

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES**

January 20, 2026

Held at the Tony Rand Student Center Board Room at 10:30 a.m.

Members Present

Mr. David R. Williford, Mr. Adam Phillips, Dr. Vikki Andrews, Mr. Christopher Bullard, Mr. Michael Chandler, Mr. Ronald C. Crosby Jr., Mr. Charles E. Koonce, Ms. Semone Pemberton, and Mr. Kenneth Smith.

Members Absent

Dr. Andrea Dickerson, Mrs. Caroline Benavente, Mr. Chandan Shankar, and Mr. Jeremy Hidalgo

FTCC Personnel Present

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal & Administrative Services David Sullivan, Senior Vice President for Academic and Student Services Dr. Murtis Worth, Vice President for Business, Finance, and Human Resources Debbie Todd, Vice President for Facilities and Support Services Kevin Paul, Vice President for Academic Support Services & Civic Engagement Dr. DeSandra Washington, Executive Director for the Foundation and Institutional Advancement Jennifer Hammond, Executive Director for Marketing and Communications Valerie Newton, Associate Vice President for Business and Finance - Operations Todd Dunn, Executive Assistant to the President Tracy Verrier, Executive Assistant to the President John Brode, Secretary to the President Michelle Johnson, and Audio Visual Engineer Justin Longley.

Attendees

Amanda Colores – Staff Council Chairperson

Richard Barnes – Associate Vice President for Human Resources and Talent Development

Call to Order

Mr. David Williford, Board Chair

Ethics Awareness and Conflict of Interest Statement

Mr. David Williford, Board Chair

Mr. Williford read the Ethics Awareness and Conflict of Interest Statement. No conflicts of interest were identified.

Approval of Minutes

Mr. David Williford, Board Chair

Mr. Crosby moved to approve the Board of Trustees Meeting Minutes from the November 17, 2025 meeting. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

Additions to the Agenda

**Finance Committee – Sound Fiscal and Management Practices
Human Resource Committee – Personnel Topic**

Committee Reports:

Building and Grounds Committee

Mr. Kenneth Smith, Chair

Mr. Paul reported:

1. For Information: Tiny Town Renovation Phase II (Project # 2819)

- The State Construction Office (SCO) approved the Final Construction Documents (CD) for bid on December 3, 2025. A pre-bid meeting for a general contractor was conducted on December 17, 2025.
- A bid opening meeting is scheduled for January 22, 2026. Once the lowest bidder is identified and vetted, a general contractor will be presented to the FTCC Board of Trustees for approval in February.

2. For Information: Cumberland County Regional Fire and Rescue Phase II (Project #2634)

- Barnhill Contracting completed installation of the storm water control measures, filter boxes, site fencing, and landscaping in November and December of 2025.
- A ribbon cutting event was held on January 7, 2026.
- FTCC, HH Architecture, and Barnhill Contracting are working to address drainage by the wheat straw shelter and metal storage building. FTCC is waiting on pricing from Barnhill Contracting to address drainage.

3. For Information: Building Trades Center Renovation (Project #2699)

- FTCC received the certificate of occupancy on November 26, 2025. A sewer line blockage was discovered in November. A new sewer line was needed. Installation of the new sewer line was complete on January 9, 2026.
- The plumbing and carpentry lab setups will begin in January. The goal is to host classes in the Building Trade Center in March 2026.

4. For Information: Regional Truck Driver Training Center (Project #2635)

- Allen Grading Company continues fine grading for the concrete pad.
- A concrete plant to manufacture the concrete was set up in December. Allen Grading will continue roller compacted concrete installation through February 2026.
- Crawford Design resubmitted the Final Construction Documents for phase II to the State Construction Office for review on December 13, 2025. The goal for taking this project out for public bid is February 2026.

