



Care You Can Afford, LLC

Job Description

Position: In-Home Aide

Position Purpose:

To perform the duties of an in-home aide as assigned by the Service Supervisor or other appropriate health care practitioner. The in-home aide is responsible for client care given during the visit. The in-home aide assists individuals who have functional, physical, or mental impairments with personal care assistance in order to accomplish their daily activities.

Qualifications:

- The applicant must complete Care You Can Afford LLC orientation, be trained in client confidentiality and demonstrate basic knowledge and competency in the field of senior care.
- The applicant must have a sympathetic attitude toward the care of the sick and elderly.
- The applicant must have the ability to carry out directions, read, and write.
- The applicant must demonstrate maturity, professionalism, and the ability to deal effectively with the demands of the job.
- The applicant must be state-certified, where required.
- The applicant must submit to a complete criminal background-check with fingerprints through the State Bureau of Investigation.
- The applicant must be 18 years of age and a citizen of the United States.

Responsibilities:

- Understands and adheres to established Care You Can Afford LLC policies and procedures.
- Performs care procedures as assigned by the Service Supervisor or other health care practitioner and according to the plan of care.
- Assists with ADLs (mobility, including ambulation, transfers, and bed mobility; bathing assistance; toileting assistance; dressing assistance; eating assistance; and continence assistance).
- Completes and returns paperwork, care notes, or time logs in a timely manner according to policy.
- Reports changes in the client's condition and needs to the Service Supervisor.
- Performs IADLs (meal planning and preparation, laundry, clean kitchen, clean bathroom, etc.) essential to health care in the home as assigned.
- Assists with prescribed exercises that have been taught by the health care practitioner.
- Assists with self-administration of medications as ordered by the health care practitioner.
- Attends in-service and continuing education programs as scheduled and necessary.
- Performs only duties within their scope of practice and/or training.
- Possible interaction with client's family members and/or friends.

Working Environment:

- The in-home aide works indoors in the client’s home.

Exposure Risk Determination:

Category A – Anticipated risk of exposure to bloodborne pathogens.

Job Relationships:

- Supervised by: Service Supervisor, RN, LPN

Lifting Requirements:

Ability to perform the following tasks if necessary:

- Ability to participate in physical activity.
- Ability to work for extended periods while standing and being involved in physical activity.
- Moderate lifting.
- Ability to do extensive bending, lifting and standing on a regular basis.

Confidentiality

Protect the privacy and maintain confidentiality of all clients at Care You Can Afford LLC. Only share confidential client information with authorized individuals.

I acknowledge that I have received, read, and understand the job description for In-Home Aide for Care You Can Afford LLC.

Employee Print: _____ Date: _____

Employee Signature: _____ Date: _____

Administrator Signature: _____ Date: _____

To Apply Online:

[Care You Can Afford Jobs and Careers | Indeed.com](http://CareYouCanAffordJobsandCareers|Indeed.com)

To Email Application:

Chanelle Hawkins <chanelle@careyoucanafford.org>

To Mail in Paper Application:

Care You Can Afford
Attn: Chanelle Hawkins
604 Magnolia Drive
Aberdeen, North Carolina 28315