

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES**

January 17, 2023

Held at the Tony Rand Student Center Board Room at 10:00 a.m.

Members Present

Mr. David R. Williford, Mr. William L. Hedgepeth, Mr. Ron C. Crosby Jr., Mr. Charles J. Harrell, Mr. Charles E. Koonce, Dr. Linwood Powell, Mr. W. Lockett Tally, Mrs. Esther R. Thompson, Ms. Tammy Thurman, Mr. William S. Wellons, and SGA President Angelina Robinson.

Members Absent

Mr. Chandan Shankar
Mrs. Suzannah Tucker

FTCC Personnel Present

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Business and Finance Robin Deaver, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Vice President for Facilities and Support Services Richard Lee, Vice President for Academic Support and Diversity, Equity, and Inclusion Dr. DeSandra Washington, Executive Director of Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation Sandy Ammons, Secretary to the President Michelle Johnson, Secretary to the Vice President for Academic and Student Services, Tracy Verrier, Audio Visual Engineer Justin Longley.

Special Guests

Associate Vice President for Curriculum Programs, Dr. Tiffany Watts, Associate Vice President for Student Services Dr. Rosemary Kelly, Dean of Nursing Dr. Murtis Worth, FTCC Success Coach Teshia McClean, Brad Hurley.

Call to Order

Mr. David R. Williford, Board Chair

Ethics Awareness and Conflict of Interest Statement

Mr. David R. Williford, Board Chair

Mr. Williford read the Ethics Awareness and Conflict of Interest Reminder. No conflict of interest was identified.

Approval of Minutes

Mr. David R. Williford, Board Chair

Mr. Harrell moved to approve the Board of Trustees Meeting Minutes from December 15, 2022 Special Called Meeting and November 21, 2022 Meeting. The motion was seconded by Dr. Powell and was unanimously approved by the Board.

Committee Reports:

Building and Grounds Committee

Mr. Charles J. Harrell, Chair

Mr. Lee reported on the following:

1. Update - FTCC, Cumberland County Regional Fire and Rescue Center Phase II (project #2634)

- FTCC sent HH Architecture final red lined schematic design drawing
- HH Architecture continues to work on drawing for submission to Department of Environmental Quality

No action was taken on this agenda item.

2. Update on the Swift Water Rescue Trainer (Project #2605 – Information Only)

Work to be performed in the next 30 days:

- Start masonry load bearing walls
- Complete install of site utilities
- Start electrical and plumbing wall rough in
- Continue site grading work
- Start installation of tank base
- Take delivery of structural steel

No action was taken on this agenda item.

3. Update on Nursing Education and Simulation Center Phase II (Project #2615 – Information Only)

- Final drawing under review
- January 20 is target date to have job out to bid

No action was taken on this agenda item.

4. Update on Tiny Town Renovations (project #2676 Information Only)

- Demo drawing is 100% complete
- Roof plan is 75% complete

No action was taken on this agenda item.

5. Approval of Lease Renewal for YMCA

The YMCA Lease is up for renewal through June 30, 2024.

Mr. Harrell moved to approve the YMCA Lease Renewal through June 30, 2024 at a monthly rent of \$8,000. The motion was seconded by Mr. Koonce and was unanimously approved by the Board.

6. Approval of Architectural Services for Design of Building Trades Center (project #2699)

The College recommends C Design, Inc. for Architectural services for design of the Building Trades Center. C Design, Inc. is based out of Charlotte NC.

Mr. Harrell moved to approve C Design Inc. The motion was seconded by Mrs. Thompson and was unanimously approved by the Board.

Finance Committee

Mr. William L. Hedgepeth II, Chair

Mrs. Deaver reported:

1. Approval of Administrative Procedures Manual Policy, I-19.2.2, Travel by Private Car

The College recommends employees should use a college owned vehicle if available to maximize efficiency. Employee's department budget will be charged .33 cents per mile to reimburse county funds.

If an employee elects to use a personal vehicle, actual mileage can be reimbursed using the IRS rate of .655 cents per mile.

Mr. Hedgepeth moved to approve the change to the Administrative Procedures Manual Policy, I-19.2.2 Travel by Private Car. The motion was seconded by Mr. Wellons and unanimously approved by the Board.

2. Approval of 3-1, NCCCS Project #2636, Neill Currie and Thomas McLean HVAC Renovation Amendment #1

Ms. Deaver recommended the Thomas McLean building be removed from the project as SKIFF Funds cannot be used since the equipment needed for the project is unavailable until after the SKIFF funds expire. HERF Funds will be used to pay for the design of the Neill Currie project. Reducing the budget changes the funding.

Mr. Hedgepeth moved to approve the changes and Mr. Harrell seconded the motion and was unanimously approved by the Board.

3. The College recommends approval of the agreement between FTCC and Designer for the NCCCS Project #2699, Building Trades Center

Mr. Hedgepeth moved to approve the agreement between FTCC and Designer, NCCCS Project #2699, Building Trades Center and Mr. Harrell seconded the motion and it was unanimously approved by the Board.

