

## ***Communication Styles and Skills (15 minutes)***

Who: FTCC Faculty Professional Development

What: ***Diversity and Inclusion (15 minutes)***

Facilitator: *Barbara Poggetti, Personnel Manager*

This course provides basic information on the types and styles of communication, as well as a few ways to communicate more effectively with others. Topics included: types, characteristics and styles of Communication and ways to strengthen your communication. This course also includes an interactivity component that helps course-takers assess their own communication styles.

When: **Ongoing**

Where: [SafeColleges](#) (Log into the site using your universal **Login (i.e. smithj1234)** and **Password**.)

1. Click at bottom where it says "Interested in Extra Training?"
2. Click the block that says "Social and Behavioral"
3. Choose ***Communication Styles and Skills***.

Questions: Please contact [poggett@faytechcc.edu](mailto:poggett@faytechcc.edu) with any questions!