

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES**

October 20, 2025

Held at the Tony Rand Student Center Board Room at 10:30 a.m.

Members Present

Mr. David R. Williford, Mr. Adam Phillips, Ms. Caroline Benavente, Mr. Christopher Bullard, Mr. Michael Chandler, Mr. Ronald C. Crosby Jr., Mr. Charles E. Koonce, Ms. Semone Pemberton, Mr. Kenneth Smith, Mrs. Esther R. Thompson, and Mr. Jeremy Hidalgo.

Members Absent

Dr. Andrea Dickerson, Mr. Chandan Shankar

FTCC Personnel Present

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal & Administrative Services David Sullivan, Senior Vice President for Academic and Student Services Dr. Murtis Worth, Vice President for Business, Finance, and Human Resources Debbie Todd, Vice President for Facilities and Support Services Kevin Paul, Vice President for Academic Support Services & Civic Engagement Dr. DeSandra Washington, Vice President for Strategic Planning and Research Dr. Tiffany Watts, Executive Director for the Foundation and Institutional Advancement Jennifer Hammond, Executive Director of Marketing and Communications Valerie Newton, Associate Vice President for Business and Finance - Operations Todd Dunn, Executive Assistant to the President Tracy Verrier, Secretary to the President Michelle Johnson, and Audio Visual Engineer Justin Longley.

Attendees

Amanda Colores – Staff Council Chairperson
Amy Naugle – Faculty Council Member

Call to Order

Mr. David Williford, Board Chair

Ethics Awareness and Conflict of Interest Statement

Mr. David Williford, Board Chair

Mr. Williford read the Ethics Awareness and Conflict of Interest Statement. No conflicts of interest were identified.

Mr. Phillips was not aware of a conflict, but noted that his wife was an Assistant County Manager, responsible in part for the Spring Lake Library. Mr. Phillips asked that he be alerted for any matters related to the Spring Lake Library.

Approval of Minutes

Mr. David Williford, Board Chair

Mr. Chandler moved to approve the Board of Trustees Meeting Minutes from the September 15, 2025 meeting. The motion was seconded by Mr. Crosby and unanimously approved by the Board by roll-call vote.

Introduction of Special Guests

Dr. Mark Sorrells

Mr. Richard Barnes, Associate Vice President for Human Resources and Talent Development
Ms. Valerie Newton, Executive Director for Marketing and Communications

Committee Reports:

Building and Grounds Committee

Mr. Kenneth Smith, Chair

Mr. Paul reported:

1. For Information: Tiny Town Renovation Phase II (Project # 2819)

- The Construction Document (CD) plans were submitted to the State Construction Office (SCO) on September 8, 2025.
- The CD plans will remain in SCO review for comments over the next 30 days. If SCO approves the CD plans, FTCC can move to public bidding for a general contractor. If SCO provides plan revision comments, those comments will need to be addressed by the designer before FTCC can move to public bid. The goal for Final Construction Document approval, by SCO so FTCC can take the project to bid, is December 10, 2025.

2. For Information: Cumberland County Regional Fire and Rescue Phase II (Project #2634)

- Barnhill Contracting completed the project punch list on September 26, 2025.
- Barnhill Contracting continues installation of the storm water control measures, site fencing, and landscaping on the east site. Filter boxes are set to arrive November 3, 2025.
- This project is 88% complete overall including the parking lot addition and the storm water control measures. The target completion is set for January 6, 2026. A ribbon cutting event is being planned for January 7, 2026.

3. For Information: Building Trades Center Renovation (Project #2699)

- Ceiling tile installation, touch up painting, and cleaning occurred in September.
- The office and classroom furniture were installed on September 19 and 29, 2025.
- Riley Contracting is set to complete the fire alarm and set the water meter in October. The certificate of occupancy will follow.
- This project is currently 95% complete. The target completion is now set for October 20, 2025. A ribbon cutting event is planned for November 12, 2025.

4. For Information: Regional Truck Driver Training Center (Project #2635)

- Allen Grading Company continues to install stormwater piping on the project site.
- Perimeter fencing is underway. Stone will be delivered for the concrete pad area in October. A concrete plant to manufacture the concrete will be set up this month as well. Allen Grading Company will follow with six weeks of laying concrete.
- Phase I is currently 40% complete. The target completion is set for December 2025.
- Phase II design for the classroom and diesel mechanic service bay building is ongoing. The project is currently in the Construction Document (CD) phase. The CD plans were submitted to the State Construction Office (SCO) in August for review, comment, and/or approval. The CD plans will remain in SCO review for the next 30 days.

5. For Information: Spring Lake Center Roof Replacement (Project #2898)

- The installation of insulation, PVC membrane, roof skylights, and metal coping are all complete.
- Fifteen windows in the Spring Lake Center atrium are set to be replaced in October.
- The atrium skylight has been ordered and will be delivered in 6 weeks. The target completion for the overall project is December 2025. The project is currently 85% complete.

6. For Information: Thomas McLean Administration Building Roof Replacement (Project #2958)

- This roof replacement project will consist of a total tear-off and replacement of the middle and front sections of the building. The new roof will be a PVC roofing system including insulation, coverboard, and PVC membrane. The front section roof replacement will also include new metal roof panels along with new gutters and downspouts.
- FTCC interviewed project designers on September 16, 2025. A designer was selected and will be presented for approval to the FTCC Board of Trustees today.
- The tentative schedule for the roof design has the Schematic Design and Design Development phases of design to be complete by November 14, 2025. The Construction Documents are set to be complete by December 1, 2025. FTCC plans to have this project ready for public bid by December 15, 2025.

7. For Information – Nursing Education & Simulation Center Roof Replacement (Project #2959)

- This roof recover project was approved by the State Board in June. The new roof will be a PVC membrane roof recover.
- FTCC interviewed project designers on September 16, 2025. A designer was selected and will be presented for approval by the FTCC Board of Trustees today.
- The tentative schedule for the roof design has the Schematic Design and Design Development phases of design to be complete by October 24, 2025. The Construction Documents are set to be complete by November 7, 2025. FTCC plans to have this project ready for public bid by November 21, 2025.

8. For Approval – Building Trades Center – Utility System Commitment Agreement with PWC (Project #2699)

- As part of the permitting process, a utility agreement is required to finalize and ensure the proper completion of the 40-foot water main line extension for the Building Trades Center Project.
- All steps outlined in the agreement that are the responsibility of FTCC have been completed.