5. For Information: Spring Lake Center Roof Replacement (Project #2898)

- One window in the hallway on the first floor was replaced the week of January 12, 2026.
- The atrium skylight arrived and was installed January 16 – 19, 2026 to complete the project.
- A final walkthrough with the designer and contractor to create a final punch list will be completed in January.

6. For Information: Thomas McLean Administration Building Roof Replacement (Project #2958)

- Fleming and Associates will complete the Construction Documents in January. FTCC plans to have this project ready for public bid in February 2026.

7. For Information – Nursing Education & Simulation Center Roof Replacement (Project #2959)

- Fleming and Associates completed the Construction Documents for this project in December.
- A pre-bid meeting for a roofing contractor was held on December 18, 2025. A bid opening meeting was held on January 8, 2026. A roofing contractor will be presented to the FTCC Board of Trustees today for approval, through the Finance Committee.

Finance Committee

Dr. Andrea Dickerson, Chair

Due to Dr. Dickerson’s absence, Mr. Phillips acted as Chair for the Finance Committee.

Mr. Dunn reported:

1. For Approval: New Project – NCCCS 3-1 – Project # 3013 - General Classroom Building Generator Replacement

- Remove the existing generator serving the General Classroom Building and install a new generator with expanded capacity to support additional building systems during power outages.
- \$555,000 County Appropriated.

Mr. Phillips moved to approve the New Project – NCCCS 3-1 Project #3013 General Classroom Building Generator Replacement. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

2. For Approval: General Contract Selection for Project #2959, NESC Roof Replacement – Contractor DLT Roofing for \$216,266

- Lowest responsible bidder was DLT Roofing from Kenly, NC.
- Bid amount was \$216,266.00
- Contractor shall achieve final completion within 120 consecutive calendar days from the notice to proceed date.

Mr. Phillips moved to approve DLT Roofing as the General Contractor for Project #2959, NESC Roof Replacement. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

3. For Information: Monthly Capital Projects Update

The Monthly Capital Projects Summary lists all current formal projects including total budgets and allocations for the current design contract, construction contract, and other miscellaneous amounts associated with each active project. The summary includes total committed costs and available funding to commit, as well as total costs spent as a percentage of the approved project budget totals. The report also includes capital funding balances and future capital funding needs.

Fayetteville Technical Community College
Monthly Finance Capital Projects Update
January 2026

NCCCS Project #	Project Name	Phase	Total Approved Project Budget	Current Design Contract	Current Construction Contract	Other Misc Contracts	Total Committed	Available To Commit	Total Committed as % of Budget	Total Project Expense To Date	Total Project Expense as a % of Budget	Construction Progress Completion	Estimated Completion Date
2634	FTCC, Cumberland County Regional Fire and Rescue Center (Phase 2)	Under Construction	\$ 14,375,000.00	\$ 1,068,350.00	\$ 12,221,515.54	\$ 389,138.75	\$ 13,679,004.29	\$ 695,995.71	95%	\$ 12,375,775.12	86%	99%	Jan-26
2635	Regional Truck Driver Training Center	PHI: Under Construction PHII: Design	\$ 21,220,277.94	\$ 1,115,850.00	\$ 9,937,400.00	\$ 587,817.59	\$ 11,641,067.59	\$ 9,579,210.35	55%	\$ 5,607,172.54	26%	45%	PHI: Feb-26 PHII: TBD
2699	Building Trades Center	Final Closeout	\$ 3,820,000.00	\$ 252,000.00	\$ 3,499,857.34	\$ 66,121.70	\$ 3,817,979.04	\$ 2,020.96	100%	\$ 3,612,792.60	95%	98%	Oct-25
2819	Tiny Town Phase II (Interior)	Out for Bids	\$ 7,500,000.00	\$ 645,900.00	\$ -	\$ 1,723.25	\$ 647,623.25	\$ 6,852,376.75	9%	\$ 445,798.41	6%	0%	TBD
2898	Spring Lake Roof Replacement	Under Construction	\$ 650,000.00	\$ 56,113.00	\$ 372,044.68	\$ 443.05	\$ 428,600.73	\$ 221,399.27	66%	\$ 306,790.35	47%	85%	Jan-26
2958	Thomas McLean Admin Roof	Design	\$ 750,000.00	\$ 59,800.00	\$ -	\$ -	\$ 59,800.00	\$ 690,200.00	8%	\$ -	0%	0%	TBD
2959	Nursing Building Roof Replacement	Contractor Selection	\$ 550,000.00	\$ 40,800.00	\$ -	\$ 479.41	\$ 41,279.41	\$ 508,720.59	8%	\$ -	0%	0%	TBD
Totals			\$ 48,865,277.94	\$ 3,238,813.00	\$ 26,030,817.56	\$ 1,045,723.75	\$ 30,315,354.31	\$ 18,549,923.63	62%	\$ 22,348,329.02	46%		

