

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES**

**August 18, 2025**

Held at the Tony Rand Student Center Board Room at 10:30 a.m.

**Members Present**

Mr. Christopher Bullard, Mr. Michael Chandler, Mr. Ronald C. Crosby Jr., Dr. Andrea Dickerson, Mr. Charles E. Koonce, Ms. Semone Pemberton, Mr. Adam Phillips, Mr. Kenneth Smith, Mr. David R. Williford

**Members Absent**

Ms. Caroline Benavente, Mr. Chandan Shankar, Mrs. Esther R. Thompson, Mr. Jeremy Hidalgo

**FTCC Personnel Present**

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal & Administrative Services David Sullivan, Senior Vice President for Academic and Student Services Dr. Murtis Worth, Vice President for Business, Finance, and Human Resources Debbie Todd, Vice President for Facilities and Support Services Kevin Paul, Vice President for Academic Support Services & Civic Engagement Dr. DeSandra Washington, Vice President for Strategic Planning and Research Dr. Tiffany Watts, Executive Director for Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation and Institutional Advancement Jennifer Hammond, Former Executive Sandy Ammons, Associate Vice President for Business and Finance - Operations Todd Dunn, Executive Assistant to the President Tracy Verrier, Secretary to the President Michelle Johnson and Audio Visual Engineer Justin Longley.

**Attendees**

Jessie Bellflowers – Faculty Council Chairperson

**Special Guests**

The Honorable James Ammons, Cumberland County Superior Court Judge  
Former Board of Trustee Member Mr. William L. Hedgepeth  
Former Board of Trustee Member Ms. Tammy Thurman

**Call to Order**

**Mr. Ronald C. Crosby Jr.**

**Ethics Awareness and Conflict of Interest Statement**

**Mr. Ronald C. Crosby Jr.**

Mr. Crosby read the Ethics Awareness and Conflict of Interest Statement. No conflicts of interest were identified.

## **Swearing In Ceremony**

**The Honorable James Ammons**

Ms. Semone Pemberton was appointed by the North Carolina Senate to a Four-Year term to expire June 30, 2028, and was sworn in by the Honorable James Ammons.

## **Recognition of Trustees**

**Dr. Mark Sorrells**

**Introductions of New Trustees** – The Board welcomed our three new trustees, Mr. Michael Chandler, Ms. Semone Pemberton, and Mr. Kenneth Smith.

**Presentations to Outgoing Trustees** – The Board presented a token of appreciation to Mr. William Hedgepeth in recognition of his years of service as an FTCC Board Trustee serving from 2017 – 2025.

The Board presented a token of appreciation to Ms. Tammy Thurman in recognition of her years of service as an FTCC Board Trustee serving from 2022 – 2025.

## **Approval of Minutes**

**Mr. Ronald C. Crosby Jr.**

Mr. Koonce moved to approve the Board of Trustees Meeting Minutes from the June 16, 2025 meeting. The motion was seconded by Ms. Dickerson and unanimously approved by the Board.

## **Committee Reports:**

### **Building and Grounds Committee**

**Mr. David Williford, Chair**

Mr. Paul reported:

#### **1. For Information: Tiny Town Renovation Phase II (Project # 2819)**

- The Design Development (DD) building plans were approved by the State Construction Office on June 19, 2025.
- The building plans have now moved into the Construction Document (CD) phase. The CD phase will continue until September 8, 2025. Once the State Construction Office approves the CD plans, the project will await Final Construction Document approval from the State Construction office. Plan revisions will occur throughout this period. The goal for Final Construction Document approval to bid is December 10, 2025.

#### **2. For Information: Cumberland County Regional Fire and Rescue Phase II (Project #2634)**

- Barnhill Contracting is working to finish installation of all of the site concrete, the fuel spill way and burn pit, and the doors and shutters on both the residential and apartment burn buildings in August.
- Commissioning, testing and all final inspections will follow. Punch list completion and project closeout will begin in August. Barnhill Contracting will begin all work associated with the storm water control measures in August.

- This project is 93% complete with a target completion date of August 2025, not including the parking lot addition and the storm water control measures. The target completion for the parking lot and storm water control measures is December 2025.

**3. For Information: Building Trades Center Renovation (Project #2699)**

- Riley Contracting Group started the water main line extension work on July 21, 2025.
- Once overhead inspections are complete, the ceiling tiles will be installed. Luxury Vinyl Tile and carpet installation began on August 1, 2025.
- Mechanical, electrical, and building final inspections will occur in August. Final painting and final cleaning of the Building Trades Center will follow.
- This project is currently 78% complete. The target completion is now set for August 30, 2025.

**4. For Information: Regional Truck Driver Training Center (Project #2635)**

- Allen Grading Company continues with the clearing of the project site. Cut to fill and cut to stock pile grading continues as well.
- Forming of the storm water pond is in process.
- Phase I is currently 20% complete. The target completion is set for December 2025.
- Phase II design for the classroom and diesel mechanic service bay building is ongoing. The project is currently in the Construction Document (CD) phase. The CD plans will be submitted to the State Construction Office in August for review and approval.

**5. For Approval: Regional Truck Driver Training Center Dedicated Easement (Project #2635)**

- As a part of the permitting process for sewer line and water line taps, PWC is requiring FTCC to provide two dedicated easements. The first dedicated easement is located on Old Raeford Road and is 25ft x 40ft in size. This easement allows PWC to perform repairs, upgrades, and maintenance to the water, irrigation, and fire protection services as needed. The second dedicated easement is located adjacent to Worsted Drive and is 20ft x 20ft in size. This easement allows PWC to place a manhole for the sanitary sewer service.

Mr. Bullard moved to approve the Truck Driver Training Center Dedicated Easement (Project #2635). The motion was seconded by Mr. Koonce and unanimously approved by the Board.

**6. For Information: Spring Lake Center Roof Replacement (Project #2898)**

- The Spring Lake Center roof replacement project consists of removing the existing roof membrane and replacing it with a PVC roofing system.
- The installation of insulation, PVC membrane, roof skylights, and metal coping are all complete.
- The atrium skylight has been ordered and will be delivered in 6 weeks. The target completion for the overall project is October 1, 2025.

**7. For Information: Thomas McLean Administration Building Roof Replacement (Project #2958)**

- The roof replacement project was approved by the State Board in June. The new roof will consist of a total tear-off and replacement of the middle and front sections of the building. The new roof will be a PVC roofing system including insulation, coverboard, and PVC membrane. The front

section roof replacement will also include new metal roof panels along with new gutters and downspouts.

- A solicitation for designers to submit a letter of interest was published on July 22, 2025. The solicitation closing date is August 14, 2025.
- The total budget for this project is \$750,000.00. Design \$59,000.00, construction \$599,000, contingency \$92,000.

#### **8. For Information – Nursing Education & Simulation Center Roof Replacement (Project #2959)**

- The roof recover project was approved by the State Board in June. The new roof will be a PVC membrane roof recover.
- A solicitation for designers to submit a letter of interest was published on July 28, 2025. The solicitation closing date is August 21, 2025.
- The total budget for this project is \$550,000.00. Design \$45,000.00, construction \$453,000, contingency \$52,000.

#### **9. Closed Session – Discuss a Matter Protected by Attorney Client Privilege**

Mr. Phillips made a motion to go into closed session pursuant to N.C. Gen. Stat. § 143-318.11(a)(3) to preserve the attorney client privilege. Dr. Dickerson seconded the motion and the motion was approved.

##### **Closed Session:**

During closed session, the Board discussed a matter that is likely to result in legal action in the near future. No action was taken.

Mr. Koonce made a motion to go into open session. Dr. Dickerson seconded the motion and the motion was approved by voice vote.

##### **Open Session**

##### **Finance Committee**

**Mr. Chandan Shankar, Chair**

Due to Mr. Shankar's absence, Dr. Dickerson acted as Chair for the Finance Committee.

