

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES**

September 15, 2025

Held at the Tony Rand Student Center Board Room at 10:30 a.m.

Members Present

Mr. David R. Williford, Mr. Adam Phillips, Ms. Caroline Benavente, Mr. Christopher Bullard, Mr. Michael Chandler, Mr. Ronald C. Crosby Jr., Mr. Charles E. Koonce, Ms. Semone Pemberton, Mr. Chandan Shankar, Mr. Kenneth Smith, Mr. Jeremy Hidalgo

Members Absent

Dr. Andrea Dickerson, Mrs. Esther R. Thompson

FTCC Personnel Present

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal & Administrative Services David Sullivan, Senior Vice President for Academic and Student Services Dr. Murtis Worth, Vice President for Business, Finance, and Human Resources Debbie Todd, Vice President for Facilities and Support Services Kevin Paul, Vice President for Academic Support Services & Civic Engagement Dr. DeSandra Washington, Vice President for Strategic Planning and Research Dr. Tiffany Watts, Executive Director for the Foundation and Institutional Advancement Jennifer Hammond, Associate Vice President for Business and Finance - Operations Todd Dunn, Secretary to the President Michelle Johnson and Audio Visual Engineer Justin Longley.

Attendees

Jessie Bellflowers – Faculty Council Chairperson

Call to Order
Crosby Jr.

Mr. Ronald C.

Ethics Awareness and Conflict of Interest Statement
Crosby Jr.

Mr. Ronald C.

Mr. Crosby read the Ethics Awareness and Conflict of Interest Statement. No conflicts of interest were identified.

Approval of Minutes
Crosby Jr.

Mr. Ronald C.

Mr. Koonce moved to approve the Board of Trustees Meeting Minutes from the August 18, 2025 meeting. The motion was seconded by Mr. Shankar and unanimously approved by the Board.

Presentation of Skills USA Students
Sorrells

Dr. Mark

Dr. Sorrells recognized the accomplishments of the Skills USA students and their joint effort to achieve third place in the nation in their individual competitions.

Pursuant to General Statutes 143-318.11 (a)(3), Mrs. Benevente moved to go into closed session to discuss a matter which will likely result in litigation. The motion was seconded by Mr. Shankar and approved by voice vote.

Closed Session

During the closed session, the Board received information from Board Attorney David Sullivan and others regarding the current construction project at the Regional Fire and Rescue Center. No action was taken during the closed session.

Mr. Phillips moved to end the closed session and Ms. Pemberton seconded the motion. The motion was approved following a voice vote.

Open Session

Committee Reports:

Building and Grounds Committee **Smith, Chair**

Mr. Kenneth

Mr. Paul reported:

1. For Information: Tiny Town Renovation Phase II (Project # 2819)

- The Construction Document (CD) plans were submitted to the State Construction Office (SCO) on September 8, 2025 as planned.
- The CD plans will remain in SCO review for comments over the next 60 days. If SCO approves the CD plans, FTCC can move to public bidding for a general contractor. If SCO provides plan revision comments, those comments will need to be addressed by the designer before FTCC can move to public bid. The goal for Final Construction Document approval, by SCO so FTCC can take the project to bid, is December 10, 2025.

2. For Information: Cumberland County Regional Fire and Rescue Phase II (Project #2634)

- Commissioning and testing of the fuel spill way and burn pit occurred in August. Punch list completion will occur in September.
- Barnhill Contracting started all work associated with the storm water control measures, site fencing, and landscaping on the east site.
- This project is 95% complete minus the parking lot addition and the storm water control measures. The target completion for the parking lot and storm water control measures is December 2025.

3. For Information: Building Trades Center Renovation (Project #2699)

- Riley Contracting Group completed the water main line extension work in August. Luxury Vinyl Tile (LVT) and carpet installation was also completed in August.
- Overhead, mechanical, electrical, and building final inspections will occur in September. Ceiling tiles, final painting, and final cleaning of the Building Trades Center will follow.
- This project is currently 90% complete. The target completion is now set for September 19, 2025.

4. For Information: Regional Truck Driver Training Center (Project #2635)

- The FTCC Groundbreaking event is scheduled for today, September 15, 2025, at 1:30 p.m.
- Allen Grading Company is finishing up rough grading while starting the installation of stormwater piping and storm drains.
- Forming of the storm water pond continues.
- Phase I is currently 35% complete. The target completion is set for December 2025.
- Phase II design for the classroom and diesel mechanic service bay building is ongoing. The project is currently in the Construction Document (CD) phase. The CD plans were submitted to the State Construction Office (SCO) in August for review, comment, and/or approval. The CD plans will remain in SCO review for the next 60 days.