Fayetteville Technical Community College
 Monthly Finance Capital Funding Update
 January 2026

NCCCS SCIF		
	Beginning Balance	\$20,000,000.00
2615	Nursing PH II	(\$459,052.00)
2615	Nursing PH II (Closed-Out)	\$459,052.00
2635	Truck Driving	(\$2,989,288.00)
2636	Neill Currie HVAC	(\$1,954,400.00)
2636	Neill Currie HVAC (Closeout)	\$70,051.78
2659	ATC Roof Replacement	(\$975,000.00)
2659	ATC Roof Replacement (Closed-out)	\$45,065.24
2677	HOS Chiller	(\$1,000,000.00)
2677	HOS Chiller (Closed-out)	\$66,895.68
2699	Building Trades	(\$3,820,000.00)
2767	T. McLean HVAC	(\$250,012.00)
2767	T. McLean HVAC (Closed-out)	\$23,553.77
2825	CEC Roof Replacement	(\$1,500,000.00)
2825	CEC Roof Replacement (Closed-out)	\$909,291.95
2819	Tiny Town Phase II	(\$6,500,000.00)
	Current Balance	\$2,126,158.42
2635	Truck Driving	\$0.00
2699	Building Trades @ Closeout	\$2,020.96
2819	Tiny Town Phase II	\$0.00
	Potentially Available After Closeouts	\$2,128,179.38

Funding Need			
Project #	Project Name	Low	High
N/A	Cumberland Hall Reno or Rebuild*	\$20,000,000.00	\$37,000,000.00
N/A	Gym Expansion	\$3,800,000.00	\$4,000,000.00
	Total Need	\$23,800,000.00	\$41,000,000.00

*Cumberland County has approved \$10M contingent on State allocating funds.

County Capital Funds (Reimbursed)		
	FY25-26 Yearly Allocation	\$1,500,000.00
	FY24-25 Carryforward	\$1,250,000.00
	FY23-24 Carryforward	\$847,627.10
	FY25-26 Beginning Balance	\$3,597,627.10
2819	Tiny Town Phase II Budgeted	(\$1,000,000.00)
2819	Tiny Town Phase II Expensed in PY	\$307,999.50
2898	Spring Lake Roof Replacement Budgeted	(\$650,000.00)
2898	Spring Lake Roof Replacement Expensed in PY	\$203,254.90
	Currently Available to Allocate	\$2,458,881.50

4. For Information: (Additional Item Added) Sound Fiscal and Management Practices

The Board of Trustees Adopts policies that assure sound fiscal and management practices. Sound fiscal and management policies include:

- The college shall spend funds prudently and consist with the College’s approved budget.
- The College shall demonstrate stewardship of state financial resources by effectively executing the College’s budget.
- The College shall ensure that institutional fund accounts do not have a negative balance at the end of the fiscal year unless such an instance exists for a planned reason, such as an anticipated reimbursement.
- The College shall track expenditures consistent with the North Carolina Community College System’s Chart of accounts, outlined in the NCCCS’s Accounting Procedures Manual.
- Other financial reports shall be presented to the College’s Board of Trustees when available. The reports include: annual state budget, annual salary and benefit changes, policy updates, changes in tuition/fees, capital project reports, and financial audits.
- The College shall maintain a system of internal controls as prescribed by G.S. 143D-7.
- The College shall not overdraw accounts, but ensure bank accounts are reconciled and identify any discrepancies. A plan for any discrepancies found should have a plan of resolution within 30 days from the end of the prior month. Non-compliance will be reported to the Board.
- The College shall Submit complete and accurate financial statements to the North Carolina Office of the State Controller by the prescribed deadline.
- The College shall ensure that all audits are conducted consistent with G.S. 115D-20(9) and G.S. 115D-58.16.
- The College shall address any finding identified in audits, compliance reviews. SACSCOC reviews and other monitoring reviews.
- The College shall actively seek to fill leadership and other supervisory positions in a timely manner with individuals of high competence. The college shall monitor faculty and staff turnover by providing a biannual employee vacancy report for information to the Board of Trustees during the October and April meetings.

Ms. Todd reported:

1. For Information Policies vs. Procedures

Policies vs. Procedures

Policies: High-level rules and expectations reflecting the guiding principles that set direction and explain what needs to be done; they must be approved by the BOT.

Procedures: Specific, actionable steps, such as the form to submit, and the step-by-step instructions that describe how to do it; they are approved at the managerial/executive level.

	Policy	Procedure
Purpose	To set the overall direction, rules, and goals of an organization based on its values and mission.	To provide clear, standardized instructions for implementing a policy consistently.
Scope	Broad and overarching.	Narrow and detailed.
Content	States the "what" and "why".	States the "how," "who," and "when".
Flexibility	Allows for some discretion in decision-making based on varying circumstances.	Is less flexible, as instructions must be followed in a consistent manner to ensure the same outcome.
Maintenance	Typically reviewed and updated less frequently, often during major organizational changes.	May change frequently to accommodate updates in technology or business processes.
Example	An attendance policy states that employees are entitled to a certain amount of paid time off (PTO) each year.	A procedure outlines the precise steps for requesting time off, such as how to fill out a request form, who to submit it to, and the timeline for approval.

While distinct, policies and procedures work together to guide an organization.

- Policies provide the foundation and justification for the procedures. Without policies, procedures might lack consistency, authority, or alignment with the college's mission and standards.
- Procedures translate high-level policies into actionable steps. Without procedures, policies would be just words without practical use.

2. For Approval: New Policies

• **Policy Development and Revision**

- **Scope** - This Policy governs the development, approval, and revision of all policies. This Policy applies to all Fayetteville Technical Community College faculty and staff.
- **Policy Statement** - Board Policies (Policies) are exclusively adopted by the Board of Trustees of Fayetteville Technical Community College. Policies connect the College's mission to the everyday work of the College community, and describe the institution's responsibility to mitigate institutional risk, enhance efficiency, and comply with laws and regulations.
Policies will conform to the North Carolina State Board of Community Colleges Code (SBCCC) and the laws and regulations of the State of North Carolina and of the United States. If a Policy conflicts with the SBCCC or state/federal laws and regulations, those codes and laws shall prevail.

All Policies shall:

1. Be adopted and/or amended solely by the Board of Trustees;
2. Be recorded in the minutes of the Board of Trustees;
3. Be written and presented in a common format;
4. Be reviewed periodically by the President of the College who shall recommend changes to the Board of Trustees as necessary; and,
5. Be accessible on the College's website.

The College President is authorized to establish Procedures to implement Policies and all such Procedures shall comply with Policies.