Ms. Todd and Mr. Dunn reported:

#### **1. For Approval: Amended #3 – NCCCS 3-1 Project #2819, Tiny Town Phase II – Increase Budget by \$300K, Total Budget: \$7.5M (\$1M County Capital Aid, \$6.5M NCCCS SCIF)**

The budget is being increased by \$300K due to comments received by the State Construction Office's review of the design development phase.

(DD CE 7) Review of the Project's financial information in InterSCOPE indicates there is a shortfall of funds (target budget) to address the Project's Estimate. As the Project is finalized, the design Contingency should be reduced to zero, and the Designer shall work with the College Staff to increase funding or modify the Project where possible.

\$7,200,000.00 Total Assigned Funding  
\$ 645,900.00 Design Fees Encumbered

Meeting date property transaction was approved by Board of Trustees: 8/18/2025

# REPORT OF PHASE I ENVIRONMENTAL SITE ASSESSMENT

PREPARED ON BEHALF OF:  
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
PO BOX 35236  
FAYETTEVILLE, NORTH CAROLINA

ON THE SITE LOCATED AT:  
RIDDLE FAMILY PROPERTY  
FAYETTEVILLE, CUMBERLAND COUNTY, NORTH CAROLINA

DATED: 7/28/2025

PREPARED BY:



Environmental Hydrogeological Consultants, Inc.  
PO Box 902  
207 W 4th Ave  
Red Springs, NC 28377  
(910) 843-4456

## EXECUTIVE SUMMARY

LOCATION: Riddle Family Property East of Legion Road, Fayetteville, Fayetteville County, North Carolina  
Longitude: W 78° 54' 30.99"  
Latitude: N 35° 0' 30.99"

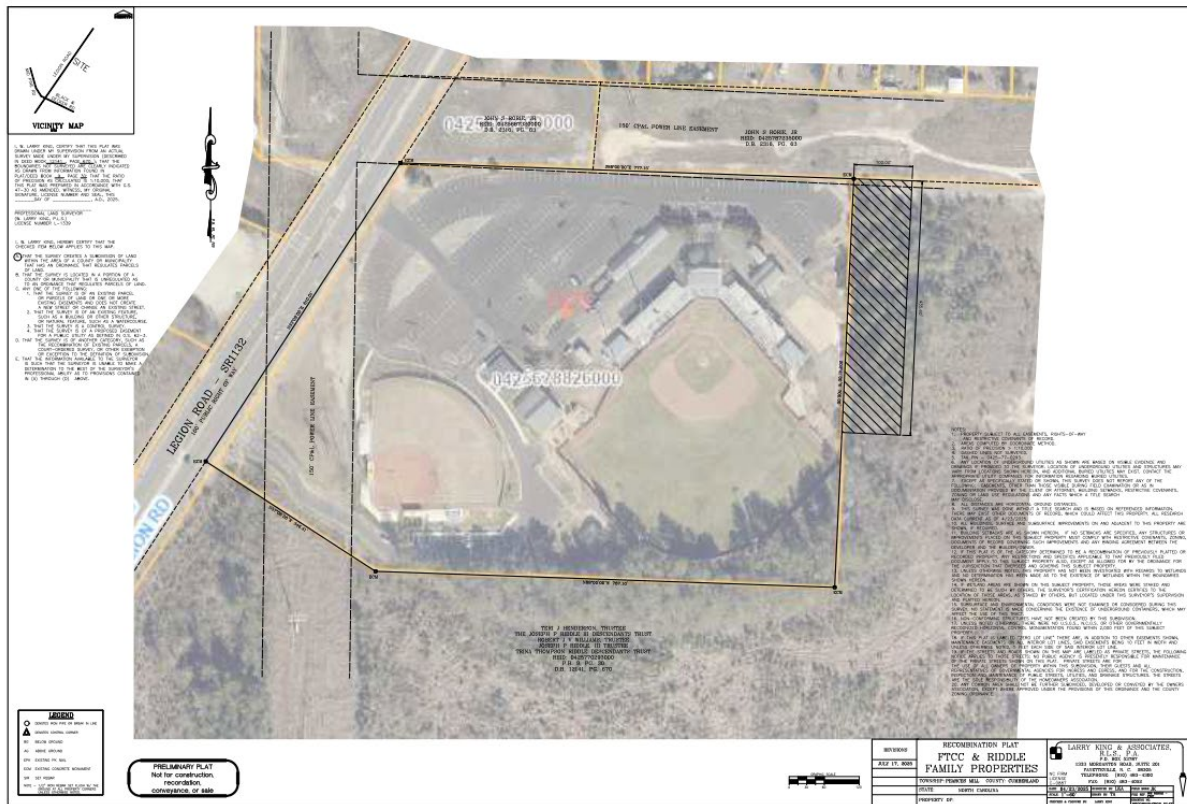
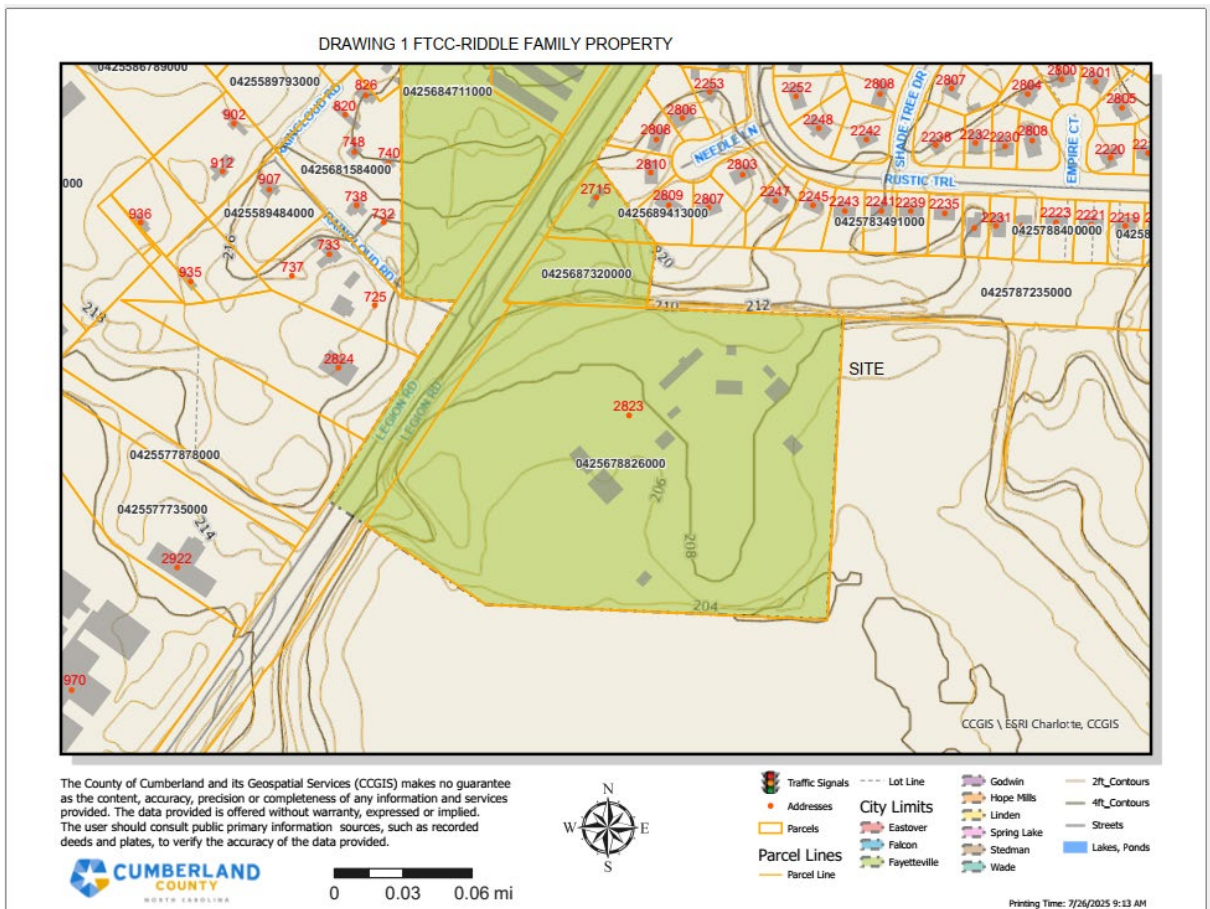
Environmental Hydrogeological Consultants, Inc. (EHC Environmental) presents the following Phase I Environmental Site Assessment (ESA) executive summary regarding the Riddle Family property located east of Legion Road and south of Owen Drive near Fayetteville, Cumberland County, North Carolina based on the visual observations, field reconnaissance, and information reviewed during the preparation of this report.

