

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE MINUTES OF THE BOARD OF TRUSTEES

April 15, 2019

Held at the Tony Rand Student Center Board Room at 1:00 p.m.

Members Attending

Mr. Ronald C. Crosby, Jr., Dr. Dallas M. Freeman, Mr. William D. Haithcock, Mr. Charles J. Harrell, Mr. William Hedgepeth, Mrs. Delores P. Ingram, Mr. Charles E. Koonce, Dr. Linwood Powell, Mr. Chandan Y. Shankar, Mrs. Suzannah Tucker, Mr. William Wellons, Jr., and Mr. Brian Clark.

Members Absent

Mr. David R. Williford

FTCC Personnel Present

President J. Larry Keen, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Academic and Student Services Mark Sorrells, Senior Vice President for Business and Finance Robin Deaver, Vice President for Administrative Services Joe Levister, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Executive Director of Marketing and Public Relations Brent Michaels, Interim Executive Director for the Foundation Lauren Arp, Executive Assistant to the President Kay Williams, and Media Production Specialist Brad Losh.

Call To Order

Mr. Ronald C. Crosby, Jr., Board Chair

Recognition of Guests

Commissioner Glenn Adams, Superior Court Judge Gale Adams, Chair of Cumberland County Commissioners Dr. Jeannette Council, Mr. Thomas Council, Justice Patricia Timmons-Goodson, Ms. Vera Bell, and Mr. Jon Sols.

Ethics Awareness and Conflict of Interest Statement

Mr. Crosby

Mr. Crosby read the Ethics Awareness and Conflict of Interest Reminder. No Conflict of Interest was identified.

Focus

Honoree Trustee Presentation

Mr. Glenn Adams, Cumberland County Commissioner, was recognized and honored by the FTCC Board of Trustees as an honorary trustee for his years of service and support of the college.

Approval of Minutes of March 18, 2019 Meeting

On a motion by Dr. Powell and seconded by Mr. Koonce the minutes of the March 18, 2019 meeting were unanimously approved by the Board.

COMMITTEE REPORTS

Building and Grounds Committee The Building and Grounds Committee met at 10:35 a.m. prior to this meeting.

Dr. Freeman reported.

Update on Training at the Ski's Auto Training Site (Information Only)

- Coordination was made to relocate Caliber student training to the Ski's Auto training site.
- Required painting, pressure washing, power and compressed air renovations were completed for training classes.
- Classes started at this location on March 25, 2019.

Update on J.P. Riddle Stadium (Information Only)

- Phase I drainage improvements were completed April 5, 2019
 - Installation of drains at dugouts.
 - Installation of drains at critical infield areas.
 - Installation of drains in right and left field.
- Phase II drainage improvements
 - Assessment of field by Gordon Rose with consultant from Fit Fields (extensive experience in planning and design of athletic facilities).
 - Design and Construction documents completed on July 5, 2019.
 - Advertise for Construction bids on July 10, 2019.
 - Board approval of contractor on August 19, 2019.
 - Begin Construction renovation on September 3, 2019.
 - Complete Construction renovation on November 22, 2019.
- Projected cost is \$165,000.

Approval of Designer for the Fire and Emergency Services Training Center

- The following designers submitted qualifications for the Fire and Emergency Services Center on March 12, 2019.
 - Stewart Cooper Newell Architects, Gastonia, NC
 - HH Architecture, Raleigh, NC
 - Moseley Architects, Raleigh, NC
 - Davis Kane Architects, Raleigh, NC
 - ADW Architects, Charlotte, NC
 - Jenkins Peer Architects, Charlotte, NC
 - LS3P, Wilmington, NC
 - Little Architects, Durham, NC
- Submissions were reviewed and the following were selected to provide presentations for final selection on April 9, 2019.
 - HH Architecture
 - Little Architecture
 - Moseley Architecture
 - LS3P
- Recommend approval of HH Architecture as the designer for the Fire and Emergency Services Training Center.

On recommendation of the Building and Grounds Committee, Dr. Freeman moved to approve HH Architecture as the designer for the Fire and Emergency Services Training Center. The motion was seconded by Dr. Haithcock and unanimously approved by the Board.

Curriculum Committee The Curriculum Committee met at 10:42 a.m. prior to this meeting.

Mrs. Ingram reported.

First Cohort of Linesman Students Graduate (Information Only)

Nine students recently completed the twelve-week linesman training program. This represents a 100% graduation rate. Individuals from Public Works Commission of Cumberland County were on campus last month to interview students for open positions. Three students were hired by PWC with a fourth still in the interview process. The student is only 17 years old. The other five have accepted jobs at Carolina Power. Training for a second cohort is scheduled to start in June.

FTCC's University Partnerships are Growing (Information Only)

On April 1, Dr. Keen and several staff attended the \$10K Degree program at Fayetteville State University along with representatives of other community colleges from across the state. Representatives from UNC-Wilmington will be on campus April 18 to meet with our deans to begin the process of completing curriculum crosswalks for target programs that align both at the institutional levels and with regional and state workforce needs.

Training at Ski's Building in Progress (Information Only)

A cohort of 19 students started the 8 week Transition Tech - Changing Lanes program on March 26. This program is in partnership with Caliber Collision & Repair. Another course starts in June. Twenty students are signed up for the program at this time.

Corporate & Continuing Education Report (Information Only)

The NCCCS recently released its annual Workforce Continuing Education Report *FTE and Enrollment Trends*. FTCC's 2018 FTE grew 16% in Occupational Extension, which placed the college in the top position for FTE generated compared to the other colleges in the system. Registration increased by 3%. The College also experienced a 5% growth rate in FTE generated through our Basic Skills program. Registration increased 7%.

