

If you are unsure of where to start in your new career search or need resume assistance, let us guide you through the process!

Come visit us at: Career Development Center CBI Building 2723 Fort Bragg Rd Fayetteville, NC Rm 135

Or give us a call: 910.678.8419

COMPUTER TECHNICIAN APPRENTICE – North Carolina Professional Group

<u>Description:</u> As a Computer Technician Apprentice in Fayetteville, North Carolina, you are responsible for providing computer and telecommunication support for providers and staff, building or configuring new hardware, system troubleshooting, including boot troubleshooting, virus removals, and disk cloning. Computer Technician Apprentices also install and update software packages, and create and maintain computer networks.

<u>Minimum Qualifications:</u> High school diploma required; Self-directed and able to work independently; Friendly and courteous at all times; Pays attention to detail; Must possess excellent communication and customer service skills; Strong planning, organizational, and communication skills are essential; Use consistent good judgment; Ability to read, understands, and follow oral and written instruction; Ability to explain technology in an easily understood manner.

Apply here! https://northcarolinaprofessionalgroup.com/careers/computer-technician-fayetteville/?utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

TRUCK DRIVER- Gregory Poole Equipment Company

<u>Description:</u> The purpose of this position is to deliver parts. It also has a responsibility to promote a positive image of Gregory Poole to our customers.

<u>Minimum Qualifications:</u> High school diploma or equivalent; At least six months in customer service interface; Customer delivery experience is an additional positive; Be able to fully meet GPEC physical and drug testing standards; Must be able to routinely lift hydraulic parts weighing up to 50 lbs. without assistance from others or using mechanical equipment; Must have an acceptable and valid N.C. driving record.

Apply here! <a href="https://network.symplicity.com/fayetteville-nc/truck-driver/2044C1A49D2240639E2C48D5AE725B8C/job/?vs=28&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_s

WAREHOUSE UNLOADER: Capstone Logistics

<u>Description:</u> Warehouse Unloaders break down and stack pallets, count inventory, unload inbound freight, and clean the warehouse.

<u>Preferred Qualifications:</u> Must have strong teamwork skills, the ability to lift 75 pounds, and basic math skills.

Apply here! https://fayetteville-nc.geebo.com/jobs-online/view/id/426020991-warehouse-unloader-/?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic

TEACHER: Hope Mills KinderCare

<u>Description:</u> Create a safe, nurturing environment where children can play and learn; Partner with parents with a shared desire to provide the best care and education for their children; Support your center's success by partnering with center staff and leadership to achieve goals around enrollment, accreditation, and engagement.

Required Qualifications: CPR and First Aid Certification or willingness to obtain; Active Child Development Associate (CDA) Credential (or willing to obtain); Must be physically able to use a computer with basic proficiency, lift a minimum of 40 pounds, and work indoors or outdoors; Must be able to assume postures in low levels to allow physical and visual contact with children, see and hear well enough to keep children safe, and engage in physical activity with children; Read, write, understand, and speak English to communicate with children and their parents in English.

Apply here! https://www.themuse.com/jobs/kindercareeducation/now-hiring-teachers-at-hope-mills-kindercareef666f0?utm campaign=qoogle jobs apply&utm source=qoogle jobs apply&utm medium=organic

GUEST EXPERIENCE SPECIALIST – Courtyard by Marriott

<u>Description:</u> Our Guest Experience Specialists take the initiative to deliver a wide range of services that guide guests through their entire stay. Their role goes beyond the traditional front desk to take ownership of the guest experience in the main areas of the hotel with a "guest first" mindset.

<u>Required Qualifications:</u> Be on feet and moving around (stand, sit, or walk for an extended time) and taking a hands-on approach to work (move, lift, carry, push, pull, and place objects weighing less than or equal to 25 pounds without assistance; reach overhead and below the knees, including bending, twisting, pulling, and stooping).

Apply Here! https://jobs.marriott.com/marriott/jobs/20203305?lang=en-us&utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

OVERNIGHT BAKER – Panera Bread

<u>Description:</u> Bake the majority of a cafe's fresh bread and pastries each night; Ensure all breads and baked goods are prepared according to Panera's standards; Are team players by partnering with Cafe Management and fellow associates; Represent Panera's Concept Essence and cultural values daily in their role; Primarily work alone with minimal supervision; Perform other activities as needed such as stocking, prep and sanitation.