The subject property is comprised of 1.00 acre and shown on a recombination plat of parcel identification number (PIN) 0425-77-0293.

- The subject property is a vacant one acre rectangular parcel comprised of 43,560 square feet. The parcel is currently vacant and is to the east of Fayetteville Technical Community College (FTCC). The dimensions of the property are 100 feet wide and 435.60 feet long. No underground storage tanks (USTs) vent pipes or fill ports were observed. No above ground tanks or oil water separator devices were present. In addition, no odors or lagoons were present.
- According to historic maps, documents, and aerial photographs, the subject property has been primarily vacant since 1951. Aerial photographs from 1959 to 1951 indicate the presence of a dirt road. Photographs from 2022 to 1951 show the property as wooded to sparsely wooded.
- The subject property is bordered by overhead utility lines and a subdivision further to the north. Woodlands are to the east and south. Further to the east and south are residential communities. An athletic complex is to the west and Legion Road is further to the west.
- According to information obtained during this assessment, the property owner of the subject property is Trina Thompson Riddle Descendants Trust and Joseph P. Riddle III Descendants Trust.
- The subject site was not listed on the EDR environmental database report (EDR Report). Several incidents are present within the EDR search distance. No incidents were listed on adjoining properties and most of the incidents are between 0.25 and 0.50 miles from the site.
- The site is vacant and appears to have been wooded for numerous years dating back to 1951.

Based upon review of all information obtained and observations contained herein, no Historical Recognized Environmental Conditions (HRECs) and no Recognized Environmental Conditions (RECs) were identified during this assessment. Therefore, no further environmental actions are required for the subject property.





4. **For Approval: Delegate Board of Trustee Authority to the College President for Designer and General Contractor Selection and Contract Execution, all in Accordance with Laws and**

## Regulations

No motion was made.

### Delegation of Authority

Authorize the College President to select and execute contracts with designers and general contractors for formal projects that have received prior Board approval, provided that:

- The total contracted amount remains within the Board-approved budget,
- All actions comply with applicable laws, regulations, and procedures of the System Office and State Construction Office, and
- The Board is notified of the selected designer and general contractor at the next scheduled meeting following the President's selection and contract execution.

Relevant laws for selection of designers and general contractors:

G.S. 143-64.31. Select design/engineering firms qualified to provide such services on the basis of demonstrated competence and qualification for the type of professional services required without regard to fee, and thereafter to negotiate a contract for those services at a fair and reasonable fee with the best qualified firm. If a contract cannot be negotiated with the best qualified firm, negotiations with that firm shall be terminated and initiated with the next best qualified firm.

G.S. 143-128. Construction contracts shall be awarded to the lowest responsible, responsive bidder, taking into consideration quality, performance, the time specified in the bids for performance of the contract, and compliance with G.S. 143-128.2.

## 5. For Approval: FTCC Construction Delegation Form 3-8

The College seeks approval to submit a request to increase Construction Delegation for Capital Improvement Projects to the State Board of Community Colleges.

Dr. Dickerson moved to approve the FTCC Delegation Form 3- 8. The motion was seconded by Mr. Williford and unanimously approved by the Board.

### FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE SPECIAL CONSTRUCTION DELEGATION – ANNUAL UPDATE AUGUST 18, 2025

NCCCS Form 3-8.....	pages 1-3
CPC Resume.....	pages 4-6
Technical Construction Expert 1 Resume.....	pages 7-8
Technical Construction Expert 2 Resume.....	pages 9-11
Technical Construction Expert 3 Professional Engineer License.....	page 12
Attorney Resume.....	pages 13-15
Organizational Charts.....	pages 16-18
Administrative Staff Available to CPC.....	pages 19
Qualifications of Staff Handling Construction Management.....	page 20
FTCC Construction Policies Manual.....	pages 21-34
FTCC Construction Procedures Manual.....	pages 35-56
Designer Contract Template.....	pages 57-70
General Contract Template.....	pages 71-81
General Conditions of General Contract.....	pages 82-117

### NORTH CAROLINA COMMUNITY COLLEGE SYSTEM STATE BOARD OF COMMUNITY COLLEGES

#### REQUEST TO INCREASE CONSTRUCTION DELEGATION

Community College:	Fayetteville Technical Community College	Phone:	910-678-8484
Address:	2201 Hull Road		
City:	Fayetteville	State:	NC
		ZIP:	28303
Person completing form:	Todd J. Dunn		

Signatures		
Capital Projects Coordinator:	Signature:	Date:
Todd J. Dunn		
Chief Financial Officer :	Signature:	Date:
Debbie R. Todd		
President:	Signature:	Date:
Dr. Mark Sorrells		
Chairman, Board of Trustees	Signature:	Date:
William L. Hedgepeth		

The college must complete this Request to Increase Construction Delegation – Capital Improvement (NCCCS 3-8) form and submit to the System Office.

The community college understands and accepts the responsibility of assuming an increase of delegation for capital improvement projects. The college is committed to following the policies, procedures, and guidelines as provided by General Statute, the Administrative Code, the NCCCS Construction Manual, and the State Construction Manual.

Please provide with this request your Organization Chart and a copy of the colleges Construction Policies and Procedures Manual/Guidelines.

Return To:  
North Carolina Community College System  
Attn: Manager, Administrative & Facility Services  
200 West Jones Street  
Raleigh, North Carolina 27603

NCCCS 3-8

October 2011



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM  
STATE BOARD OF COMMUNITY COLLEGES**

**Information for consideration:**

Who is the person appointed to serve as the Capital Projects Coordinator (CPC)?  
Todd J. Dunn, Associate Vice President for Business and Finance - Operations

When (month/year) did the CPC attend the Capital Projects Coordinator course provided by the State Construction Office? 7/2017

How many formal capital improvement projects has the current CPC overseen from design to close out?  
9

Does the CPC have designated administrative support staff? Yes

Provide the name of the attorney or firm that will represent the Board of Trustees: David Sullivan, VP for Legal and Administrative Services

Describe the type and amount of experience the attorney/firm representing the colleges has with construction contract law? David Sullivan is an attorney with 17 years of experience representing Fayetteville Technical Community College (FTCC) in legal matters. For the last 5 years, Mr. Sullivan has acted in the role of attorney for FTCC in regards to the College's construction delegation. Prior to joining FTCC, he served as General Counsel for the NC Community College.

Describe how the college will obtain the construction technical expertise necessary to fulfill its responsibilities for each capital improvement project. FTCC has 2 technical construction experts, Rodney Rogers and Kevin Paul. Mr. Rogers and Mr. Paul are on staff in roles of Director of Construction and Vice President for Facilities and Support Services, respectively. In addition, FTCC contracts with a local professional engineer, Jeffery Brown (see attached professional license).

If the construction technical expertise will be provided by college staff, identify the experience and credentials of these individuals. Rodney Rogers, Director of Construction, has been with the College's Facilities department since 2016. He has had roles as maintenance supervisor, construction & project management coordinator, and now director of construction. He has over 40 years of professional experience in industrial, commercial and residential electrical construction and over 5 years experience of construction and project management to include new build and renovation projects. He holds certifications in Boiler Maintenance, Motors and Pumps, and Siemens Control Design (BAS-Building Automation System).