Mr. Bullard moved to approve the Building Trades Center – Utility System Commitment Agreement with PWC (Project #2699). The motion was seconded by Mr. Chandler and unanimously approved by the Board by roll-call vote.

Finance Committee

Dr. Andrea Dickerson, Chair

Due to Dr. Dickerson's absence, Mr. Phillips acted as Chair for the Finance Committee.

Ms. Todd and Mr. Dunn reported:

1. For Approval: Designer Selection & Contract for Project # 2958, T. McLean Administration Building Roof Replacement - Fleming & Associates - \$59,800.00

The College is seeking approval of Fleming & Associates as the Design Contractor for the T. McLean Administration Building Roof Replacement with a bid of \$687,700.00.

Mr. Phillips moved to approve Fleming & Associates as the Designer for the T. McLean Administration Building Roof Replacement. The motion was seconded by Mr. Koonce and unanimously approved by the Board by roll-call vote.



Principals: Stephen Fleming, PE, RBEC • J. Ben Rogers, PE • Sarah Duncan, PE • John Kells, PE, SE

September 26, 2025

Rodney Rogers, Director of Construction
Fayetteville Technical Community College
2201 Hull Road
Fayetteville, NC 28303

Re: Roof Replacement for Thomas McLean Administration Building

Dear Mr. Rogers,

As requested by you the following proposal is submitted for engineering services for the above referenced project. The scope of work is to provide full design services and construction administration for a replacement of approximately 19,600 square feet (including parapets) of roofing to include approximately 3,867 square feet of steep slope metal roof panels. The existing roof is beyond the expected service life.

The following items are included in our services:

- I. Conduct initial site visit
 - A. Review existing drawings
 - B. Collect field data
 - C. Evaluate past performance of existing roofs
 - D. Confirm scope of work and budget with Owner
- II. Selection of new roof systems
 - A. Develop new roof performance criteria with Owner
 - B. Research various acceptable roof systems that meet performance criteria
 - C. Select acceptable roof systems
- III. Produce Construction Documents
 - A. Demolition drawings, design drawings, specifications, and bid information, including alternate for replacing exterior wall sealant
 - B. Submit drawings for review and comments
- IV. Project Advertising and Pre-Bid Meeting
 - A. Advertise project
 - B. Conduct pre-bid meeting with Owner, Engineer, Bidders, and Material Suppliers
 1. Review contract documents
 2. Review site conditions and Owner concerns
 3. Answer bidders' questions

www.flemingandassociates.com
910.433.2825 (ph) • 910.433.2604 (fx)
1004 Hay Street • Fayetteville, North Carolina 28305

Page 1 of 2

V. Bid and Contractor Selection

- A. Public bid opening
- B. Review bids and provide Letter of Recommendation
 1. Investigate Contractor qualifications to include previous project experience, manpower and past performance on similar projects
 2. Verify Contractor's certification by roofing material manufacturer
- C. Assist in contract preparation and award

VI. Construction Administration

- A. Pre-Construction Conference with Owner and Contractor
 1. Establish communication channels, schedule monthly progress meetings, etc.
 2. Discuss Owner's concerns including schedule, staging areas and safety issues
 3. Discuss submittal requirements
- B. Shop drawings and submittal approval
- C. Conduct on-site inspections
 1. One site visit minimum per week during work activities with written field reports
 2. Conduct monthly progress meetings with reports and schedule updates from the Contractor
 3. Review, verify and certify Contractor's Applications for Payment

VII. Project Close-out

- A. Preliminary Final Completion inspection
- B. Final Completion inspection
- C. Prepare required close-out documents, to include record documents

The anticipated total project cost for the roof replacement to include the Lump Sum design fee and 5% construction contingency is shown below:

Construction Cost:	
Roofing: (\$30.00/sq. ft. x 19,600 sq. ft.)	\$588,000.00
Gutter Replacement	\$ 10,000.00
Contingency allowance (5%)	\$ 29,900.00
Design Fee (10%)	\$ 59,800.00
Anticipated total project cost	\$687,700.00

Please call me if you need any additional information or have any questions.

Respectfully,


Fleming & Associates, PA
Steve Fleming, PE, RBEC

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AGREEMENT BETWEEN FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE AND DESIGNER

This **AGREEMENT** is made this 20th day of October in the year 2025 between The Trustees of Fayetteville Technical Community College (FTCC) hereinafter called the "Owner" and Fleming & Associates, PA hereinafter called the "Designer".

WITNESSETH, that whereas the Owner intends to construct a project with a scope consisting of

Provide full design and construction administration for a replacement of approximately 19,600 square feet (including parapets) of roofing to include approximately 3,867 square feet of steep slope metal roof panels on the Thomas McLean Administration Building.

hereinafter called the "Project" for which the following has been budgeted:

NCCCS # 2958 SCO # 25-30091-01 (No SCO Oversight)

	DESCRIPTION	AMOUNT
Funding Source	County Appropriated	750,000.00
TOTAL		<u>\$ 750,000.00</u>
Total Project Construction Cost is not to exceed:		650,000.00
Total Contingency Reserve is:		40,200.00
Design Fee is:		59,800.00
TOTAL		<u>\$ 750,000.00</u>

Note: Totals must agree.

NOW, THEREFORE, the Owner and the Designer, for the consideration hereinafter set forth, agree as follows:

A. The Designer shall provide professional services for the Project in accordance with the Terms and Conditions of this Agreement and the latest edition of the document entitled "State Construction Manual" which by reference is made a part of this Agreement.

B. The Owner shall compensate the Designer, in accord with the Terms and Conditions of this Agreement, as follows:

(1) For the Designer's **BASIC SERVICES**, as described and defined in Article 1 hereinafter, a Lump Sum of fifty-nine thousand eight-hundred dollars (\$59,800) is authorized.

(2) For the Designer's **ADDITIONAL SERVICES**, as described in Article 2 hereinafter, a fee must be agreed upon with the Owner and the Designer prior to beginning the work. The agreement must be in writing and attached as an amendment to the Agreement. In arriving at this lump sum fee, the maximum rates that will be considered are as follows:

(a) Principals' time at the fixed rate of one hundred dollars (\$100) per hour. For the purpose of this Agreement the Principals are: Steve Fleming

(b) Employees' time computed at a multiple of two and five tenths (2.5) times the employees' hourly rate.

(c) Additional services of professional consultants engaged for the normal structural, mechanical and electrical or architectural services, at a multiple of one and two tenths (1.2) times the amount billed to the Designer for such additional services.

