



Job Leads

June 5, 2025

If you are unsure of where to start in your new career search or need résumé assistance, let us guide you through the process!

Visit us at:

**Career Development Center, Tony Rand Student Center,
2220 Hull Rd Room 124 or give us a call: 910.678.8419**

Inspiration Dance Academy-Receptionist/Admin Assistant-Fayetteville (Part-time)

- \$19.00-\$22.00 an hour
- 3:30 pm-8:45 pm

Job Summary:

- Seeking a Front Desk Receptionist for our Dance Academy who is well-spoken, has a warm personality & a professional appearance.

Responsibilities Include:

- Learning our studio software, learning & memorizing all studio policies, processing registrations, accepting payments, answering phones, & interacting with the students & parents that enter/exit the facility for classes.
- Training will begin immediately upon hire. *Professional references are required. Must be willing to submit to a background check.

Qualifications:

- Computer skills, including proficiency in Microsoft Office
- Customer service experience with a focus on phone etiquette
- Strong organizational skills and attention to detail
- Previous administrative experience, preferably in an office setting
- Ability to multitask and manage calendars effectively
- Typing speed and accuracy for data entry tasks
- Knowledge of accounting and math transactions
- Familiarity with office management tasks and administrative processes

To Apply:

<https://www.simplyhired.com/search?q=Inspiration+Dance+Academy&l=fayetteville%2C+nc>

Best Buy-Retail Warehouse Associate-Fayetteville (Part-time)

- \$15.00 - \$17.88 an hour

What You'll Do:

- Unload trucks and record store inventory
- Prepare products to be shipped to other stores and customers' homes
- Stock shelves and organize merchandise displays
- Follow established safety guidelines while operating store equipment
- Process online orders and assist with store pickup orders

Basic Qualifications:

- 3 months of experience working in a retail, warehouse or operations role
- Ability to work a flexible schedule, including holidays, nights and weekends
- Ability to move up to 100 pounds with or without accommodation

To Apply:

https://jobs.bestbuy.com/bby?id=job_details&req_id=986764BR

Pennsylvania Transformer Technology-NC Assembler-Raeford (Full-time)

- \$21.95 - \$23.50 an hour

Position Description Summary:

- A Welder will operate appropriate equipment to put together mechanical structures or parts with great deal of precision. Is important to provide the foundation for a strong infrastructure by applying AWS D1.1 Structural welds.

Primary Responsibilities:

- Apply welds per AWS D1.1 Structural Welding Code – Steel and or PTT weldment standards and WPS.
- Layout and fabricate materials according to engineered drawings, sketches, written work instructions and verbal instructions.
- Do minor repairs to welding equipment and burning equipment.
- Use engineered drawings, sketches, written work instructions and verbal instructions to layout tanks, tank assemblies, covers, cover parts, conservator, and conservator parts, side frames and end guides.
- Hand burn and grind.
- Layout and shoot studs per engineered drawings.
- Check work per drawings.
- Complete all Q.A. sheets and welder/fitter sign-off sheets by the end of shift.
- Pick up and move material/parts.
- Remove material from storeroom and complete the draw card.
- Keep weld/fabrication cell clean, neat, and safe always.
- Carry out other duties assigned by supervisors.

For Full Information and Apply:

<https://recruiting.paylocity.com/Recruiting/Jobs/Details/2214073>

ATS Industrial Maintenance-Maintenance Technician 1-Fayetteville (Full-time)

- \$28.00 - \$32.00 an hour

Founded in 1985, ATS is a company with a presence in the United States, Mexico and the United Kingdom. We are professionals in Industrial Maintenance and we make factories run better.

For Full Job Responsibilities, Qualifications and Apply:

<https://job-boards.greenhouse.io/advancedtechnologyservices/jobs/4560609006>

JCPenney-Sales Floor Assistant Cross Creek Mall-Fayetteville (Full-time)

Job Description:

- As the **Sales Floor Assistant**, you are accountable for driving customer service to achieve profitable sales growth by leading and engaging associates, managing company merchandise standards and execution, training and developing associates and executing sales building programs.

For Full Job Information and Apply:

<https://jobs.jcp.com/careers-home/jobs/1103515?lang=en-us>

Sprouts Farmers Market-In-Store Shopping Clerk-Fayetteville (Part-time)

As an In-Store Shopping Clerk at Sprouts Farmers Market, You Will Be Responsible for The Following:

- Work in-store to shop and fulfill customer's online orders using a mobile device equipped with the Instacart Shopper App
- Provide excellent customer service by focusing on product quality and freshness, and substituting potential out-of-stock items. Effectively communicate any necessary changes to an order
- Process order transactions using the in-store POS system
- Serve as an online ambassador for the store answering questions about order delivery, the Instacart platform, and the benefits of using the service
- May assist in other areas of the store by stocking shelves, filling the frozen food bins, and helping maintain the overall cleanliness and presentation of the store.