Mr. Crosby moved to approve the new Policy Development and Revision plan. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

- **Procedure Development and Revision**

- **Scope** - This Policy governs the development, approval, and revision of all procedures. This Policy applies to all Fayetteville Technical Community College faculty and staff.
- **Policy Statement** - The Board of Trustees delegates to the College President the authority to establish Procedures consistent with state/federal laws, regulations, and/or Board Policy. The President will appoint a Responsible Office to develop and revise Procedures, as needed, to ensure consistency, compliance, and efficiency in College operations.

All Procedures shall:

1. Be adopted and/or amended solely by the President;
2. Be written and presented in a common format;
3. Be reviewed periodically by the Responsible Office which should recommend changes to the President as necessary; and,
4. Be accessible on the College's website.

Mr. Crosby moved to approve the new Procedure Development and Revision plan. The motion was seconded by Mr. Chandler and unanimously approved by the Board.

3. **For Approval: Revised Policies**

- **Paid Parental Leave – Summary of Changes**

This change clarifies eligibility for Paid Parental Leave (PPL) by removing the requirement that the employee must be eligible for FMLA. FTCC uses the Federal FMLA threshold of 1,250 hours. The PPL policy uses the State FMLA threshold of 1,040 hours. Removing the FMLA verbiage clears up the conflict.

Mr. Crosby moved to approve the revised Paid Parental Leave policy. The motion was seconded by Mr. Bullard and unanimously approved by the Board.

- **Affirmative Action & Equal Employment Opportunity – Summary of Changes**

This proposed policy revision includes:

- A new name—from “Affirmative Action Plan Objectives” to “Affirmative Action and Equal Employment Opportunity.”
- Non-substantive changes to the wording of the opening paragraphs and in items 1-12.
- Additional item requiring inclusion of “An Equal Opportunity Employer” on all position vacancy announcements. (This item was copied from a section of the Administrative Procedures and Employment Manual titled “Affirmative Action Procedures, Recruitment, Advertising, and Selection).

- Delete provisions requiring an analysis, assessment, and evaluation of employment data and Affirmative Action Plan accomplishments, and a requirement of ongoing evaluation of policies.

Mr. Crosby moved to approve the Affirmative Action & Equal Employment Opportunity policy. The motion was seconded by Mr. Bullard and unanimously approved by the Board.

- **Non-Discrimination Statement**

This proposed policy revision includes:

- A new name—from “Non-Discrimination and Equal Employment Opportunity Policy Statement” to “Non-Discrimination Statement.”
- Non-substantive changes to the wording of the existing policy.
- A change to the definition of “Illegal Discrimination” removing description of sex/gender discrimination. This change aligns the definition of illegal discrimination to that commonly found in EEOC guidance. The removal does not change the definition of sex/gender discrimination, which is better defined in the Title IX policy.

Mr. Crosby moved to approve the Non-Discrimination Statement. The motion was seconded by Ms. Pemberton and unanimously approved by the Board.

Closed Session

Mr. Crosby moved to go into closed session to discuss a personnel matter as permitted by N.C. General Statutes §143-318.11 (a)(6). The motion was seconded by Mr. Koonce and unanimously approved by the Board.

Mr. Crosby moved to go into open session. The motion was seconded by Mr. Smith and unanimously approved by the Board.

Open Session

Mr. Crosby moved to continue the President’s CCN stipend through December 31, 2026 provided funding remains available. The motion was seconded by Ms. Pemberton and approved by voice vote.

4. For Information: Personnel Matter (Additional Item)

- Joseph Bailer, Director of Public Safety, is running for Sherriff of Cumberland County.

Program Committee

Mr. Charles E. Koonce, Chair

Due to Mr. Koonce’s early departure, Mr. Williford acted as Chair for the Program Committee.

Dr. Worth reported:

1. For Approval: Combine the Faculty Handbook into the Academic Procedures Manual and Administrative Procedures & Employment Manual

The College recommends consolidating the Faculty Handbook into the Academic Procedures Manual and the Administrative Procedures & Employment Manual. This integration will streamline policies and procedures, eliminate redundancy, and provide faculty and staff with a single, comprehensive resource for academic and administrative guidelines. The combined manuals will improve consistency and accessibility, and support our efficient process updates moving forward.

