



# Job Leads

**July 22, 2025**

**If you are unsure of where to start in your new career search or need résumé assistance, let us guide you through the process!**

**Visit us at:**

**Career Development Center, Tony Rand Student Center, 2220 Hull Rd Room 124 or give us a call: 910.678.8419**

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## **Big Lots-Customer Service Associate-Fayetteville (Part-time)**

- Evenings & Weekends

### **Duties and Responsibilities:**

- Provides customer engagement in positive and approachable manner
- Assists in maintaining a clean, well-stocked store for customers during their shopping experience
- Helps in the unloading of merchandise from delivery trucks, organizes merchandise, and transports merchandise from stockroom to sales floor
- Independently stock shelves and recovers merchandise in the store
- Accurately handles customer funds and processes transactions using the POS system
- Remains constantly aware of customer activity to ensure a safe and secure shopping environment
- Performs all other duties as assigned in order to maintain an effective and profitable store operation

### **Position Requirements:**

**Education:** Prefer completion of high school or equivalent. Ability to follow directives and interpret retail operational documents as assigned.

**Experience:** Prefer experience working in retail, hotel, restaurant, grocery or drug store environments.

**Physical Requirements:** Ability to regularly lift up to 50lbs from floor level to above shoulder height; must be able to meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, twisting, and repetitive lifting, with or without reasonable accommodation.

**Availability:** Ability to work flexible, full-time schedule or part-time to include days, evenings, weekends and holidays.

### **To Apply:**

<https://www.simplyhired.com/search?q=Big+Lots&l=Fayetteville%2C+NC>

### **Valet Living-Service Valet-Trash Pickup-Fayetteville (Part-time)**

- Up to \$20.00 an hour/Evening Shift
- Must be at least 18 years old/Valid Driver's License/Authorized to work in U.S.
- **Must have** a reliable open-bed pickup truck or a vehicle with a trailer to be eligible

#### **Physical & Mental Toughness Required:**

- Able to lift and carry up to 50 lbs.
- Walk long distances and climb stairs multiple times per shift
- Comfortable working around trash, odors, and waste
- Work outdoors in all weather conditions

#### **Why You'll Love This Job:**

- Stay Active: It's like a workout – but you get paid
- Evening Schedule: Great for students, side hustles, or second jobs
- Fast Pay: Use DailyPay to get your money quickly
- Career Grow: Move up into management roles
- Referral Bonuses: Get extra cash when you refer someone to work with us
- Safety is Our Priority: We provide gloves, safety vests, and gear

#### **For Full Information and Apply:**

<https://careers.valetliving.com/posting/part-time-service-valet-trash-pickup-evening-shift-personal-pickup-truck-needed/R0028057/?page=1>

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### **Insider Disinfecting- Cleaning Crew-Raeford (Full-time)**

#### **We offer:**

- The Highest Pay in the Area
- Earn up \$20+ per hour to start for residential and commercial cleaning experience.
- Full time and part time employments are available.
- No Cleaning Experience- No Problem. We provide extensive training if you meet all other qualifications.
- Bonus
- Tips
- Get paid to get a great workout every day!
- We offer career development and growth
- Career path quickly leading to more responsibility and higher pay

#### **Requirements:**

- Personal vehicle with current insurance and valid US driver's license
- Clean national background check and driving history
- Stable work history
- Customer service experience a plus
- Must be at least 18 years of age
- Must be available to work on call

#### **For Full Information and Apply:**

<https://www.insiderdisinfecting.com/career/>

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### **PetSmart-Retail Sales Associate-Fayetteville Skibo Rd. (Part-time)**

#### **JOB SUMMARY:**

PetSmart's Pet Associate (Retail Sales Associate) is responsible for engaging with pet parents and their pets while providing positive experiences and upholding the company's vision, mission, values, and strategy. This role also shares responsibility of store cleanliness and maintenance, and pet safety standards as well as the direct care of pets within our store.

