



Job Leads

December 19, 2022

If you are unsure of where to start in your new career search or need résumé assistance, let us guide you through the process!

Come visit us at:

Career Development Center, Tony Rand Student Center, 2220 Hull Rd
Room 112 or give us a call: 910.678.8419

Ring Savvy, Inc-Telephone Operator -Fayetteville-(REMOTE-Full-Time)

- **NORTH CAROLINA RESIDENTS ONLY**
- \$16-\$17 an hour
- 24/7/365 company
- Weekend Availability

Job Description – Requirements:

As a Virtual Receptionist, job duties include answering incoming calls for law offices and other businesses with a polite and professional demeanor. The objective is to provide customer service to callers by taking messages and relaying them appropriately in a timely manner.

- Typing: 45+ WPM, Interpersonal Skills, Oral and Written Communication Skills
- Reading Skills, Customer Relations, Customer Service
- Professionalism, Organization, Time Management
- Computer Literacy, Telephone Etiquette

Additional Skills: Bilingual Spanish/English a plus, but not required.

Hours: We are a 24/7/365 company. We are currently looking for full time availability.

Experience: No call center experience required. Willing to train appropriate candidates.

For More Information and to Apply:

<https://ringsavvy.com/employment-opportunities>

Butterball-Maintenance Apprentice-Raeford, NC (Full-Time/Part-Time/Apprenticeship)

For Full Information on Position and Apprenticeship:

<https://careers.butterball.com/us/en/job/9997/Maintenance-Apprentice>

See It Thru Logistics LLC-Amazon Delivery Service Partner- Lillington, NC (Full-Time/Part-Time)

- \$17.50-\$18.50 + Safely Bonuses and more

Basic Requirements:

- Must be 21+ and have a valid driver's license.
- Must be able to operate and navigate a delivery van, GVWR 10,000 lbs. or less.
- Must be able to move boxes up to 50 lbs., without reasonable accommodation.
- Must be able to easily get in and out of the van multiple times a day, without reasonable accommodation.
- Must consent to a drug screening.
- Must be able to use a smart device to navigate routes, scan packages, communicate with the station and perform other administrative tasks.
- Must have good communication skills and the ability to work well with customers.

For Job Description and to Apply:

https://www.glassdoor.com/job-listing/amazon-delivery-service-partner-delivery-driver-associate-see-it-thru-logistics-llc-JV_IC1138686_KO0,57_KE58,83.htm?jl=1008280094410

Green Biz Nursery-Lawn Maintenance Foreman-Fayetteville (Full-Time)

- \$15-\$17 an hour

Description:

Foreman will perform various lawn maintenance services for commercial and residential projects. This can include mowing, weeding, edging, pruning, and debris removal. They will supervise a crew of 2-3 technicians. Other responsibilities include, but are not limited to the following:

- Manage and supervise assigned crew members
- Clearly report problems to Supervisor
- Train crew to complete job within established time frames
- Plan and organize work for crew members on job
- Initiate and complete all required paperwork
- Interact with clients when necessary
- Comply with all company policies and procedures, including safety and regulations
- Maintain equipment in good operating condition
- Encourage motivation and advancement of crew members within training program

Qualifications include, but are not limited to the following:

- Must be detail oriented and enjoy working outdoors
- Must be capable of operating various small engine equipment
- Must be able to tolerate a variety of environmental conditions
- Must be willing and able to do physically demanding tasks
- Must be available to work Monday-Friday, and some weekends and Holidays

For More Information and to Apply

<https://greenbiznursery.applicantstack.com/x/detail/a2hc1m31b4xs>

Salt Life, LLC-Picker/Packer-Fayetteville (Full-Time)

- \$15.00 an hour

- Day Shift

Purpose:

The order Picker/Packer is responsible for filling customer orders with accuracy and completing orders for shipment all while meeting customer requirements, company standards for safety, security and productivity.

