

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES**

**March 21, 2022**

Held at the Tony Rand Student Center Board Room at 10:00 a.m.

**Members Present**

Mr. David R. Williford, Mr. Chandan Y. Shankar, Mrs. Elaina L. Ball, Mr. Ron C. Crosby Jr., Mr. Charles J. Harrell, Mr. Charles E. Koonce, Dr. Linwood Powell, Mr. William W. Lockett Tally, Mrs. Esther R. Thompson, Mr. William S. Wellons, and SGA President Heather Spexarth

**Members Absent**

Mr. William L. Hedgepeth II and Mrs. Delores P. Ingram

**FTCC Personnel Present**

President J. Larry Keen, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Academic and Student Services Mark Sorrells, Senior Vice President for Business and Finance Robin Deaver, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Executive Director of Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation Sandy Ammons, Associate Vice President for Facilities and Support Services Richard Lee, Executive Assistant to the President Monika Morris, and Audio Visual Engineer Joe Frydl

**Special Guest**

Mrs. Lisa Estep, North Carolina State Board of Community Colleges

**Call to Order**

**Mr. David R. Williford, Board Chair**

**Ethics Awareness and Conflict of Interest Statement**

**Mr. Williford**

Mr. Williford read the Ethics Awareness and Conflict of Interest Reminder. No conflict of interest was identified.

## **Approval of Minutes for February 21, 2022 Meeting**

**Mr. Williford**

Mr. Harrell moved to approve the February 21, 2022 minutes. The motion was seconded by Mr. Koonce and was unanimously approved by the Board.

## **Committee Reports:**

### **Building and Grounds Committee**

**Mr. Charles J. Harrell, Chair**

Mr. Lee reported:

#### **1. Update on the Fire/Rescue Training Center (Project #2441) (Information Only)**

Work performed in the last 30 days:

- Completed exterior framing at Classroom Building
- Completed interior framing at Classroom Building
- Continued brick and precast at Classroom Building
- Started plumbing, mechanical, and electrical rough-in at apparatus bay
- Started sprinkler rough-in at apparatus bay
- Field measured store front and ordered frames and glass
- Continued roofing at Classroom Building
- Ran block walls at 3<sup>rd</sup> floor of Training Tower
- Poured roof at Burn Building
- Started concrete masonry unit (CMU) and brick at Memorial

Work to be performed in the next 30 days:

- Complete CMU at Restroom Building
- Complete roof assembly at Restroom Building
- Start interior CMU at Burn Building
- Complete all roofing at Classroom Building
- Complete overhead and in-wall rough-in at Classroom Building
- Start metal wall panels at Classroom Building
- Start vaults and pipework at Trench Rescue
- Complete sanitary sewer tie-in

This is provided for information.

**2. Update on Nursing Renovation – Phase I (Project #2546) (Information Only)**

- Bid opening for general contractor is March 24, 2022

This is provided for information.

**3. Update on the Softball Field at J.P. Riddle Stadium (Project #2592) (Information Only)**

- Bid opening for general contractor is March 24, 2022

This is provided for information.

**4. Update on Culinary Renovation (Project #2556) (Information Only)**

- M & E Contracting awarded contract on February 18, 2022
- Project scheduled to start May 13, 2022

This is provided for information.

**5. Update on Horace Sisk Roof Replacement (Project # 2576) (Information Only)**

- Project scheduled to start April 25, 2022

This is provided for information.

**6. Addition to FTCC Access Road (Information Only)**

- Access road will be privately owned and maintained by FTCC
- Addition will consist of 1,127 ft. of road to connect Hull Road and Eden Cross
- Road will connect transportation complex to Fayetteville campus
- Estimated cost is \$150,000 and source of funds is county appropriations

This is provided for information.

**Finance Committee**

**Mr. William L. Hedgepeth II, Chair**

Mrs. Deaver reported:

**1. Approval of FTCC 2022-2023 County Budget Request**

The proposed 2022-2023 County Budget Request of \$15,821,663 reflects a \$1,443.004 increase (10.9%) over the approved budget for the 2021-2022 fiscal year.

The increase is associated with a 4% salary increase for Housekeepers, Maintenance Technicians and Security Officers. It also includes Equipment Expansions and Expansions of Services.

Mr. Harrell moved to approve the FTCC County Budget Request for 2022-2023. The motion was seconded by Mrs. Ball and was unanimously approved by the Board.

### **Human Resources Committee**

**Mr. Ron C. Crosby, Jr., Chair**

#### **1. Approval to Close the 2022 Honorary Trustee Nomination**

- Honorary Trustee nomination opened following the February 2022 Board of Trustees meeting.
- For convenience, Honorary Trustee Procedure is provided as information.
- Honorary Trustee nomination form is also provided.
- Update on number of nominations received since the last meeting.
- Request Board Members decide on an approved date for closing nominations.

After a discussion, the Board of Trustees decided to close the nomination period on April 18.

Mr. Crosby moved to approve the closing date of the nomination period to be on April 18. The motion was seconded by Dr. Powell and was unanimously approved by the Board.

