

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES**

**May 19, 2025**

Held at the Tony Rand Student Center Board Room at 10:30 a.m.

**Members Present**

Mr. William L. Hedgepeth, Mr. Ron C. Crosby Jr., Dr. Andrea Dickerson, Mr. Charles E. Koonce, Mr. Adam Phillips, Ms. Tammy Thurman, Mr. David R. Williford, Mr. Jeremy Hidalgo

**Members Absent**

Ms. Caroline Benavente, Mr. Christopher Bullard, Mr. Ralph Huff, Mr. Chandan Shankar, Mrs. Esther R. Thompson

**FTCC Personnel Present**

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal & Administrative Services David Sullivan, Senior Vice President for Academic and Student Services Dr. Murtis Worth, Vice President for Business and Finance Debbie Todd, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Vice President for Facilities and Support Services Kevin Paul, Vice President for Academic Support Services & Civic Engagement Dr. DeSandra Washington, Chief of Staff/Vice President for Strategic Initiatives Dr. Tiffany Watts, Executive Director for Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation and Institutional Advancement Sandy Ammons, Associate Vice President for Business and Finance - Operations Todd Dunn, Executive Assistant to the President Tracy Verrier, Secretary to the President Michelle Johnson and Audio Visual Engineer Joe Frydl.

**Attendees**

Jessie Bellflowers – Faculty Council Chairperson  
Amanda Colores – Staff Council Chairperson

**Call to Order**

**Mr. William Hedgepeth, Board Chair**

**Ethics Awareness and Conflict of Interest Statement**

**Mr. William Hedgepeth, Board Chair**

Mr. Hedgepeth read the Ethics Awareness and Conflict of Interest Statement. No conflicts of interest were identified.

**Approval of Minutes**

**Mr. William Hedgepeth, Board Chair**

Mr. Crosby moved to approve the Board of Trustees Meeting Minutes from the April 21, 2025 meeting. The motion was seconded by Mr. Williford and unanimously approved by the Board.

**Approval to add an additional Agenda Item to the Building & Grounds Committee**

**For Approval:** Addition of Building Trades Center Dedicated Easement (Project #2699)

Mr. Williford made a motion to add an agenda item to the Building & Grounds Committee. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

## **Committee Reports:**

### **Building and Grounds Committee**

**Mr. David Williford, Chair**

Mr. Paul reported:

#### **1. For Information: Tiny Town Renovation Phase II (Project # 2819)**

- The Schematic Design and Design Development phases for the interior of the Tiny Town project continue.
- A meeting was held on April 16th between HH Architecture and FTCC to finalize floor, wall, and ceiling finishes for the project.
- FTCC received 75% Design Development plans for review on May 1, 2025.
- The plans are being reviewed internally by FTCC for return comments.
- Our goal is to have the Design Development phase of this project submitted to the State Construction Office on May 19, 2025.

#### **2. For Information: Cumberland County Regional Fire and Rescue Phase II (Project #2634)**

- Barnhill Contracting continues to install fire lining in the residential burn building. They will have finished installing the fire lining on the ceiling of the apartment burn building in May.
- The assembly of the prefabricated metal building is complete. Electrical installation for the metal building will be completed in May. The metal storage shelter will be assembled in May as well. The burn pit and spill way concrete are underway. Barnhill Contracting is continuing to pull wire for the site lighting and setting light poles this month.
- This project is 67% complete. Project milestone dates include completion of the residential burn building in May 2025, completion of the storage & shelter buildings in June 2025, and completion of the apartment burn building in July 2025. The target completion is set for August 2025.

#### **3. For Information: Neill Currie HVAC Renovation (Project # 2636)**

- M&E Contracting completed pipe insulation and labeling for the piping and ducts in April.
- Siemens is onsite working on programming and controls for the HVAC system.
- Testing and balancing of the HVAC system continues in May. The HVAC inspection, Fire Marshall inspection, and building final inspection will be complete in May.
- FTCC owner training to be completed in May. This project is 98% complete. The target completion is set for May 16, 2025.

