

# WE ARE HIRING



## PROJECT SUPERINTENDENT

### Job Summary:

To provide on-site coordination for all phases of assigned construction projects, including coordinating subcontractors, materials, and equipment, ensuring that specifications are being strictly followed, and work is proceeding on schedule and within budget. Superintendent shall be responsible for scheduling inspections, quality control, and job site safety.

### Qualifications, Knowledge, Skills and Abilities:

- High school diploma or equivalent with at least 6 months of basic construction experience.
- Supervisory experience and knowledge of construction processes, operations, scheduling, safety, and quality control.
- Ability to read plans, drawings, and specifications.
- Familiarity with local quality, safety, and health guidelines for construction sites.
- Strong communication skills.

### Summary of Job Duties:

- Schedule subcontractors, consultants, and vendors to ensure timely project completion.
- Perform quality control on ongoing work.
- Identify and communicate construction conflicts to the project team for resolution.
- Generate daily progress reports and update the project schedule weekly.

Send Your Resume to:

**[Careers@raywestdesignbuild.com](mailto:Careers@raywestdesignbuild.com)**

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