

STUDENT EDUCATIONAL PLAN

(Needed for Each Registration, VA, and Financial Aid Approval)

Counselor's Initials _____
Semester of Entry _____

DATE _____ Date Initial _____ Date Initial _____ Date Initial _____
 NAME _____ (Last) _____ (First) _____ (MI) _____ SSN _____ ADVISOR _____ ROOM/EXT _____ / _____

The following developmental courses are required as a part of your program and must be completed prior to attempting courses from the same area in the curriculum.

MATH _____ ENGLISH _____ READING(RED) _____ SCIENCES _____

OTHER CONDITIONS: _____ COLLEGE/MAJOR _____ / _____

You must follow this curriculum outline! Failure to do so may result in loss of VA, Financial Aid, or other benefits.

Business Administration/Banking and Finance (A2512A)

EFFECTIVE DATE: Fall 2005

Revised: 12/02/05

OTHER REQUIRED COURSES:

___ ACA 111 College Student Success 1
 _____ 3
 _____ Elective 4

GENERAL EDUCATIONS COURSES:

___ ENG 111 Expository Writing 3
 ___ ENG 114 Prof Research & Reporting 3
 ___ COM 231 Public Speaking 3
 ___ MAT 115 Mathematical Models 3
 ___ ECO 252 Prin of Macroeconomics 3
 _____ 3
 _____ Humanities/Fine Arts Elective 18

MAJOR COURSES:

Required Core Courses

___ ACC 120 Prin of Financial Accounting 4
 ___ BUS 115 Business Law I 3

___ BUS 137 Principles of Management 3
 ___ MKT 120 Principles of Marketing 3
13

Required Core Subject Areas

___ ECO 251 Prin of Microeconomics 3
3

Required Concentration Courses

___ BAF 110 Principles of Banking 3
 ___ BAF 131 Fund of Bank Lending 3
 ___ BAF 141 Law & Banking: Principles 3
 ___ BAF 222 Money & Banking 3
12

Other Major Courses

___ BAF 232 Consumer Lending 3
 ___ BAF 234 Residential Mort Lending 3
 ___ BAF 235 Analyzing Fin Statements 3
 ___ BUS 225 Business Finance 3
 ___ CIS 111 Basic PC Literacy 2
 ___ CIS 120 Spreadsheet I 3
 ___ BUS 260 Business Communication 3
20

Six hours from following list; no more than three hours from COE:

___ BAF 111 Teller Training 3
 ___ BUS 110 Introduction to Business 3
 ___ BUS 121 Business Math 3
 ___ BUS 125 Personal Finance 3
 ___ BUS 135 Principles of Supervision 3
 ___ BUS 153 Human Resource Management 3
 ___ BUS 240 Business Ethics 3
 ___ ECM 168 Electronic Business 3
 ___ MKT 123 Fundamentals of Selling 3
 ___ COE 111 Co-op Work Experience I 1
 ___ COE 112 Co-op Work Experience I 2
 ___ COE 113 Co-op Work Experience I 3
 ___ COE 121 Co-op Work Experience II 1
 ___ COE 122 Co-op Work Experience II 2
 ___ COE 131 Co-op Work Experience III 1
 ___ COE 132 Co-op Work Experience III 2
 ___ COE 133 Co-op Work Experience III 3

TOTAL SEMESTERS HOURS: 76

Note: Students may not take an introductory foreign language to fulfill the Humanities/Fine Arts requirement.

Co-op Option: Qualified students may elect to take up to three (3) credit hours of Cooperative Education in lieu of a free elective provided they acquire approval from the Co-op Director and the Department Chairperson.

TRANSCRIPT(S) _____

TOTAL TRANSFER CREDITS GRANTED: _____
 TOTAL CREDITS COMPLETED AT RE-ENTRY: _____

Bachelor's Degree: Yes / No Attended Other Post-Secondary Institutions: Yes / No Race: _____ Sex: M / F Residency: In-State / Out-of-State

FINANCIAL AID APPROVAL _____ (Counselor=s Signature) VA BENEFITS APPROVAL _____ (Counselor's Signature)

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
BUSINESS ADMINISTRATION/BANKING AND FINANCE (A2512A)