#### **4. For Information: Building Trades Center Renovation (Project #2699)**

- Riley Contracting Group completed the parking lot stripping and access gate installation in April.
- The Building Trades Center received permanent power in April. Start-ups will be completed on the roof top units in May. Flooring installation will also take place in May.
- The ceiling grid has been installed. Overhead inspections are set to occur in May. Once that is completed, the ceiling tile installation will occur.
- The installation of interior doors and hardware will be completed in May as well.
- This project is currently 75% complete. The target completion is set for June 2025.

#### **5. For Information: Regional Truck Driver Training Center (Project #2635)**

- Phase one of the project will consist of parking facilities, sidewalks, drive, 13 acre driving pad, stormwater controls, grading, utilities, landscaping, and associated items.

- A pre-construction meeting with Allen Grading Company was held on April 17, 2025. A notice to proceed was issued for April 28, 2025.
- Clearing of the project site is underway. FTCC held the first State Construction Office progress meeting with Allen Grading Company on May 15, 2025.
- Phase one of this project will take 8 months to complete. The target start is set for April 2025, and the target completion is set for December 2025.

#### **6. For Information: Spring Lake Center Roof Replacement (Project #2898)**

- The Spring Lake Center roof replacement project will consist of removing the existing roof membrane and replacing it with a PVC roofing system.
- Fleming & Associates submitted a Certified Bid Tabulation and a letter of recommendation for contractor selection to FTCC in April. Bar Roofing was selected as the contractor for this project.
- The target start date and target completion date for this project will be determined once a preconstruction meeting is held with Bar Roofing.

#### **7. For Approval: Building Trades Center Dedicated Easement (Project #2699)**

As a part of the permitting process, PWC is requiring FTCC to provide an easement for a 40-foot water main line extension on the Building Trades Center Project. The 570 square feet easement will allow the utility company access to perform necessary tasks such as repairs, upgrades, and maintenance.

Mr. Williford moved to approve the Building Trades Dedicated Easement (Project #2699). The motion was seconded by Ms. Thurman and unanimously approved.

#### **Finance Committee**

**Mr. Chandan Shankar, Chair**

Due to Mr. Shankar's absence, Ms. Thurman acted as Chair for the Finance Committee.

Ms. Todd and Mr. Dunn reported:

#### **1. For Approval: New Project – NCCCS 3-1 Project #2958, Thomas McLean Administration Building Roof Replacement - \$750,000 County Appropriated**

The College is seeking approval for roof replacement of the Thomas McLean Administration building. The Building is a one-story building constructed in 1973 with an addition added to the north side in 1999. A later addition, added to the south side, is not included in this assessment. The original roof has a low slope roof approximately 12,280 square feet. The roof system consists of metal roof deck, an asphalt vapor retarder, 1.5-inch polyisocyanurate insulation, 0.75-inch fiberboard and a smooth surface built-up roof with an aluminum coating. The 1999 addition has a combination of steep slope metal roof panels and low slope roofing, totaling approximately 7,322 square feet. A roof assessment recommended a total tear-off and replacement of both the original building and the 1999 addition. New mechanically fastened tapered insulation, coverboard and thermoplastic 80mil PVC membrane are recommended for the new roof system for the original building. For the addition, metal roof panels need to be removed to install new roof membrane and replaced with new metal roof panels along with the gutters and downspouts.

Ms. Thurman moved to approve the NCCCS 3-1 Project #2958 Thomas McLean Administration Building Roof Replacement project. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

## 2. For Approval: New Project – NCCCS 3-1 Project #2959, Nursing Education and Simulation Center Roof Replacement - \$109,000 OSBM SCIF, \$441,000 County Appropriated – Total Budget \$550,000.

