

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES**

February 21, 2022

Held at the Tony Rand Student Center Board Room at 9:30 a.m.

Members Present

Mr. David R. Williford, Mr. William L. Hedgepeth II, Mr. Ron C. Crosby Jr., Mr. Charles J. Harrell, Mr. Charles E. Koonce, Dr. Linwood Powell, and SGA President Heather Spexarth

Attending via Zoom

Mrs. Elaina L. Ball (Mrs. Ball left the meeting at 10:10 a.m.), Mr. W. Lockett Tally

Members Absent

Mr. Chandan Y. Shankar, Mrs. Delores P. Ingram, Mrs. Esther R. Thompson, Mr. William S. Wellons

FTCC Personnel Present

President J. Larry Keen, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Academic and Student Services Mark Sorrells, Senior Vice President for Business and Finance Robin Deaver, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Executive Director of Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation Sandy Ammons, Associate Vice President for Facilities and Support Services Richard Lee, Executive Assistant to the President Monika Morris, Audio Visual Engineer Joe Frydl

Call to Order

Mr. David R. Williford, Board Chair

Ethics Awareness and Conflict of Interest Statement

Mr. Williford

Mr. Williford read the Ethics Awareness and Conflict of Interest Reminder. No conflict of interest was identified. (Mr. Hedgepeth identified a conflict of interest during the Finance Committee, Agenda item #7, approval of recommendation of award for banking services, and did not participate in any discussion or vote about the matter.)

Approval of Minutes for January 18, 2022 Meeting

Mr. Williford

Mr. Harrell moved to approve the January 18, 2022 minutes. The motion was seconded by Mr. Koonce. A roll call vote was taken and the motion was unanimously approved by the Board.

Committee Reports:

Building and Grounds Committee

Mr. Charles J. Harrell, Chair

Mr. Lee reported:

1. Update on the Fire/Rescue Training Center (Project #2441) (Information Only)

Work performed in the last 30 days:

- Completed steel erection
- Completed CMU at Training Tower
- Continued exterior framing at Classroom Building
- Prepped and poured the apparatus bay slab-on-grade
- Started sprinkler rough-in at the classroom building
- Continued stone, curb and gutter on the west site
- Started waterline and hydrants on the east site

Work to be performed in the next 30 days:

- Complete exterior framing at the classroom building
- Complete interior framing at the classroom building
- Start brick and precast at the classroom building
- Start plumbing, mechanical, and electrical overhead at the apparatus bay
- Continue interior and exterior wall rough-in at the classroom building
- Start roofing at the classroom building
- Pour 3rd story elevated slab at the training tower
- Start 3rd story concrete masonry units at the training tower
- Complete all plumbing rough-in in the chase wall at the restroom building

2. Update on Nursing Renovation – Phase I (Project #2546) (Information Only)

Going out to bid for general contractor on February 28, 2022.

3. Update on the Softball Field at J.P. Riddle Stadium (Project #2592) (Information Only)

Bid for general contractor went out on February 17, 2022.

4. Approval - New Project - Regional Truck Driver Training Center (Project #2635)

- Request Board approval to construct a regional truck driver training center that includes a CDL training pad with track
- Project funded by 2021-2022 State Construction and Infrastructure Funds (SCIF)
- Project budget is \$10,000,000

- Project will be located on FTCC's Western Campus property
- 900' x 600' pad will have shifting track on the perimeter with skid area
- Project will include classroom building with truck lab for maintenance on vehicles

Mr. Harrell moved to approve the new project – Regional Truck Driver Training Center (Project #2635). The motion was seconded by Dr. Powell. A roll call vote was taken and the motion was unanimously approved by the Board.