Mr. Williford moved to approve Combining the Faculty Handbook into the Academic Procedures Manual and Administrative Procedures & Employment Manual. The motion was seconded by Mr. Crosby and unanimously approved by the Board.

2. For Information: Compliance with State Amendment of Driving Eligibility Certificates

On November 1, 2025, the College implemented updated procedures for issuing Driving Eligibility Certificates (DEC) in accordance with the amendment to ID SBCCC 200.99 approved by the State Board on October 17, 2025. Our process ensures that students meet eligibility requirements, maintain academic progress, and comply with disciplinary standards as outlined in the revised rule. This update aligns the College with state regulations and confirms college compliance.

3. For Information: Continued Partnership with Fayetteville Area Habitat for Humanity

The College has received confirmation from Fayetteville Area Habitat for Humanity to continue our long-standing partnership for fiscal year 2025-2026. This collaboration engages FTCC’s Building Construction Technology Program in the construction of Habitat homes, supporting affordable housing initiatives in the Fayetteville area. The signed letter from Habitat for Humanity expresses appreciation for the College’s contributions and reaffirms their commitment to ongoing joint efforts.

4. For Approval: New Programs and Program Terminations – Business

The following recommendations to add and terminate programs have come through a vetting process that includes faculty, advisory committees, academic leadership, and the college curriculum committee.

Terminate the following Associate Degree programs to eliminate redundancy. Students will continue to enroll and graduate from the parent degree A25370 Office Management.

25370 F	Office Management/Office Finance
25370 G	Office Management/General Office Administration
25370 L	Office Management /Legal Office

Terminate the following certificates due to low enrollment.

25370 C3	Office Management/Office Documents Specialist Cert.
25370 C5	Office Management/Legal Assistant Cert.
25370 H2	Office Management/Legal Office Foundations Cert. – High School Students

Add the following certificates that prepare students for entry-level opportunities in law-related fields.

25380 C1	LEX/Legal Foundations Cert.
25380 H1	LEX/Legal Foundations Cert. – High School Students

Mr. Williford moved to approve New Programs and Program Terminations - Business. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

5. For Approval: New Programs and Program Terminations – Healthcare

The following recommendations to add and terminate programs have come through a vetting process that includes faculty, advisory committees, academic leadership, and the college curriculum committee.

Terminate the following Associate Degree programs due to no enrollment. The college determined that workforce demands and student interest would not support offering the programs.

45370	Histotechnology
45330	Anesthesia Technology

Terminate the Nurse Aide Diploma program. There is no enrollment in the Nurse Aide Diploma program, it is a parent program that allowed the college to offer the Nurse Aide certificate to High School Connections students. The Board approved the addition of the Associate Degree in Health Sciences which includes the Nurse Aide course. The new Associate Degree in Health Sciences will allow high school and college students access to the Nurse Aide course and courses that better align with workforce and transfer students.

45970	Nurse Aide
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Add the following Associate Degree programs to align with the workforce needs and provide accelerated pathways for licensed practical nurses and paramedics to earn an Associate Degree in Nursing that meets the educational requirements for licensure as a registered nurse.

45110 N	ADN/Practical Nurse
45110 P	ADN/Paramedic

Add the following certificates that will offer a pathway for college and high school students to earn the educational requirements for Dental Assistant I (DA I) status in North Carolina.

45240 C1	Dental Assisting Certificate (DA I)
45240 H1	Dental Assisting Certificate (DA I) High School Students

Mr. Williford moved to approve New Programs and Program Terminations - Business. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

6. For Approval: New Programs and Program Terminations–Computer Technology

The following recommendations to add and terminate programs have come through a vetting process that includes faculty, advisory committees, academic leadership, and the college curriculum committee.