Essential Duties:

- Pick orders in an efficient manner
- Place items neatly into cartons
- Place label in accordance to customer requirements
- Ensure accuracy of picked orders
- Follows all safety rules and regulations
- Must be flexible with schedule to support company goals

For More Information and to Apply:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=6e47e729-c281-427a-b668-07b99de9606e&ccId=19000101_000001&lang=en_US

Goodyear – Classifier-Fayetteville

Principle Duties and Responsibilities:

- Identify & classify all tire irregularities. If unsure of classification, hold tire for review Committee.
- Ensure molds that are producing irregularities are taken out of service & the Area Manager is notified. Correct, within parameters, appearance irregularities.
- Re-inspect & make disposition on repaired tires from repair/buff section.
- Accurately enter all irregularity data into the computerized data base.
- Perform other duties as required, such as area housekeeping, Continuous Improvement activities, maintenance calls, assisting in relieving tire jams, etc.

Education:

- High School Diploma or GED

Experience:

- Prefer some experience in quality inspection
- Prefer 2 years manufacturing experience

Skills:

- Functional skills with computers & the ability to work with Windows based programs
- Must be able to communicate clearly & express technical issues
- Detail oriented with the ability to make quick accurate decisions based in available data

For More Information and to Apply:

<https://jobs.goodyear.com/job/Fayetteville-Classifier-NC-28301/968860200/>

Harris Teeter-Personal Shopper- Fayetteville (Part-Time)

SUMMARY:

Harris Teeter will provide training to all associates who have extensive customer contact. If a customer wishes to make a specific comment or complaint that you cannot resolve, direct that person to department management or the manager-on-duty for appropriate action. Remember that all contacts with the public in person, over the telephone, and through any communication reflect not only on an individual associate but on Harris Teeter as a whole. Positive customer relations will not only enhance the public's image of Harris Teeter, but also pay off in greater customer loyalty and increased sales and profit.

Primary responsibility is to Take Excellent Care of Our Customers by satisfying each customer's needs, exceeding their expectations, and making every shopping visit a pleasant and satisfying experience. Is responsible for nearly every aspect of the Personal Shopper program, from downloading internet orders to loading customer vehicles During down times, the Order Selector also performs the duties of bagger and/or cashier.

For Full Job Description and to Apply:

<https://myhtcareers.referrals.selectminds.com/jobs/personal-shopper-128880>

Petsmart-Early Morning Stocker-Fayetteville

Job Description:

- Ensuring shelves and storage areas are stocked with the right product
- Unpacking and breaking down merchandise cartons and pallets
- Displaying advertising and pricing signs
- Providing exceptional customer service and assisting customers in locating and selecting the best solutions
- Cleaning display cases, shelves, and aisles

Working at PetSmart is not a job, it's a community of those who work together for the love of pets. Apply now to experience a career that loves you back.

For More Information and to Apply:

<https://careers.petsmart.com/jobs/1213347002-28894444547?lang=en-us>

Fayetteville State University Bookstore-Fayetteville

Job Description:

This position focuses on providing exceptional customer service. Greets customers, assists customers with store inquiries, answers the phone and/or directs callers, rings up purchases using the POS system. Use safe money handling procedures and secure transaction practices. Assist with training new team members. Ensures sales floor is fully stocked and items priced properly.

- 0 - 3 years of previous experience
- High School Degree or equivalent
- General Computer Skills

For More Information and Apply:

<https://recruiting.adp.com/srcar/public/RTI.home?c=1122441&d=Retail External> -

Best Buy- Retail Sales Associate-Fayetteville (Part-Time)

Job Description:

- Welcome and engage with customers in a warm, friendly manner
- Serve as a brand ambassador by bringing your passion for people and technology together to serve our customers
- Recommend products and solutions that meet customers' needs.
- Assist customers with their purchases, returns and exchanges
- Apply the appropriate knowledge and expertise through ongoing learning and development
- Maintain merchandising and ensure your department is clean and well stocked

Basic Qualifications

- Working and thriving in a fast-paced, team-oriented environment
- Ability to work a flexible schedule including holidays, nights and weekends

For More Information and to Apply:

https://jobs.bestbuy.com/bby?id=job_details&sys_id=ac55f01787639918c133ba66dabb3519

Hilco Transport (ND)-Welder-Steel and Aluminum-Clinton, NC

- \$17-\$25 an hour (depending on experience)
- \$3,000 sign on bonus
- Referral bonus program

Job Description and Requirements:

- Knowledge of all tools required to perform repairs and maintenance on vehicles.
- Computer skills as required.
- Must have own tools.
- Completed paperwork in a timely and concise manner.
- Follows all safety policies and procedures.
- Maintains a clean, safe work area in compliance with corporate and OSHA standards.
- Utilizes vehicle computer electronics systems to interpret failure modes to initiate or assign repairs.
- Physical activities include: walking, lifting, twisting, turning, climbing a ladder, etc.
- Must have a valid driver's license; CDL- A is a plus.
- 5 years trailer mechanic experience is a plus
- 3 + years Aluminum & Steel welding experience is a plus.