Kevin Paul, Vice President for Facilities and Support Services, has been with the colleges since November 2023. He has over 11 years of experience as general manager for BMS CAT (formerly Highland Construction). In this role he has managed all aspects of operations for construction and restoration in and around the Cumberland County area.

If the construction technical expertise will be provided through a contracted professional service, identify the experience and credentials of the contractor. Jeffery Brown, Contracted Licensed Professional Engineer, has assisted in various capacities for capital projects at the College. He has more than 20 years of project management experience in local government.

Please provide information regarding your capital improvement (construction) staff, their role in the process and years of experience.

NCCCS 3-8  
October 2011

Page 2 of 117

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM  
STATE BOARD OF COMMUNITY COLLEGES**

Todd J. Dunn	Capital Project Coordinator	13
Staff	Role	Years of Experience
Rodney Rogers / Kevin Paul	Technical Construction Expert	40/13
Staff	Role	Years of Experience
David Sullivan	Attorney	32
Staff	Role	Years of Experience

NCCCS 3-8  
October 2011

Page 3 of 117

## 6. For Information: Monthly Capital Projects Update

The Monthly Capital Projects Summary lists all current formal projects and their total budgets and details the current design contract, construction contract, and other miscellaneous amounts associated with the projects. The summary includes total committed costs and available funding to commit, as well as total costs spent as a percentage of the approved project budget amounts. The report also includes capital funding balances and future capital funding needs.

**Fayetteville Technical Community College  
Monthly Finance Capital Projects Update  
August 2025**

NCCCS Project #	Project Name	Phase	Total Approved Project Budget	Current Design Contract	Current Construction Contract	Other Misc Contracts	Total Committed	Available To Commit	Total Committed as % of Budget	Total Project Expense To Date	Total Project Expense as a % of Budget	Construction Progress Completion	Estimated Completion Date
2634	FTCC, Cumberland County Regional Fire and Rescue Center (Phase 2)	Under Construction	\$ 14,375,000.00	\$ 1,068,350.00	\$ 11,553,414.00	\$ 273,340.49	\$ 12,895,104.49	\$ 1,479,895.51	90%	\$ 10,389,872.10	72%	93%	Dec-25
2635	Regional Truck Driver Training Center	PHI: Under Construction PHI: Design	\$ 21,220,277.94	\$ 1,115,850.00	\$ 9,937,400.00	\$ 563,052.93	\$ 11,616,302.93	\$ 9,603,975.01	55%	\$ 1,407,439.43	7%	20%	PHI: TBD
2636	Neill Currie HVAC Renovation	Final Closeout	\$ 2,108,400.00	\$ 135,500.00	\$ 1,901,827.00	\$ 1,021.22	\$ 2,038,348.22	\$ 70,051.78	97%	\$ 2,036,748.22	97%	100%	May-25
2699	Building Trades Center	Under Construction	\$ 3,820,000.00	\$ 252,000.00	\$ 3,499,857.34	\$ 33,939.36	\$ 3,785,796.70	\$ 34,203.30	99%	\$ 3,224,615.20	84%	78%	Aug-25
2819	Tiny Town Phase II (Interior)	Design	\$ 7,200,000.00	\$ 645,900.00	\$ -	\$ -	\$ 645,900.00	\$ 6,554,100.00	9%	\$ 242,900.00	3%	0%	TBD
2898	Spring Lake Roof Replacement	Under Construction	\$ 650,000.00	\$ 56,113.00	\$ 369,081.00	\$ 443.05	\$ 425,637.05	\$ 224,362.95	65%	\$ 203,254.90	31%	85%	Oct-25
2958	Thomas McLean Admin Roof	Design Advertisement	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ 750,000.00	0%	\$ -	0%	0%	TBD
2959	Nursing Building Roof Replacement	Design Advertisement	\$ 550,000.00	\$ -	\$ -	\$ -	\$ -	\$ 550,000.00	0%	\$ -	0%	0%	TBD
<b>Totals</b>			\$ 50,673,677.94	\$ 3,273,713.00	\$ 27,261,579.34	\$ 871,797.05	\$ 31,407,089.39	\$ 18,716,588.55	62%	\$ 17,504,829.85	35%		

Fayetteville Technical Community College  
Monthly Finance Capital Funding Update  
August 2025

NCCCS SCIF	
Beginning Balance	\$20,000,000.00
2615 Nursing PH II	(\$459,052.00)
2615 Nursing PH II (Closed-Out)	\$459,052.00
2635 Truck Driving	(\$2,989,288.00)
2636 Neill Currie HVAC	(\$1,954,400.00)
2636 Neill Currie HVAC (Closeout)	\$70,051.78
2659 ATC Roof Replacement	(\$975,000.00)
2659 ATC Roof Replacement (Closed-out)	\$45,065.24
2677 HOS Chiller	(\$1,000,000.00)
2677 HOS Chiller (Closed-out)	\$66,895.68
2699 Building Trades	(\$3,820,000.00)
2767 T. McLean HVAC	(\$250,012.00)
2767 T. McLean HVAC (Closed-out)	\$23,553.77
2825 CEC Roof Replacement	(\$1,500,000.00)
2825 CEC Roof Replacement (Closed-out)	\$909,291.95
2819 Tiny Town Phase II	(\$6,200,000.00)
Current Balance	\$2,426,158.42
2635 Truck Driving	\$0.00
2699 Building Trades @ Closeout	\$34,203.30
2819 Tiny Town Phase II	\$0.00
Potentially Available After Closeouts	\$2,460,361.72

County Capital Funds (Reimbursed)	
FY25-26 Yearly Allocation	\$1,500,000.00
FY24-25 Yearly Allocation	\$1,250,000.00
FY23-24 Carryforward	\$1,633,779.50
FY23-24 Beginning Balance	\$4,383,779.50
2605 Swift Water Reimbursed	(\$274,897.64)
2819 Tiny Town Phase II	(\$1,000,000.00)
2898 Spring Lake Roof Repacement	(\$650,000.00)
Currently Available to Allocate	\$2,458,881.86

Funding Need			
Project #	Project Name	Low	High
N/A	Cumberland Hall Reno or Rebuild*	\$20,000,000.00	\$37,000,000.00
N/A	Gym Expansion	\$3,800,000.00	\$4,000,000.00
	Total Need	\$23,800,000.00	\$41,000,000.00

\*Cumberland County has approved \$10M contingent on State allocating funds.

7.  
For

## Information: Approved 2025-2026 County Operating and Capital Funding

The College received a letter from Cumberland County recommending funding for fiscal year 2025-2026 in the amount of \$16,250,600 and 2026 Capital Funding in the amount of \$1,500,000

## 8. For Information: Employee/Student Assistance Program Utilization

Cape Fear Valley Hospital's Employee Assistance Program (EAP) has provided their annual report of EAP services provided to students, faculty and staff from July 1 2024 to June 30, 2025.

The Utilization Report, see table below, from Cape Fear Valley Hospital's EAP staff reflects the number of faculty, staff, administration, and/or family members assisted during the 2024-2025 year. Note that 29 cases are continuing and remain open at this time.

**Utilization Report**  
**For Fayetteville Technical Community College**  
**For the Period: July 1<sup>st</sup>, 2024 – June 30<sup>th</sup> 2025.**

	Number:
Total New and Reopened Cases	55
Employee Cases	24
Student Cases	5
Child	0
Spouse	0
Contact Hours for Cases in Period	102.75
Cases Currently Open	29

**9. For Approval: Employee and Student Assistance Program Services for 2025-2026**

The Cape Fear Valley Health System's Employee/Student Assistance Program provides counseling services to students, employees and/or family members at no cost to referred participants. The College recommends approval of \$31,000 for cost of services. The hospital has continued to keep our previous year's contracted rate for services in the upcoming period of July 1, 2025 to June 30, 2026.