The Nursing Education and Simulation Center building was constructed in 2000 and is comprised of a one-story low slope roof area of approximately 13,300 square feet including parapet walls and a second story roof area of approximately 14,790 square feet, for a total of 28,090 square feet. The roof system is original to the building and consists of 1.5-inch type B metal roof deck, 2.5-inch polyisocyanurate insulation mechanically fastened, 0.5-inch perlite coverboard adhered and an asphalt built-up roof with a gravel surface. The college completed a roof assessment that determined the roof membrane has no remaining service life and therefore is a good candidate for a recover with an 80mil PVC membrane since the vast majority of the insulation is dry.

Ms. Thurman moved to approve the NCCCS 3-1 Project #2959, Nursing Education and Simulation Center Roof Replacement - \$109,000 OSBM SCIF, \$441,000 County Appropriated – Total Budget \$550,000. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

## 3. For Information: General Contract Selection for Project #2898, Spring Lake Campus Roof Replacement – Bar Roofing and Maintenance - \$367,680.00

The Board of Trustees voted at the April 21<sup>st</sup> Board Meeting authorizing Dr. Sorrells to select a contractor to replace the roof on the Spring Lake building. Of the three lowest bids, Bar Roofing, was selected to perform the work for Project #2898. An agreement was made on May 5, 2025 between Bar Roofing and Maintenance and Fayetteville Technical Community College in the amount of \$367,680,

## 4. For Information: Monthly Capital Projects Update

Fayetteville Technical Community College  
Monthly Finance Capital Projects Update  
May 2025

NCCCS Project #	Project Name	Phase	Total Approved Project Budget	Current Design Contract	Current Construction Contract	Other Misc Contracts	Total Committed	Available To Commit	Total Committed as % of Budget	Total Project Expense To Date	Total Project Expense as a % of Budget	Construction Progress Completion	Estimated Completion Date
2634	FTCC, Cumberland County Regional Fire and Rescue Center (Phase 2)	Under Construction	\$ 14,375,000.00	\$ 1,068,350.00	\$ 11,553,414.00	\$ 248,848.99	\$ 12,870,612.99	\$ 1,504,387.01	90%	\$ 7,698,656.35	54%	67%	Aug-25
2635	Regional Truck Driver Training Center	PHI: Under Construction PHI: Design	\$ 21,220,277.94	\$ 946,000.00	\$ 9,937,400.00	\$ 563,052.93	\$ 11,446,452.93	\$ 9,773,825.01	54%	\$ 491,639.43	2%	0%	Dec-25
2636	Neill Currie HVAC Renovation	Under Construction	\$ 2,108,400.00	\$ 135,500.00	\$ 1,901,827.00	\$ 1,021.22	\$ 2,038,348.22	\$ 70,051.78	97%	\$ 1,878,410.05	89%	98%	May-25
2699	Building Trades Center	Under Construction	\$ 3,820,000.00	\$ 252,000.00	\$ 3,455,014.94	\$ 33,849.36	\$ 3,740,864.30	\$ 79,135.70	98%	\$ 3,089,318.33	81%	75%	Jun-25
2819	Tiny Town Phase II (Interior)	Design	\$ 7,200,000.00	\$ 645,900.00	\$ -	\$ -	\$ 645,900.00	\$ 6,554,100.00	9%	\$ 159,092.50	2%	0%	TBD
2898	Spring Lake Roof Replacement	Under Construction	\$ 650,000.00	\$ 56,113.00	\$ 367,680.00	\$ 443.05	\$ 424,236.05	\$ 225,763.95	65%	\$ -	0%	0%	TBD
<b>Totals</b>			\$ 49,373,677.94	\$ 3,103,863.00	\$ 27,215,335.94	\$ 847,215.55	\$ 31,166,414.49	\$ 18,207,263.45	63%	\$ 13,317,116.66	27%		

Fayetteville Technical Community College  
Monthly Finance Capital Funding Update  
May 2025