**Qualifications:**

- Strong written and verbal communication skills
- Flexibility in schedule, able to work evenings, weekends, and holidays as needed
- Ability to react under pressure and maintain composure

**For Full Information on Job Responsibilities and Apply:**

[https://cta.cadienttalent.com/index.jsp?SEQ=postingLocationDetails&APPLICATIONNAME=PetsmartNonReqExt&POSTING\\_ID=100899499055&LOCATION\\_ID=1213307060](https://cta.cadienttalent.com/index.jsp?SEQ=postingLocationDetails&APPLICATIONNAME=PetsmartNonReqExt&POSTING_ID=100899499055&LOCATION_ID=1213307060)

**NVR, Inc-Manufacturing Production Laborer-Fayetteville**

- Starts at \$22.75 an hour, and increases based on experience
- Paid Weekly
- 1<sup>st</sup> Shift work hours are 5:30am-2:00pm

**Qualifications:**

- Experience in a manufacturing, warehousing and/or construction environment strongly preferred
- Consideration will be given to candidates with related experience in technical training or certification programs
- Higher starting wages are possible for those with framing, millwork, trim, and other related construction experience and skills
- Experience working as part of a team to achieve productivity goals
- Proven reliability as demonstrated by an excellent attendance record
- Ability to work inside or outside (as required) in a strong safety-focused environment
- Ability to meet the physical demands of the position, to include the ability to lift, bend, stoop and stand for long periods of time
- Experience with hand tools, nail & staple guns, and ability to read a tape measure are preferred, on the job training provided

**For Full Information and Apply:**

<https://phg.tbe.taleo.net/phg01/ats/careers/v2/viewRequisition?org=NVRINC&cws=52&rid=33848>

**Gregory Poole Equipment Co. – Apprentice Technician 1-Hope Mills (Full-time)****Essential Duties:**

- Learn / utilize safety practices associated with shop operations and usage of various types of shop equipment and shop tooling. Learn required PPE for different shop situations.
- Learn and understand basic business concepts associated with the service department. Learn and complete proper service documentation as required. This will include time entry, service reports, part order forms and returns, core tags and warranty tags,
- Exposure / utilization of the Caterpillar information systems to assist with diagnostics, troubleshooting, assembly/disassembly process, ordering parts, etc.
- Learn / utilize logical troubleshooting procedures using information provided in the Cat network or from external sources. This information should include computer diagnostics, troubleshooting guides, wiring schematics and disassembly & assembly guidelines
- Use hand & power tools to remove, install, replace, re-build, repair, & test
- Perform routine repairs on construction equipment
- Use hand & power tools to disassemble/re assemble parts or equipment, drains fluids into tubs, cleans parts with rags, cleaners, power washer
- Climb up onto, under, & into equipment, uses hand & power tools to disassemble/re assemble equipment
- Assist other GPEC technicians with larger equipment repairs

**Minimum Requirements:**

Must have a high school education or GED

**Work Experience:**

Must be mechanically inclined and have good basic knowledge obtained through schooling or work experience.

**For Full Information and Apply:**

<https://jobs.dayforcehcm.com/en-US/gpec/CANDIDATEPORTAL/jobs/10763>

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**Village Green Health & Rehabilitation-Receptionist- Fayetteville (Part-time)****The Receptionist responsibilities include, but are not limited to:**

- Operate telephone system as required.
- Receive request within the facility and locate personnel through phone system.
- Greet Visitors and provide customer service.
- Ensure guests/visitors abide by existing rules
- Assist with administrative duties
- Weekend and Holiday availability required Flexibility during the week if needed is preferred