5. Approval - New Project - FTCC, Cumberland County Regional Fire and Rescue Training Center Phase II (Project # 2634)

- Request Board approval to construct second phase of FTCC, Cumberland County Regional Fire and Rescue Training Center
- Project funded by 2021-2022 State Construction and Infrastructure Funds (SCIF)
- Project budget is \$20,000,000
- The following additions will be included in Phase II:
 - Communications Tower
 - Footings for communications tower
 - Parking
 - Alternate for parking expansion
 - Site
 - Flashover simulator concrete pad
 - Pump draft concrete pad
 - Aircraft simulator concrete pad and propane tank
 - Roadway & Paving
 - Complete roadway and concrete paving around Phase II burn buildings and concrete pads
 - Additional parking
 - Stormwater
 - Second stormwater pond for eastside of site
 - Restroom Addition
 - Add (2) additional stalls to Phase I restroom building
 - Burn Buildings
 - Two-story apartment (8,000 sf.)
 - One-story residential burn building (2,200 sf.)

Mr. Harrell moved to approve the New Project - FTCC, Cumberland County Regional Fire and Rescue Training Center Phase II (Project # 2634). The motion was seconded by Mr. Koonce. A roll call vote was taken and the motion was unanimously approved by the Board.

6. Approval - New Project - Neill Currie and Thomas McLean HVAC Renovation (Project #2636)

- Request Board approval to replace HVAC systems in Neil Currie Building and Thomas McLean Administration Building
- Project funded by Higher Education Emergency Relief Funds (HEERF)

- Project budget is \$2,500,000
- Both buildings' HVAC systems are over 25 years old
- All air handlers, ductwork and control systems will be replaced

Mr. Harrell moved to approve the New Project – Neill Currie and Thomas McLean HVAC Renovation (Project #2636). The motion was seconded by Mr. Koonce. A roll call vote was taken and the motion was unanimously approved by the Board.

7. Approval - Extension of Existing Lease for Transportation Technology #2 (Porsche Building)

- Request Board approval to extend lease to October 31, 2022
- Current lease is from December 20, 2022 – April 20, 2022

Mr. Harrell moved to approve the extending the lease for the Transportation Technology #2 (Porsche Building). The motion was seconded by Dr. Powell. A roll call vote was taken and the motion was unanimously approved by the Board.

Finance Committee

Mr. William L. Hedgepeth II, Chair

Mrs. Deaver reported:

1. Acceptance of the FTCC Financial Audit Report for Fiscal Year Ended June 30, 2021

The Financial Statement Audit Report for the year ended June 30, 2021 was presented to the Board. The audit opinion stated that the College's financial statements present fairly, in all material respects, the financial position of the College as of June 30, 2021, and the changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United State of America. In addition, the results disclosed no deficiencies in internal control over financial reporting that were considered to be material weaknesses in relation to audit scope or any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Mr. Hedgepeth moved to accept the FTCC Financial Audit Report for fiscal year ended June 30, 2021. The motion was seconded by Dr. Powell. A roll call vote was taken and the motion was unanimously approved by the Board.

2. Acceptance of the FTCC Biannual Pension Spiking Report

The report is based on contribution-based benefit cap. The College has nine employees that are listed on the report. The employees and contributions are regularly checked by the College.

Mr. Hedgepeth moved to accept the FTCC Biannual Pension Spiking Report. The motion was seconded by Mr. Crosby. A roll call vote was taken and the motion was unanimously approved by the Board.

3. Approval of 3-1, NCCCS Project #2634, Fayetteville Technical Community College, Cumberland County Regional Fire and Rescue Training Center, Phase II

This project is phase 2 of the College's Regional Fire and Rescue Training Center. Phase 2 of the project will include two additional burn buildings, concrete pads, props, simulators, restrooms, an additional stormwater pond, roadway, communication tower, and parking. The source of funds is 2021 State Construction and Infrastructure Funds (SCIF) in the amount of \$20 million.

Mr. Hedgepeth moved to approve 3-1, NCCCS Project #2634, Fayetteville Technical Community College, Cumberland County Regional Fire and Rescue Training Center, Phase II. The motion was seconded by Mr. Crosby. A roll call vote was taken and the motion was unanimously approved by the Board.