NCCCS SCIF	
Beginning Balance	\$20,000,000.00
2615 Nursing PH II	(\$459,052.00)
2615 Nursing PH II (Closed-Out)	\$459,052.00
2635 Truck Driving	(\$2,989,288.00)
2636 Neill Currie HVAC	(\$1,954,400.00)
2659 ATC Roof Replacement (Closed-out)	(\$929,934.76)
2677 HOS Chiller (Closed-out)	(\$933,104.32)
2699 Building Trades	(\$3,820,000.00)
2767 T. McLean HVAC	(\$250,012.00)
2767 T. McLean HVAC (Closed-out)	\$23,553.77
2825 CEC Roof Replacement (Closed-out)	(\$590,708.05)
2819 Tiny Town Phase II	(\$6,200,000.00)
<b>Current Balance</b>	<b>\$2,356,106.64</b>
2635 Truck Driving	\$0.00
2636 Neill Currie HVAC @ Closeout	\$70,051.78
2699 Building Trades @ Closeout	\$79,135.70
2819 Tiny Town Phase II	\$0.00
<b>Potentially Available After Closeouts</b>	<b>\$2,505,294.12</b>

Funding Need		Low	High
Project #	Project Name		
N/A	Cumberland Hall Reno or Rebuild	\$20,000,000.00	\$37,000,000.00
N/A	Gym Expansion	\$3,800,000.00	\$4,000,000.00
	<b>Total Need</b>	<b>\$23,800,000.00</b>	<b>\$41,000,000.00</b>

County Capital Funds (Reimbursed)	
FY24-25 Yearly Allocation	\$1,250,000.00
FY23-24 Carryforward	\$1,633,779.50
<b>FY23-24 Beginning Balance</b>	<b>\$2,883,779.50</b>
2605 Swift Water Reimbursed	(\$274,897.64)
2819 Tiny Town Phase II	(\$1,000,000.00)
2898 Spring Lake Roof Replacement	(\$650,000.00)
<b>Currently Available to Allocate</b>	<b>\$958,881.86</b>

**5. For Acceptance: Perkins Grant Allotment Option and Statement of Assurances for 2025-2026 fiscal year**

The North Carolina Community College System recommends the 25-26 Postsecondary Perkins Allocation for FTCC to be \$1,017,312. The funds are to enhance Career and Technical Education Programs.

Ms. Thurman moved to accept the Perkins Grant Allotment Option and Statement of Assurances for 2025-2026 fiscal year. The motion was seconded by Mr. Crosby and unanimously approved by the Board.

<b>PERKINS GRANT ALLOTMENT OPTIONS 2025-2026</b>	
<b>Section A - Community College Option</b> A college must select one of the following options regarding its current FY allocation under the Carl D. Perkins Career and Technical Education Act of 2006 as amended by the Strengthening CTE for the 21 <sup>st</sup> Century Act in 2018 (Perkins V). Please place a check beside your selected option.  <input type="checkbox"/> X Accept the federal allotment for FY. (Go to Section B.) <input type="checkbox"/> Decline the federal allotment for FY. (Go to Section D.)	
<b>Section B - Additional Allotments</b> Any initial allotments which are not distributed will be reallocated using the original allocation formula. Does your institution want to receive its portion of any reallocated funds that may be available?  <input checked="" type="radio"/> Yes <input type="radio"/> No	
<b>Section C - Acceptance of Allotment</b>  <p>(1) As an authorized representative of _____, I accept the current FY federal allotment under the Carl D. Perkins Career and Technical Education Act of 2006 as amended by the Strengthening CTE for the 21<sup>st</sup> Century Act in 2018 (Perkins V).</p> <hr style="margin-left: 15%; margin-right: auto; width: 60%;"/> <p style="text-align: right;">_____ Date</p> <p>(2) As the authorized representative of the Board of Trustees of Fayetteville Technical Community College, I acknowledge this action to accept the current FY federal allotment under the Carl D. Perkins Career and Technical Education Act of 2006 as amended by the Strengthening CTE for the 21<sup>st</sup> Century Act in 2018 (Perkins V).</p> <hr style="margin-left: 15%; margin-right: auto; width: 60%;"/>	
<b>Section D - Decline of Allotment</b>  <p>(1) As an authorized representative of _____, I decline the current FY federal allotment under the Carl D. Perkins Career and Technical Education Act of 2006 as amended by the Strengthening CTE for the 21<sup>st</sup> Century Act in 2018 (Perkins V).</p> <hr style="margin-left: 15%; margin-right: auto; width: 60%;"/> <p style="text-align: right;">_____ President Date</p> <p>(2) As the authorized representative of the Board of Trustees of _____, I acknowledge this action to decline the current FY federal allotment under the Carl D. Perkins Career and Technical Education Act of 2006 as amended by the Strengthening CTE for the 21<sup>st</sup> Century Act in 2018 (Perkins V).</p> <hr style="margin-left: 15%; margin-right: auto; width: 60%;"/> <p style="text-align: right;">_____ Chair, Board of Trustees Date</p>	