#### **2. Approval of the President's Annual Performance Appraisal**

**Mr. Crosby moved that pursuant to GS 143-318.11(a)(6), the Board of Trustees go into closed session to conduct the annual evaluation of President J. Larry Keen. The motion was seconded by Mr. Wellons and unanimously approved by the Board.**

**Closed Session**

**Open Session**

## **Program Committee**

**Mr. Charles E. Koonce, Chair**

Dr. Sorrells reported:

### **1. Approval of FTCC's Continuing Education Accountability Plan Term Report for August 15, 2021 through December 31, 2021**

- During the fall semester, FTCC offered a total of 1,174 classes through Corporate & Continuing Education (CCE). The breakdown is as follows: 704 Occupational Extension; 299 Self-Supporting; 146 Career & College Readiness; 16 Customized Training; and 9 Human Resources Development Courses.
- FTCC's Accountability and Credibility Policy and Guidelines states – at least 25% of on-campus and 50% of off-campus classes are to be visited for verification. The number of classes requiring verification under the Continuing Education Accountability and Credibility Guidelines for the term was 545 (368 on-campus & 177 off-campus).
- CCE staff visited a total of 545 continuing education classes, which meets the required target for verification visits. All were found to be in-compliance.
- Verification criteria used during the compliance visits included: instructor presence; proper course titles; accurate headcount of students registered and present; attendance sheets were checked; and location and time as well as start/end dates for classes were confirmed.

Mr. Koonce moved to approve FTCC's Continuing Education Accountability Plan Term Report for August 15, 2021 through December 31, 2021. The motion was seconded by Mr. Tally and unanimously approved by the Board.

### **2. Approval to Conduct a Needs Assessment for Computed Tomography & Magnetic Resonance Imaging Technology Diploma (D45200)**

#### **Program Purpose**

- To provide registered or registry-eligible radiologic technologists the didactic and clinical training needed to sit for the American Registry of Radiologic Technologists (ARRT) certification examinations in Computed Tomography and/or Magnetic Resonance Imaging.
- To provide registered or registry-eligible radiologic technologists training needed to perform as entry level computed tomography technologists and/or magnetic resonance imaging technologists.

#### **Program Need**

- Cape Fear Valley Health System has requested the addition of the program due to the labor market gaps in this area.
- Cape Fear Valley currently has 5 openings for CT technologists and 6 openings for MRI technologists.

- The average hourly rate at Cape Fear Valley is \$31.01 for CT technologists and \$32.55 for MRI technologists.
- Many of our Radiography graduates complete CT or MRI programs at other colleges.
- Computed tomography technologists are included in the career group Radiologic Technologists and Technicians. According to O\*NET OnLine, these workers earn an average annual salary of \$59,070 in North Carolina.
- Magnetic resonance imaging technologists earn an average annual salary of \$70,900 in North Carolina.
- According to the U.S. Department of Labor, there are currently 1,308 computed tomography technologist job posts in North Carolina.
- According to the U.S. Department of Labor, there are currently 493 magnetic resonance imaging technologist job posts in North Carolina.

### **Program Information/Target Audience**

- Students must be ARRT certified in Radiography, Nuclear Medicine Technology, or Radiation Therapy.
- The Computed Tomography & Magnetic Resonance Imaging Technology diploma will allow students to pursue both modalities. Separate certificate programs can be offered for students who are only interested in one modality.
- Computed Tomography & Magnetic Resonance Imaging can be taught through Continuing Education while we are completing the curriculum application process.
- If market demand for MRI technologists persists, we can explore adding the Magnetic Resonance Imaging Associate Degree in the future. This degree does not require students to be ARRT certified prior to entry.
- Didactic courses can be offered online, virtual synchronous, hybrid, or face-to-face. Clinical courses must be offered face-to-face.

### **Resources Required**

- Department Chair for each modality (unless we find someone certified in both areas).
- Lab space and equipment are not needed. Students complete all hands-on work during clinic rotations.

Mr. Koonce moved to approve to conduct a Needs Assessment for Computed Tomography & Magnetic Resonance Imaging Technology Diploma. The motion was seconded by Mrs. Ball and unanimously approved by the board.

## **Special Trustees' Business/Comments**

**Mr. David R. Williford, Board Chair**

Mr. Williford thanked everyone for attending the Board Retreat. A discussion on the topic ensued.

## **SGA Report**

**Mrs. Heather Spexarth, SGA President**

The SGA emailed the entire student body requesting nominations for the First Annual Student Choice Awards in celebration of Employee Appreciation Day on March 4<sup>th</sup>. Students could nominate faculty and staff. Over 100 responses were collected. Each nominee and Winner will receive a certificate and will be recognized by the SGA General Council on March 23<sup>rd</sup>.

The SGA will host/participate in the following upcoming events:

- March 24 - Sung Beats. Students will be taught the art of beat boxing
- March 30 - Cape Fear Valley Blood bus will be on main campus
- April 1 - SGA State Conference in Durham
- April 14 - Spring Fling

## **President's Report**

**Dr. J. Larry Keen, President**

**See Written Report.**

Dr. Keen referred to the President's Report. (1) Spring 8-week classes have started, (2) FTCC Ranked No. 1 on National List of Military Friendly Schools (3) COVID 19 Update

## **Next Board Meeting – Tuesday, April 19, 2022**

Mr. Williford moved to recess and convene in the Multipurpose Room for the luncheon with the County Commissioners. The motion was seconded by Mr. Wellons and unanimously approved by the board.

## **Adjournment/Luncheon**

Special Guests – Cumberland County Commissioners, County Manager and Staff

Mr. Williford adjourned the meeting.

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Mr. David Williford, Chair

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Mr. Chandan Shankar, Secretary