4. Approval of 3-1, NCCCS Project #2635, Fayetteville Technical Community College Regional Truck Driver Training Center

This project will be constructed on the College's Western Campus property and will be the first facility constructed on this campus. This facility will include a 900' x 600' CDL training pad with track. The project will include a two-room classroom building with restrooms, offices and a breakroom. The project also includes a 3-bay garage for maintenance on vehicles. The source of funds is 2021 State Construction and Infrastructure Funds (SCIF) in the amount of \$10 million.

Mr. Hedgepeth moved to approve 3-1, NCCCS Project #2635, Fayetteville Technical Community College Regional Truck Driver Training Center. The motion was seconded by Mr. Crosby. A roll call vote was taken and the motion was unanimously approved by the Board.

5. Approval of 3-1, NCCCS Project #2636, Neill Currie and Thomas McLean HVAC Renovation

This project is the replacement of the HVAC systems in two of the College's facilities on the Fayetteville Campus. The first building is the Neill Currie Building. The HVAC system is 22 years old. The second building is the Thomas McLean Administration Building. The HVAC system is 21 years old. FTCC obtained Department of Education approval to use Higher Education Emergency Relief Funds (HEERF) in the amount of \$2.5 million to complete this project.

Mr. Hedgepeth moved to approve 3-1, NCCCS Project #2636, Neill Currie and Thomas McLean HVAC Renovation. The motion was seconded by Mr. Crosby. A roll call vote was taken and the motion was unanimously approved by the Board.

6. Approval of 2-1, FTCC Combined Budget for Fiscal Year Ended 2021-2022

The Combined Budget of \$172,057,835 was reviewed with the Board.

Mr. Hedgepeth moved to approve the 2-1, FTCC Combined Budget for fiscal year ended

2021-2022. The motion was seconded by Mr. Hedgepeth. A roll call vote was taken and the motion was unanimously approved by the Board.

7. Approval of FTCC's Recommended Award for Banking Services

FTCC currently banks with First Horizon Bank. Due to customer service issues and significant changes in interest rates, the College recently competed banking services. Six (6) banks responded. The College recommends to award First National Bank for Banking Services.

Mr. Williford moved to approve to award First National Bank for banking services. The motion was seconded by Mr. Harrell. A roll call vote was taken. Mr. Hedgepeth identified a conflict of interest and did not participate in any discussion or vote about the matter. A roll call was taken and the motion was approved by the Board.

Human Resources Committee

Mr. Ron C. Crosby, Jr., Chair

1. 2022 Honorary Trustee Nomination ((Information Only)

2022 Honorary Trustee Nomination period opens March 2022. Honorary Trustee Procedures and Nomination Form were provided as information.

The nomination form is available online for electronic submission or in paper format.

Discussion of nominated individuals will occur during the March or April Board meeting.

2. Advanced Notice of President's Annual Performance Appraisal (Information Only)

The President's annual performance appraisal is completed at the March 2022 Board of Trustees meeting. Following completion and signature by the Board Chair on a transmittal letter, the completed appraisal is mailed to the NC Community College System Office (in early April 2022).

Last year the appraisal document was emailed to Trustees following the February meeting for completion prior to the March meeting. The electronic submission process was very successful and if it pleases the Board Members, staff can release an electronic appraisal document to all Board members again this year. Alternatively, staff can bring paper copies to the March Board meeting for completion.

Planning Committee

Mr. Charles E. Koonce, Chair

Mr. Mitchell reported:

1. Approval of FTCC’s Mission Statement, Purpose Statement, Institutional Goals, and General Education Core Competencies

The College requests semi-annual approval and reaffirmation of the College’s Mission Statement, Purpose Statement, Institutional Goals and General Education Core Competencies.

Dr. Powell moved to approve FTCC’s Mission Statement, Purpose Statement, Institutional Goals, and General Education Core Competencies. The motion was seconded by Mr. Hedgepeth. A roll call vote was taken and the motion was unanimously approved by the Board.