**North Carolina Community College System  
Strengthening Career and Technical Education for the 21st Century Act 2018 (called Perkins V)**

**Statement of Assurances 2025-2026**  
**Public Law 115-224**

This Statement of Assurances must be signed and dated by authorized representatives of the community college.

Upon acceptance of federal career and technical education funds made available under P.L. 115-224 (Carl D. Perkins Career and Technical Education Act of 2006 as Amended by the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act, effective on July 1, 2019), **Payetteville Technical Community College** agrees to:

- 1) That the college will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans, and applications;
- 2) That the control of funds provided to the college under each program, and title to those funds with those funds, will be in a public agency and that a public agency will administer those funds and property;
- 3) That the college will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that college under each program;
- 4) That the college will make reports to the NCC Community College System (NCCCS) as may reasonably be necessary to enable the NCCCS to perform their duties and that the college will maintain such records, including the records required under §1232f of 20 U.S. Code, and provide access to those records, as the NCCCS deems necessary to perform their duties;
- 5) That the college will provide reasonable opportunities for the participation by faculty, staff, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
- 6) That any application, evaluation, periodic program plan or report relating to each program will be made readily available to members of the general public;
- 7) That the college has adopted effective procedures for acquiring and disseminating to faculty, staff and administrators participating in each program significant information from educational research, demonstrations, and, similar projects, and for adopting, where appropriate, promising educational practices developed through such projects;
- 8) That none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization;

9) Assumes that the college will use the funds to promote preparation for high-skill, high-wage, or in-demand industry sectors or occupations and non-traditional fields, as identified by NCCCS;

10) Assume that funds made available under P.L. 115-224 shall be used to supplement, and to the extent practicable increase the amount of state and local funds that would in the absence of such federal funds be made available for the uses specified in the local application, and in no case supplant such state or local funds;

11) Assume that any career and technical education program or project assisted with funds made available under P.L. 115-224 shall be of sufficient size, scope, and quality to bring about improvement in the quality of career and technical education programs.

The aforementioned assurances are in keeping with local administrative procedures and/or board policies.

_____ <i>President (Printed Name)</i>	_____ <i>Signature</i>	_____ <i>Date</i>
_____ <i>Board Chair (Printed Name)</i>	_____ <i>Signature</i>	_____ <i>Date</i>

Perkins V Statement of Assurances page 2

## 6. For Approval: 2025-2026 Academic Year, Scholarships from Self-Supporting Funds, Not to Exceed \$240,000

The College is requesting approval for the allocation of institutional self-supporting funds to provide scholarship support for the 2025-2026 academic year. The requested funding amount shall not exceed \$240,000. This investment will play a crucial role in supporting students and ensuring access to educational opportunities.

Ms. Thurman moved to accept the 2025-2026 academic year allocation of institutional self-support funds for scholarships. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

### Scholarships for Academic Year 2025-2026

Requesting approval for the allocation of institutional self-supporting funds to provide scholarship support for the 2025-2026 academic year. The requested funding amount shall not exceed \$240,000.