Add the following Associate Degree program to align with the workforce.

25590 DS	IT/Data Science and Analytics
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Add the following certificates that were designed to align with workforce needs and provide students with entry-level knowledge required for employment.

25450 C5	Simulation & Gaming Design/3D Printing Certificate
25590 C40	IT/CCNP Networking Certificate (Cisco Certified Network Professional)
25590 C41	IT/CCNA Networking Certificate (Cisco Certified Network Associate)

Terminate the following certificates that are no longer aligned to the workforce.

25590 C8	IT/Cisco Networking Certificate
25590 C2	IT/C# Programming Certificate

Mr. Williford moved to approve New Programs and Program Terminations – Computer Technology. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

7. For Approval: New Programs and Program Terminations – Public Service

The following recommendations to add and terminate programs have come through a vetting process that includes faculty, advisory committees, academic leadership, and the college curriculum committee.

Terminate the following certificates due to low enrollment* and/or no longer aligned to the workforce.

55220 C2	EDU/Childcare Development Certificate
55220 C3	EDU/Childcare Professional Certificate
5518C C2*	CJC/Forensic Science/Crime Scene Investigation Cert.
5518C H4*	CJC/Forensic Science/Intro to Forensic Science Cert. – High School Students
5518C H1*	CJC/Forensic Science Certificate – High School Students
55180 C6	CJC/Principles of Corrections Cert.
55180 C9	CJC/Homeland Security Cert.

Terminate the following Diploma that is not aligned to the workforce. Students need the Associate degree for advancement in the workforce.

55180	CJC/Criminal Justice Technology
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Mr. Williford moved to approve New Programs and Program Terminations – Public Service. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

8. For Approval: New Programs and Program Terminations – Trades

The following recommendations to add and terminate programs have come through a vetting process that includes faculty, advisory committees, academic leadership, and the college curriculum committee.

Add a certificate for High School Connections that will expand course options for high school students and provide training necessary for an entry-level position in the workforce.

35130 H3	ELC/Basic Residential Wiring Cert. – High School Students
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Mr. Williford moved to approve New Programs and Program Terminations – Trades. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

Foundation

Ms. Jennifer Hammond, Foundation Executive Director

Ms. Hammond reported:

1. For Information: Cumberland Community Foundation’s Giving Tuesday Updates

FTCC Foundation had its most successful Giving Tuesday campaign to date, raising a total of \$202,025.59 **before matching funds** from 83 unique donors. Our total amount raised will be available from Cumberland Community Foundation later in January, once all matching funds have been allocated. Funds will be available by the end of January.

Giving Tuesday Statistics

- Mr. Gillis gave his \$150,000 gift for the naming of the RSCL driving pad during the campaign
- 50% of the Board of Trustees participated in Giving Tuesday (6 members)
- 62.5% of the Foundation Board of Directors participated (16 members)
- 10 first-time FTCC Foundation donors
- 22 employees or former employees donated
- 12 gifts made toward designated scholarships

2. For Information: FTCC Foundation Finance and Investment Policy Update

Per our bylaws, the FTCC Foundation Finance Committee is in the midst of our annual review of our Finance and Investment Policy. Updates are expected to be made to the policy, in conjunction with our First Citizens Wealth Management team and guidance from the North Carolina Center for Non-Profits. This update assures we are being good stewards of our finances while maximizing the return on our investment and staying current with industry recommendations.

3. For Approval: Naming Opportunity – Building Trades Center

Carolyn Armstrong, a longtime member of FTCC Foundation Board of Directors, has expressed an interest in providing a gift for the naming of the Building Trades Center in honor of her family.

Mr. Crosby moved to approve the Naming Opportunity – Building Trades Center. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

President's Report

Dr. Mark Sorrells

Dr. Sorrells gave an update on the College's activities.

Next Board Meeting –Tuesday, February 16, 2026

Adjournment

Mr. David Williford, Chair