

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES**

**April 17, 2023**

Held at the Tony Rand Student Center Board Room at 10:00 a.m.

**Members Present**

Mr. David R. Williford, Mr. William L. Hedgepeth, Mr. Ron C. Crosby Jr., Mr. Charles J. Harrell, Mr. Charles E. Koonce, Dr. Linwood Powell, Mr. Chandan Shankar, Mrs. Esther R. Thompson, Ms. Tammy Thurman, Mrs. Suzannah Tucker, Dr. Tiffany Watts, Mr. William S. Wellons and SGA President Angelina Robinson.

**Members Absent**

Mr. W. Lockett Tally

**FTCC Personnel Present**

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Business and Finance Robin Deaver, Senior Vice President for Academic and Student Services Murtis Worth, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Vice President for Academic Support and Diversity, Equity, and Inclusion Dr. DeSandra Washington, Chief of Staff/Vice President of Strategic Initiatives Dr. Tiffany Watts, Executive Director of Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation Sandy Ammons, Executive Assistant to the President Tracy Verrier, Secretary to the President, Michelle Johnson, Audio Visual Engineer Justin Longley.

**Call to Order**

**Mr. David R. Williford, Board Chair**

**Ethics Awareness and Conflict of Interest Statement**

**Mr. David R. Williford, Board Chair**

Mr. Williford read the Ethics Awareness and Conflict of Interest Reminder. No conflict of interest was identified.

**Approval of Minutes**

**Mr. David R. Williford, Board Chair**

Mr. Harrell moved to approve the Board of Trustees Meeting Minutes from March 20, 2023. The motion was seconded by Dr. Powell and was unanimously approved by the Board.

**Committee Reports:**

**Building and Grounds Committee**

**Mr. Charles J. Harrell, Chair**

Mr. Sullivan reported on the following:

**1. Update on FTCC, Cumberland County Regional Fire and Rescue Center Phase II (project #2634)**

- Schematic design drawings with State Construction Office for review
- Estimated return date 4-20-23

This is provided for information

**2. Update on Swift Water Rescue Trainer (project #2605)**

Work to be performed in the next 30 days:

- Start masonry load bearing walls
- Complete install of site utilities
- Start electrical and plumbing wall rough-in
- Continue site grading work
- Start installation of tank base
- Take delivery of structural steel

This is provided for information.

**3. Update on Nursing Education and Simulation Center Phase II (project #2615)**

- M&E Contracting started on submittals
- Concentrating on long lead time items (HVAC and electrical)
- Rough draft schedule shows finish day of February

This is provided for information

**4. Update on Horace Sisk Chiller Replacement (project #2677)**

- Placed order for chillers October 2022
- Expect to start installation September 2023
- Plan to switch over to new chillers December 20, 2023

This is provided for information.

**5. Update on Regional Truck Driver Training Center (project #2635)**

- Site plan and building layout are under review by the college
- DOT drive way placement set
- PWC Sewer and water lines are set

This is provided for information

**6. Update on Neill Currie HVAC Renovations (project #2636)**

- Bid opening set for May 11, 2023

This is provided for information.

**7. Update on Tiny Town Renovations (project #2676)**

- Owners of Tiny Town moved out March 30<sup>th</sup>
- Work with city on storm water discharge

This is provided for information.

**8. Update on Advanced Technology Building Roof Replacement (project #2659)**

- Will have information next week

This is provided for information.

**9. Update on YMCA**

- Will have information next week

This is provided for information.

**10. Approval of New Project – Cumberland Hall HVAC and Electrical (project #2766)**

- HVAC and electrical system installed in 1970
- Two things driving high budget: (1) building thermal envelope and (2) replacing equipment in phases to keep building in operation

Presented for your approval.

**11. For Approval: New Project – Thomas McLean Administration Building HVAC (project #2767)**

- HVAC unit over 21 years old
- All controls to the unit need to be updated for better balancing of temperature throughout the building
- Project originally included in Neill Currie HVAC renovation project, but removed later due to expiration of HEERF funds
- HEERF extended for one additional year, per recent guidance
- Project cost \$750,000

Presented for your approval.

Mr. Harrell moved to approve two new projects: Cumberland Hall HVAC and Electrical Replacement and Thomas McLean Administration Building HVAC replacement. The motion was seconded by Mr. Hedgepeth and was unanimously approved by the Board.

