



WE ARE HIRING!

The Council on Older Adults aims to support older adults, caregivers, and community partners in accessing information regarding community resources that may be available to help meet the many needs of our senior community.

We are seeking to hire a part-time Community Resource Development Coordinator/Database Curator. Responsibilities will include, but are not limited to:

- Building relationships with community partners and supporting them as resources within the agency's database
- Curating and maintaining the agency database
- Training staff and community members on use of the database
- Support with agency website and social media.

Ideal candidates will have:

- A degree in social work/human services or related field, preferred
- One year experience working in a related field (particularly non-profit or senior-serving organizations)
- Enthusiasm, creativity, and a strong sense of initiative

If interested in applying or would like more information, please contact Lisa Hughes at (910) 484-0111 ext 242, lhughes@ccccoa.org, or come by our office at 339 Devers Street in Fayetteville.