(3) The terms and further conditions of payment shall be as described in Article 7, **PAYMENTS TO THE DESIGNER**.

C. The Designer agrees to begin work on the Project promptly upon receipt of a fully executed copy of the Agreement and to pursue work in accordance with the following schedule:

DESIGNER'S PRODUCTION SCHEDULE

PHASE	DATE
Schematic Design/Design Development	11/14/2025
Working Drawings (Construction Documents)	12/1/2025
Estimate "Out to Bid" Date	12/15/2025

It is the responsibility of the Designer to maintain the above production schedule. If for any reason it appears any phase of the project will be delayed, the Designer shall notify the Owner, in writing, prior to the due date of that phase with an explanation of the reason(s) for the delay. If the delay(s) are approved by the Owner, the schedule may be modified and the agreement amended. Both failure to give the required notification of delay and failure to meet the production schedule constitute failure to perform in accordance with the terms of this Agreement and the Agreement may be terminated in accordance with Article 10-2.

2. For Approval: Designer Selection & Contract for Project # 2959, NESC Roof Replacement – Fleming & Associates - \$40,800.00

The College is seeking approval of Fleming & Associates as the Design Contractor for the NESC Roof Replacement with a bid of \$516,818.00.

Mr. Phillips moved to approve Fleming & Associates as the Designer for the NESC Roof Replacement. The motion was seconded by Mr. Koonce and unanimously approved by the Board by roll-call vote.



Principals: Stephen Fleming, PE, RBEC • J. Ben Rogers, PE • Sarah Duncan, PE • John Kells, PE, SE

September 26, 2025

Rodney Rogers, Director of Construction
Fayetteville Technical Community College
2201 Hull Road
Fayetteville, NC 28303

Re: Roof Replacement for Nursing Education & Simulation Center

Dear Mr. Rogers,

As requested by you the following proposal is submitted for engineering services for the above referenced project. The scope of work is to provide full design services and construction administration for a recover of approximately 28,090 square feet (including parapets) of low slope roofing. The existing roof is the original building roof constructed in 2000 and is beyond the expected service life. A moisture detection survey indicated that the majority of the existing insulation is dry. At the low roof to brick masonry wall interface new flashing needs to be installed.

The following items are included in our services:

- I. Conduct initial site visit
 - A. Review existing drawings
 - B. Collect field data
 - C. Evaluate past performance of existing roofs
 - D. Confirm scope of work and budget with Owner
- II. Selection of new roof systems
 - A. Develop new roof performance criteria with Owner
 - B. Research various acceptable roof systems that meet performance criteria
 - C. Select acceptable roof systems
- III. Produce Construction Documents
 - A. Demolition drawings, design drawings, specifications, and bid information, including alternate for replacing exterior wall sealant
 - B. Submit drawings for review and comments
- IV. Project Advertising and Pre-Bid Meeting
 - A. Advertise project
 - B. Conduct pre-bid meeting with Owner, Engineer, Bidders, and Material Suppliers
 1. Review contract documents
 2. Review site conditions and Owner concerns
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WITNESSETH, that whereas the Owner intends to construct a project with a scope consisting of

Providing full design and construction administration for a recover of approximately 28,090 square feet (including parapets) of low slope roofing on the Nursing Education & Simulation Center (NESC). The existing roof is the original building roof constructed in 2000 and is beyond the expected service life.

hereinafter called the "Project" for which the following has been budgeted:

NCCCS # 2959 SCO # 25-30092-01 (No SCO Oversight)

	DESCRIPTION	AMOUNT
Funding Source 1	County Appropriated	441,000.00
Funding Source 2	OSBM SCIF - Nursing	109,000.00
TOTAL		\$ 550,000.00
Total Project Construction Cost is not to exceed:		475,000.00
Total Contingency Reserve is:		34,200.00
Design Fee is:		40,800.00
TOTAL		\$ 550,000.00
Note: Totals must agree.		

V. Bid and Contractor Selection

- A. Public bid opening
- B. Review bids and provide Letter of Recommendation
 1. Investigate Contractor qualifications to include previous project experience, manpower and past performance on similar projects
 2. Verify Contractor's certification by roofing material manufacturer
- C. Assist in contract preparation and award

VI. Construction Administration

- A. Pre-Construction Conference with Owner and Contractor
 1. Establish communication channels, schedule monthly progress meetings, etc.
 2. Discuss Owner's concerns including schedule, staging areas and safety issues
 3. Discuss submittal requirements
- B. Shop drawings and submittal approval
- C. Conduct on-site inspections
 1. One site visit minimum per week during work activities with written field reports
 2. Conduct monthly progress meetings with reports and schedule updates from the Contractor
 3. Review, verify and certify Contractor's Applications for Payment

VII. Project Close-out

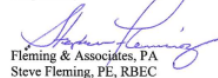
- A. Preliminary Final Completion inspection
- B. Final Completion inspection
- C. Prepare required close-out documents, to include record documents

The anticipated total project cost for the roof replacement to include the Lump Sum design fee and 5% construction contingency is shown below:

Construction Cost:	
Roofing: (\$15.00/sq. ft. x 28,090 sq. ft.)	\$421,350.00
Brick Removal & Flashing Replacement	\$32,000.00
Contingency allowance (5%)	\$22,668.00
Design Fee (9%)	\$40,800.00
Anticipated total project cost	\$516,818.00

Please call me if you need any additional information or have any questions.

Respectfully,


Fleming & Associates, PA
Steve Fleming, PE, RBEC

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(1) For the Designer's **BASIC SERVICES**, as described and defined in Article 1 hereinafter, a Lump Sum of forty thousand eight hundred dollars (\$40,800) is authorized.

(2) For the Designer's **ADDITIONAL SERVICES**, as described in Article 2 hereinafter, a fee must be agreed upon with the Owner and the Designer prior to beginning the work. The agreement must be in writing and attached as an amendment to the Agreement. In arriving at this lump sum fee, the maximum rates that will be considered are as follows:

(a) Principals' time at the fixed rate of one hundred dollars (\$100) per hour. For the purpose of this Agreement the Principals are: Steve Fleming

(b) Employees' time computed at a multiple of two and five tenths (2.5) times the employees' hourly rate.

(c) Additional services of professional consultants engaged for the normal structural, mechanical and electrical or architectural services, at a multiple of one and two tenths (1.2) times the amount billed to the Designer for such additional services.