Minimum Qualifications: 1-2 years of experience as a baker or a bakery background (preferred); Ability to work 3rd shift (10 p.m. – 8 a.m. – may vary); Experience working in a fast-paced environment; Self-starter, ability to work independently and as part of a team; Enthusiasm, energy and positive attitude with a desire to learn and develop; Excellent organizational and time management skills; Minimum age – 18 years

Apply here!

https://careers.panerabread.com/global/en/job/JR0018148?utm_campaign=google_jobs_apply&utm_source=googl

DELIVERER – Uber Eats

<u>Description:</u> You'll earn by bringing people the food they love from local restaurants; Use your car, scooter, or bike to make deliveries.

<u>Minimum Qualifications:</u> Be at least 19 years old; Have a 2-door or 4-door car made after 2000; Have a valid driver's license, vehicle registration and vehicle insurance; Have at least one year of driving experience in the U.S.

Apply here! https://jobs.cu-fc.com/jobs/deliver-food-with-uber-eats-fayetteville-north-carolina/211824906-2/?utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

SALES MANAGER – Colonial Life and Accident

Description: Bring your entrepreneurial spirit, sales ability and drive; we'll provide the rest.

<u>Minimum Qualifications:</u> Recommended experience and skills: 1-3 years of B2B sales experience Experience in building and leading a team of independent sales agents Recruiting experience Insurance sales experience Life & Accident/Health Insurance License (Not required to apply, but must be willing to obtain) Strong work ethic Ability to work independently Ability to lead and motivate sales teams Access to training and development will be provided as you get started as an agency owner and throughout your career.

Apply Here: https://www.glassdoor.com/job-listing/sales-manager-colonial-life-
JV IC1138720 KO0,13 KE14,27.htm?jl=3781899915&utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

CUSTOMER SERVICE/SALES – The Home Depot

<u>Description:</u> Customer Service/Sales associates provide fast, friendly service by actively seeking out customers to assess their needs and provide assistance. These associates learn about products using our tools, and provide information to customers in order to sell an entire project.

Required Qualifications: None.

Apply Here! https://militaryjobs.homedepot.com/fayetteville-nc/customer-servicesales/2326E668EF84456B9AF466645BE773A5/job/?vs=28&utm-campaign=google-jobs-apply&utm-source=google-jobs-apply

QUALITY INSPECTOR – InnoSource

<u>Description:</u> Are you looking for a stable, full-time position with benefits? Enjoy working hands-on in a fast-paced environment? Looking for a position that will allow you to flourish and grow your career? If you answered yes to any of the questions above and are interested in joining the team at our Fortune 500 client's manufacturing facility – apply today!

<u>Minimum Qualifications:</u> The qualified candidate will be working in a very fast paced environment. **Hours:** 7:00am - 7:00pm or 7:00pm - 7:00am (Applicants must be able to work either shift)

Apply Here! https://www.innosource.com/find-a-career/job-search/job-detail?id=9854&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic_

MATERIAL HANDLER – The Greer Group

<u>Description:</u> The position is responsible for material distribution, sorting, organizing, and allocation in the production area; Transfer material in and out of the production area using material handling equipment, which includes forklift, carts, tow motors, and pallet jacks; Use current material system to check material availability, ensure correct material requested is received; Maintain adequate inventory levels to meet the orders from our customers; 1st shift 6: 00 AM - 2: 30 PM; OT/weekends if necessary.

<u>Minimum Qualifications:</u> High School diploma or G.E.D equivalent; Must have 1-3 years Material Handling experience, warehouse or distribution center background is highly recommended; Must have basic reading, writing and math skills; Computer skills, including using warehouse system, MRB, or any local developed programs to optimize material handling; Good communication skills; Team oriented - Good record of job performance, safety, and attendance; Frequent lifting, pushing, pulling up to 50 lbs; Forklift experience; OPTIONAL- Knowledge of Kanban Setup Preferred; Complete a background check and drug screen.

Apply here! http://jobs.thegreergroup.com/jb/Material-Handler-Jobs-in-Fayetteville-NC/5039699?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_edium=organic

CLIENT SERVICE COORDINATOR – Banfield Pet Hospital

<u>Description:</u> The Client Service Coordinator (CSC) drives the flow of clients and pets through the hospital, maximizes the productivity of the veterinary medical team (in terms of numbers of clients and pets), ensures good communication with associates and clients, and coordinates the care of clients and pets in a happy, welcoming, friendly and efficient manner, influencing clients to return and refer their friends and families.

