

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE MINUTES OF BOARD OF TRUSTEES MEETING

March 16, 2015

Held in Room 170 of the Thomas R. McLean Administration Building at 1:25 p.m.

Members Attending

Dr. Dallas M. Freeman, Mr. Charles E. Koonce, Mrs. Sheryl J. Lewis, Dr. Breeden Blackwell, Mr. Ronald C. Crosby, Jr., Mrs. Delores P. Ingram, Dr. Marye J. Jeffries, Mrs. Esther R. Thompson, Mr. William S. Wellons, Jr, and David R. Williford.

FTCC Personnel Present

President J. Larry Keen, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Business and Finance Betty Smith, Vice President for Administrative Services Joe Levister, Vice President for Technology Bob Ervin, Vice President for Human Resources/Workforce Development/Institutional Effectiveness Carl Mitchell, Executive Director of Marketing and Public Relations Brent Michaels, Executive Director for the Foundation Lorna Ricotta, Associate Vice President for Curriculum Programs William Griffin, and Administrative Assistant to the President Kay Williams.

Members Absent

Mr. Hutch Hutchens, Jr., Mr. David McCune, and SGA President Christine Alvarez.

Call to Order

The meeting was called to order by Board Chair Dr. Dallas Freeman.

Recognition of Guests

Dr. Freeman recognized all guests and welcomed them to the meeting. Special guests: *The Fayetteville Observer* Reporter Nathan Hardin and Associate Vice President for Curriculum Programs William Griffin.

Ethics Awareness and Conflict of Interest Statement

Dr. Freeman read the Ethics Awareness and Conflict of Interest Reminder. No conflicts of interest were identified.

February 16, 2015 Meeting

On a motion by Dr. Blackwell and seconded by Mrs. Lewis, the minutes of the February 16, 2015 meeting were unanimously approved.

COMMITTEE REPORTS

Building and Grounds Committee The Building and Grounds Committee met at 10:30 a.m. prior to this meeting. Mr. Charles Koonce presented the report to the Board.

Update on Horace Sisk (Partial Roof) and Center for Business and Industry Roof Replacement

- Curtis Construction Company (Kinston, NC) started work on October 6, 2014.
- Roof work on the CBI building is completed.
- Work continues on the Horace Sisk Gym and Culinary Arts roofs.
- Contractor has requested additional days.
 - Delay of materials for CBI building (30 days).
 - Weather impact due to cold, snow, and rain (30 days).
- Original completion date – February 2, 2015.
- Revised completion date – April 24, 2015.

Update on the Student Center Renovation

- M&E Contracting (Fayetteville, NC) started renovation work on June 30, 2014.
- Work performed in the last four weeks:
 - East Area: Installation of air handling unit, ceramic tiles, plumbing fixtures and first finish paint coat.
 - West Area: Installation of ceiling grid, air handling unit, light fixtures, and first finish paint coat.
- Work to be performed in the next four weeks:
 - East Area: Install carpet, vinyl flooring, electronic devices and trim, plumbing fixtures, and paint final coat.
 - West Area: Install ceiling grids, ducts, sprinkler heads, air handling units, carpet and vinyl flooring.
- Percentage of work completed – 72%.
- Projected completion date – May 31, 2015.

Finance Committee The Finance Committee met at 10:45 a.m. prior to this meeting. Mrs. Esther Thompson presented the report to the Board.

Update on Child Care Center and New Summer Camp for Ages 5 through 12

- FTCC Children' Center Summer Camp will be held June 10 – August 24, 2015.
- Hours are from 7:00 a.m. until 6:00 p.m.
- Ages – Rising 1st graders through rising 7th graders.
- Cost is \$130 per week plus one-time activity fee of \$80.
- Meals included: breakfast, hot lunch, and afternoon snack.

The college will also offer SummerScapes during the summer months. These courses range from 10 to 24 hours and cost \$30 to \$75. SummerScapes include: Drawing, Sculpture, Reading, Chef for a Day, Creative Cupcakes, Yoga, Crime Busters, Puzzles Galore, Sewing, 2D Animation, Basic Game Programming, Build Your Own Computer, Digital Music, and Drawing in Photoshop. Attendees of summer camp may purchase one Summerscapes program and get another program of equal or less cost for free.

Human Resources Committee The Human Resources Committee met at 11:10 a.m. prior to this meeting. Mr. Ronald C. Crosby, Jr., Chairman, presented the report to the Board.

Annual Evaluation of President J. Larry Keen

Mr. Crosby moved that pursuant to section 143-318.11 (a) (6) the Board of Trustees go into closed session to discuss the evaluation of FTCC President Dr. J. Larry Keen. The motion was seconded by Mr. Koonce and unanimously approved by the Board.

CLOSED SESSION

OPEN SESSION

Mr. Crosby reported that Dr. Keen received a superior rating.

Approval of Letter to State Board of Community Colleges on Evaluation of President J. Larry Keen Mr. Crosby moved to approve the letter to the State Board of Community Colleges on the Evaluation of FTCC President Dr. J. Larry Keen. The motion was seconded by Dr. Blackwell and unanimously approved by the Board.

Honorary Trustee Award Nominations Due March 16, 2015 Mr. Crosby reported that nominations for the Honorary Trustee Award are due today.

Special Trustees' Business

NCACCT 2015 Law/Legislative Seminar – April 8-10, 2015 Sheraton Raleigh Hotel, Raleigh, NC

Statement of Economic Interest Forms Due – April 15, 2015

President's Report

Next Board Meeting – MONDAY, APRIL 20, 2015

See Written Report Dr. Keen referred to the President's Report dated March 16, 2015. (1) FTCC's Alpha Tau Phi Chapter was recognized as a 5-Star Chapter. (2) The FTCC Foundation honored financial donors at a luncheon on March 4. (3) The Foundation's Annual (17th) Golf Invitational Tournament is planned for Wednesday, April 22, at Gates Four Country Club. The event is accompanied by a kick-off dinner on Tuesday, April 21, at Gates Four. (4) The Foundation's Nomination Committee meets March 26 and June 25 to discuss and appoint new members. The FTCC Board of Trustees appoints up to two trustees to the Foundation Board. (5) Nominations for Excellence in Teaching and President's Distinguished Staff Awards are being received through March 18. (6) The Vander Fire Department has donated an ambulance for use by Continuing Education's EMS Program. (7) FTCC and the NC Association of Historians will present an evening with Lieutenant Daniel Bolger (USA Ret.) on Friday, March 27. (8) FTCC students, faculty and staff have opportunity to participate in naming contests for two dining facilities (one facility for use primarily by students and another for use primarily by faculty and staff). (9) The college has signed an agreement with Methodist University and Fayetteville State University for the Cyber Security Program.

Focus: Report on Luncheon with State Legislators Dr. Keen reported that it was an excellent luncheon meeting with Senator Wesley Meredith, Representatives Marvin Lucas, Elmer Floyd and John Szoka. The College had an opportunity to thank them for all they do for Fayetteville Tech and the NCCCS. Dr. Keen presented to the legislators the budget needs for FTCC and the NCCCS for 2015-16 year. He also discussed with the legislators the NCCCS salary gap for instructors and staff. North Carolina public 2-year institutions ranks 11th out of 16 states.

Adjournment The meeting was adjourned at 2:05 p.m.

Dr. Dallas M. Freeman, Board Chair

Mrs. Delores P. Ingram, Secretary