(3) The terms and further conditions of payment shall be as described in Article 7, PAYMENTS TO THE DESIGNER.

C. The Designer agrees to begin work on the Project promptly upon receipt of a fully executed copy of the Agreement and to pursue work in accordance with the following schedule:

DESIGNER'S PRODUCTION SCHEDULE

PHASE	DATE
Schematic Design/Design Development	10/24/2025
Working Drawings (Construction Documents)	11/17/2025
Estimate "Out to Bid" Date	11/21/2025

It is the responsibility of the Designer to maintain the above production schedule. If for any reason it appears any phase of the project will be delayed, the Designer shall notify the Owner, in writing, prior to the due date of that phase with an explanation of the reason(s) for the delay. If the delay(s) are approved by the Owner, the schedule may be modified and the agreement amended. Both failure to give the required notification of delay and failure to meet the production schedule constitute failure to perform in accordance with the terms of this Agreement and the Agreement may be terminated in accordance with Article 10-2.

3. For Information: Monthly Capital Projects Update

The Monthly Capital Projects Summary lists all current formal projects and their total budgets and details the current design contract, construction contract, and other miscellaneous amounts associated with the projects. The summary includes total committed costs and available funding to commit, as well as total costs spent as a percentage of the approved project budget amounts. The report also includes capital funding balances and future capital funding needs.

Fayetteville Technical Community College Monthly Finance Capital Projects Update October 2025

NCCCS Project #	Project Name	Phase	Total Approved Project Budget	Current Design Contract	Current Construction Contract	Other Misc Contracts	Total Committed	Available To Commit	Total Committed as % of Budget	Total Project Expense To Date	Total Project Expense as a % of Budget	Construction Progress Completion	Estimated Completion Date
2634	FTCC, Cumberland County Regional Fire and Rescue Center (Phase 2)	Under Construction	\$ 14,375,000.00	\$ 1,068,350.00	\$ 12,221,515.54	\$ 373,979.99	\$ 13,663,845.53	\$ 711,154.47	95%	\$ 11,414,574.80	79%	88%	Jul-26
2635	Regional Truck Driver Training Center	PHI: Under Construction PHI: Design	\$ 21,220,277.94	\$ 1,115,850.00	\$ 9,937,400.00	\$ 587,546.18	\$ 11,640,796.18	\$ 9,579,481.76	55%	\$ 2,667,038.18	13%	40%	PHI: Dec-25 PHI: TBD
2699	Building Trades Center	Under Construction	\$ 3,820,000.00	\$ 252,000.00	\$ 3,499,857.34	\$ 60,176.95	\$ 3,812,034.29	\$ 7,965.71	100%	\$ 3,493,925.69	91%	95%	Oct-25
2819	Tiny Town Phase II (Interior)	Design	\$ 7,500,000.00	\$ 645,900.00	\$ -	\$ -	\$ 645,900.00	\$ 6,854,100.00	9%	\$ 419,600.00	6%	0%	TBD
2898	Spring Lake Roof Replacement	Under Construction	\$ 650,000.00	\$ 56,113.00	\$ 369,081.00	\$ 443.05	\$ 425,637.05	\$ 224,362.95	65%	\$ 293,143.90	45%	85%	Dec-25
2958	Thomas McLean Admin Roof	Design Selection & Contract	\$ 750,000.00	\$ 59,800.00	\$ -	\$ -	\$ 59,800.00	\$ 690,200.00	8%	\$ -	0%	0%	TBD
2959	Nursing Building Roof Replacement	Design Selection & Contract	\$ 550,000.00	\$ 40,800.00	\$ -	\$ -	\$ 40,800.00	\$ 509,200.00	7%	\$ -	0%	0%	TBD
Totals			\$ 48,865,277.94	\$ 3,238,813.00	\$ 26,027,853.88	\$ 1,022,146.17	\$ 30,288,813.05	\$ 18,576,464.89	62%	\$ 18,288,282.57	37%		

Fayetteville Technical Community College Monthly Finance Capital Funding Update October 2025

NCCCS SCIF		
	Beginning Balance	\$20,000,000.00
2615	Nursing PH II	(\$459,052.00)
2615	Nursing PH II (Closed-Out)	\$459,052.00
2635	Truck Driving	(\$2,989,288.00)
2636	Neill Currie HVAC	(\$1,954,400.00)
2636	Neill Currie HVAC (Closeout)	\$70,051.78
2659	ATC Roof Replacement	(\$975,000.00)
2659	ATC Roof Replacement (Closed-out)	\$45,065.24
2677	HOS Chiller	(\$1,000,000.00)
2677	HOS Chiller (Closed-out)	\$66,895.68
2699	Building Trades	(\$3,820,000.00)
2767	T. McLean HVAC	(\$250,012.00)
2767	T. McLean HVAC (Closed-out)	\$23,553.77
2825	CEC Roof Replacement	(\$1,500,000.00)
2825	CEC Roof Replacement (Closed-out)	\$909,291.95
2819	Tiny Town Phase II	(\$6,500,000.00)
	Current Balance	\$2,126,158.42
2635	Truck Driving	\$0.00
2699	Building Trades @ Closeout	\$7,965.71
2819	Tiny Town Phase II	\$0.00
	Potentially Available After Closeouts	\$2,134,124.13

Funding Need			
Project #	Project Name	Low	High
N/A	Cumberland Hall Reno or Rebuild*	\$20,000,000.00	\$37,000,000.00
N/A	Gym Expansion	\$3,800,000.00	\$4,000,000.00
	Total Need	\$23,800,000.00	\$41,000,000.00

*Cumberland County has approved \$10M contingent on State allocating funds.

County Capital Funds (Reimbursed)		
	FY25-26 Yearly Allocation	\$1,500,000.00
	FY24-25 Carryforward	\$1,250,000.00
	FY23-24 Carryforward	\$847,627.10
	FY25-26 Beginning Balance	\$3,597,627.10
2819	Tiny Town Phase II Budgeted	(\$1,000,000.00)
2819	Tiny Town Phase II Expensed in PY	\$307,999.50
2898	Spring Lake Roof Replacement Budgeted	(\$650,000.00)
2898	Spring Lake Roof Replacement Expensed in PY	\$203,254.90
	Currently Available to Allocate	\$2,458,881.50

4. For Information: Bi-Annual Vacancy Report

The Job Vacancy Report is provided to the Board of Trustees semi-annually and indicates that the College has filled positions in a timely manner.