<u>Minimum Qualifications:</u> Ability to multi-task- Manages multiple tasks at one time; quickly and accurately shifts attention among multiple tasks under distracting conditions without loss of accuracy or appearance of frustration; Communication skills - Reads, writes and speaks fluent English, using appropriate grammar, style and vocabulary; Correctly spells commonly used English words and job specific terms; Demonstrates exceptionally strong written and verbal communication skills; Organizational ability – Demonstrates a systematic approach in carrying out assignments; Is very orderly and excels at cutting through confusion and turning chaos into order.

Apply here! https://jobs.banfield.com/job/fayetteville/client-service-coordinator/138/521038192?utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

ENTRY-LEVEL CAREGIVER – Home Instead

<u>Description:</u> Entry level CAREGivers provide companionship and conversation for clients, enhancing the lives of aging adults throughout our community; Light housekeeping and preparing meals; Reminding clients of medications and appointments; Assisting with grooming, bathing, toileting, and incontinence issues; Caring for clients with Alzheimer's.

<u>Minimum Qualifications:</u> Job requirements and pay/benefits for the CAREGiver role may vary by each independently owned and operated franchise office. As a CAREGiver, you will receive training from the local Home Instead franchise office; Each Home Instead® franchise is independently owned and operated; Full time and part time employment availability varies by office.

Apply here! https://us.jora.com/job/Entry-Level-CAREGiver-5fe3e1c40f3af3bab0ea174f31cb970c?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_mediu_m=organic

FIELD SERVICE ANALYST- SAIC

<u>Description:</u> We are currently seeking a motivated, career and customer-oriented Field Services Analyst to join our team to begin an exciting and challenging career with SAIC.

Minimum Requirements: High school diploma and 1 year of related experience; Active CompTIA Security+ CE certification required (or the ability to obtain within the first 90 days of employment); Excellent oral and written skills, with an ability to understand and predict customer behavior and response to communication; Familiarity with DoD Information Assurance (IA) requirements a plus; Moderate level familiarity of Android and iOS devices; Blackberry BES and MobileIron MDM experience a plus; Outstanding organizational skills; Understanding of desktop and notebook hardware; Ability to remain flexible and adapt to changing priorities with promptness, efficiency, and ease; Must have valid driver's license and reliable vehicle with appropriate insurance; Must be available for after-hours on-call rotation.

Apply here! https://www.clearancejobs.com/jobs/4692386/field-services-analyst?utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

MAINTENANCE MECHANIC- Goodyear

<u>Description:</u> IMMEDIATELY HIRING APPLY TODAY! As a Maintenance Mechanic, you will be responsible for supporting the manufacturing process by trouble shooting, preventative maintenance, and repair of all tire-related manufacturing, processing machinery and equipment.

<u>Minimum Qualifications:</u> HS Diploma/GED Must be at least 18 years of age Must be legally authorized to work in the US without company sponsorship now or in the future Must be able to successfully complete allpost-employment,pre-employmentcontingencies Ability to work any and/or rotating shifts, weekends, holidays, or overtime if applicable Basic computer skills Must provide basic tools

Apply here! https://jobsearcher.com/j/maintenance-mechanic-fayetteville-nc-at-goodyear-us-english-in-fayetteville-nc-8rOjjg6?utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

STERILIZATION TECH – Highland Pediatric Dentistry

<u>Description:</u> The Sterilization Technician will organize and maintain dental instruments in working areas in strict accordance with sterilization/disinfection protocols. The Sterilization Tech will perform clinic infection control procedures, cleaning and sterilization of instruments, tray setup and materials.

Minimum Qualifications: None.

Apply here! https://www.ziprecruiter.com/c/Hihgland-Pediatric-Dental/Job/STERILIZATION-TECH/-in-Fayetteville,NC?jid=20c377765c8f7b78&lvk=WKXe72BZbrl7R04cqYZd5g.--Ls7wU8GZ3

POLICE OFFICER – The City of Fayetteville

<u>Description:</u> The Fayetteville Police Department is currently accepting applications for: Applicants hired as inexperienced Police Officers will attend the July 2021 Academy; BLET certified candidates Lateral Officers applications will be processed continuously for consideration Applicants being considered for lateral hire may be credited on the step plan based upon the actual number of years of law enforcement experience, to the extent that prior law enforcement experience is determined to be substantially similar to the experience the applicant would have obtained had the applicant been employed by the City of Fayetteville Police Department (FPD) during that time.