4. Closed Session to discuss a personnel matter.

Mr. Hedgepeth moved to go into Closed Session to discuss a personnel matter. Mr. Harrell seconded the motion and the motion was approved by a voice vote.

Discussion regarding Vice President for Academic Support & Diversity, Equity and Inclusion and Senior Vice President for Academic & Student Services.

Mr. Koonce moved to come out of Closed Session. Ms. Thurman seconded the motion. The motion was approved by voice vote and the Board returned to Open Session.

Human Resources Committee

Mr. Ronald C. Crosby, Jr., Chair

Mr. Mitchell reported:

1. The 2021-2022 Job Placement Report (Information Only)

The College recommends acceptance of Dr. Murtis Worth as Interim Senior Vice President of Academic and Student Services.

Mr. Powell moved to approve Dr. Worth as Interim Senior Vice President of Academic and Student Services and Mr. Wellons seconded the motion. It was unanimously approved by the board by voice vote.

2. The College recommends acceptance of Political Office Notification

Ruben Castellon was elected to the Hoke County Board of Education on November 8, 2022. He was sworn into office for a four-year term (2022 – 2026) on December 13, 2022.

Mr. Koonce recommended approval of the Political Office Notification. The motion was seconded by Mr. Hedgepeth and approved by the board by voice vote.

Planning Committee

Mr. Charles E. Koonce, Chair

Mr. Mitchell reported:

Board of Trustees Survey (Electronic vs. Paper Board Packets)

The Board of Trustees requested staff to release a survey to all Board members in November 2022 concerning desires for electronic vs. paper board packets. Board members discussed responses and results and it was decided to continue with the Board Packets. SACSCOC standards specify the Board should systematically consider how the Board is doing and whether the Board could be more effective.

The Board of Trustees reviewed the survey and discussed the tabulated results. There will be no change in the current process.

Program Committee

Mr. Charles E. Koonce, Chair

Dr. Sorrells reported:

Grade Distribution Report for Fall 2022 (Information Only)

Fall 2022 Grade Distribution Report (GDR)

Fall 2022	Percent Pass	Percent Fail	Percent Withdraw	Percent Incomplete
College Average	80%	8%	11%	1%
Allied Health	93%	3%	3%	1%
Arts & Humanities (includes all courses and sections)	77%	9%	13%	1%
Business	82%	5%	11%	2%
Computer Information Technology	79%	10%	10%	1%
Engineering & Applied Technology	92%	4%	4%	1%
Math & Science (includes all courses and sections)	67%	12%	2%	19%
Nursing	96%	3%	1%	0%
Public Service	81%	9%	9%	1%

Fall 2022 Distribution Report (GDR) for Dev ENG and Dev Math

Fall 2022	Percent Pass	Percent Fail	Percent Withdraw	Percent Incomplete
All ENG Courses and Sections	68%	12%	20%	0%
ENG without Dev ENG 002 Sections	69%	10%	20%	1%
Dev ENG 002 Sections	60%	23%	17%	0%
All Math Courses and Sections	62%	19%	18%	1%
Math without Dev Math 003 Sections	63%	17%	19%	1%
Dev Math 003 Sections	57%	30%	13%	0%

Fall 2022 Grade Distribution Report (GDR) for ACA and ACA-CTE

Fall 2022	Percent Pass	Percent Fail	Percent Withdraw	Percent Incomplete
All ACA-122 Courses and Sections	82%	10%	8%	0%
All ACA-120 (CTE) Courses and Sections	85%	9%	6%	0%

Fall 2022 Grade Distribution Report (GDR) by Modality

Fall 2022	Percent Pass	Percent Fail	Percent Withdraw	Percent Incomplete
College Average	80%	8%	11%	1%
Blended	83%	7%	9%	1%
Face-to-Face	88%	4%	7%	1%
Hybrid	72%	11%	13%	4%
Online	75%	10%	14%	1%
Dev ENG Hybrid	70%	21%	9%	0%
Dev ENG Online	54%	24%	22%	0%
Dev Math Blended	82%	12%	6%	0%
Dev Math Online	38%	43%	19%	0%

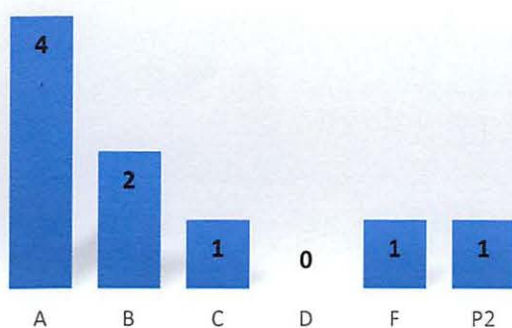
STEP TO SAP (Information Only)

Since April of 2021, the College has participated in the NC Reconnect pilot initiative with support from the J.M. Belk Endowment. The intent of this initiative is to increase the enrollment and success of adult learners in community colleges. Each of the five NC community colleges participating in the project were provided an initial matching grant of \$75,000 to assist with an innovative capacity building initiative. The resources from the grant were used to establish the Steps 2 SAP program. This program assists students who had stopped out of college, due to a loss of financial aid, get back on track toward reaching their education and career goals. For many of these students, the challenges that initially led to their stopping out remained unaddressed. Helping students address those challenges was a critical component of success for this project. To assist in meeting barriers to success, each student worked with a Success Coach who could provide support and connect students to additional services to help them address both academic and non-academic barriers to success.