Effective: Fall 2005

Revised: 12/02/05

Length: 5 Semesters

Prerequisite: High School Diploma

Award: Associate in Applied Science

FALL SEMESTER 1

Prefix No.	Title	Class	Lab	Clinical	Credit
ACA111	College Student Success	1	0	0	1
BAF110	Principles of Banking	3	0	0	3
BUS115	Business Law I	3	0	0	3
CIS111	Basic PC Literacy	1	2	0	2
ENG111	Expository Writing	3	0	0	3
MAT115	Mathematical Models	2	2	0	3
Totals		13	4	0	15

SPRING SEMESTER 1

Prefix No.	Title	Class	Lab	Clinical	Credit
ACC120	Prin of Financial Accounting	3	2	0	4
BAF141	Law & Banking: Principles	3	0	0	3
BUS137	Principles of Management	3	0	0	3
COM231	Public Speaking	3	0	0	3
ECO251	Prin of Microeconomics	3	0	0	3
	Major Elective	3	0	0	3
Totals		18	2	0	19

SUMMER SEMESTER 1

Prefix No.	Title	Class	Lab	Clinical	Credit
CIS120	Spreadsheet I	2	2	0	3
	Elective	3	0	0	3
Totals		5	2	0	6

FALL SEMESTER 2

Prefix No.	Title	Class	Lab	Clinical	Credit
BAF131	Fund of Bank Lending	3	0	0	3
BAF222	Money & Banking	3	0	0	3
BUS225	Business Finance	2	2	0	3
BUS260	Business Communications	3	0	0	3
ECO252	Prin of Macroeconomics	3	0	0	3
MKT120	Principles of Marketing	3	0	0	3
Totals		17	2	0	18

SPRING SEMESTER 2

Prefix No.	Title	Class	Lab	Clinical	Credit
BAF232	Consumer Lending	3	0	0	3
BAF234	Residential Mort Lending	3	0	0	3
BAF235	Analyzing Fin Statements	3	0	0	3
ENG114	Prof Research & Reporting	3	0	0	3
	Major Elective	3	0	0	3
	Humanities/Fine Arts Elec	3	0	0	3
Totals		18	0	0	18

TOTAL REQUIRED CREDITS.... 76

Co-op Option: Qualified students may elect to take up to three (3) credit hours of Cooperative Education in lieu of a free elective provided they acquire approval from the Co-op Director and the Department Chairperson.

PROGRAM FACT SHEET

BUSINESS ADMINISTRATION/BANKING AND FINANCE

A2512A

Banking and Finance is a concentration under the curriculum title of Business Administration. This curriculum is designed to prepare individuals for a career with various financial institutions and related businesses.

Course work includes principles of banking, money and banking, lending fundamentals, teller training, banking and business law, and practices in the areas of marketing, management, accounting, and economics.

Graduates should qualify for a variety of entry-level jobs in banking and finance. Also available are employment opportunities with insurance, brokerage and mortgage companies, and governmental lending agencies.

Awards

Associate Degree: Business Administration/Banking and Finance (A2512A)

Length of Program: 5 Semesters
Prerequisite: High School Diploma

Diploma: Not Applicable

Length of Program:
Prerequisite:

Certificate: Not Applicable

Length of Program:
Prerequisite:

Cooperative Education Requirements/Opportunities: Qualified students may take up to eight (6) credit hours of Cooperative Education. Three (3) credit hours in lieu of other major courses and three (3) credit hours in lieu of a free elective upon approval of the Department Chairperson and Co-op Director.

License or Certification Information: None Required

Program Information Contact:

Curriculum Coordinator: Daisy Foxx
Telephone Number: (910) 678-8598
Office Location: Cumberland Hall, Room 377J
Email: foxxd@faytechcc.edu

Department Office: Cumberland Hall, Room 377
Telephone: (910) 678-8292
FTCC Web Site: www.faytechcc.edu

Application Deadlines: The program is designed for a student to enter during the fall semester. A student may enter at other times with approval of the Department Chairperson.

Scholarship/Financial Aid Information: Scholarships are available.
Financial Aid Office, Student Center, Room 126; Telephone: (910) 678-8448

Child Care Financial Assistance Information:

See Child Care Associate, Student Center, Room 142; Telephone: (910) 678-8486/8387

Employment Statistics

Job Placement Rates:

100% of 2005 graduates available for work were employed within four (4) months.

Average Salary of Graduates:

Graduates who graduated in 2005 earn an average salary of \$20,781.

ATTENTION: If you have missed a fall or spring semester, you must see a counselor to be readmitted into your program.

Revised: 01/27/06