This investment will play a crucial role in supporting students and ensuring access to educational opportunities.

Below is an update of the scholarships provided during the 2024-2025 academic year through April 2025.

SCHOLARSHIP CATEGORY	April 2025	Year-to-Date FY 2025			
	TRANSACTIONS	TOTALS	COUNT	AVG / STUDENT	
Career Step (CAR)	\$ 12,140.00	\$ 14,885.00	133	\$ 111.92	
Career Step Reimbursements	\$ (6,797.50)	\$ (12,800.00)	114	\$ (112.28)	
Occupational Scholarships (DTS)	\$ 3,030.00	\$ 60,810.00	345	\$ 176.26	
CE Other	\$ -	\$ -	0	#DIV/0!	
Total Continuing Education Scholarships	\$ 8,372.50	\$ 62,895.00	592	\$ 106.24	
Adult High School / GED Scholarship	\$ -	\$ 500.00	2	\$ 250.00	
Athletic Scholarships	\$ 11,257.00	\$ 83,087.00	62	\$ 1,340.11	
Curriculum Tuition/Fee Appeals	\$ 199.90	\$ 5,118.71	12	\$ 426.56	
Military Out of State Active Sponsorship (MOS)	\$ 2,520.00	\$ 16,209.50	188	\$ 86.22	
Yellow Ribbon Sponsorship (YRVA)	\$ 288.00	\$ 6,336.00	5	\$ 1,267.20	
Total Curriculum/Other Scholarships	\$ 14,264.90	\$ 111,251.21	269	\$ 3,370.09	
Journal Entries / Other	\$ 720.00	\$ 1,986.55			
TOTAL SCHOLARSHIPS FOR THIS MONTH	\$ 23,357.40				
TOTAL SCHOLARSHIPS - YTD		\$ 176,132.76			
FY23 Scholarship Budget		\$ 240,000.00			
Remaining Balance		\$ 63,867.24			

## 7. For Information: Performance Based Bonus

Under G.S. 115D-31.3(g), colleges may utilize Performance-Based allocation funds—including any carry-forward performance-based funds—to provide one-time, performance-based bonuses for faculty and staff. Bonuses awarded through these funds are not subject to retirement contributions.

For the fiscal year ending in 2025, the state has allocated \$576,587 in funds. Additionally, county and institutional funds will be used to compensate staff supported by those respective funding sources.

Dr. Sorrells intends to grant performance-based bonuses to full-time faculty and staff. However, the college cannot issue a blanket bonus to all employees; instead, bonuses must be directly linked to individual performance. Executive Council, in collaboration with leadership teams, reviewed recommendations for eligible faculty and staff and Dr. Sorrells has given his final approval.

Faculty eligible for a performance-based bonus will include:

- Those who did not receive the nursing salary adjustment
- Those not receiving recruitment and retention funds as a one-time bonus

Bonuses will be distributed in the May payroll. Additionally, the Board of Trustees holds the responsibility of determining whether Dr. Sorrells will receive a performance-based bonus.

## **Human Resources Committee**

**Mr. Ronald C. Crosby Jr., Chair**

Mr. Mitchell reported:

### **1. For Approval: Paid Parental Leave Policy**

The State Board Community College Code, 1C SBCCC 200.100 and the Office of State Human Resources Manual authorizes eligible employees to use Paid Parental Leave concurrent with Family Medical Leave.

#### **Policy Statement**

Paid Parental Leave is designed to promote families' physical and mental health, increase worker retention, and improve employee productivity and morale. The Board of Trustees hereby grants Paid Parental Leave, subject to the terms of this policy, to Eligible Employees.

#### **Eligible Employees**

An employee is eligible for Paid Parental Leave when a Qualifying Event occurs and:

- The employee is full-time or part-time in a permanent, probationary, or time-limited appointment.
- For the immediate twelve proceeding months, employee has been employed by FTCC without a break in service exceeding 31 days, in a permanent, time-limited, or probationary appointment.
- The employee must be eligible for Family and Medical Leave (FML) by being in a pay status for at least 1,040 hours in the previous twelve-month period.
- The employee cannot be in a temporary position.