<u>Minimum Qualifications:</u> Orientation is not mandatory, but strongly recommended BEFORE SUBMITTING APPLICATION. If you have not attended an orientation session, your application can be saved and submitted after attending orientation. Selection process will include an initial application screening, a written test, a physical agility test, a panel interview and a background investigation; Selected candidates must also complete psychological, polygraph and medical examinations prior to hire.

Apply here! https://jobsearcher.com/j/police-officer-at-city-of-fayetteville-nc-in-fayetteville-nc-vRKQDJY?utm campaign=google jobs apply&utm source=google jobs apply&utm medium=organic

LANGUAGE TEST COORDINATOR/ADMINISTRATIVE ASSISTANT - Valiant Integrated Services

<u>Description:</u> Schedule candidates for language testing using approved Valiant third-party portal system; Proctor language testing using Skype and approved proctor systems; Record language test score and keep record of test files; Update Managers and other department staff member on language test status daily; Able to relate well to people from a wide range of backgrounds and forge mutually respectful partnerships.

<u>Minimum Qualifications</u>: Ability to communicate effectively before groups of customers or employees, both orally and in writing with individuals of many diverse backgrounds and cultures; Ability to add, subtract, multiply, and divide in all units of measure; Advanced knowledge of Microsoft suite (Word, Excel, etc.); Must have high level of interpersonal skills to handle sensitive and confidential situations; Keen attention to detail, accuracy and a high level of professional integrity; Works independently while understanding the necessity for communicating and coordinating work efforts with other team members, and employees; Demonstrates a flexible and positive attitude in performance of duties and responsibilities; Ability to work under pressure and effectively prioritize and execute tasks. Will be required to perform other duties as requested, directed or assigned; Proficient in Microsoft Office programs and Internet search engines; Physical, dental and drug screening may be required.

Apply here! https://www.ziprecruiter.com/c/Valiant-Integrated-Services/Job/Language-Test-Coordinator-Administrative-Assistant/-in-

Fayetteville, NC?jid=0fa21fde13cce429&utm campaign=google jobs apply&utm source=google jobs apply&utm mediu m=organic

ULTRASOUND TECHNOLOGIST (Full-Time, Days) – Southeastern Regional Medical Center

<u>Description:</u> Produces ultrasonic images and participates in special studies under the clinical direction of a Radiologist or Physician. Evaluates quality of ultrasonic images. Provides a safe patient environment. Participates in other necessary activities in support of departmental operations.

<u>Minimum Qualifications:</u> Graduation from a CAHEA (AMA) accredited radiography program, or its ultrasound equivalent; Current registration with the American Registry of Diagnostic Medical Sonographers (RDMS) with up to date continuing education credits, or ARRT with equivalent training or experience; BCLS certified; recertification required annually; Preferred- Breast Registry preferred, or one year to obtain; Associate Degree in ultrasound technology or radiography, with prior experience as a medical sonographer.

Apply here! https://pm.healthcaresource.com/cs/srmc/#/job/4135

ULTRASOUND TECHNOLOGIST (Full-Time, Weekends)— Southeastern Regional Medical Center

<u>Description:</u> Produces ultrasonic images and participates in special studies under the clinical direction of a Radiologist or Physician. Evaluates quality of ultrasonic images. Provides a safe patient environment. Participates in other necessary activities in support of departmental operations.

<u>Minimum Qualifications:</u> Graduation from a CAHEA (AMA) accredited radiography program, or its ultrasound equivalent; Current registration with the American Registry of Diagnostic Medical Sonographers (RDMS) with up to date continuing education credits, or ARRT with equivalent training or experience; BCLS certified; recertification required annually; Preferred- Associate Degree in ultrasound technology or radiography, with prior experience as a medical sonographer.

Apply here! https://pm.healthcaresource.com/cs/srmc/#/job/4134

<u>ULTRASOUND TECHNOLOGIST (Full-Time, Evenings) – Southeastern Regional Medical Center</u>

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Apply here! https://pm.healthcaresource.com/cs/srmc/#/job/4052