

## Overview

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<b>Inactive</b>	No
<b>Effective Date</b>	05/10/2022
<b>Date of Last Change</b>	04/01/2022 05:10:18.403 PM
<b>Job Profile Name</b>	Helper
<b>Job Code</b>	HELP
<b>Include Job Code in Name</b>	No

#### Job Profile Summary

#### Job Description

Coleman Worldwide Moving is seeking loaders, packers, movers, and warehouse personnel for our various service centers. We are in need of people who are hardworking, and energetic. This a great opportunity for anyone interested in earning good pay and a job in which you stay active. This is an ideal summer job for College students as well as those that want a long lasting career.

Coleman Worldwide Moving has been in business since 1914 with 104+ years of experience and we invite you to come join OUR TEAM!

#### Essential Functions and Duties:

- Wrap household goods for transit
- Perform packing jobs as necessary
- Lift and carry household goods between residence and vehicle
- Assist as needed in loading trucks and/or containers for forward movement via interstate commerce
- Pre-trip inspections alongside drivers of all aspects of equipment including truck interior, straps and tensioners, walk-boards,etc.
- Complete household goods inventory
- Perform work at warehouse as needed
- Other duties as assigned

#### Knowledge, Skills and Abilities:

- Must be willing to travel (local, intrastate and interstate)
- Good communications skills

**Required Education and Experience:**

- Required: High school diploma or GED

**Working Conditions:**

- Indoors and outdoors
- Lifting of objects up to 50 pounds
- Frequent squatting and bending
- Frequent use of stairs

**Coleman Worldwide Moving Benefits for Employees (not applicable for seasonal employees if not stated):**

- VACATION PAY after 1 year employment
- Array of voluntary health benefits including but not limited to (Health, Dental, Vision, 401k, and more)
- Holiday pay after 90 days for Full Time employees (Seasonal Included)
- Referral Programs

**College Students--We also offer a summer Intern SCHOLARSHIP Program!**

- Coleman Worldwide Moving proudly supports post-secondary education in our communities and will offer the following scholarship program to qualifying summer interns to assist them with tuition in the coming year. Funding amounts are paid out directly to the Associate to assist with their various student expenses.
- \$500 scholarship\* towards your post-secondary education for the first\*\* full summer internship.
- \$750 scholarship\* towards your post-secondary education for the second\*\* full summer internship
- \$1,000 scholarship\* towards your post-secondary education for the third\*\* or more full summer internship
- Must be summer seasonal Associate employed as Helper, Packer, Driver, Warehouseman, or other Service Center Operational, non-management position.
- Must show proof of enrollment in school for current year's fall classes.
- Must work full time through scheduled season (accommodations made for school dates).
- Supervisor acknowledgement of good work performance and attendance also required.

*Coleman Worldwide Moving (and affiliated companies) (collectively "CWM") is an equal opportunity and affirmative action employer. Policy prohibits discrimination or harassment on the basis of race, color, religion, national origin, ancestry, sex, age, marital status, familial status, pregnancy, genetic information, sexual orientation, disability, veteran status or other protected status. CWM will continue to support and promote equal employment opportunity, human dignity, and cultural diversity. This policy applies to all personnel matters such as compensation, benefits, transfers, Company sponsored training, education, and social and recreational programs. This commitment is made by CWM in accordance with federal, state, and/or local laws and regulations*

*Only applications submitted within three months of the review period will be considered for employment. Please submit another application for further review after the review period elapses.*

**Additional Job Description**

<b>Job Title Default</b>	Helper
<b>Restrict to Country</b>	
<b>Management Level</b>	Individual Contributor
<b>Job Family</b>	Service Center Operations
<b>Job Category</b>	Direct Labor
<b>Job Classifications</b>	8 - Laborers and Helpers (EEO-1 Job Categories-United States of America) 9620 - Laborers and Freight, Stock, and Material Movers, Hand (EEO Census) No-Screen - Not subject to new hire drug screening (Drug Screening)
<b>Work Shift Required</b>	No
<b>Public Job</b>	No
<b>Referral Payment Plan</b>	Referral Bonus - Non-Driver