**To Apply:**

[https://jobs.apploi.com/view/1273207?utm\\_campaign=jobs\\_snippet&utm\\_source=villagegreenhealth-career-page&utm\\_medium=client-web-site&utm\\_term=josh-reiss&\\_id=1752681753.4252386](https://jobs.apploi.com/view/1273207?utm_campaign=jobs_snippet&utm_source=villagegreenhealth-career-page&utm_medium=client-web-site&utm_term=josh-reiss&_id=1752681753.4252386)

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**Carolina Comfort Air-Multiple Open Positions in the Surrounding Area****Follow Link Below to View Open Positions and Apply:**

[Apply now! - Careers](#)

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**Cape Fear Valley Health-Office Coordinator-Fayetteville (Part-time)**

- Day Shift

**Summary**

- Performs office coordination, secretarial, clerical and general office duties as well as process referrals, navigate new agencies, submit payment and reimbursement requests and processes Medicaid CAP billing. Receives visitors, answers and routes telephone calls. Provides information and referral services to callers and directing them to community agencies as appropriate
- Complete telephone and online entry of referrals for the Department of Health Benefits (DHB). Maintains updated and approved CAP community agencies numbering close to two hundred. Is responsible for daily Kronos timekeeping for work from home staff. Is responsible for ordering supplies, services, equipment and coordinating major Medicaid waiver purchases. Tracks reimbursement of waiver purchases in NCTracks and coordinates vendor payment
- Is responsible for billing all CAP Medicaid beneficiaries monthly and managing denials in Epic and with DHB

**For Full Information and Apply:**

[https://capefearvalley.wd1.myworkdayjobs.com/en-US/CFV/details/Office-Coordinator--Part-Time-Days\\_34329?jobFamilyGroup=d4ab9d93cb611000ccofde005d180002](https://capefearvalley.wd1.myworkdayjobs.com/en-US/CFV/details/Office-Coordinator--Part-Time-Days_34329?jobFamilyGroup=d4ab9d93cb611000ccofde005d180002)

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**Methodist University-HVAC Technician Assistant-Fayetteville (Full-time)****Job Duties:**

- Assist HVAC Technicians in installing, maintaining, and repairing heating, ventilation, air conditioning, and refrigeration systems
- Perform routine and preventative maintenance tasks such as cleaning coils, changing belts, cleaning ducts and changing air filters
- Conduct leak searches, pump down a system, check refrigerant levels and assist with refrigerant recovery
- Assist HVAC Technicians with cutting and fitting piping, ducting, or insulation.
- Transport tools and materials to and from the job site

- Prepare work areas by removing debris and ensuring safety measures are in place. Set up ladders and scaffolding in work areas
- Clean up after jobs, remove waste materials, and ensure the site is tidy and safe
- Clean, organize and maintain tools and equipment
- Other duties as assigned

#### **Education, Experience, Certifications:**

- High school diploma required or equivalent
- Relatable work experience
- Valid NC driver's license required
- EPA certification desired
- Work on weekends or be on call as needed

#### **For Full Information and Apply:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=111815&clientkey=24375BA29C8AE0EA98AC3A9FD8D2FDCE>

#### **O'Reilly Auto Parts-Parts Specialist-Fayetteville (Part-time)**

##### **Essential Job Functions:**

- Follow and promote all company customer service programs, i.e. Hi-5, Low Price Guarantee, Rock the Call, Related Selling, Rock the Lot, etc.
- Promptly greet retail/walk-in customers in a friendly, courteous manner and assist them in their selection of merchandise
- Assist managers and/or installer service specialists in serving the professional customers as needed and directed
- Complete assigned company training relevant to position
- Provide excellent service to customers calling the store on the phone by answering all calls according to company policy, accurately looking up parts and quote prices, recommending premium and related items, and offering the Low-Price Guarantee
- Responsible for accurately maintaining and securing the cash drawer, accepting cash and/or checks, accurately making change, and processing credit card transactions
- Process exchanges and returns for credit in a friendly manner, and in accordance with company policies and procedures