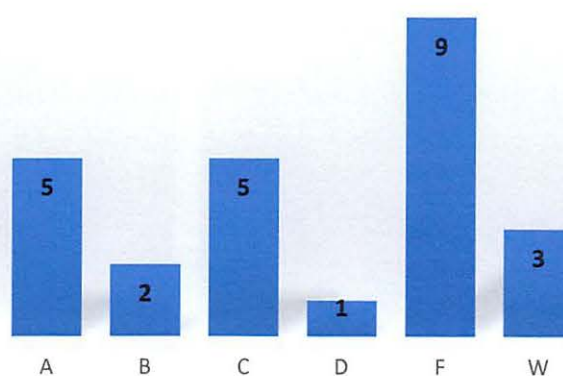
The majority (73%) of the 47 students participating in the initial cohort of the program completed the fall semester with a 90% attendance record with an 81% pass rate and 51% increasing their overall GPA to above 2.0, which reinstated financial aid eligibility. Of the 44 students who enrolled in the program in Fall 2021, 29 enrolled for Spring 2022, three students were able to earn enough credits to graduate, and two students transferred to a NC university to continue their education. During the second semester 24 students (83%) completed the term with 63% earning a GPA of 2.0 or better. One student transferred to a 4-year university.

FTCC chose to continue the project for the 2022-23 academic year. During the fall term 46 students were enrolled in the Steps 2 SAP program with 100% finishing the semester with an 83.6% pass rate. Seventy-four percent (74%) earned a GPA of 2.0 or above. The overall GPA for the cohort was 2.282. Twenty-four (24) students were enrolled for Spring term prior to the start of the semester with one student earning a certificate.

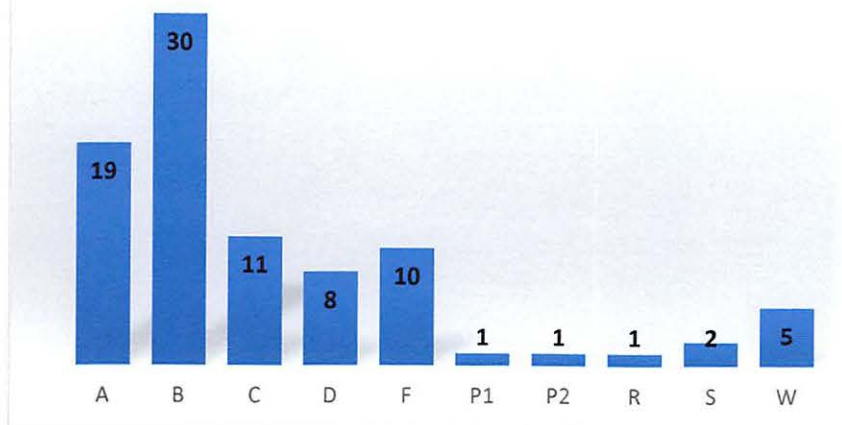
1st 8-weeks Final
Grades



2nd 8-weeks Final Grades



16-weeks Final Grades



Student Success (Information Only)

Octavis Faison was a Belk/STEP 2 SAP participant in the fall of 2021. He was eligible to participate in the program because his SAP appeal was denied. As a participant in the program, one of the requirements was for Octavis to meet with the STEP 2 SAP Success Coach, Ms. Teshia McLean. While communicating with Octavis via emails, text messages, telephone calls, and face-to-face meetings, Ms. McLean began building a mentor relationship with Octavis and learning of his interests and aspirations. Octavis was originally from Durham, NC, and came to Fayetteville Technical Community College (FTCC) to play baseball with one of his friends. He eventually wanted to return home and attend North Carolina Central University (NCCU).

As a student at FTCC, Octavis admitted he did not do his best academically. He attended classes but did not study nor understand how to get the most from his academic experience. He did not devote time to studying and rarely asked his instructors for help. A requirement to participate in the for STEP 2 SAP program was to regularly attend tutoring sessions. While participating in the program, Octavis attended weekly tutoring sessions and worked on his time management skills. Octavis applied for admission to NCCU and received his acceptance letter over the summer. He is currently studying Business Administration and made the A/B Honor Roll.

SGA Report

Ms. Angelina Robinson, SGA President

To start the new year, SGA has planned a miniature version of welcome week with a blizzard of bucks event.

Ms. Robinson attended the Townhall Meeting to learn more about FTCC's new president and attended the Martin Luther King Breakfast.

The new year is going to be exciting and can't wait to share what the SGA will do next.

President's Report

Dr. Mark Sorrells

See Written Report

Next Board Meeting – Monday, February 20, 2023

Adjournment

Mr. Koonce moved that the meeting be adjourned. The motion was seconded by Ms. Thurman and unanimously approved by the Board.

Mr. David R. Williford, Chair