FTCC Student Success Stories (Information Only)

BLET Graduate Jacob Fields

Ranger Jacob Fields is passionate about learning and teaching others how to protect our natural resources. His career started after graduating North Carolina State University in 2010 with a degree in Fisheries and Wildlife Sciences. He first began working as an interpretive ranger at Grandfather Mountain. While working there, Jacob learned how state park rangers served as environmental educators and law enforcement officers. The idea of becoming a state park ranger began to take shape as he later worked at the North Carolina Zoo in Asheboro as a park ranger/EMT.

An opening came available at Carvers Creek State Park in 2015 and Jacob applied. A stipulation for taking the park ranger position required Jacob to complete Basic Law Enforcement Training within one year of working for the division. He attended Fayetteville Technical Community College in 2015 and was able to graduate after four months of intense training. He still visits the Spring Lake Campus on occasion.

Public Service: Adam Whitaker

After serving in the United States Coast Guard, Adam struggled to figure out what steps to take to move forward in life. He needed a job quickly and ended up working in construction and hospitality. After several different jobs, Adam had no clear direction toward a solid career path and decided to return home to Fayetteville where he enrolled at FTCC. His first attempt at college did not end as planned and he wound up at UNC Pembroke. Without a career path identified to help guide his pursuit of a college degree, Adam once again stopped out.

Finally, he chose to enroll in the Criminal Justice program at FTCC where he graduated with honors. One of Adam's instructors at FTCC, Larry Vick, encouraged him to continue his education by attending law school. Since making that decision, Adam has earned his BS and law degrees and teaches part-time, on-line in FTCC's Criminal Justice program. In addition, he serves as a volunteer judge and mentor for the Cumberland and Columbus County Teen Court programs. Adam was recently hired as the Assistant District Attorney in Bladen County. His mother teaches in the Early Childhood Education program at FTCC. According to Adam, "FTCC provided me with an opportunity to improve the overall quality of my life by working in a career that is rewarding on many levels. I feel at home when I am on the FTCC campus."

Finance Committee The Finance Committee met at 10:50 a.m. prior to this meeting.

Mr. Koonce reported.

Approval of Revisions to the Administrative Procedures Manual I-22.1, Cash Management Policy

The revisions to the Administrative Procedures Manual I-22.1 Cash Management Policy were reviewed with the Board.

On recommendation of the Finance Committee, Mr. Koonce moved to approve the revisions to the Administrative Procedures Manual I-22.1, Cash Management Policy. The motion was seconded by Mrs. Ingram and unanimously approved the Board.

Approval of Revisions to the Administrative Procedures Manual I-12.1.4, Externally-Funded Grants and Contracts Policy

The revisions to the Administrative Procedures Manual I-12.1.4, Externally-Funded Grants and Contracts Policy were reviewed with the Board.

On recommendation of the Finance Committee, Mr. Koonce moved to approve the revisions to the Administrative Procedures Manual I-12.1.4, Externally Funded Grants and Contracts Policy. The motion was seconded by Mr. Hedgepeth and unanimously approved by the Board.

Human Resources Committee The Human Resources Committee met at 11:10 a.m. prior to this meeting.

Dr. Powell reported.

Approval of Reappointment of President for 2019-2020 Academic Year

On recommendation of the Human Resources Committee, Dr. Powell moved to approve reappointment of President for 2019-2020 academic year. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

Approval of Reappointment of the Senior Vice Presidents and Vice Presidents for 2019-2020 Academic Year, Based on Recommendation of the President

On recommendation of the Human Resources Committee, Dr. Powell moved to approve reappointment of the Senior Vice Presidents and Vice Presidents for 2019-20 academic year, based on recommendation of the President. The motion was seconded by Mr. Shankar and unanimously approved by the Committee.

Approval of I-24.19.3 Academic Freedom and Responsibility Policy

On recommendation of the Human Resources Committee, Dr. Powell moved to approve the I-24.19.3 Academic Freedom and Responsibility Policy. The motion was seconded by Dr. Freeman and unanimously approved by the Board.

Job Vacancy Status Report for Period October 1, 2018 to March 31, 2019 (Information Only)

The Job Vacancy Status Report listed faculty/staff positions, date posted/closed, department, hire date, and replacement or expansion for the period of October 1, 2018 through March 31, 2019.

Special Trustees' Business

Mr. Ronald C. Crosby, Jr., Board Chair

Report on 2019 NCACCT Law/Legislative Seminar, Raleigh, NC, April 3-5, 2019.

- Legislative Day was held on first day of seminar. The event had a large attendance.
- The required Ethics Training session for Trustees was very good.

Upcoming: ACCT Leadership Congress - October 16-19, 2019, San Francisco, CA (Early Bird Registration Ends August 9, 2019)

SGA Report

Mr. Brian Clark, SGA President

- The Global Ed Oxfam Banquet was held on March 20.
- April 3rd was pizza night for the evening students.
- Eleven student legislators attended the statewide N4CSGA Conference in Durham, March 29-31.
- The SGA Sergeant at Arms and the SGA President attended NC Legislative Day on April 3.
- Spring Fling was held on April 11 with more than 400 students attending.

President's Report

Dr. J. Larry Keen, President

Next Board Meeting – Monday, May 20, 2019

Graduation at the Crown Coliseum May 17, 2019 at 10:00 a.m. and 2:00 p.m.

Adjournment

Dr. Powell moved to adjourn. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

Mr. Ronald C. Crosby, Jr., Chair

Mrs. Delores P. Ingram, Secretary