PeopleAdmin Job Vacancy Status
April 1, 2025 - September 30, 2025

Position	STATUS	Posting Date	Closing Date	DEPARTMENT	Hire Date	REPLACEMENT/EXPANSION
FACULTY POSTINGS						
Chemistry Instructor (10 month)	Filled	4/11/2025	4/25/2025	Math & Sciences	7/16/2025	Replacement
Nursing Division Instructor (12 month)	Filled	4/7/2025	4/21/2025	Nursing	8/1/2025	2 Replacements
Information Technology/PC Support and Services Instructor	Filled	4/11/2025	4/25/2025	Curriculum Programs	8/15/2025	Replacement
Program Coordinator for Sociology/Political Science/Foreign Languages	Filled	4/24/2025	5/9/2025	Arts & Humanities	8/1/2025	Replacement
Industrial Systems Technology Instructor	Open until filled	4/24/2025		Engineering	TBD	Expansion Interviews underway
Industry Training and General Construction Instructor	Canceled	5/7/2025	5/21/2025	Continuing Education	N/A	Replacement Position canceled due to position being converted to a Logistics Instructor
English-as-a-Second Language Lead Instructor	Closed	5/7/2025	5/21/2025	Continuing Education	TBD	Replacement Preparing recommendation packet
English Instructor (10 month)	Filled	5/28/2025	6/11/2025	Arts & Humanities	9/1/2025	Replacement
Psychology Instructor (10 month)	Filled	6/11/2025	6/25/2025	Arts & Humanities	8/15/2025	Replacement
Physics Instructor	Filled	6/13/2025	6/27/2025	Math & Sciences	9/1/2025	Replacement
Biology Instructor – Anatomy and Physiology (10 month)						Expansion
	Closed	7/3/2025	7/17/2025	Math & Sciences	TBD	Requesting to re-advertise
Program Coordinator – EMS (Internal Only)	Filled	7/9/2025	7/23/2025	Continuing Education	9/1/2025	Replacement
Communication Instructor (10 month)	Closed	7/16/2025	7/30/2025	Arts & Humanities	TBD	Expansion Pending offer
History/Humanities Instructor (10 month)	Closed	8/5/2025	8/19/2025	Arts & Humanities	TBD	Replacement Interviews underway
Nursing Division Instructor (10 month)	Filled	8/8/2025	8/22/2025	Nursing	8/15/2025	Replacement
Mathematics Instructor (10 month)	Closed	8/9/2025	8/19/2025	Math & Sciences	TBD	Replacement Preparing recommendation packet
Medical Office Administration Instructor (10 month)	Closed	8/8/2025	9/5/2025	Business Programs	TBD	Replacement Preparing recommendation packet
Fire and Rescue Instructor	Closed	8/8/2025	8/22/2025	Continuing Education	TBD	Replacement 1 applicant in the pool, interview scheduled for October 9th
Heavy Diesel Mechanic/CDL Instructor	Posted	9/25/2025	10/9/2025	Continuing Education	TBD	Expansion Applications under review
English Instructor (10 month)	Closed	8/29/2025	9/12/2025	Arts & Humanities	TBD	Replacement Interviews underway
Chemistry Instructor (10 month)	Posted	9/15/2025	9/29/2025	Math & Sciences	TBD	Replacement Applications under review
Sociology Instructor (10 month)	Posted	9/19/2025	10/3/2025	Arts & Humanities	TBD	Replacement Applications under review
Emergency Medical Science Instructor – (Continuing Education)	Posted	9/30/2025	10/14/2025	Continuing Education	TBD	Replacement Applications under review

PeopleAdmin Job Vacancy Status
April 1, 2025 - September 30, 2025

Position	STATUS	Posting Date	Closing Date	DEPARTMENT	Hire Date	REPLACEMENT/EXPANSION
STAFF POSTINGS						
Administrative Assistant II / Paralegal	Closed	4/3/2025	6/25/2025	Legal Services	TBD	Replacement Preparing recommendation packet
Executive Director of the Foundation & Institutional Advancement	Filled	4/3/2025	7/21/2025	Foundation	8/1/2025	Replacement
Buyer	Filled	4/17/2025	5/1/2025	Business Office	6/1/2025	Replacement
Grounds Technician	Open	4/24/2025	9/5/2025	Facilities Services	TBD	Replacement Pending Presidents approval
Military/Veterans Services Specialist	Filled	5/23/2025	6/13/2025	Military Programs	10/1/2025	Replacement
Business Development Professional – NCMB (located at College of The Albemarle)	Canceled	6/13/2025	9/23/2025	Military Business Center	N/A	Expansion
Maintenance Technician I	Closed	7/3/2025	8/18/2025	Facilities Services	TBD	Replacement Pending Presidents approval
Maintenance Technician II	Filled	7/3/2025	7/17/2025	Facilities Services	9/1/2025	Replacement
Senior Accounting Technician	Filled	7/3/2025	7/17/2025	Business Office	8/15/2025	Replacement
Security Shift Supervisor – Lieutenant (non-sworn)	Closed	7/9/2025	8/5/2025	Public Safety & Security	TBD	Replacement Recommendation packet with VP
Print Shop Technician II	Filled	7/16/2025	7/30/2025	Print Shop	9/15/2025	Replacement
Recruiter	Closed	7/16/2025	7/30/2025	Student Services	TBD	Replacement Interviews underway
Senior Accounting Technician	Filled	7/16/2025	7/30/2025	Business Office	8/15/2025	Replacement
Associate Vice President for Human Resources and Talent Development	Filled	7/22/2025	8/12/2025	HR/IE	10/15/2025	Replacement
Executive Director for Marketing and Communications	Filled	7/23/2025	8/13/2025	Marketing & Public Relations	10/1/2025	Replacement
Career Coach	Closed	7/23/2025	8/6/2025	Student Services	TBD	Replacement Preparing recommendation packet
Instructional Lab Technician – Horticulture	Closed	7/30/2025	8/7/2025	Engineering	TBD	Replacement Pending background
Assistant Registrar (Curriculum)	Closed	8/5/2025	8/19/2025	Student Services	TBD	Replacement Requesting to re-advertise
Evaluator – Registration & Records	Closed	8/5/2025	8/19/2025	Student Services	TBD	Replacement Preparing recommendation packet
Coordinator of College and Career Readiness Assessment	Closed	8/1/2025	8/10/2025	Continuing Education	TBD	Replacement Pending offer
Housekeeper	Reposted	8/5/2025	9/25/2025	Facilities Services	TBD	Replacement Interviews underway