2. 2022-2023 Planning Assumptions (Information Only)

The College’s 2022 Planning Assumptions were provided to the Trustees for their information.

Program Committee

Mr. Charles E. Koonce, Chair

Dr. Sorrells reported:

1. Approval of Program Application for Anesthesia Technology (A45330)

The College is asking for Approval to submit to the North Carolina Community College System Office (NCCCS) Fayetteville Technical Community College’s (FTCC) Curriculum Program Application for Anesthesia Technology (A45330).

- During the November 16, 2020 Board of Directors Meeting, the FTCC Board of Trustees voted to approve a request from the division of Allied Health Technology to conduct a needs assessment for a new associate degree program in Anesthesia Technology (A45330).
- The Anesthesia Technology program is designed to attract current working medical professionals that are interested in career advancement. Also, the program will serve as an avenue to allow currently employed anesthesia techs, that are not certified, to gain their certification. The eligibility requirement to sit for the national certification now requires graduation from an approved American Society of Anesthesia Technologist and Technicians (ASATT) program. The BLS has reported that from 2014 to 2024, an expected growth rate of 15% is anticipated for Anesthesia Technicians. This is a faster rate in growth in demand than the national average for most other professions. According to Indeed.com, the average national salary of jobs as an Anesthesia Technician was \$43,000.00 with a high confidence ranking based on more than 250 sources.
- Durham Technical and Cape Fear are the only two community colleges currently approved to offer the program in North Carolina. Both community colleges agreed with the impact assessment.

- FTCC plans to apply to the NCCCS for approval to begin the program in the Fall of 2023.
- Due to the program being a stand-alone associate degree, a 3-year accountability report is required by the NCCCS from FTCC after program implementation. The report must include information on enrollment, program completers, employment, licensure/accreditation, and other relevant information.

Dr. Powell moved to approve the Program Application for Anesthesia Technology. The motion was second by Mr. Crosby. A roll call was taken and the motion was unanimously approved by the Board.

2. Success Story (Information Only)

FTCC is proud to announce that Rhiannon Holley, Instructor in the IT/Systems Security & Analysis program has been awarded the 2022 Dale P. Parnell Faculty Distinction Recognition by the American Association of Community Colleges.

Special Trustees' Business/Comments

Mr. David R. Williford, Board Chair

NCACCT Legislative Law Seminar, March 30 – April 1, City Center Marriott, Raleigh NC

Special Presentation on Presidential Search Process – Mr. Thomas Stith, President, NCCCS

Mr. Williford introduced President Stith and his General Counsel Ms. Tawanda Foster Artis.

President Stith recognized Dr. Keen and thanked him for his service. He spoke about the procedures to start the process of finding new leadership.

General Council Artis presented a PowerPoint presentation on the presidential search process.

SGA Report

Mrs. Heather Spexarth, SGA President

The SGA is proud to report student activity at our events has increased and we are continuing to collaborate with campus organizations and departments to continue that trend.

February finishes with a full week of events that include FTCC Night with the Fayetteville Marksmen on Friday February 25th.

Welcome Week will be held March 14th through the 18th with activities planned each day to maximize the impact to every possible student. The SGA is planning to attend several different sporting events to further engage with students and hand out some fun FTCC swag prizes while we recruit for General Council Members.

We are sending “Coming up this week” emails to students with the week's activities in our attempt to scale down the emails we receive as students and tackle email fatigue.

President’s Report

Dr. J. Larry Keen, President

See Written Report.

Dr. Keen referred to the President’s Report. (1) FTCC Celebrates Black History Month, (2) COVID 19 Reporting and On-Campus Testing, (3) Athletics Update, (4) FSU Keen Scholarship.

Next Board Meeting – Monday, March 21, 2022

Adjournment/Luncheon

Special Guests – Cumberland County Legislative Delegation

Mr. Williford adjourned the meeting.

Mr. David Williford, Chair

Mr. Chandan Shankar, Secretary