

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES**

**February 20, 2023**

Held at the Tony Rand Student Center Board Room at 10:00 a.m.

**Members Present**

Mr. David R. Williford, Dr. Linwood Powell, Ms. Tammy Thurman, Mrs. Suzannah Tucker, Mrs. Esther R. Thompson, Mr. Charles J. Harrell, Mr. Charles E. Koonce, Mr. William S. Wellons, and SGA President Angelina Robinson.

**Members Absent**

Mr. Ron C. Crosby Jr.,  
Mr. William L. Hedgepeth  
Mr. Chandan Shankar  
Mr. W. Lockett Tally

**FTCC Personnel Present**

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal Services, Risk Management and Security David Sullivan, Senior Vice President for Business and Finance Robin Deaver, Interim Senior Vice President for Academic and Student Services Murtis Worth, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Vice President for Facilities and Support Services Richard Lee, Vice President for Academic Support and Diversity, Equity, and Inclusion Dr. DeSandra Washington, Executive Director of Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation Sandy Ammons, Executive Assistant to the President Tracy Verrier, Administrative Assistant Amanda Colores, Audio Visual Engineer Justin Longley.

**Special Guests**

Associate Vice President for Curriculum Programs, Dr. Tiffany Watts,

**Call to Order**

**Mr. David R. Williford, Board Chair**

**Ethics Awareness and Conflict of Interest Statement**

**Mr. David R. Williford, Board Chair**

Mr. Williford read the Ethics Awareness and Conflict of Interest Reminder. No conflict of interest was identified.

## **Approval of Minutes**

**Mr. David R. Williford, Board Chair**

Mr. Harrell moved to approve the Board of Trustees Meeting Minutes from January 16, 2023 Meeting. The motion was seconded by Mr. Koonce and was unanimously approved by the Board.

## **Committee Reports:**

### **Building and Grounds Committee**

**Mr. Charles J. Harrell, Chair**

Mr. Lee reported:

1. **For Information: Update – FTCC, Cumberland County Regional Fire and Rescue Center Phase II (project #2634)**  
HH Architecture schematic design drawings have been submitted to the State Construction Office. The drawings should be back in three to four months.
2. **For Information: Update – Swift Water Rescue Trainer (project #2605)**  
Work to be performed in the next 30 days:
  - Complete all CMU walls
  - Complete installation of structural steel
  - Start PVC roofing
  - Continue site grading work
  - Start brick veneer
  - Start exterior metal framing
  - Ninety percent will be done in 30 days
3. **For Information: Update – Nursing Education and Simulation Center Phase II (project #2615)**  
Project is out to bid. It is expected that cost will be up by seventy-five percent.
4. **For Information: Update – Tiny Town Renovations (project #2676)**  
The final drawing is under review by FTCC. The project should be out for bid in March.
5. **For Information: Update – Regional Truck Driver Training Center (project #2635)**  
FTCC has returned redlined schematic design drawings back to the architect. The site drawings are being worked on by the civil engineers.
6. **For Information: Update – Advanced Technology Building Roof Replacement (project #2659)**
  - Project bid opening will be on March 7, 2023.

Mrs. Deaver reported:

**1. For Approval: 3-1, NCCCS Project # 1757, Western Campus Center, Final Closeout**

FTCC was allocated \$97,100 in state funds for the advanced planning of a Western Campus Center. The College incurred expenses totaling \$86,388 for the planning of this center during fiscal years ended 2009 through 2011. The unspent advanced planning funds of \$10,712 will be moved to Project #2635, Fayetteville Technical Community College Regional Truck Driver Training Center.

Mr. Harrell moved to approve the 3-1, NCCCS Project # 1757, Western Campus Center, Final Closeout. The motion was seconded by Ms. Thurman and unanimously approved by the Board.

**2. For Approval: 3-1, NCCCS Project # 2635, Regional Truck Driver Training Center, Amendment 2**

Transferring \$10,712 remaining in project #1757 Western Campus Advanced Planning from budget code 40720 to this project and reducing the amount of 2021 SCIF (state budget code 42120, administered by NCCCS) by \$10,712. Per the System Office, funds from Western Campus Advanced Planning need to be moved and expensed; therefore, they are being moved to this active project. In addition, at the time that this project's 3-1 was originally created, the designer contract budget was an estimate. Since that time, the designer contract has been signed in the amount of \$765,000. FTCC is updating the amount for the design fee in Section III with this amendment.

Mr. Harrell moved to approve the 3-1, NCCCS Project # 1757, Western Campus Center, Final Closeout. The motion was seconded by Ms. Thurman and unanimously approved by the Board.

**3. For Information: FTCC Annual Equipment Audit**

- Summary Report for Fiscal Year 2022 indicated Acquisition Cost total \$43,933,860.16.
- There were no lost items at the System Office threshold.
- Six items below the System Office threshold were lost or stolen, totaling \$6,379.82.
- Percentage of lost or stolen items were below 0.01% of acquisition cost.

**4. For Information: Update on Banking Services**

- First National Bank accounts were opened in May 2022.
- First Horizon Bank accounts were closed in December 2022.

- FTCC historically kept excess cash in the state's Short Term Investment Fund (STIF). May 2022 the balance was over \$22 million.
- In May 2022, because the interest rate on STIF was 0.35% compared to 0.80% with First National, FTCC moved \$19.5 million away from STIF and into the First National accounts.
- In July 2022, FTCC opened a separate money market account with First National at a rate of 2.43%.
- In January 2023, FTCC opened another money market account to move excess County and Institutional cash to First National in order to receive the better interest rate of 2.43%.