5. For Information: Spring Lake Center Roof Replacement (Project #2898)

- The installation of insulation, PVC membrane, roof skylights, and metal coping are all complete.
- Fifteen frosted window panes are set to be replaced in September.
- The atrium skylight has been ordered and will be delivered in 9 weeks. The target completion for the overall project is November 1, 2025. The project is currently 85% complete.

6. **For Information: Thomas McLean Administration Building Roof Replacement (Project #2958)**

- This roof replacement project was approved by the State Board in June. The new roof will consist of a total tear-off and replacement of the middle and front sections of the building. The new roof will be a PVC roofing system including insulation, coverboard, and PVC membrane. The front section roof replacement will also include new metal roof panels along with new gutters and downspouts.
- FTCC will be conducting interviews for Designers on the project September 16, 2025.
- The total budget for this project is \$750,000.00. Design \$59,000.00, construction \$599,000, contingency \$92,000.

7. **For Information – Nursing Education & Simulation Center Roof Replacement (Project #2959)**

- This roof recover project was approved by the State Board in June. The new roof will be a PVC membrane roof recover.
- FTCC will be conducting interviews for Designers on the project September 16, 2025.
- The total budget for this project is \$550,000.00. Design \$45,000.00, construction \$453,000, contingency \$52,000.

Finance Committee
Dickerson, Chair

Dr. Andrea

Due to Dr. Dickerson’s absence, Mr. Phillips acted as Chair for the Finance Committee.

Ms. Todd and Mr. Dunn reported:

1. **For Information: Monthly Capital Projects Update**

The Monthly Capital Projects Summary lists all current formal projects and their total budgets and details the current design contract, construction contract, and other miscellaneous amounts associated with the projects. The summary includes total committed costs and available funding to commit, as well as total costs spent as a percentage of the approved project budget amounts. The report also includes capital funding balances and future capital funding needs.

Fayetteville Technical Community College Monthly Finance Capital Projects Update September 2025													
NCCCS Project #	Project Name	Phase	Total Approved Project Budget	Current Design Contract	Current Construction Contract	Other Misc. Contracts	Total Committed	Available To Commit	Total Committed as % of Budget	Total Project Expense To Date	Total Project Expense as a % of Budget	Construction Progress Completion	Estimated Completion Date
2834	FTCC, Cumberland County Regional Fire and Rescue Center (Phase 2)	Under Construction	\$ 14,375,000.00	\$ 1,088,350.00	\$ 12,221,515.54	\$ 383,179.99	\$ 13,653,046.53	\$ 721,954.47	95%	\$ 11,011,170.05	77%	95%	Dec-25
2835	Regional Truck Driver Training Center	PHI: Under Construction PHI: Design	\$ 21,220,277.94	\$ 1,115,850.00	\$ 9,937,400.00	\$ 583,052.93	\$ 11,616,302.93	\$ 1,407,439.43	55%	\$ 1,407,439.43	7%	35%	PHI: Dec-25 PHI: TBD
2899	Building Trades Center	Under Construction	\$ 3,820,000.00	\$ 252,000.00	\$ 3,499,857.34	\$ 37,377.01	\$ 3,789,234.35	\$ 30,785.65	99%	\$ 3,486,810.69	91%	90%	Sep-25
2819	Tiny Town Phase II (Interior)	Design	\$ 7,500,000.00	\$ 645,900.00	\$ -	\$ -	\$ 645,900.00	\$ 6,854,100.00	9%	\$ 242,900.00	3%	0%	TBD
2898	Spring Lake Roof Replacement	Under Construction	\$ 650,000.00	\$ 56,113.00	\$ 369,081.00	\$ 443.05	\$ 425,637.05	\$ 224,362.95	65%	\$ 293,143.90	45%	85%	Nov-25
2958	Thomas McLean Admin Roof	Design Advertisement	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ 750,000.00	0%	\$ -	0%	0%	TBD
2959	Nursing Building Roof Replacement	Design Advertisement	\$ 550,000.00	\$ -	\$ -	\$ -	\$ -	\$ 550,000.00	0%	\$ -	0%	0%	TBD
Totals			\$ 48,865,277.94	\$ 3,138,213.00	\$ 26,027,853.88	\$ 964,052.98	\$ 30,130,119.86	\$ 9,988,622.50	62%	\$ 16,441,464.07	34%		