PeopleAdmin Job Vacancy Status
April 1, 2025 - September 30, 2025

Technology Training and Quality Assurance Coordinator	Closed	8/15/2025	8/29/2025	Information Technology Services	TBD	Replacement Applications under review
Accounting Technician	Filled	8/25/2025	9/8/2025	Business Office	10/1/2025 10/15/2025	2 Replacements
Senior Buyer	Closed	8/29/2025	9/12/2025	Business Office	TBD	Replacement Interviews underway
Records Clerk, Registration and Records	Posted	9/15/2025	9/29/2025	Student Services	TBD	Replacement Applications under review
Housekeeper (Second Shift)	Posted	9/26/2025	10/10/2025	Facilities Services	TBD	1 replacement, 1 expansion Applications under review
Maintenance Technician I	Posted	9/30/2025	10/14/2025	Facilities Services	TBD	1 expansion Applications under review
Maintenance Technician II	Posted	9/30/2025	10/14/2025	Facilities Services	TBD	2 expansions Applications under review
Grounds Technician	Posted	9/26/2025	10/10/2025	Facilities Services	TBD	2expansions Applications under review
Instructional Lab Technician (Science)	Posted	9/30/2025	10/14/2025	Math & Sciences	TBD	Replacement Applications under review

5. For Review and Future Approval: Administrative Procedures & Employment Manual Updates

The Policy group is requesting the Board's review of the updated policies of the Administrative Procedures & Employment Manuals. Discussion and approval will be held at the November 2025 Board meeting.

Table of Contents (click the title to go directly to a document in this file) Ctrl+Home to come back to this page	
Policy Name	Procedure Name
Affirmative Action and Equal Employment Opportunity	No Procedure Required
Appeals to the Board of Trustees	No Procedure Required
Disability and Reasonable Accommodation	Disability and Reasonable Accommodation for Employees
Disciplinary Action	Corrective Measures and Disciplinary Actions
Disciplinary Appeals	Appeals of Corrective Measures and Disciplinary Actions
Employee Evaluations	Performance Appraisals
Employee Grievances and Appeals	Employee Grievances and Appeals
Employee Personnel Files	Access to Employee Personnel Files
Employment	Employment (General Provisions)
	Hiring Procedures for Full-Time Employment
	Hiring Procedures for Part-Time Employment
	Hiring Retired or Returning Faculty or Staff
	Hiring for Vice Presidents and Above
	Non-Reappointment/Non-Renewal of Contract Employees
	Resignations and Retirements
Nepotism - Employment of Relatives	No Procedure Required
Non-Discrimination Statement	No Procedure Required
Political Activities of Employees	Political Activities of Employees
Professional Development and Training	Professional Development and Training
Reduction in Force and Furlough	Reduction in Force and Furlough
Secondary Employment	Secondary Employment
Service Animals of Employees	No Procedure Required
Veterans Preference	No Procedure Required

6. For Acceptance: FTCC's Unaudited Financial Statements for the Fiscal Year Ending June 30, 2025

The unaudited annual financial statements are required by General Statute and are subject to review by the state auditors. A copy of the unaudited financial statements for fiscal year ended June 30, 2025 was provided to each board member.

Mr. Phillips moved to accept the FTCC Unaudited Financial Statements for the Fiscal Year Ending June 30, 2025. The motion was seconded by Mr. Crosby and unanimously approved by the Board by roll-call vote.

7. For Approval: Uncollectible Accounts Write-offs

Uncollectible accounts have been referred to the appropriate collection agencies and have been returned as uncollectible. It is recommended that these accounts be written off as bad debts.

Mr. Phillips moved to approve the Uncollectible Accounts Write-Offs. The motion was seconded by Mr. Chandler and unanimously approved by the board by roll-call vote.

Write off of Uncollectible Accounts.

The following accounts have been referred to the appropriate collection agencies and have been returned as uncollectible. It is recommended that these accounts be written off as bad debts.

<u>Type of Account</u>	<u>Number of Accounts</u>	<u>Total Amount</u>
FTCC Unrestricted Loans	0	\$0.00
Returned Checks	0	\$0.00
Financial Aid Debt	154	\$91,329.75
Totals		\$91,329.75

Program Committee

Mr. Charles E. Koonce, Chair

Dr. Worth reported:

1. For Approval: Request for Exploration and Approval to Add Associate in Applied Science in Health Sciences (A45230)

FTCC seeks approval to establish the Associate in Applied Science in Health Sciences (A45230) to expand educational pathways and address urgent workforce needs, with over 5,000 healthcare job openings in the region. This two-year program will provide a strong foundation in health practice, allow students to earn stackable credentials (e.g., Patient Care Technician, Nurse Aide I/II, Phlebotomy, Medical Office Assistant), and offer an alternative credential for students not admitted to, or not completing, selective allied health or nursing programs. By serving pre-health, high school, and workforce development students, the program will improve retention and completion rates, reduce non-completers in the Associate in General Education tracks, and strengthen the pipeline of skilled healthcare professionals.

- Program Purpose
 - This curriculum is designed to prepare students for success in healthcare by providing a strong foundation in courses essential for health practice while offering opportunities to earn stackable credentials in relevant healthcare roles.
- Program Need/Information
 - The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
 - The allied health and nursing leadership have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
 - The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.
 - The program directly responds to the urgent workforce needs outlined in the Investing in North Carolina's Caregiving Workforce report, tackling the low 56% nursing graduation

rate and 19% acceptance rate by expanding educational pathways for students pursuing healthcare careers. With over 5,000 healthcare job openings within a 50-mile radius of FTCC, this program is essential for filling vacancies and strengthening the regional workforce.

