

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
BUSINESS ADMINISTRATION/
BUSINESS FOUNDATIONS CERTIFICATE (C25120H1)
Effective: Fall 2015
Revised: 05/13/14

The Business Foundations certificate is designed to teach students basic business principles. The certificate emphasizes business concepts from an individual, business, and national perspective.

Course work includes an introduction to business principles, business law, management, and marketing. Problem identification with alternative solutions is emphasized.

Upon completion of this certificate, students should be able to indentify core business concepts.

Length: 2 Semesters

Prerequisite: Placement Test Equivalent

Award: Certificate

FALL SEMESTER

Prefix No.	Title	Class	Lab	Clinical	Credit
BUS110	Introduction to Business	3	0	0	3
BUS115	Business Law I	3	0	0	3
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	Totals	6	0	0	6

SPRING SEMESTER

Prefix No.	Title	Class	Lab	Clinical	Credit
BUS137	Principles of Management	3	0	0	3
MKT120	Principles of Marketing	3	0	0	3
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	Totals	6	0	0	6

TOTAL REQUIRED CREDITS.... 12

Work-Based Learning Option: NA

PROGRAM FACT SHEET

BUSINESS ADMINISTRATION

A25120

The Business Administration curriculum is designed to introduce students to the various aspects of the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business organizations in today's global economy.

Course work includes business concepts such as accounting, business law, economics, management, and marketing. Skills related to the application of these concepts are developed through the study of computer applications, communication, team building, and decision making.

Through these skills, students will have a sound business education base for lifelong learning. Graduates are prepared for employment opportunities in government agencies, financial institutions, and large to small businesses or industries.

Awards

Associate Degree: Business Administration (A25120)

Diploma: Not Applicable

Certificate: Small Business Startup (C25120C1)

Certificate: Small Business Management (C25120C2)

Certificate: Entrepreneurship I (C25120C5)

Certificate: Entrepreneurial Innovation (C25120C6)

Certificate: Entrepreneurial Applications (C25120C7)

Certificate: Contract Management (C25120C8)

Certificate: Organizational Leadership (C25120C09)

Certificate: Business Foundations (C25120C10)

Certificate: Business Foundations (C25120H1)

Length of Program: 5 Semesters

Prerequisite: High School Diploma, Placement Test Equivalent

Length of Program:

Prerequisite:

Length of Program: 2 Semesters

Prerequisite: High School Diploma, 1 Unit of Algebra, Placement Test Equivalent

Length of Program: 2 Semesters

Prerequisite: High School Diploma, 1 Unit of Algebra, Placement Test Equivalent

Length of Program: 2 Semesters

Prerequisite: High School Diploma, Placement Test Equivalent

Length of Program: 2 Semesters

Prerequisite: High School Diploma, 1 Unit of Algebra, Placement Test Equivalent

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Length of Program: 2 Semesters

Prerequisite: High School Diploma, Placement Test Equivalent

Length of Program: 2 Semesters

Prerequisite: High School Diploma, Placement Test Equivalent

Length of Program: 2 Semesters

Prerequisite: Placement Test Equivalent

Work Based-Learning Requirements/Opportunities: For Work-Based Learning education requirements/opportunities please see the appropriate Program Sequencing sheet.

License or Certification Information: None Required

Program Information Contact:

Curriculum Chairperson: Kelly Gold

Telephone Number: (910) 678-8507

Office Location: Cumberland Hall, Room 377K

Email: goldk@faytechcc.edu

Department Office: Cumberland Hall, Room 377

Telephone: (910) 678-8292

FTCC Web Site: www.faytechcc.edu

Application Deadlines: The program is designed for a student to enter during the fall semester. A student may enter at other times with approval of the Department Chairperson.

Scholarship/Title IV Financial Aid/VA Services: Scholarships/Title IV Financial Aid/Veteran's assistance may be available for associate degrees. Certificates and diplomas that fall under this program/area of study may or may not be eligible for Scholarship/Title IV Financial Aid/VA Services. Please contact the Financial Aid Office, Student Center, Room 2; Telephone (910) 678-8242. Veterans Services, General Classroom Building, Room 202, (910) 678-8395.

Child Care Financial Assistance Information:

See Child Care Associate, Student Center, Room 142; Telephone: (910) 678-8486