Fayetteville Technical Community College Monthly Finance Capital Funding Update September 2025			
NCCCS SCIF		Funding Need	
	Beginning Balance	\$20,000,000.00	
2615	Nursing PH II	(\$459,052.00)	
2615	Nursing PH II (Closed-Out)	\$459,052.00	
2635	Truck Driving	(\$2,989,288.00)	
2636	Neill Currie HVAC	(\$1,954,400.00)	
2636	Neill Currie HVAC (Closeout)	\$70,051.78	
2659	ATC Roof Replacement	(\$975,000.00)	
2659	ATC Roof Replacement (Closed-out)	\$45,065.24	
2677	HOS Chiller	(\$1,000,000.00)	
2677	HOS Chiller (Closed-out)	\$66,895.68	
2699	Building Trades	(\$3,820,000.00)	
2767	T. McLean HVAC	(\$250,012.00)	
2767	T. McLean HVAC (Closed-out)	\$23,553.77	
2825	CEC Roof Replacement	(\$1,500,000.00)	
2825	CEC Roof Replacement (Closed-out)	\$909,291.95	
2819	Tiny Town Phase II	(\$6,200,000.00)	
	Current Balance	\$2,426,158.42	
2635	Truck Driving	\$0.00	
2699	Building Trades @ Closeout	\$30,765.65	
2819	Tiny Town Phase II	\$0.00	
	Potentially Available After Closeouts	\$2,456,924.07	
County Capital Funds (Reimbursed)			
	FY25-26 Yearly Allocation	\$1,500,000.00	
	FY24-25 Yearly Allocation	\$1,250,000.00	
	FY23-24 Carryforward	\$1,633,779.50	
	FY23-24 Beginning Balance	\$4,383,779.50	
2605	Swift Water Reimbursed	(\$274,897.64)	
2819	Tiny Town Phase II	(\$1,000,000.00)	
2898	Spring Lake Roof Replacement	(\$650,000.00)	
	Currently Available to Allocate	\$2,458,881.86	
Project #	Project Name	Low	High
N/A	Cumberland Hall Reno or Rebuild*	\$20,000,000.00	\$37,000,000.00
N/A	Gym Expansion	\$3,800,000.00	\$4,000,000.00
	Total Need	\$23,800,000.00	\$41,000,000.00

*Cumberland County has approved \$10M contingent on State allocating funds.

2. For Information: Bi-annual Pension Spiking Report

Pension spiking occurs when the compensation of a retirement member increases significantly late in their career. This creates an unforeseen liability to the Retirement System to pay a monthly benefit. Employees hired before Jan 1, 2015 and who’s average final compensation is \$134,687.67 (current threshold) or greater are subject to this provision. When the annual maximum benefit amount is greater than the contribution-based benefit cap, the College is required to make up the difference at the time the

Average final compensation (avg of 4 highest years)		
X 0.182 multiplier		Contributions / Annuity Factor (based on age)
X years of service		X CBBC Factor (currently 4.5)
Annual maximum benefit amount	>	Contribution-based benefit cap

employee retires.
The biannual pension spiking report is regularly monitored by the College's Office of Business and Finance. FTCC receives a monthly list of potential spikers and uses the most current information, while the Retirement System uses the most recent annual benefit statement (Dec. 31 of prior year). On the August 2025 Pension Spiking Report, the College has identified 13 employees with 5 as potential spikers based on our calculation. The Office of Business and Finance believes that the College has financial resources available to cover all such costs in the event of the retirement of all employees identified in the report.

3. For Acceptance: FTCC Foundation, Inc. Audit Report for Fiscal Year Ended June 30, 2025

The independent auditor’s opinion states that the financial statements present fairly, in all material respects, the financial position of Fayetteville Technical College Foundation, Inc. as of June 30, 2025 and 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Mr. Phillips moved to accept the Fayetteville Technical Community College Foundation, Inc., Independent Auditor’s Report. The motion was seconded by Mr. Koonce and was unanimously approved by the board.

Program Committee
Koonce, Chair

Mr. Charles E.

Dr. Worth reported:

1. For Information: Fall Enrollment Report to Date

Fall enrollment reflects continued growth and successful new initiatives this term. Overall curriculum headcount is up 5%, and duplicated enrollment in Continuing Education has increased by 3%, showing greater student engagement across multiple courses and pathways. We are also serving more military dependents and seeing increases in both Pell-eligible and Pell-awarded students, strengthening our commitment to access and affordability. Importantly, this was the first semester of mandatory advising for new curriculum students, and the process has been well received, supporting both enrollment growth and a smoother student onboarding experience. These positive trends highlight the effectiveness of recent efforts and position us well for continued progress.