- Currently, there are 5,115 students in either A10300H Associate in General Education – Health or A1030N Associate in General Education – Nursing. By moving these students to the new program, they will be able to take their prerequisite and related courses for their chosen program, as well as take courses to explore healthcare careers and to optimize their employability skills.
- With greater than 1,250 pre-health applicants competing for only 565 available nursing and allied health seats annually at FTCC, this program provides an alternative pathway for students seeking healthcare careers. By broadening educational access, the program will improve student retention and completion rates while addressing unmet demand for training in high-demand healthcare occupations.
- This change will allow the A1030N Associate in General Education – Nursing program to be focused on its intended purpose, students who are pursuing a transfer pathway to a 4-year degree. Additionally, it will greatly reduce the number of non-completers in the A10300 Associate in General Education degree.
- This program will provide an easy transition for students in healthcare workforce development programs to earn a curriculum health sciences associate degree. This includes students who successfully complete and are certified in the following workforce development programs: Basic Phlebotomy and EKG, Registered Medical Assistant, Patient Care Technician, Nurse Aide I, Nurse Aide II, and Phlebotomy Technology.
- High School Connections students can take advantage of this program to complete their prerequisite and related courses for their chosen allied health or nursing program, while earning stackable credentials and employability skills, improving their workforce competitiveness and career potential.
- Students who are not selected for, or do not complete, their chosen healthcare program will have the option to pursue an Associate in Applied Science in Health Sciences. This degree enhances their marketability and prepares them for a variety of roles within the healthcare workforce, including patient care technician, patient service advocate, medical office assistant, intake specialist, and patient service representative, among others.
- Resources Required
 - Program Coordinator to facilitate student progression and program outcomes
 - Adjunct faculty to teach the new HCT, HSC, and PTE courses
 - No additional physical space or equipment will be needed.

Mr. Koonce moved to approve the request for Exploration and to add an Associate in Applied Science in Health Sciences (A45230). The motion was seconded by Mr. Smith and unanimously approved by the Board by roll-call vote.

2. For Approval: 2026-2029 Accountability and Integrity Plan for FTCC's Corporate & Continuing Education

Accountability within the North Carolina Community College System's (NCCCS) Workforce Continuing Education division encompasses an array of concepts including governance, institutional values, programs, industry sectors, and community partners. The NCCCS is mandated through the State Board of Community College Code (1B SBCCC 400, 1D SBCCC 300.4) to review the

programs provided, ensuring that occupational training is relevant to the workforce, responsive to training needs, and utilizes state funds responsibly. In addition to SBCCC requirements, colleges are responsible to a number of external agencies for maintaining documentation regarding program compliance. This includes the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), state credentialing agencies, and various grant entities.

The following document outlines the Accountability and Integrity Plan for Fayetteville Technical Community College's Corporate and Continuing Education Division. The plan has been adopted based on a state-wide accountability model in which all North Carolina Community Colleges have had some input or representation. This plan is a local plan and will be monitored and reviewed at least three times per year and as needed by the internal Corporate and Continuing Education Committee. The plan will also be reviewed for approval every three (3) years by the FTCC Board of Trustees. This plan will replace the divisions internal audit plan. The document supports accountability requirements to monitor and support internal control processes and best compliance practices. The accountability and integrity planning framework provided in this plan encompasses three primary areas:

- Governance Priorities
- Academic Integrity/Program Accountability, and
- Market Demand.

Additionally, the plan adheres to the FTCC Strategic and Technology Plans in an effort to:

- Review programs for relevancy, rigor, and quality
- Develop goals for growth and sustainability, and
- Ensure state budget compliance.

For each area, goals, and objectives are outlined that support the mission of both the NCCCS and FTCC to enhance student success through the delivery of high-quality workforce training programs.

The plan contains the following Accountability and Credibility Policy and Guidelines:

On-Site Visits – Dean and/or Administrative designees will visit at least fifty percent off- campus classes and twenty-five percent of on-campus classes within their area to confirm the existence of each class reported and to ensure that instruction consistent with the purpose of each class as presented. All new faculty are observed by the immediate supervisor during the first term of employment and all other faculty are evaluated annually.

- Online Class Verification - It will be the responsibility of each Dean and /or Administrative designees to verify 100 % of all online/hybrid/blended course offerings by running class activity reports after the census date and again prior to the end date of the class.
- Student Membership Verification – Associate Vice President of Corporate and Continuing Education (AVP of CCE) reserves the right to initiate random surveys of individuals registered in CCE classes to verify actual enrollment and attendance.
- Instructor Verification – College procedures associated with the payment of all full-time and part-time personnel outline a mutual responsibility of the Corporate and Continuing Education Division and the Office of Business and Finance to ensure that instructional services have been rendered and that the correct individuals are being appropriately paid to meet SBCC standards and requirements.
- Institutional Approval Process for Conducting a Corporate and Continuing Education Class – It is the responsibility of the AVP of CCE for approving the establishment and offering of all Corporate and Continuing Education classes, and for the approval of all new instructors.

- Institutional Responsibility for Accuracy in Reporting – Upon approval by the local and state boards, the President will ensure that the internal plan will be properly maintained and reviewed, and that the College will comply with its procedures. Term reports of all activities accomplished will be submitted through the Senior Vice President of Academic and Student Services to the President to preserve Institutional Accountability and Credibility Guidelines.

Mr. Koonce moved to approve the 2026-2029 Accountability and Integrity Plan for FTCC's Corporate & Continuing Education. The motion was seconded by Ms. Pemberton and unanimously approved by the Board by a roll-call vote.

3. For Approval: Revision to the *Academic Procedures Manual* section III-2.1 Readmission of Former Students

The revision to section III-2.1 Readmission of Former Students seeks to define when a student moves from a current to a former student status. A student who is not actively enrolled for two consecutive major semesters (fall and spring or spring and fall) must apply for readmission to the college and will be subject to the approved catalog in effect at the time of entry. The timeline of two major semesters aligns with the Residency Determination Service (RDS). For the purposes of the RDS, a gap in enrollment of two consecutive semesters (i.e., fall and spring or spring and fall) requires a student to request a residency determination again.

III-2.11 ~~Re-entry~~/Readmission of Former Students

Any student who has not been actively enrolled for two consecutive major semesters (fall and spring or spring and fall) must apply for readmission to the college and will be subject to the approved catalog in effect at the time of entry.

Any student who withdrew from the College and wishes to return must ~~reactivate his/her application for admission~~ apply for readmission to the college.

A student who was dismissed from the College ~~or Program~~ by disciplinary action may re-enter only upon approval by the Program Area Dean.

(2) ~~A student who withdraws from the institution and re-enters at a later date will be subject to curricular requirements in effect at the time of re-entry.~~

Any student indebted to the College is ineligible to re-enter until all financial obligations have been satisfied.

Mr. Koonce moved to approve the Revision to the *Academic Procedures Manual* section III-2.1 Readmission of Former Students. The motion was seconded by Mr. Crosby and unanimously approved by the Board by roll-call vote.