Dr. Dickerson moved to approve the Cape Fear Valley Health System Employee/Student Assistance Program. The motion was seconded by Mr. Chandler unanimously approved by the Board.

**10. For Approval: 2025-2026 Student Government Association Proposed Budget**

The Student Services proposed budget provides for SGA administrative expenses, travel, student events (includes intermural/club support), membership dues, SGA officers' stipend, ID card equipment maintenance and supplies, equipment/furniture and software. The proposed 2025-2026 Student Services Budget is \$291,880.00.

Dr. Dickerson moved to approve the 2025-2026 Student Government Association Proposed Budget. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

**SGA / Student Activities Budget 2025-2026**

Description	2024-2025 Approved Budget	2024-2025 Actual Expenses	2025-2026 Proposed Budget
Salaries and Benefits	152,920.00	81,186.95	152,920.00
Travel	9,394.00	7,215.81	9,394.00
Student Events (including Intramural/Club Support)	113,106.00	107,178.84	113,106.00
Membership Dues	500.00	450.00	500.00
SGA Officers Stipend	3,200.00	2,800.00	3,200.00
Supplies	6,160.00	5,902.60	6,160.00
Software	600.00	565.67	600.00
Other / Electronic Processing Fees	6,000.00	5,128.27	6,000.00
<b>Total Expenses</b>	<b>\$ 291,880.00</b>	<b>\$ 210,428.14</b>	<b>\$ 291,880.00</b>
Cash Carryforward	\$ 74,992.34		\$ 81,451.86
Maximum Student Activity Fee Transfer	\$ 216,887.66		\$ 210,428.14
<b>Funding</b>	<b>\$ 291,880.00</b>		<b>\$ 291,880.00</b>

## 11. For Approval: 2025-2026 Miscellaneous General Funds Proposed Budget

The Miscellaneous General Funds Budget for Fiscal Year 2025-2026 provides payment of appropriate expenditures approved by the President. Revenues to fund this budget include interest income and vending commissions. The proposed budget for 2025-2026 is \$145,755.00.

Dr. Dickerson moved to approve the 2025-2026 Miscellaneous General Funds Proposed Budget. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

### Miscellaneous Current General Budget 2025-2026

Description	2024-2025 Approved Budget	2024-2025 Actual Expenses	2025-2026 Proposed Budget
Employee Assistance Program	31,000.00	-	31,000.00
Special Meeting Expense	51,340.00	57,837.09	55,000.00
Other Expenses	31,465.00	58,709.01	32,000.00
Flowers and Gifts	2,500.00	1,125.00	2,500.00
Phi Theta Kappa and Other Club Support	3,500.00	-	3,500.00
Distinguished Staff and Excellence in Teaching Awards	7,200.00	7,105.93	7,200.00
Employee Retirement Gifts	8,750.00	3,582.74	7,500.00
Contingency	10,000.00	-	7,055.00
<b>Total Expenses</b>	<b>\$ 145,755.00</b>	<b>\$ 128,359.77</b>	<b>\$ 145,755.00</b>
Cash Carryforward	\$ 22,165.20		\$ 17,395.23
Maximum Food Service/Vending Revenue Transfer	\$ 123,589.80		\$ 128,359.77
<b>Funding</b>	<b>\$ 145,755.00</b>		<b>\$ 145,755.00</b>

## 12. For Approval: 2025-20206 Athletics Proposed Budget

The 2025-2026 Athletics proposed budget provides for salaries and benefits, contracted services, advertising, insurance, uniforms, other supplies, travel, copying/printing, software, membership dues, and equipment. The proposed 2025-2026 Athletics Budget is \$788,440.00.

Dr. Dickerson moved to approve the 2025-2026 Athletics Budget. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

### FTCC Athletics Budget 2025-2026

Description	2024-2025 Approved Budget	2024-2025 Actual Expenses	2025-2026 Proposed Budget
Salary + Benefits	442,625.00	455,536.46	449,872.00
Contracted Services	45,470.00	42,602.00	48,105.00
Clothing/Uniforms	35,454.00	34,019.91	39,320.00
Gasoline	10,000.00	6,708.15	10,000.00
Supplies	48,378.00	44,021.88	38,454.00
Travel	53,960.00	56,554.54	80,455.00
Membership Dues/Software/Other	19,584.00	17,192.96	27,650.00
Athletics Insurance	52,993.00	52,993.00	48,300.00
Playoff Contingency	42,431.00	-	37,784.00
New Equipment	-	-	8,500.00
Expansion Position	-	-	-
<b>Total Expenses</b>	<b>\$ 750,895.00</b>	<b>\$ 709,628.90</b>	<b>\$ 788,440.00</b>
Cash Carryforward	\$ 16,089.02		\$ 42,161.10
Ticket Sales			
Maximum Student Activity Fee Transfer	\$ 500,000.00		\$ 500,000.00
Maximum Bookstore Transfer	\$ 200,000.00		\$ 200,000.00
Maximum Transcript Fees Transfer	\$ 34,805.98		\$ 46,278.90
<b>Funding</b>	<b>\$ 750,895.00</b>		<b>\$ 788,440.00</b>

Increase over PY Budget 5%

### **13. For Approval: Course Specific Fee Change for Collision Repair and Refinishing Program**

Course specific fees of \$400, approved in Spring of 2017, supported the costs of training provided through Inter-Industry Conference on Auto Collision Repair (I-CAR) that provided certifications to students.

A new license agreement with I-CAR that began July 1, 2025 is transitioning students to their new educational model which has increased the cost of this training.

The College is requesting approval to change the fee from \$400 to \$470 effective for Fall 2025, with a phaseout for students that have started under the old model. The fee will be attached to one course as opposed to being split between three courses.

Dr. Dickerson moved to approve the Course Specific Fee Change for Collision Repair and Refinishing Program. The motion was seconded by Mr. Bullard and unanimously approved by the Board.

#### **Course Specific Fee Change for Collision Repair and Refinishing Program**

- Per 1E SBCCC 700.5, the local board of trustees is authorized to establish specific fees to support other required academic cost for goods or services that are required for a course.
- Course specific fees of \$400 was approved effective for Spring 2017 to support the costs of training provided through Inter-Industry Conference on Auto Collision Repair (I-CAR) that provided certifications to students.
- A new license agreement with the Inter-Industry Conference on Auto Collision Repair (I-CAR) that began July 1, 2025 is transitioning students to their new educational model which has increased the cost of this training.
- Requesting approval to change the fee from \$400 to \$470 effective for Fall 2025, with a phase-out for students that have started under the old model.
- Fee to be attached to one course rather than split between three courses.

Current Fee	Course	Description	Proposed Fee
\$200	TRN-180	Basic Welding for Transportation	\$ 470.00
\$100	AUB-132	Structural Damage II	\$ -
\$100	AUB-141	Mech & Elec Components	\$ -
\$400			\$ 470.00

- Students that have already completed TRN-180 will remain under old fee structure through Spring 2026.

### **14. For Approval: Revised Statement of Assurances for Perkins Funding**

The College requests approval of the 2025-2026 Revised Statement of Assurances for Perkins Funding.

The college acknowledges the interpretive notice in the Federal Register Notice: Clarification of Federal Public Benefits Under the Personal Responsibility and Work Opportunity Reconciliation Act, released by the U.S. Department of Education on July 11, 2025. The college attests to the ability for citizenship verification of Perkins students, should such verification be required.

Dr. Dickerson moved to approve the Revised Statement of Assurances for Perkins Funding. The motion was seconded by Mr. Phillips and unanimously approved by the Board.



**Statement of Assurances 2025-2026 Updated 7/21/2025**

Public Law 115-224

This Statement of Assurances must be signed and dated by authorized representatives of the community college.