Qualifications:

- Be at least 21 years of age and have a high school diploma or equivalent
- Have and show an outgoing and friendly behavior; have a positive attitude and the ability to interact positively with our customers.
- Have good communication skills; and the ability to take direction and participate in a team environment. Ability to operate front end equipment; register, calculator, scanner.
- Be able to perform the following: standing, walking, bending, throughout the entire workday
- Able to maneuver a utility cart holding 20 lbs. requiring a force up to 35 lbs., up to 2 hours, a distance up to 20 feet.
- Be able to walk up to 3 miles in an 8-hour shift. Be able to perform other related duties as assigned

To Apply:

<https://jobs.sprouts.com/jobs/323661?lang=en-us>

Autumn Care of Fayetteville-Certified Nursing Assistant (CNA)-Fayetteville (Part & Full-time)

- \$17.00 – \$20.00 an hour

Education & Qualifications:

- Current registry of certification to work as a Nursing Assistant in good standing within the applicable laws of the state in which you work, or otherwise possesses the requirements to work as a Nursing Assistant under the laws of that state. Must be a high school graduate or equivalent.
- Must be at least 18 years old (if 16 years old, must currently be in high school.)
- Must be able to communicate in English and have the ability to follow verbal and written instructions.
- Must possess and demonstrate the ability to carry out both verbal and written directions.
- Must possess and demonstrate good interpersonal skills and attention to detail.
- Ability to work with supervisors, co-workers and community staff in the performance of duties.
- Ability to observe proper safety and sanitary techniques.
- Ability to work hours as scheduled based on the requirements of the position/assignment.
- Must not pose a direct threat to the health and safety of others in the workplace.
- Previous experience in long term care preferred, but not required.

To Apply:

https://jobs.applai.com/view/669233?utm_source=false&utm_medium=&utm_campaign=truman

U-Haul- Customer Service Representative Gillespie St -Fayetteville (Part-time)

Responsibilities:

- Assist customers inside and outside a U-Haul center with U-Haul products and services.
- Use smartphone-based U-Scan technology to manage rentals and inventory.
- Move and hook up U-Haul trucks and trailers.
- Clean and inspect equipment on the lot including checking fluid levels.
- Answer questions and educate customers regarding products and services.
- Prepare rental invoices and accept equipment returned from rental.
- Install hitches and trailer wiring.
- Fill propane (certification offered through U-Haul upon employment)
- Drive a forklift (certification offered through U-Haul upon employment)
- Other duties as assigned
- Participate in ongoing continuous U-Haul education through U-Haul University.

Minimum Qualifications:

- Valid driver's license and ability to maintain a good driving record
- High school diploma or equivalent

For Full Information and Apply:

<https://jobs.uhaul.com/OpenJobs/JobDetail/R218181>

eClerx-Call Center Agent-Fayetteville (Full-time)

- \$13.00 - \$14.00 an hour

Responsibilities:

- Answering or making calls to clients to learn about and address their needs, complaints, or other issues with products or services.
- Responding efficiently and accurately to callers, explaining possible solutions, and ensuring that clients feel supported and valued.
- Engaging in active listening with callers, confirming or clarifying information and diffusing angry clients, as needed.
- Adhering to all company policies and procedures.

Requirements:

- Willing to answer calls from customers and resolve their queries
- Willing to work in different shifts, late nights & on weekends.

To Apply:

https://fa-ewji-saasfaprod1.fa.ocs.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/jobs/preview/78120/?location=Fayetteville%2C+Cumberland%2C++North+Carolina%2C++United+States&locationId=3000000046502&locationLevel=city&mode=location&radius=25&radiusUnit=MI

PWC-Customer Service Rep-Fayetteville (Full-time)

- \$16.90 - \$22.26 an hour

Full Performance Knowledge, Skills, and Abilities:

- Working knowledge of safety rules/regulations/ procedures, as appropriate; working knowledge of the services available, deposits, fees, and processes; working knowledge of the policies, procedures, and processes of the Public Works Commission in responding to customer's requests/concerns; working knowledge/understanding of the various utility rates and schedules; ability to explain rules/regulations about applications and charges for utility services; ability to assist with in person training of new employees; ability to accurately complete and process records/reports/other documents to provide quick, accurate and efficient customer service; ability to communicate effectively orally and in writing; ability to deal with customers with tact and maintain control in sensitive and difficult situations; ability

to develop and maintain effective working relationships with customers, the general public, and all levels of employees.

Minimum Qualifications:

- Graduation from high school or possession of an equivalency diploma **and a minimum** of three (3) years office/business experience providing customer centricity. Good working knowledge of Microsoft Office required.

