



Job Leads

November 3, 2025

If you are unsure of where to start in your new career search or need résumé assistance, let us guide you through the process!

Visit us at:

**Career Development Center, Tony Rand Student Center
2220 Hull Rd Room 124 or give us a call: 910.678.8419**

Dick's Sporting Goods-Seasonal Retail Sales Associate-Fayetteville (Part-time)

Role Responsibilities:

- Greet everyone and proactively approach customers to support their shopping experience
- Demonstrate ability to genuinely interact with customers to show passion, knowledge, dedication, and commitment in their sport or activity
- Uphold company standards for merchandise presentation of the best brands in sporting goods Promote company programs (i.e., warranty sales, loyalty program, seasonal promotions, etc.)
- Create an inclusive store environment where everyone (associates & customers) feels welcome, safe, and is treated with respect
- Perform other tasks as necessary, to support the team and the store when business needs arise

Qualifications:

- Prior retail sales, cashier, or customer-focused experience preferred.
- Ability to stand, bend, stoop, reach, push, pull and lift up 15 to 35 lbs. items occasionally (up to 5 times per hour). Ability to work extended periods of time (up to 4 hours) standing or walking.
- Ability to perform repetitive motions for short periods of time (up to 2 hours continuously).

To Apply:

<https://www.dickssportinggoods.jobs/job/seasonal-retail-sales-associate/fayetteville-NC/202516494/>

Home Instead – Personal Care Assistant/CNA- Fayetteville (full-time/Part-time)

- \$300 - \$600 a week

We've got you covered:

- Not only will this be one of the most rewarding experiences you'll ever have but we also offer a competitive pay, benefits, and a schedule that fits your lifestyle.
- **Professional experience NOT required; paid training and PCA certification provided.**

Shifts Available:

- Daytime Shifts from 4 hours to 12 hours from 7:00 am – 10:00 pm
- Overnight Shifts Available from 8 hours to 12 hours from 8:00 pm - 8:00 am

To Apply:

<https://www.homeinstead.com/home-care/usa/nc/fayetteville/647/home-care-jobs/job-details/?cid=86990>

AWS Inc-Office Assistant-Fayetteville (Full-time/Part-time)

Responsibilities:

- Track and organize Accounts Payable and Receivables.
- Support bookkeeping tasks as needed, including basic accounting functions in QuickBooks.
- Perform data entry tasks, ensuring accuracy and attention to detail.
- Maintain filing systems and organize documents for easy retrieval.
- Utilize Microsoft Office and Google Workspace for document preparation, communication, and presentations.
- Collaborate with team members to enhance office management processes and improve efficiency.

Experience:

- Previous office experience or clerical experience is preferred.
- Familiarity with QuickBooks and bookkeeping principles is a plus.
- Strong computer skills, including proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) and Google Workspace applications.
- Excellent organizational skills with the ability to manage multiple tasks simultaneously.
- Effective time management skills to prioritize workloads efficiently.

To Apply:

<https://awsin.com/content/job-application.pdf>

Gregory Poole-Apprentice Technician-Hope Mills

Essential Duties:

- Learn / utilize safety practices associated with shop operations and usage of various types of shop equipment and shop tooling. Learn required PPE for different shop situations.
- Learn and understand basic business concepts associated with the service department. Learn and complete proper service documentation as required. This will include time entry, service reports, part order forms and returns, core tags and warranty tags, Exposure / utilization of the
- Hyster Yale Group (HYG) and Gregory Poole information systems to assist with diagnostics, troubleshooting, assembly/disassembly process, ordering parts, etc.
- Learn / utilize logical troubleshooting procedures using information provided in the HYG network or from external sources. This information should include computer diagnostics, troubleshooting guides, wiring schematics, and disassembly / assembly guidelines.
- Use hand & power tools to remove, install, replace, re-build, repair, & test.
- Perform routine repairs on Material Handling equipment.
- Use hand & power tools to disassemble/re assemble parts or equipment, drains fluids into tubs, cleans parts with rags, cleaners, power washer.
- Climb up onto, under, & into equipment, uses hand & power tools to disassemble/re assemble equipment.
- Assist other GPEC technicians with larger equipment repairs.

Minimum Requirements:

Education:

Must have a high school education or GED

Experience:

Must be mechanically inclined and have good basic knowledge obtained through schooling or work experience

To Apply:

<https://jobs.dayforcehcm.com/en-US/gpec/CANDIDATEPORTAL/jobs/11952>

Methodist University-HVAC Technician Assistant-Fayetteville (Full-time)

Job Duties:

- Assist HVAC Technicians in installing, maintaining, and repairing heating, ventilation, air conditioning, and refrigeration systems.
- Perform routine and preventative maintenance tasks such as cleaning coils, changing belts, cleaning ducts and changing air filters.
- Conduct leak searches, pump down a system, check refrigerant levels and assist with refrigerant recovery.
- Assist HVAC Technicians with cutting and fitting piping, ducting, or insulation.
- Transport tools and materials to and from the job site.
- Prepare work areas by removing debris and ensuring safety measures are in place. Set up ladders and scaffolding in work areas.
- Clean up after jobs, remove waste materials, and ensure the site is tidy and safe.
- Clean, organize and maintain tools and equipment.
- Other duties as assigned.