Upon acceptance of federal career and technical education funds made available under P.L. 115-224 (Carl D. Perkins Career and Technical Education Act of 2006 as Amended by the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act, effective on July 1, 2019), Fayetteville Technical Community College agrees to:

- 1) That the college will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans, and applications.
- 2) That the college acknowledges the interpretive notice in the **Federal Register Notice: Clarification of Federal Public Benefits Under the Personal Responsibility and Work Opportunity Reconciliation Act**, released by the U.S. Department of Education on July 11, 2015. The college attests to the ability for citizenship verification of Perkins students, should such verification be required. Colleges may elect to conduct eligibility verification through any of the methods found in the interpretive notice.
- 3) That the control of funds provided to the college under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property.
- 4) That the college will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that college under each program.
- 5) That the college will make reports to the NC Community College System (NCCCS) as may reasonably be necessary to enable the NCCCS to perform their duties and that the college will maintain such records, including the records required under §1232f of 20 U.S. Code, and provide access to those records, as the NCCCS deems necessary to perform their duties.
- 6) That the college will provide reasonable opportunities for the participation by faculty, staff, and other interested agencies, organizations, and individuals in the planning for and operation of each program.
- 7) That any application, evaluation, periodic program plan or report relating to each program will be made readily available to members of the general public.
- 8) That the college has adopted effective procedures for acquiring and disseminating to faculty, staff and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects.

- 9) That none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
- 10) Assures that the college will use the funds to promote preparation for high-skill, high-wage, or in-demand industry sectors or occupations and non-traditional fields, as identified by NCCCS.
- 11) Assure that funds made available under P.L. 115-224 shall be used to supplement, and to the extent practicable increase the amount of state and local funds that would in the absence of such federal funds be made available for the uses specified in the local application, and in no case supplant such state or local funds.
- 12) Assure that any career and technical education program or project assisted with funds made available under P.L. 115-224 shall be of sufficient size, scope, and quality to bring about improvement in the quality of career and technical education programs.

The aforementioned assurances are in keeping with local administrative procedures and/or board policies.

\_\_\_\_\_  
President (Printed Name)                      Signature                      Date

\_\_\_\_\_  
Board Chair (Printed Name)                      Signature                      Date

## **15. For Approval: Travel Policy Update and Revision**

The travel policy was updated to make it more concise and easier to follow along with removing the subsistence rates that are issued by the North Carolina Office of State Budget every two years. The policy states the rates will be stated on the travel request and reimbursement forms. As rates change only the forms will need to be updated and not the policy. The subsistence rates were updated as of July 1, 2025.

Dr. Dickerson moved to approve the Travel Policy Update and Revision. The motion was seconded by Mr. Williford and unanimously approved by the Board.

## **16. For Approval: Swift Water Fee Waiver**

The Board previously approved a course specific fee for courses that had in-state students enrolled and approved for the courses to be offered on a self-support basis for those courses that had out-of-state students enrolled.

The revenue generated from these fees is for off-setting the operational cost of the swift water training.

It has come to administration's attention that local fire departments are providing equipment and/or manpower to support the training at no cost to the college.

To maintain the relationship with local fire departments in support of this training program, approval is requested to grant the President authority to waive the associated fees when local fire



departments are providing equipment and/or manpower at no cost to the college.

Dr. Dickerson moved to approve the Swift Water Fee Waiver. The motion was seconded by Mr. Chandler unanimously approved by the Board.

**Swift Water Fee Waiver**

- Per 1E SBCCC 700.5, the local board of trustees is authorized to establish specific fees to support other required academic cost for goods or services that are required for a course.
- Per 1E SBCC 600.2, colleges are authorized to offer continuing education course sections on a self-supporting basis and charge fees to students who enroll in those course sections.
- The Board previously approved a course specific fee for courses that had in-state students enrolled and approved for the courses to be offered on a self-support basis for those courses that had out-of-state students enrolled.
- The revenue generated from these fees is for off-setting the operational cost of the swift water training.

Type of Student	Daytime Cost		Evening Cost		Note
	(per day)		(per day)		
In-State	\$	30	\$	15	course specific fee; registration fee waived
Out-of-State	\$	239	\$	120	self-support model for registration fee

	Total
<b>Revenue</b>	
In-State Fee	78,720.00
Out-of-State Fee	33,290.00
FTE Generated	189,350.35
	301,360.35
<b>Expenses</b>	
Salaries & Benefits	58,188.81
Instructional Supplies	31,485.29
Maint Agrmt - Equipment	3852
Educational Equipment	61,117.17
Heat	47,986.71
Electricity	67,451.29
	270,081.27
<b>Surplus</b>	31,279.08

- It has come to administration's attention that local fire departments are providing equipment and/or manpower to support the training at no cost to the college.
- To maintain the relationship with local fire departments in support of this training program, approval is requested to grant the President authority to waive the associated fees when local fire departments are providing equipment and/or manpower at no cost to the college.

**Program Committee**

**Mr. Charles E. Koonce, Chair**

Dr. Worth reported:

**1. For Acceptance: FTCC's Continuing Education Accountability Plan Verification Report for January 1, 2025 through May 15, 2025.**

The College's Continuing Education Accountability and Integrity Plan was last reviewed and adopted in September 2022. The plan defines a system of checks and balances to prevent and detect errors or irregularities when reporting hours for FTE purposes and establishes a framework for defining program quality and improvement procedures. A class visitation plan is required as part of the Continuing Education Accountability and Integrity Plan as referenced in 1G SBCCC400.3(C)(2).

- a) During the spring semester, FTCC offered a total of 1239 classes through Corporate & Continuing Education (CCE). The breakdown is as follows: 847 Occupational Extension; 263 Self-Supporting; 96 Career & College Readiness; 24 Customized Training; and 9 Human Resources Development Courses.
- b) FTCC's Accountability and Credibility Policy and Guidelines states – at least 25% of on-campus and 50% of off-campus classes are to be visited for verification. The number of classes requiring verification under the Continuing Education Accountability and Credibility Guidelines for the term was 362.
- c) CCE staff visited a total of 484 continuing education classes, which exceeds the required target

for verification visits. All were found to be in-compliance.

- d) Verification criteria used during the compliance visits included: instructor presence; proper course titles; accurate headcount of students registered and present; attendance sheets were checked; and location and time as well as start/end dates for classes were confirmed.

Mr. Bullard moved to accept FTCC's Continuing Education Accountability Plan Verification Report for January 1, 2025 through May 15, 2025. The motion was seconded by Mr. Phillips and unanimously approved by the Board.

## 2. For Information: Summer 2025 Grade Distribution Report (GDR)

### Summer 2025 Curriculum Grade Distribution Report (GDR) by Division

Summer 2025	Percent Pass	Percent Fail	Percent Withdraw	Percent Inc.
<b>College Average</b>	84%	7%	8%	1%
Allied Health	95%	3%	0%	1%
Arts & Humanities	83%	7%	9%	0%
Business	83%	8%	9%	0%
Computer Information Technology	82%	9%	9%	0%
Engineering & Applied Technology	93%	3%	2%	2%
Math & Science	76%	10%	12%	2%
Nursing	93%	5%	1%	0%
Public Service	84%	2%	14%	0%

**Note:** Due to rounding, total percent may vary by  $\pm 1$  percentage point.

### Summer 2025 Curriculum Grade Distribution Report (GDR) by Modality

Summer 2025	Percent Pass	Percent Fail	Percent Withdraw	Percent Inc.
<b>College Average</b>	84%	7%	8%	1%
Blended	90%	3%	4%	3%
Face-to-Face	92%	3%	3%	1%
Hybrid	85%	7%	7%	0%
<u>HyFlex</u>	N/A	N/A	N/A	N/A
Online	81%	8%	10%	1%

**Note:** Due to rounding, total percent may vary by  $\pm 1$  percentage point.

The College showed meaningful improvement across several key metrics compared to Summer 2024. These results demonstrate the College's commitment to student success through enhanced support systems and instructional quality, with particular progress in traditionally challenging areas like Math & Science and online delivery formats.