Foundation
Director

Ms. Jennifer Hammond, Foundation Executive

Ms. Hammond reported:

1. For Approval: Naming Rights Opportunities for Cape Fear Valley Health

Cape Fear Valley Health has committed to a \$2 million gift, and Dr. Sorrells is making a recommendation to name both the nursing and Health Technology Buildings after Cape Fear Valley Health.

A motion was made but withdrawn as more details regarding expectations on behalf of both parties was requested by the Board.

2. For Information – Campus Fund Drive

The Campus Fund Drive ran from August 1 – August 29, 2025, with a goal of **550 Unique Donors**. Faculty and staff have the opportunity to contribute to many of the Foundation’s discretionary funds, like Greatest Need/Scholarships, Emergency Assistance, Department and Program Funds, Special Events, and Miscellaneous/Admin expenses.

In 2025, we had a total of **704 UNIQUE donors** support the Campus Fund Drive, beating our goal by 154 donors (28%). We raised a total of **\$89,375.34**. This is down 5.5% from 2024/2025. However, last year’s Campus Fund Drive also included an unanticipated \$15,000 gift from a retiring staff member that elevated giving during last year’s campaign.

	19/20	20/21	21/22	22/23	23/24	24/25	25/26
Number of Donors	145	331	480	476	491	543	704
Amount Raised	\$21,962	\$34,453	\$48,282	\$62,145	\$65,344	\$93,650	\$89,375

Donor Level	Number of Donors
Supporters (\$1 - \$24):	373
Bronze (\$25 - \$119):	156
Silver (\$120 - \$239):	32
Gold (\$240 - \$299):	45
Platinum (\$300+):	98
Total:	704

110 fulltime faculty/staff members did not participate at all in the campus fund drive. 136 were counted as soft donations (someone donated on behalf of another employee).

3. For Information – Bluegrass & BBQ Dinner and Silent Auction

The Bluegrass & BBQ Dinner and Silent Auction will be held at Highland Country Club on Thursday, October 16th. As of September 4, we have secured \$39,750 in scholarships (just shy of our \$40,000 goal), and are collecting Silent Auction items, with a goal of 100 items collected.

4. For Information – Grants, Scholarships, and Awards Update

- **\$3,000** was awarded from the Duke Energy Foundation for Library Placemaking
- An extra **\$12,500** was allocated for Emergency Aid by ECMC
- The Foundation Board committed \$45,000 for Tony Rand Student Center renovations
- Future Forward Scholarship: We have \$23,250 still available for Future Forward scholarships. So far this semester, we have awarded 9 scholarships for a total of \$6,750 with one award in process.

SGA Report
President

Mr. Jeremy Hidalgo, SGA

1. For Information: August and September 2025 Updates

- Attended and assisted with Welcome Week.
- Held SGA Meet and Greet where students could engage and learn about SGA.
- Opened and held elections for Senate positions and Public Information Officer.
- Held a Board Meeting to discuss future events and plans for the academic year.
- September 2025 Events:
 - Gaming Tournament (9.4.25)
 - 9/11 Remembrance (9.11.25)
 - Fall Festival
 - SGA Retreat and Training (9.19.25)
 - N4CSGA Fall Divisional Conference (9.20.25)
 - SGA Town Hall Meeting (9.24.25)
- Upcoming SGA Initiatives:
 - Financial Literacy Resources for FTCC students

Mr. Chandler moved to go into closed session as permitted by G.S. § 143-318.11 (a)(3) to discuss a matter which will likely result in litigation and as permitted by G.S. § 143-318.11 (a)(6) to discuss a personnel matter. The motion was seconded by Mr. Crosby and approved by voice vote.

Closed Session

During the closed session, the Board received information from Board Attorney David Sullivan and others regarding two personnel matters, one of which is likely to lead to litigation. No action was taken during the closed session meeting.

Mr. Phillips moved to end the closed session and Mr. Shankar seconded the motion. The motion was approved following a voice vote.

Open Session

President's Report
Sorrells

Dr. Mark

ACCT Leadership Conference– New Orleans LA October 22 - 25, 2025

Next Board Meeting –Monday, October 20, 2025

Adjournment

Mr. David Williford, Chair