Knowledge, Abilities and Skills:

- Have a general knowledge of HVAC systems
- Have a general knowledge of Line voltage and low voltage circuits
- Be able to work on your feet for prolonged periods of time
- Be able to do basic preventative maintenance tasks
- Be able to move heavy equipment and motors for repairs and maintenance
- Be able to assist other departments as needed
- Be able to receive assigned tasks and complete them without direct supervision in a timely manner
- Be able to work as part of a team to accomplish tasks
- Be able to communicate clearly with faculty, staff, students and parents around job duties

To Apply:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=111815&clientkey=24375BA29C8AE0EA98AC3A9FD8D2FDCE>

Southeastern Cable Contractors, Inc-Low Voltage Technician-Fayetteville (Full-time)

- From \$17.00 an hour

Full Job Description:

We are seeking full-time low voltage installation technicians for our Fayetteville, North Carolina office. The qualified candidate should be familiar with the installation, termination, and testing of structured cabling systems including RG6, RG11, TX15, CAT5e/6 and Fiber cable. This job does entail some travel within the Southeast, so ability to travel an occasional to moderate amount is a must.

Cabling Position Requirements Are:

- Must be self-motivated, positive in approach, and have a professional demeanor.
- Must be able to work at heights, off a ladder and in confined spaces, lift up to 50 pounds and move up to 75 pounds.
- Must be able to see and distinguish different colors and read small print.
- Must be able to travel within the branch territory and/or regional territory as needed.
- Must have and maintain a valid driver's license.
- Must pass a background check and drug test.

For Full Information and Apply:

<https://www.indeed.com/jobs?q=electrician+apprentice&latLong=35.07818%2C-78.92916&locString=Fayetteville%2C+NC%2C+28303&radius=25&from=searchOnDesktopSerp%2CrelatedQueries%2Cwhereautocomplete&vj=cb2dd8c19c22793c&advn=21336043488659>

Brock Cabinets-Design Associate 1-Fayetteville

- No Prior experience required
- Paid Training to learn on the job with full support from our experienced team

Responsibilities:

- Learn to navigate builder portals, read house plans, and interpret cabinet layouts.
- Assist in processing cabinet and countertop orders using provided blueprints and layouts.
- Support communication and coordination between field service reps, builders, and internal departments.
- Edit and verify measurements in the 2020 Design program for installation and service teams.
- Understand specific builder requirements to provide quick and accurate feedback.
- Accurately price new builder accounts and new home plans.
- Perform general administrative tasks, including filing and research.

Qualifications:

- Strong computer skills, including proficiency in Excel, Word, Outlook, and PowerPoint
- Excellent written and verbal communication skills
- High attention to detail and accuracy
- Comfortable with repetitive tasks
- Reliable, proactive, and resourceful
- Willing to learn and follow processes consistently

To Apply:

<https://www.indeed.com/jobs?q=&latLong=35.07818%2C-78.92916&locString=Fayetteville%2C+NC%2C+28303&radius=25&from=searchOnDesktopSerp&vjk=be22f9066767fa15>

Bahama Breeze Restaurant-Host-Fayetteville (Full-time)

- As our “first and last impression,” the Host sets the stage for a Caribbean Escape,
- greeting Guests with a vibrant smile, accurately quoting wait times,
- managing reservations,
- seating Guests and accommodating their needs.
- Hosts also ensure Guest touch points are clean and sanitized and when the guest is done with their meal, delivers a genuine thank you as they complete their Caribbean Escape.

For Full Information and Apply:

<https://jobs.bahamabreeze.com/search/jobdetails/host/d88d1503-78d9-49dc-95dd-52b4cea92651>

Transworld System, Inc-REMOTE Call Center Representative (Full-time)

- \$15.00 an hour
- December 1, 2025 Paid Training Start Date
- Work From Home

In This Role, You Will:

- Assist customers with inquiries/concerns
- Ensure all account information is accurately documented and inputted into client system
- Provide detailed explanations of account status and inquiries to customers
- Adhering to State and Federal regulations pertaining to your job duties
- Assist customers with delinquent accounts according to various state guidelines
- Consistently discuss additional product and service offerings with customers on qualified calls
- Utilize exceptional communication skills to fulfill both client and customer goals

Ideal Candidate Qualifications:

- Detail oriented and have the ability to organize and prioritize work and meet strict deadlines as well as the ability to effectively communicate with outside parties.
- Effective call handling skills and high levels of professionalism are required.