- The overall pass rate increased from 83% to 84%, while failure rates remained steady at 7%.
- Math & Science showed particularly strong growth, with pass rates increasing from 71% to 76% and withdrawal rates decreasing substantially from 18% to 12%.
- By modality, Face-to-Face instruction continued to perform strongly at 92% pass rate, while Online learning showed improvement with pass rates rising from 80% to 81%.

### 3. For Approval: Update Policy for Student Placement into Math and English Courses

The proposed revision “Placement into Entry College-Level Math and English Courses” aligns with the North Carolina Community Colleges’ recently updated developmental education framework, which prioritizes high school GPA as the primary determinant for math and English course placement. Placement testing, once a common practice in the admission process is now limited to students without a GPA or is likely to test up and out of developmental courses. This approach reflects current best practices in student success and equity. Additionally, standardized test scores and prior college credit will continue to be accepted as an alternative placement measure.

#### ***Placement into Entry College-Level Math and English Courses***

Curriculum courses at FTCC require foundational skills in reading, English, and mathematics. Placement into college-level courses is prioritized based on a student’s high school unweighted grade point average (GPA).

Students are placed into college-level math (MAT 110, 121, 143, 152, 171, & 175) and English (ENG 111) courses using the following criteria:

#### **1. High School Graduates**

- Earned an **unweighted GPA of 2.8 or higher** from a **regionally accredited** public, private, or homeschool program **and** successfully completed **Math 2** (or equivalent).

#### **2. High School Equivalency Credentials**

- **GED® (2016–present):** Minimum score of **145** on each section.
- **HiSet (2014–present):** Minimum score of **15** on each section **and** score of **4** on the essay.

#### **3. Placement Test Scores**

- Met a minimum score on a North Carolina Approved Assessment (ACCUPLACER, ACCUPLACER Next Gen, ASSET, COMPASS, CCRG, or NC DAP (North Carolina Diagnostic Assessment and Placement) as published in [Math Placement Scores](#), [English Placement Scores](#).

#### **4. Prior College Credit**

- **English:** Completed **100 or higher college-level English** at a **regionally accredited** college or university that is eligible for transfer credit.
- **Math:** Completed **100 or higher college-level Math** at a **regionally accredited** college or university that is eligible for transfer credit.

#### **5. College Entrance Exams**

- **ACT/SAT March 2014–March 2016:]**
  - **ACT:** 20 or higher (Reading) **or** 18 or higher (English); 22 or higher (Math)
  - **SAT:** 500 or higher (Math)
- **March 2016–Present:**
  - **ACT:** 22 or higher (Reading) **or** 18 or higher (English); 22 or higher (Math)
  - **SAT:** 480 or higher (ENG); 530 or higher (Math)

#### **6. \*Advanced Credit (AP) Exams**

- Minimum score of 3 in Math
- Minimum score of 3 in English

#### **\*College Level Exam Program (CLEP) *computer-based version***

- Minimum score of 50 in Math
- Minimum score of 50 in English

**\*International Baccalaureate (IB)**

- Minimum score of 5 in Math
- Minimum score of 5 in English

***Placement Testing***

A student without a GPA or who is challenging their placement into an entry college-level math or English course may be referred by an advisor for a placement test with a goal to test up and out of developmental courses. FTCC uses the Reinforced Instruction for Student Excellence (RISE) to assess a student's English, Reading and Math readiness and identifies which course or courses best fit a student's college skill level. The assessment is a computer-based format and can take approximately two to three hours.

Prior to testing, students must:

- Complete the North Carolina Residency Determination Service (RDS) application
- Complete an FTCC Admissions Application or be currently enrolled
- Be able to access a personal or student email account

Additional information:

- An official government-issued photo identification (i.e. such as a driver's license, military ID, or passport) that bears your first and last name will be required to take the RISE.
- Students with a documented disability who are inquiring about accommodations should contact the Disability Support Services office at (910) 678-8349 or [ada@faytechcc.edu](mailto:ada@faytechcc.edu).

**RISE Test & Topics**

**English:** Students who score 70% or higher on both Tier 1 and 2 tests are eligible for placement into a college-level English course.

RISE test score 70% or higher	College-Level Placement	Course
Tier 1 & 2	ENG 111	

Topics:

*Tier One:* Introduction to College Reading and Writing, Identifying Main Ideas, Discovering Implied Meaning, Interpreting Bias, Analysis through Definition, Learning Across Disciplines

*Tier Two:* Exploring Comparative Elements, Informed Opinions through Casual Chains, Applied Critical Analysis, Using Sources in Critical Reading and Writing

**Math:** Students who score 70% or higher on Tier 1 are eligible for placement into MAT 110. Students who score 70% or higher on Tiers 1 and 2 are eligible for placement into MAT 143 and MAT 152. Students who score 70% or higher in Tiers 1, 2, and 3 are eligible for placement into MAT 121 and Mat 171.

RISE test score 70% or higher	College-Level Placement	Course
Tier 1 only	MAT 110	
Tier 1 & 2	MAT 143, MAT 152	
Tier 1, 2, & 3	MAT 121, MAT 171, MAT 175	

Topics:

*Tier One:* whole numbers; fractions and mixed numbers; decimals; ratio, proportion and rates; percent; measurement, geometry and real numbers

*Tier Two:* solving equations and inequalities; graphing; exponents and polynomials; concepts in statistics

*Tier Three:* rational expressions; radical expressions and quadratic equations; factoring; systems of equations and inequalities; and functions

A minimum score of 70 is required to progress to the next tier of the RISE assessment. Students can retest once per tier. Students who are currently enrolled in ENG-025 are not eligible to take the RISE English assessment. Students who are currently enrolled in MAT-025 or MAT-035 are not eligible to take the RISE Math assessment.

### ***Upper Level Mathematics Direct Placement***

A student may be placed directly into MAT 172, MAT 263 or MAT 271 if the student has met at least one (1) of the following criteria within the past five (5) years:

- A score of 2 or higher on the AP Calculus AB Exam.
- A grade of C or higher in an AP Calculus course and an unweighted HS GPA of 3.0 or higher.
- A score of 600 or higher on the SAT Math and a grade of C or higher in the North Carolina Standard Course of Study Pre-Calculus course or an equivalent course from another state.
- A score of 24 or higher on the ACT Math and a grade of C or higher in the North Carolina Standard Course of Study Pre-Calculus course or an equivalent course from another state.
- Score 70 or higher on a Challenge exam which demonstrates command of Pre-Calculus course(s) competencies.
- An unweighted HS GPA of 3.5 or higher and a grade of C or higher in the North Carolina Standard Course of Study Pre-Calculus course or an equivalent course from another state.

Mr. Williford moved to approve an Update Policy for Student Placement into Math and English Courses. The motion was seconded by Dr. Dickerson and unanimously approved by the Board.

#### **4. For Approval: Adoption of a policy requiring all minor students to sign a document acknowledging that the minor student understands the minor student's records will be shared with that student's parents or guardians to the extent permitted by law.**

A new law became effective on July 1, 2025 that requires the State Board of Community Colleges to adopt a policy requiring all colleges to notify students under the age of 18 that their confidential education records will be shared with their parents to the extent permitted by law. The attached policy requires the College President to implement procedures that will ensure that the required notifications are acknowledged by the minor student. Procedures to implement this policy are already underway and the College expects to be fully compliant with this law before the end of the Fall semester.

Generally, the Family and Educational Rights and Privacy Act (FERPA) prohibits the College from sharing a minor students educational records with the student's parent or guardian except when that student consents to the sharing of confidential information or when the parent/guardian establishes the minor student is a dependent child in accordance with IRS regulations. Generally, minor students enrolling at Fayetteville Technical Community College already provide written consent for the release of records to the minor student's parent/guardian.

## Scope

This policy requires certain notifications to be provided to minors during the enrollment process.