**Finance Committee**

**Mr. William L. Hedgepeth II, Chair**

Mrs. Deaver reported:

**1. Acceptance of Financial Statements and Audit Report for Direct State Capital Infrastructure Funds (SCIF), for the year ended June 30, 2022**

The SCIF Grant Fund is a separate fund included in Fayetteville Technical Community College's financial statements and represents only a portion of the College's transactions and financial position as of and for the year ended June 30, 2022. The scope of the SCIF Grant Fund's activities is considered to be a single business-type activity and accordingly, is reported within a single column in the basic financial statements. The basic financial statements consist of three statements.

The SCIF Grant Fund's basic financial statements include the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows.

Mr. Hedgepeth moved to approve the Financial Statements and Audit Report for Direct State Capital Infrastructure Funds (SCIF), for the year ended June 30, 2022. Mr. Shankar seconded the motion and it was unanimously approved by the Board.

**2. Approval of 3-1: Cumberland Hall HVAC and Electrical, New Project (Project 2766)**

The College is asking for approval for replacement of the HVAC in Cumberland Hall which encompasses replacing an outdated electrical system built in 1966. The new system is expected to last 25 years.

**3. Approval of 3-1: Thomas McLean Administration Building HVAC, New Project (2767)**

The College is asking for approval for replacement of the HVAC in the Thomas McLean Administration Building. The current system is a chilled water/boiler system and will be replaced with the same, therefore there is no fuel source. The new system is expected to last 25 years.

Mr. Harrell moved to approve two new projects: Cumberland Hall HVAC and Electrical and Thomas McLean Administration Building HVAC. The motion was seconded by Mr. Hedgepeth and was unanimously approved by the Board.

**4. Approval of 3-1: Nursing Renovation, Final Closeout (Project 2546)**

The College requests closeout of the Nursing Renovation project and finalization of the project cost and sources of funding section of the 3-1.

**5. Approval of 3-1: Culinary Renovation, Final Closeout (Project 2556)**

The College requests closeout of the Culinary Renovation project and finalization of the project cost and sources of funding section of the 3-1.

**6. Approval of 3-1: Horace Sisk Roof Replacement, Final Closeout (Project 2576)**

The College requests closeout of the Nursing Renovation project and finalization of the project cost and sources of funding section of the 3-1.

Mr. Hedgepeth moved to approve the 3-1 Nursing Renovation, Final Closeout, 3-1 Culinary Renovation, Final Closeout, and 3-1 Horace Sisk Roof Replacement, Final Closeout. Mr. Shankar seconded the motion and it was unanimously approved by the Board.

**Human Resources Committee**

**Mr. Ronald C. Crosby, Jr., Chair**

Mr. Mitchell reported:

**1. For Information: 2023 Honorary Trustee Nomination**

- The nomination procedures include a statement indicating that no more than one Honorary Trustee can be approved per year but it is not necessary to have an awardee every year.
- The nomination period was established for March 21 to April 10. No nominations were received as of April 6, 2023.

## 2. For Information: Job Vacancy Status Report for October 2022 to March 2023.

### PeopleAdmin Job Vacancy Status

October 1, 2022 – March 31, 2023

POSITION	STATUS	POSTING DATE	CLOSING DATE	DEPARTMENT	HIRE DATE	REPLACEMENT/EXPLANATION
<b>FACULTY POSTINGS</b>						
Mathematics Instructor	Closed	10/4/2022	10/31/2022	Mathematics	TBD	3 Replacements Recommendations with SVP for Academic and Student Services
Biology Instructor-Anatomy and Physiology 12 month (Internal post)	Canceled	11/23/2022	1/16/2023	Sciences	NA	Expansion Reevaluate next fiscal year
Cosmetology Instructor	Filled	10/28/2022	11/14/2022	Cosmetology	2/1/2023	Replacement
Program Coordinator of Practical Nursing (Internal post)	Filled	11/11/2022	11/28/2022	Nursing	2/01/2023	Expansion
Registered Medical Assistant Instructor-Corporate and Continuing Education	Filled	11/11/2022	12/16/2022	Con Ed	1/3/2023	Replacement
*AC, Heating and Refrigeration Technology Instructor	Filled	11/11/2022	12/9/2023	Engineering	1/1/2023	Replacement
*Corporate and Industry Training Bilingual Electrical Systems Instructor	Posted	11/29/2022	Open Until Filled	Con Ed	TBD	Replacement Interviews underway
College and Career Readiness Instructor – Adult High School English	Canceled	11/29/2022	12/12/2022	Con Ed	NA	Replacement Vacancy not filled at this time
Department Chair of Associate in Fine Arts (Internal post)	Filled	12/12/2022	12/19/2022	Fine Arts	3/1/2023	Replacement
Business Administration/General Business Instructor	Posted	1/12/2023	Open Until Filled	Business	TBD	2 Replacements Interviews underway
*Industry Training and General Construction Instructor	Posted	3/7/2023	Open Until Filled	Con Ed	TBD	Replacement Application reviews underway
*Department Chair – Medical Laboratory Technology	Posted	3/6/2023	Open Until Filled	Health	TBD	Replacement Application reviews underway
*Automotive Systems Technology Instructor	Posted	3/03/2023	Open Until Filled	Engineering	TBD	Replacement