Mr. Crosby moved to accept the Paid Parental Leave Policy. The motion was seconded by Mr. Williford and unanimously approved by the Board.

### **2 For Approval: Absenteeism and Tardiness Policy**

Under provisions of N.C.G.S. §115D-20 (7) and N.C.G.S. §115D-5 request approval of the Absenteeism and Tardiness Policy.

Absences from scheduled hours are disruptive and must be minimized. Employees are expected to arrive and remain at work for their entire work schedule, unless they have obtained prior approval from their supervisor, or their absence is unforeseen and excused by their supervisor. As a service organization, the Board does not condone repetitive late arrivals, early departures, or other absences from scheduled hours. The President shall establish procedures for implementation of this policy to promote the efficient and effective operation of the College.

Mr. Crosby moved to approve the Absenteeism and Tardiness Policy. The motion was seconded by Mr. Williford and unanimously approved by the Board.

### **3. For Information: Honorary Trustee nomination(s)**

- The nomination period was April 21, 2025 to May 1, 2025.
- Following the April 21, 2025 Board of Trustee's meeting, an electronic nomination form was provided to the Board of Trustees.

- No nominations were received for consideration this year.
- The Honorary Trustee Procedures previously approved by the Board of Trustees states “*There can be no more than one Honorary Trustee approved per year but not necessarily every year will have one awarded*”. These procedures are provided as a reference document.

No nominations were received.

#### **4. For Approval:** Annual Performance Appraisal for Dr. Mark Sorrells, President

- SBCC Code 1C SBCCC 300.2 requires each college’s Board of Trustees to notify the State Board that the required annual performance appraisal has been completed. For FY 2024-2025, notification of completion of the President’s annual performance appraisal is due no later than Monday, June 30, 2025.
- The Board of Trustees were previously provided an electronic appraisal form on April 21, 2025 covering the period of June 1, 2024 to May 30, 2025.
- The tabulated appraisal scores and written comments are provided today for your discussion with Dr. Sorrells.
- To comply with the requirement to provide a notice of appraisal completion by June 30<sup>th</sup> of each year, a letter is provided for the Board Chairman’s signature. This signed letter will be released to Dr. Jeff Cox, President of the NC Community College System no later than close of business on May 20, 2025 to fulfill this requirement.

Pursuant to General Statutes 143-318.11 (a)(6), Mr. Crosby moved that the Board go into closed session to discuss a personnel matter. The motion was seconded by Mr. Williford and unanimously approved by the Board.

#### **Closed Session**

Mr. Crosby moved to return to open session. The motion was seconded by Mr. Williford and unanimously approved by the Board.

#### **Open Session**

The Board discussed Dr. Sorrells’ performance appraisal with Dr. Sorrells.

Mr. Crosby motioned to approve a rating of superior for Dr. Sorrells performance appraisal. The motion was seconded by Mr. Williford and unanimously approved by the Board.

#### **Program Committee**

**Mr. Charles E. Koonce, Chair**

Dr. Worth reported:

#### **1. For Approval:** Cardiovascular Technology Program (A45720) to begin Fall 2026

- FTCC plans to submit an application to the NCCCS office for approval to offer an Associate in Applied Science in Cardiovascular Technology starting Fall 2026.
- The Cardiovascular Technology (A45720) offers two tracks: Non-Invasive and Invasive.
  - Graduates who pursue the non-invasive track (Cardiac Sonography) may be eligible to become Registered Diagnostic Cardiac Sonographers through the American Registry of Medical Sonography (ARDMS) or Registered Cardiac Sonographers (RCS) through Cardiovascular Credentialing International (CCI).