##### **Skills/Education/Knowledge/Experience/Abilities:**

- Ability to quickly match alphanumeric sequences
- Ability to provide outstanding, friendly and professional customer service
- Must be able to multitask, handling customers on the phone and in the store at the same time
- Desired:
- Familiar with automotive parts, cataloging, weatherly index system, and automotive sales or service
- ASE certification

##### **For Complete List of Duties and Requirements:**

<https://careers.oreillyauto.com/us/en/job/R119295/Parts-Specialist>

#### **Camping World-Lot Porter-Hope Mills (Full-time)**

- \$14.00 - \$20.33 an hour
- On-the-job-training

##### **What You'll Do:**

- Park and move RV units in a timely fashion
- Ensures window prices on recreational vehicles are installed and removed as instructed
- Maintains weekly lot washes and ensures all units and isles are clean
- Writes work orders, tracks problems and ensures units are in proper working order
- Sweeps, picks up trash and debris, empties garbage cans, keeps lot clean and professional in appearance

- Keeps units and equipment secure from weather
- Maintains physical inventory on a weekly basis
- Ensures slide-outs are in, jacks are down, steps are down, select awnings are opened and the doors are unlocked
- Maintains a safe and clean work area for customers and coworkers

**What You'll Need to Have for the Role:**

- High school diploma or equivalent
- Towing experience preferred
- Ability to use yard tractor and/or forklift
- Ability to drive an RV
- Experience using generators and operating slide-outs
- Ability to repair small items and identify problem units
- Valid Driver's License and acceptable driving record
- May lift up to 25 lbs. and/or move up to 50 lbs. with assistive devices
- Prolonged periods of standing, stooping, crawling, and bending
- Exposure to heights and hazards related to working with electrical and welding equipment
- Environmental conditions include heat, cold, humidity, noise, dust and wetness

**For Full Information and Apply:**

[https://www.campingworldjobs.com/us/en/job/25\\_07329/Lot-Porter](https://www.campingworldjobs.com/us/en/job/25_07329/Lot-Porter)

**PICS Inventory Specialists-Counter/Auditor-Fayetteville (Part-time)**

- \$15.00-\$20.00 an hour

**We Offer:**

- Paid training, flexible schedules, and the opportunity for advancement for our highly productive team members. Most of our managers began their career as inventory auditors
- Paid transportation will be provided to any inventory outside of a 30 - mile radius of your designated district office
- Starting pay is \$15.00+, depending on experience and responsibilities. Raises are given based on productivity. Higher pay is provided for employees with additional responsibilities (Driver, pharmacy counter, etc.). Personal Drivers receive pay for their time and mileage
- Additional hours are available for Team Leaders, drivers, and employees who count in pharmacies

**Position Requirements:**

- Be available to work first and/or third shifts. Shifts typically last 5 to 7 hours on average
- Must have reliable transportation to get to inventory sites within a 30- mile radius of the district office.
- Each inventory is in a different city and will require the team to travel to the different destinations when scheduled
- 10-key data entry (calculator) experience is a plus, but not required
- Requires stepping up on step stools, reaching and stooping down to count merchandise from top shelves to bottom shelves.
- Must be 18 years of age or older

**To Apply:**

[https://careers.picsinv.com/Careers/Jobs.aspx?\\_gl=1\\*gq02pu\\*\\_ga\\*NzM1MDEzMDQoLjE3NTI4NDQ2NDg.\\*\\_ga\\_XEY1QKXBBC\\*cZ3NTI4NDQ2NDgkbzEkZzEkdDE3NTI4NDQ2NjQkajQoJGwwJGgw](https://careers.picsinv.com/Careers/Jobs.aspx?_gl=1*gq02pu*_ga*NzM1MDEzMDQoLjE3NTI4NDQ2NDg.*_ga_XEY1QKXBBC*cZ3NTI4NDQ2NDgkbzEkZzEkdDE3NTI4NDQ2NjQkajQoJGwwJGgw)