#### **5. For Acceptance: FTCC Biannual Pension Spiking Report**

There are seven FTCC employees on the report. Two people on the report could cost the College if they were to leave today. The first person would cost the College \$165,568 and the second would cost \$102,762. The longer the two employees stays with FTCC, the cost to the College will decrease.

Mr. Harrell moved to accept the FTCC Biannual Pension Spiking Report. The motion was seconded by Ms. Tucker and unanimously approved by the Board.

#### **6. Closed Session: To Discuss Personnel Issue Related to Pension Spiking**

No closed session was requested.

### **Human Resources Committee**

**Mr. Ronald C. Crosby, Jr., Chair**

Mr. Mitchell reported:

#### **1. For Acceptance: Senior Vice President for Academic and Student Services**

The President has selected Dr. Murtis Worth, currently the Interim Senior Vice President for Academic and Student Services, for the position of Senior Vice President for Academic and Student Services.

- Per paragraph VI-4.5 of the Employment and Affirmative Action manual, request board acceptance of Dr. Worth for the position.

Mr. Wellons moved to approve Dr. Murtis Worth as Senior Vice President for Academic and Student Services. The motion was seconded by Mr. Harrell and unanimously approved by the Board.

#### **2. For Acceptance: Chief of Staff/Vice President for Strategic Initiatives**

The President has selected Dr. Tiffany Watts, currently the Associate Vice President for Curriculum Programs, for the position of Chief of Staff/Vice President for Strategic Initiatives.

- Per paragraph VI-4.5 of the Employment and Affirmative Action manual, request board acceptance of Dr. Watts for the position.

Mr. Wellons moved to approve Dr. Tiffany Watts as the Chief of Staff / Vice President for Strategic Initiatives. The motion was seconded by Dr. Powell and unanimously approved by the Board.

**3. For Acceptance: Notification of elected political office – Dean Oscar Rodriguez**

- Item was changed from For Acceptance to For Information.
- Oscar Rodriguez, Dean of Enrollment Management, has notified the College that he currently serves in an elected office with the Board of Education for Clinton City Schools. Dr. Rodriguez was already an elected member of the Board when he was hired at FTCC.

**4. For Information: The 2023 Honorary Trustee Nomination**

The nomination period will open following the March 20, 2023 Board of Trustees meeting. Consideration of nominees is scheduled for the April 2023 Board of Trustees meeting.

**Planning Committee**

**Mr. Charles E. Koonce, Chair**

Mr. Mitchell reported:

**1. For Approval: Request approval of proposed modifications to the College's General Education Core Competencies and Purpose Statement.**

Mr. Koonce moved to approve the proposed modifications to the College's General Education Core Competencies and Purpose Statement. The motion was seconded by Dr. Powell and unanimously approved by the Board.

**2. For Reaffirmation: Request reaffirmation of the Mission Statement and Institutional Goals. The statements were last reaffirmed on September 19, 2022.**

Mr. Koonce moved to reaffirm the Mission Statement and Institutional Goals. The motion was seconded by Dr. Powell and unanimously approved by the Board.

**Program Committee**

**Mr. Charles E. Koonce, Chair**

Dr. Worth reported:

**1. For Information Only: Respiratory Therapy Program Expansion**

## **Overview**

The program is a two-year program with students earning an Associate in Applied Science: Respiratory Therapy. Students can work as a Respiratory Care Assistant (RCA) during their final semester. Students earn approximately \$23/hour (varies by hospital) while gaining valuable experience to help prepare them for their role as a Registered Respiratory Therapist. Nearly all students work as RCAs.

Upon completion, graduates are eligible to:

- Earn a credential of Certified Respiratory Therapist (CRT) and Registered Respiratory Therapist (RRT) – an advanced credential.
  - In 2022, 16 of 18 (89%) of graduates passed the exam, earning a CRT credential
    - Eight of those individuals were eligible to sit for an additional simulation exam and passed, earning the advanced RRT credential.
  - 100% of these graduates immediately joined the workforce
- Continue their education: Two Bachelor of Science in Respiratory Therapy programs in NC: UNC Charlotte and UNC Wilmington.

## **Expansion**

- November 2021 – request from Cape Fear Valley Health System to increase the number of graduates due to dire need for respiratory therapists. At that time, they had 30 job openings which were being primarily staffed by travel therapists.
- FTCC submitted a request and received approval in Spring 2022 from the Commission on Accreditation for Respiratory Care (CoARC) to increase total student enrollment from 48 to 96 students (from 24 to 48 students annually)
- Added an additional admission/tract: admitted additional students in Summer 2022
- Current enrollment: 56 students
  - May 2023 graduates = 21
  - New admissions in 2023 = 48
- FTCC investing in an additional lab space (vacated by Nursing) and equipment in the Health Technology Center.

## **Report**

**Ms. Angelina Robinson, SGA President**

**See Written Report**

## **President's Report**

**Dr. Mark Sorrells**

**See Written Report**

**Next Board Meeting – Monday, March 20, 2023**

## **Adjournment**

Ms. Thurman moved that the meeting be adjourned. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

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Mr. David R. Williford, Chair