Foundation

Ms. Jennifer Hammond, Foundation Executive Director

Ms. Hammond reported:

1. For Information: Project Success Ending

A program from the US Department of Education, supported locally by ECMC, ended on September 30, 2025 because the project was not renewed. They provided FTCC direct funds for Student Emergency Assistance and funded the Food Pantry.

Since 2017, Project Success has provided FTCC with \$235,324 in Assistance. Of those funds, \$70,000 went directly to fund the food pantry, and \$165,324 went to emergency aid. The Foundation is very grateful for ECMC's support, and the burden it removed from our emergency assistance funding.

While we do have funding available for emergency assistance through a number of restricted accounts managed by the Foundation, this lack of funding will require us to become more creative.

The Foundation Board may decide to direct event proceeds from Bluegrass & BBQ or undesignated funds from Giving Tuesday towards Emergency Assistance or the Food Pantry. Our Salad Days fundraiser, which will be held in 2026, will benefit the Culinary Department, the Arts Department, and the Food Pantry.

- **Barriers to Education:** restricted fund used to pay for non-tuition and non-book related expenses. Limited to \$500 per calendar year. Balance: ~ \$60,000
- **Pay It Forward Student Relief Endowment:** restricted endowed fund that provides emergency assistance funding of up to \$500 all-time Balance: ~\$3,000 (rest of the funds are endowed and unable to be used)
- **Student Book Fund:** restricted fund that allows students to pay for books or access codes from the FTCC Bookstore Balance: ~\$40,000
- **Thomas R. McLean Foundation Endowed Book Fund:** restricted endowed fund that can be used to pay for books, access codes, or toolkits from the FTCC Bookstore Balance: ~\$10,000 (rest of the funds are endowed and unable to be used)
- **HSC Resource Fund:** restricted fund that specifically supports students enrolled in High School Connections with funding for books, materials, and toolkits. FTCC Foundation has been directing our sales tax refund into this account for the last 18 months Balance: ~\$53,000
- **Emergency Fund:** restricted fund used to pay for tuition, purchase supplies/uniforms, and books at the FTCC Bookstore or an approved vendor Balance: ~\$30,000
- **Student Success Fund:** this restricted fund is spent at the direction of Dr. Doris Munoz. The Foundation can add funds, but does not control spending. Balance: ~\$6,800
- **Food Pantry:** restricted fund that allows students to utilize the campus food pantry 3x per semester based on household size for food and hygiene products, according to family size. The food pantry has shelf-stable food and offers gift cards to Food Lion for students to purchase refrigerated and frozen foods (cannot use for alcohol or tobacco). This fund also purchases feminine hygiene products for all women's restrooms on campus. Balance: ~\$45,000

The Foundation has a healthy Annual Fund (this is where all unrestricted giving goes) that can be allocated into other areas as needed.

2. For Information – Cumberland Community Foundation's Giving Tuesday

FTCC Foundation is participating in Giving Tuesday this year. During this 8-day period, which runs this year from Monday, November 24 – Tuesday, December 2, donors give to local non-profits through Cumberland Community Foundation. Donors may designate their gifts to any of our areas of support. Undesignated funds are allocated by the Foundation Board to our areas of greatest needs. Gifts may be made by credit card, checks, gifts from IRA (if the donor is 70.5 or older), donor-advised funds, and stocks and securities.

Meaningful Monetary Support is one of the things we ask of our Foundation's Board. Giving Tuesday is a great time to make a contribution, as anything you give to CCF during the Giving Tuesday window is amplified from support by community partners. We also encourage any giving

opportunities from the Trustees! There is an endowed FTCC Trustee Legacy Scholarship, and Giving Tuesday funds may be designated there.

Historical Giving Tuesday Support

2024	\$87,386
2023	\$40,364
2022	\$27,141 (not part of CCF campaign)
2021	\$25,610
2020	\$16,952

3. For Information – Bluegrass & BBQ Dinner and Silent Auction Recap

The Bluegrass & BBQ Dinner and Silent Auction was held at Highland Country Club on Thursday, October 16, 2025.

4. For Information – Grants, Scholarships, and Awards Update

- **McKesson** awarded the Pharmacy Tech program \$49,500 for the 3rd consecutive year.
- **Duke Energy Foundation** awarded \$3,000 to the Library Makerspace.
- FTCC Foundation may apply for a **Cannon Trust** grant in January 2026. This is the Foundation that helped us buy 2 tractor-trailers.

5. For Action: Naming Opportunity – Will Gillis, RSCML Campus

In the sales contract when we purchased the land for RSCML, Willi Gillis was granted the right to name the first building with over 10,000 SF built on the property.

Instead, he would like to name the Campus in honor of his father, and has offered a \$150,000 gift to FTCC Foundation in order to do so. This naming opportunity falls outside of the Naming Rights policy we adopted because of its tie-in to the sale of his property. His father's name was Duncan Alexander "Zan" Gillis. He is considering adding D.A "Zan" Gillis to the name of the campus.

Section 11. Naming of Building: Buyer agrees to honor and to recognize the Seller's father, Duncan Alexander Gillis, in the name of the first building, larger than ten thousand (10,000) square feet, constructed on the Property by the Buyer. Prior to so naming said building, Buyer will obtain Seller's approval of the building's name. Should Seller's approval be withheld, Buyer and Seller shall endeavor to find other appropriate naming opportunities to honor Duncan Alexander Gillis on the Property.

No action was taken during the Board Meeting. The Board requested additional information for the upcoming November Board Meeting.

SGA Report

Mr. Jeremy Hidalgo, SGA President

1. For Information: September and October Updates

- Held the following events:
 - Fall Fest
 - Karaoke
 - Constitution Day

- Midday Madness – Basketball
- Trojan to Bronco Day
- Upcoming events:
 - Pink Game – Volleyball
 - Mole Day
 - Drive in Halloween movie and Trunk-or-Treat
 - Planning phase – Hispanic Heritage event
- Attended the N4CSGA Fall Divisional Conference
- Executive Board met to discuss the N4CSGA Financial Literacy Initiative
- Executive Board members have started sharing the survey out to students at FTCC – data collected will be related to financial literacy, childcare, and GS115.
- Held and led the Town Hall Meeting with all clubs and organizations to welcome everyone to the 25-26 term.

President's Report

Dr. Mark Sorrells

Next Board Meeting –Monday, November 17, 2025

Adjournment

Mr. Crosby moved to adjourn the meeting. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

Mr. David Williford, Chair