For More Information and to Apply:

<https://www.hilcotransport.com/employment/>

CTRL Electrical, LLC – Electrical Helper/Apprentice-North Carolina (Full-Time)

- \$16-\$17 an hour
- Monday – Friday (weekend availability)

Job Description and Responsibilities:

- Understand the basic concepts of electricity.
- Test electrical equipment and diagnose problems.
- Be able to determine the kind of cable to use for each job.
- Be able to select the appropriate tools for each job.
- Respond quickly to emergency calls.
- Install and maintain electrical systems in buildings.
- Manage daily activities of electricians and supporting staff.
- Plan and schedule work activities.

For More Information and to Apply:

<https://www.indeed.com/jobs?q=construction&l=Fayetteville%2C+NC&vj=09e0205ee2579499&advn=4158372716573339>

Premier Heating and Air-HVAC Administrative Assistant (Full-time/Part-Time)

- \$10-\$15 an hour

Job Description:

- Must be VERY good with computers, quick with data inputting, have excellent phone skills, and have a polite soft-spoken demeanor.
- Excellent opportunity to gain work experience and learn a trade skills.
- We will train new hires on our software platform. Any experience with HVAC would be excellent, but not required.

- Our company rewards and promotes employees who are positive, team players, and have "can do" attitudes. We are a family-owned business and we treat our staff like part of our family.

For More Information and to Apply:

<https://www.indeed.com/jobs?q=Premier+heating&l=Fayetteville%2C+NC&from=searchOnHP&vjk=b97e20d40ce34836>

Hess Logistics-Delivery Drive for FedEx Contractor Full-Time/Part-Time)

- Bonus Pay
- Safety Bonus

Job Description and Requirements:

- Delivery Driver with driving experience (1 year of provable driving work experience in the last 3 years) to join our rather small growing team.
- The driver will make deliveries and pick-ups to local homes and businesses.
- The positions are Full time but we are open to part time or per diem for the right candidate.
- Must be 21 or older and pass a DOT physical as well as drug test (paid for by company.)

For More Information and to Apply:

<https://www.indeed.com/jobs?q=Driver&l=Fayetteville%2C+NC&vjk=85dlc10e300144c3&advn=9332776379180900>

City of Fayetteville-Maintenance Worker-Parks, Recreation, and Maintenance-Fayetteville (Full-Time)

- \$16.20 an hour
- INCOMPLETE APPLICATIONS WILL NOT* BE PROCESSED.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Clean, maintain, and repair equipment, roads, alleyways, right-of-ways, streets, open spaces, City cemeteries, parking lots, curbs, sidewalks, and other City facilities.
- Perform street construction and maintenance activities; dig and maintain ditches; backfill trenches and holes; install storm drainage pipes; participate in curb and sidewalk projects; repair and replace brick pavers.
- Perform grounds maintenance activities including the mowing of lawns, routine landscaping, and hauling debris and trash.
- Prepare ball fields for use, participate in playground installation and maintenance; repair and maintain landscape areas in and around work sites.
- Perform janitorial functions and similar duties in assigned area, load and unload trucks.
- Set up and take down construction site signage and barricades for traffic control; follow safety regulations.
- Participate in activities required during seasonal weather events.
- Operate and maintain a variety of construction and street maintenance equipment, gardening equipment; and a variety of hand tools; ensure security of equipment.
- Maintain garbage, yard waste and recycling carts; collect recyclable material; build, deliver, and collect carts from City facilities, residents and other locations as needed.

For More Information and to Apply:

<https://www.governmentjobs.com/careers/fayetteville/jobs/3821289/maintenance-worker-parks-recreation-and-maintenance?page=2&pagetype=jobOpportunitiesJobs>