessions

**Next Meeting:** TBA

**Adjournment:** February 23, 2024 at 3:00 p.m.

Minutes Prepared by: Michelle Ping

Minutes Approved by: Daniela Newland

Minutes submitted to Office of HR & IEA for Web Page Posting: 07/24/2024