- Graduates who pursue the invasive track (Cardiovascular Invasive Specialist) may qualify to become Registered Cardiovascular Invasive Specialist (RCIS) through Cardiovascular Credentialing International (CCI).
- A three-year accountability report must be submitted by the College three years after the program implementation. The report must include information on enrollment, completers, employment, licensure/accreditation and other pertinent information.
- FTCC is collaborating with Bladen Community College, Robeson Community College, and Sandhills Community College on the development and implementation of the Cardiovascular Technology program. The four colleges will work together on the competitive admissions process and select students jointly each year. While completing prerequisite general education courses at their home college, students will attend labs at FTCC. They will have the option to attend classes in person at FTCC or virtually from their home college, and clinicals will be conducted near their home college. This partnership will allow the program to extend its reach and better meet the needs of students and employers throughout the region.
- According to the U.S. Bureau of Labor Statistics, demand for cardiovascular technologists is projected to grow by 11% between 2023 and 2033, with approximately 100 job openings currently existing for cardiovascular technologists in North Carolina. Area hospitals, imaging centers, and cardiology offices report high turnover rates and a shortage of qualified candidates. Internal surveys indicate strong interest, with 81% of current FTCC health science students expressing interest in the program.
- Community partners including Cape Fear Valley Health System and UNC Health Southeastern have pledged support for the program. The College has assessed the resources required to maintain a viable program and certifies that it can operate the program efficiently and effectively within available resources, with proposed implementation for the Fall 2026 semester.
- The College was awarded a \$500,000 High-Cost Healthcare Workforce Programs grant by the System Office to support program startup.

Mr. Koonce moved to approve the Cardiovascular Technology Program (A45720) to begin Fall 2026. The motion was seconded by Ms. Thurman and unanimously approved by the Board.

**2. For Information:** Cardiovascular Technology offered as a Short-Term Workforce:  
ICT-3100 Heart and Vascular

- To meet both immediate and future workforce demands, FTCC will offer ICT-3100 Heart and Vascular. This course is designed to provide cardiovascular training to healthcare professionals to meet the didactic and clinical requirements for cardiovascular certification. Upon completion of the course:
  - Current Radiologic Technologists will be eligible to earn American Registry of Radiologic Technologists (ARRT) certification in vascular interventional, and/or cardiac interventional imaging.
  - Current registered nurses, paramedics, and surgical technologists will be eligible to pursue Registered Cardiovascular Invasive Specialist (RCIS) certification through Cardiovascular Credentialing International (CCI).

**Foundation**

**Ms. Sandy Ammons**

Ms. Ammons reported:

**1. For Information: Foundation Updates**

- Upcoming Foundation Events

- Major Gifts & Grants
- Scholarships

## **SGA Report**

**Mr. Jeremy Hidalgo, SGA President**

Our SGA Executive Board has just wrapped up the 2024-25 term. With all their hard work, we were able to bring about changes to better aid and assist the lives of the students at FTCC. We are grateful and honored to have been able to serve not only our students but also our city. Although many of us will be moving on to 4-year schools or real-world life, we will forever treasure the time we had while serving our school.

Over the last month we have hosted events, such as:

- Movie Night at JP Riddle Stadium
- Wellness Week
- Goat Yoga
- Lunch on the Lawn

We have also begun to hold elections over the last week and will be electing our new Executive Board after May 5<sup>th</sup>. I am excited to see where the next group of leaders will take the legacy we have started and see what they can add.

I want to quickly take this time to say thank you to each and every one of you for allowing me to be a part of these meetings, and serve as the President of SGA over the last year-. I am grateful for my time here and will promise to take everything I've learned and continue to apply it in my everyday life and continue to serve to better our world. I hope to one day make an impact in the ways that you all do every day.

Again, thank you for everything you do for the SGA and FTCC. This concludes my SGA Report.

## **President's Report**

**Dr. Mark Sorrells**

Dr. Sorrells gave an update of College activities and House/Senate Budget Updates.

**Next Board Meeting –Monday, June 16, 2025**

## **Adjournment**

---

Mr. William Hedgepeth, Chair