To Apply:

https://fa-etuc-saasfaprod1.fa.ocs.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/jobs/preview/10425/?location=Fayetteville%2C+NC%2C+United+States&locationId=300000004849409&locationLevel=city&mode=location&radius=25&radiusUnit=MI

Bass Air Conditioning-Plumber Installer/Technician-Fayetteville (Full-time)

- \$18.00 - \$30.00 an hour

What You'll Be Doing:

- Performing residential plumbing service calls
- Creating accurate and detailed repair quotes
- Educating customers on plumbing parts and products as needed
- Providing routine maintenance for plumbing systems
- Training and mentoring junior team members
- Engaging with clients and customers to ensure satisfaction
- Following local plumbing codes and regulations
- Completing various tasks as assigned by management (flexibility is key as duties may shift based on company needs)
- Physical requirements include lifting 50-100 lbs., working in tight spaces, performing outdoor tasks, and regularly climbing ladders

What We're Looking For:

- 2+ years of plumbing experience
- Strong communication and customer service skills
- Ability to pass pre-employment drug screenings and background checks
- A valid driver's license (with a recent DMV Safe Driving Record to demonstrate safe driving habits)
- Applications will be reviewed based on your education, experience, and skills

To Apply:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=59f8c526-3b15-45b8-8bbe-200cdbc4612d&ccId=9151422923179_2&lang=en_US&jobId=533551

Camping World- Service Technician-Hope Mills (Full-time)

What You'll Do:

- Provide and document complete diagnostic test and repair or replacement services to customers
- Perform electrical, plumbing, carpentry and appliance maintenance
- Track all parts and materials used in repairs or replacements
- Keep supervisor apprised of work progress
- Ensure that the final work product meets quality standards and is inspected by supervisor or designee
- Maintain a safe and clean work area for customers and coworkers

What You'll Need to Have for the Role:

- Certification from college or technical school in trade field (HVAC, Electrical, Plumbing, Maintenance, etc.) is certainly helpful but, we also consider applicable work experience
- Minimum of 1-year service technician experience or related fields preferred
- RVIA certification helpful but not required RVIA certification helpful but not required
- Potential exposure to heights and hazards related to working with electrical and welding equipment

- Possible exposure to environmental conditions including heat, cold, humidity, noise, dust and wetness
- Prolonged periods of standing, stooping, crawling and bending
- Must furnish own hand/shop tools
- Must be able to lift up to 25 lbs. and/or move up to 50 lbs. with assistive devices
- Valid driver's license
- May lift up to 25 lbs. and/or move up to 50 lbs. with assistive devices
- Prolonged periods of standing, stooping, crawling, and bending
- Exposure to heights and hazards related to working with electrical and welding equipment
- Environmental conditions include heat, cold, humidity, noise, dust and wetness

For Full Information and Apply:

https://www.campingworldjobs.com/us/en/job/24_05224/Service-Technician

Comfort Keepers-Caregiver-Fayetteville (Part-time)

- Up to \$16.00 an hour

Your Role as A Caregiver:

- **Personal Support:** Help with daily grooming, hygiene, and toileting needs
- **Safe Mobility:** Assist with movement and transfers (including hoist lifts and gait belts)
- **Homemaking & Meal Prep:** Create a safe, clean home environment with light housekeeping, laundry, and cooking
- **Engagement & Care:** Provide companionship, medication reminders, and specialized care for dementia clients
- **Reliable Support for Clients:** Run errands, provide transportation, and more

What We Need from You:

- **Heart for Caring:** Empathy, patience, and a positive attitude
- **Experience:** 6 months of caregiving experience preferred (family experience counts!)
- **Reliability:** Valid driver's license and reliable transportation
- **Physical Strength:** Able to lift up to 50 lbs. and perform necessary movements

To Apply:

<https://www.comfortkeepers.jobs/jobs/caacod32-696a-4576-a0a0-ecb04fda22a0/?loc=name%3AFayetteville%2C%20North%20Carolina%7C%7Clat%3A35.052508%7C%7Clng%3A-78.878105%7C%7Ctype%3Aplace%7C%7Cregion%3AUS-NC&srt=distance>

Coca-Cola Consolidated Inc-Warehouse Material Handler-Fayetteville (Part-time)

- \$12.87 - \$15.65 an hour (depending on experience)
- 2nd Shift

Job Summary:

- The *2nd Shift Part Time Warehouse Material Handler* is responsible for the fulfillment of Customer Orders by retrieving and stacking specific product and quantities as specified on the Pick Ticket/Computer Screen assigned on a pre-determined conveyor and, or pallet. This is accomplished by traveling throughout the Warehouse's Pick Area and building stable pallet(s) of product, meeting or exceeding Warehouse and Company expectations regarding safety, accuracy, and efficiency.

For Information on Responsibilities, Qualifications and Apply:

<https://conaservices.jobs2web.com/consolidated/job/Fayetteville-2nd-Shift-Part-Time-Warehouse-Material-Handler-NC-28306/1295650800/>