### Program Committee

**Mr. Charles E. Koonce, Chair**

Dr. Worth reported:

### 1. For Information: Systems Security and Analysis

The Computer Information Technology Division at Fayetteville Technical Community College offers thirteen Associate degree and forty-four certificate programs (thirteen of the certificates are also available through High School Connections). The Systems Security and Analysis program is more widely known as *Cyber Security*.

#### Degree program

- Over 200 students enrolled.
  - Students can earn industry level credentials throughout the curriculum. The Pearson Testing Center is located in the General Classroom Building (GCB) and is an authorized center for industry level credentials.
- Over 1,000 hours of hands-on skills-based education during degree.
- Partners include, but not limited to Cisco, CompTIA, EC-Council Palo Alto, and Red Hat.
- Summer 2023, GEER funds will be available to students for free CompTIA, EC-Council, and Red Hat training with exam vouchers included.

- Tutoring lab established GCB 113. The program has experienced success with students utilizing the lab for a total of 518 hours thus far during Spring 2023 term.

### **Center of Academic Excellence in Cybersecurity - Cyber Defense**

- In April 2018, FTCC received the designation as a Center of Academic Excellence in Cyber Defense (CAE-CD).
- Institutions that receive a CAE-C designation have met the rigorous requirements set forth by the sponsor of the program, the [National Security Agency \(NSA\)](#). The NSA awards CAE-C designations to institutions that commit to producing cybersecurity professionals that will reduce vulnerabilities in our national infrastructure.

### **Pathfinder**

- FTCC is the only college in the nation to be a part of the pilot Department of Defense (DoD) project).
- Students can work 10-25 hours a week at \$15 an hour. The hours are flexible allowing students to work around their academic schedules.
- Students are providing data annotations on unclassified geospatial imagery.
- After student workers complete 200 hours of production labeling, they are provided a reference letter.

### **CCN (Carolina Cyber Network)**

- FTCC and Montreat College founded and launched CCN with a mission to strengthen North Carolina's cybersecurity capabilities through a coordinated, work-ready talent development system connection of public and private institutions.
  - 10 community colleges and 2 universities are currently in the network.
- FTCC Serves as the Eastern Hub.
- FTCC Projects
  - Security Operations Center (SOC) Analyst Work Opportunity for our students. A reference letter is provided at the end of the project and employers are able to recruit from the pool.
  - Two summer camps are being held for High School students. (General/Polytech). Monday through Thursday is fun learning. Student use skills learned in the escape room.

### **USCYBERCOM's Academic Engagement Network**

- U.S. Cyber Command collaborates with academia to engage the future workforce of cyber professionals for military and civilian work roles within the Cyber Mission Force, increase cyber applied research and innovation, expand cyber-focused analytical partnerships and inform institutions of the Commands roles, issues, and responsibilities in National security and cyber operations.
- FTCC is one of 16 community colleges in the nation selected to participate.
- Working on creating a talent development pipeline with U. S. Cyber Command through monthly meetings.
- Alumni was recently hired and relocated to Georgia receiving Top Secret level clearance.
  - A civilian who completed his Systems Security and Analysis degree at FTCC.
  - Worked in the unclassified geospatial imagery lab while completing his TS clearance.
  - Hired as a GS-9 employee (base pay \$49,028/year at Step 1 – maximum \$63,734 at Step 10).

### **Active Cybersecurity Club**

- New coaching program in place
- Compete Fall and Spring in National Cyber League
- CAE Cyber Competition (Annual)

- NSA Codebreaker (Annual)
- Monthly newsletters
  - <https://www2.faytechcc.edu/cyber-defense/monthly-newsletter/2023-04-CyberSecurity-Newsletter.pdf>

**SGA Report**

**Ms. Angelina Robinson, SGA President**

**President's Report**

**Dr. Mark Sorrells**

**Next Board Meeting – Monday, May 15, 2023**

**See Written Report**

**Adjournment**

Mr. Koonce moved that the meeting be adjourned. The motion was seconded by Mr. Shankar and unanimously approved by the Board.

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David R. Williford, Chair