- A strong focus on exemplary shift attendance is required.
- One to two years' experience working in a call center environment is preferred.
- The candidate has to be proficient with Microsoft applications, and have the ability to learn software applications. A High School graduate/ equivalent is required.

For Remote Positions: The minimum internet speed requirements for remote work are as follows:

- Broadband internet connection (No DSL, or Dial Up)
- Hard wired connection required (no Wi-Fi, Wi-Fi hotspots)
- Speed Test Results: 25 mbps download, 20 mbps upload

For Full Information and Apply:

<https://careers.tsico.com/careers-home/jobs/2491?lang=en-us>

YMCA of the Sandhills-Member Services Rep-Fayetteville (Part-time)

- \$11.00 an hour

Position Summary:

- Deliver excellent, welcoming service to all members, guests, and program participants. Respond to member and guest needs with professionalism, promote memberships and program, and maintain cleanliness and organization of the lobby area. Perform other duties as assigned.

QUALIFICATIONS:

- Minimum age of 18
- Previous customer service, sales or administrative experience preferred.
- Knowledge of computers and point-of-sale systems.
- Excellent interpersonal and problem-solving skills. Friendly and outgoing personality.
- Work effectively with people of different backgrounds, abilities, opinions, and perceptions.
- First Aid, CPRPRO and AED within 90 days of hire.
- The Y: We're for youth development, healthy living, and social responsibility.

For Full Information and Apply:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=94551&clientkey=6DFA7E21C2860F49FF6D384FB7306007&source=Indeed>

SFS, Inc -Furniture Assembly Tech-Fayetteville (Part-time)

- \$16.75 - \$18.00 an hour/Get Paid Next Day
- Flexible Schedule/Be Your Own Boss

What You'll Need:

- Prior experience in merchandising and/or commercial furniture assembly
- Ability to follow client instructions and assemble products (RTA) correctly
- Understanding of plan-o-grams and ability to complete category resets
- Physical capability to lift up to 50 lbs., bend, and stand for extended periods
- Reliable transportation (some travel required)
- Personal tools for assembly work
- Internet access and an active email address
- Same-day reporting of completed work

For Full Information and Apply:

<https://careers-fdmfieldservices.icims.com/jobs/131853/furniture-assembly-tech/job>

Drive with Uber (part of Uber) – Driver- Fayetteville (Part-time, Full-time, Seasonal)

Why Drive with Uber?

- **Receive your earnings fast:** With Uber, you can cash out your earnings up to 5 times a day with Instant Pay.
- **You are your own boss:** You decide how much or little you want to drive and earn.
- **Don't have a car?** Uber has rental partners available that allow you to rent a car by the hour, day, or week.
- **Signing up only takes a few minutes:** We'll provide support along the way and get you on the road as soon as your registration is processed.

Requirements to Drive:

- Meet the minimum age to drive in your city
- Have at least one year of licensed driving experience in the US (3 years if you are under 25 years old)
- Use an eligible 4-door vehicle
- You consent to driver screening and background check
- You have an iPhone or Android smartphone
- Vehicle Requirements vary by region, we'll show you what is needed

Additional Documents to Drive:

- A valid US Driver's license
- Proof of residency in your city, state, or province
- Proof of vehicle insurance if you plan to drive your own vehicle
- ***Depending on your city or state, additional documentation or information may be required. Our support team is available 24/7 to help you answer any questions you may have about registration.***

For Full Information and Apply:

<https://www.indeed.com/jobs?q=Part-time&l=Fayetteville%2C+NC&latLong=35.05266%2C-78.87836&locString=Fayetteville%2C+NC%2C+28303&radius=25&from=searchOnDesktopSerp&start=40&vjk=a760904c162e5a39&advn=2735853775808011>

Valiant Integrated Services- Alarm Monitor-Fayetteville (Part-time)

Responsibilities and Duties:

- Operates telephone console to receive incoming calls for assistance.
- Questions caller to determine nature of problem and type and number of personnel and equipment needed, following established guidelines.
- Scans status charts and computer screen to determine units available.
- Monitors alarm system signals that indicate location of fire or other emergency.
- Operates two-way radio to dispatch police, fire, medical and other personnel and equipment and to relay instructions or information to remove units.
- Types command on computer keyboard to update files and maintain logs.
- Tests communications and alarm equipment and backup systems to ensure serviceability.
- May provide pre-arrival instructions to caller, utilizing knowledge of medical techniques.
- May activate alarm system to notify fire stations.
- Other duties as assigned.

Requirements:

- Knowledge of basic computer functions. High school diploma or equivalent
- Reliable work ethic and ability to remain calm and speak clearly
- Ability to multi-task. Ability to prioritize
- 1-year previous experience
- Ability to pass background check and obtain the Computer Access Card

For Full Information and Apply:

<https://myjobs.adp.com/valiantexternalcareersite/cx/job-listing>