## Policy Statement

The President of Fayetteville Technical Community College shall ensure the notifications stated below are provided, in writing, to all students under the age of 18 years and granted admission into the College. Minor Students must acknowledge receipt of the notification as indicated by their signature. The Minor Student's acknowledgement must be received by the College before the Minor Student is permitted to enroll in any class.

The notifications include:

1. To the extent allowed under FERPA, the Education Records of the Minor Student shall be provided to the student's Parent as long as the Parent has not opted out of receiving the education records.
2. To the extent allowed under FERPA, the Education Records of the Minor Student shall be provided to the school administrators and school counselors at the school in which the student is dually enrolled.

## Definitions

Dependent: As defined in section 152 of the federal Internal Revenue Code of 1986.

Education Records: As defined in 34 C.F.R. § 99.3.

FERPA: Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

Minor Student: A student who is under the age of 18 and a dependent of their parent.

Parent: The parent, guardian, or an individual acting as a parent in the absence of a parent or guardian of the minor student.

## Authority

N.C. Gen. Stat. § 115D-10.80

## 5. For Approval: 2025 NCCCS Performance Measures for Student Success

The North Carolina Community College System (NCCCS) reviews the measures and methods used for evaluation purposes annually to ensure they are current and remain focused on improving student outcomes. The current method for evaluating the performance measures were approved in 2021 with modifications to the evaluation levels in 2022 and 2023 respectively. The performance summaries for each college are evaluated and compared across the NC community college system using the following indicators of success:

- Met or Exceeded Excellence Level
- Greater than or equal to Average Band Max., Below Excellence
- Greater than or equal to Average Band Min., Below Average Band Max.
- Greater than or equal to System Baseline, Below Average Band Min.
- Below Baseline Level

The 2025 Performance Scores represent the 2023-24 academic year unless otherwise noted.



	Below Baseline Level	≥Baseline, < Average Band Min	≥ Avg Band Min, < Avg Band Max	≥ Average Band Max, Below Excellence	Met or Exceeded Excellence Level	FTCC 2025
Basic Skills	<0.647	0.647-0.935	0.936-1.128	1.129-1.224	≥1.225	1.067
Credit English Success*	<0.622	.0622-0.850	0.851-1.003	1.004-1.080	≥1.081	0.920
Credit Math Success*	<0.417	0.417-0.765	0.766-0.998	0.999-1.114	≥1.115	0.765
First Year Progression	<0.881	0.881-0.971	0.972-1.031	1.032-1.062	≥1.063	0.959
Curriculum Completion Rate**	<0.754	0.754-0.919	0.920-1.030	1.031-1.085	≥1.086	1.033
Licensure Pass Rate	<0.754	0.754-0.919	0.920-1.029	1.030-1.085	≥1.086	0.972
Transfer Performance***	<0.816	0.816-0.935	0.936-1.015	1.016-1.055	≥1.056	1.091

\* Fall 2021 cohort; \*\* Fall 2020 cohort; \*\*\* 2021-22 Cohort

In the 2024 Performance Measures, FTCC achieved the following:

- One performance measure exceeded excellence (Transfer Performance)
- One performance measure was above the average but below excellence (Curriculum Completion).
- Three performance measures were above the average band minimum but below the average band max (Basic Skills, Credit English Success, and Licensure Pass Rates).
- Two performance measures were above the system baseline but below the average band minimum (Credit Math Success and First Year Progression Rates).

FTCC's performance as reported in the 2025 NCCCS Performance Measures for Student Success represents category improvement in three areas (Basic Skills, Curriculum Completion and College Transfer Performance). A category decrease was realized in Credit Math Success with an index score of 0.765.

## **Foundation**

**Ms. Jennifer Hammond**

Ms. Hammond reported:

### **1. For Information: Foundation Updates**

- Welcome New Foundation Director
- Campus Fund Drive
- Bluegrass & BBQ

## **President's Report**

**Dr. Mark Sorrells**

### **1. For Approval: Revision to Naming Guidelines for College Facilities**

#### **I-27.9 Naming Guidelines for College Facilities**

The Board of Trustees of Fayetteville Technical Community College shall retain for itself the right to bestow the honor of naming any of its facilities after any organization or person(s), living or deceased. The Board of Trustees may name a facility upon its own motion or upon its receipt of a nomination from any member of the Board of Trustees, from any college employee, from any member of the FTCC Foundation Board, or from the Foundation Board itself. Nominations should be reserved for those individuals who have distinguished themselves through extraordinary service to the College or through substantial and generous donations to the College or the College's Foundation.

Nominations made to the Board to honor a deceased person shall not be submitted until one year after the death of the nominated person. Facilities will not be named in honor of members of the Board of Trustees, Foundation, or employees of the College until at least one year after such relationship with the College is concluded.

Nominations for consideration should be submitted on a "Facility Naming Recommendation Form" to the College President. The President will forward the form to the Board Chairperson who may place the nomination on the Board's agenda for consideration. Prior to the Board's consideration of the nomination, the President should conduct a thorough review of the nominee's background and service to the College and provide a report of the President's findings to the Board. A majority vote of the Board shall be required for final approval.

The Fayetteville Technical Community College Foundation Board may indicate to potential donors that naming of a facility will be recommended by the Foundation to the Board of Trustees in recognition of gifts to the College. However, the Foundation shall make it clear to potential donors that the Board of Trustees retains for itself the right to rename a facility and that the naming of any facility shall be subject to any limits of this policy or other limits imposed at the time the facility is named.

Unless otherwise provided for in the Board's approval of the naming of a facility, the naming of a facility shall be limited to no more than 20 years. The Board retains for itself the right to rename any facility if the Board believes the renaming is in the best interest of the College. If a facility is to be renamed, the College shall make reasonable efforts to contact family of the individual(s) after whom the facility was originally named to inform them of the decision.

Subject to the limitations described in this policy, the Board hereby delegates to the College President the authority of the Board to approve the naming of facilities not including any campus, building, auditorium, or laboratory.

Upon the Board's decision to name a facility, the College shall coordinate the facility dedication ceremony.

Mr. Chandler moved to approve the Revision to Naming Guidelines for College Facilities. The motion was seconded by Ms. Pemberton and unanimously approved by the Board.

### **Election of Officers 2025 – 2026**

**Board Chairman, Mr. David Williford**

**Vice Chair, Mr. Adam Philips**

**Secretary, Dr. Andrea Dickerson**

The acting Board Chair, Mr. Ron Crosby, opened the floor for nominations for the office of Board Chair.

Mr. Koonce nominated Mr. Williford and the nomination was seconded by Mr. Chandler.

Mr. Bullard made a motion to close nominations and approve the nomination of Mr. Williford by acclimation.

Dr. Dickerson seconded the motion and the motion passed by voice vote.

Mr. Williford was recognized as the Board Chair and he opened the floor for nominations for the position of Board Vice Chair.

Mr. Crosby nominated Mr. Phillips and the nomination was seconded by Mr. Bullard.

Mr. Crosby moved to closed nominations and approve the nomination of Mr. Phillips by acclimation.

Mr. Chandler seconded the motion and the motion passed by voice vote.

Mr. Williford opened the floor for nominations for the position of Board Secretary.

Mr. Koonce nominated Dr. Dickerson and the nomination was seconded by Mr. Phillips.

Mr. Crosby made a motion to close nominations and approve the nomination of Dr. Dickerson by acclimation.

Mr. Koonce seconded the motion and the motion passed by voice vote.

Dr. Sorrells gave an update of College activities and House/Senate Budget Updates.

Upcoming events:

**NCACCT Leadership Seminar & NCACCP Business Meeting – Grandover Resort & Conference Center – Greensboro NC**

**ACCT Leadership Conference– New Orleans LA October 22-25, 2025**

**Next Board Meeting –Monday, September, 2025**

### **Adjournment**

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Mr. David Williford, Chair