



Job Leads

December 3, 2025

If you are unsure of where to start in your new career search or need résumé assistance, let us guide you through the process!

Visit us at:

**Career Development Center, Tony Rand Student Center
2220 Hull Rd Room 124 or give us a call: 910.678.8419**

Reed-Lallier Chevrolet-Administrative Assistant-Fayetteville (Part-time)

- \$12 - \$14 an hour (depending on experience)

Job Duties:

- Assist with reconciliation reports. Post Reports and journals
- Assist with maintaining Schedules. Assist with maintaining charge customers
- Receipting/cutting checks. Issuing refund checks. Filing
- Assist with Title Audits. Backup support for various positions in the admin office
- Assist the office with daily/monthly task. Reassigning titles/MCOs
- Other tasks assigned by the controller.

Skills Needed to Be Successful In This Role:

- Ability to prioritize work and meet deadlines efficiently
- Automotive accounting experience preferred, but will train
- Experience with Tekion is a plus
- Ability to communicate in a positive, professional manner verbally & in writing
- Comfortable communication in a team setting
- Intermediate computer skills, including Excel and Office 365
- Ability to work independently and as a team. Attention to detail

To Apply:

https://www.reedlalliercareers.com/clients/12406/posting/10816466/en?keywordsFilter=&state=North%20Carolina&utm_source=reedlalliercareers.com

Bath & Body Works-Seasonal Retail Sales Assoc-Freedom Town Center-Fayetteville (Part-time)

- Weekends as needed
- Store Discount

Responsibilities:

- Deliver exceptional in-store customer experiences through selling behaviors rooted in Our Values and product knowledge.
- Create genuine connections with customers through uncovering needs, sharing product information, demoing products, and making personalized recommendations.
- Drive rewards program enrollment and engagement on both the sales floor and at check-out.

- Support product replenishment activities and maintain brand standards to keep the store full and abundant.
- Assist with floor set execution, window changes, visual presentation, and marketing placement as needed.
- All store positions require constant physical activity, including standing, walking, reaching, and lifting. Associates are expected to climb ladders, lift, reach, bend, and kneel to obtain products for customers and to maintain the visual appearance of the store. Associates should be able to lift 10 pounds consistently and up to 50 pounds.
- Consistently provide the most safe, clean, and engaging experience by adhering to all safety standards and expectations. Maintain our values, policies, and procedures.

Qualifications:

- Thrives in a customer-first based retail environment.
- Demonstrated sales and customer experience results in a fast-paced environment.
- Effective communication skills, being open to feedback, and the ability to adapt quickly.
- Ability to de-escalate store and customer situations effectively.
- Must be available to work peak days and times, including varied shifts of evenings, weekends, and holidays.

To Apply:

<https://careers.bathandbodyworks.com/en/job/22388852/seasonal-retail-sales-associate-freedom-town-center/>

eClerx-Call Center Sales Agent-Fayetteville (Full-time)

- \$11.25 - \$13.25 an hour

Full Job Description:

We are seeking a highly motivated Sales Specialist (Inbound/Outbound) to serve as the first point of contact for potential customers exploring our products and services. In this role, you will manage customer inquiries with professionalism, energy, and a clear focus on understanding customer needs. You will confidently position our client's offerings, present tailored solutions, and actively guide customers toward completing a purchase.

A key objective of this role is to drive revenue growth by converting inbound and outbound calls into successful sales. You will be expected to consistently meet and exceed performance targets while ensuring each customer receives an exceptional experience.

We are looking for a candidate with a strong passion for sales, a competitive mindset, and a proven ability to influence buying decisions. The ideal individual is motivated by achieving (and outperforming) sales goals and is excited by the opportunity to earn attractive, performance-based incentives.

Work Location - This is an in-office position (No remote or work-at-home positions available for this role). You will be required to complete training and continue to work in office premises located at eClerx, 235 N McPherson Church Road, Fayetteville, NC 28303.

For Full Information and Apply:

https://fa-ewji-saasfaprod1.fa.ocs.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/jobs/preview/80802/?location=Fayetteville%2C+North+Carolina%2C+United+States&locationId=300000004650220&locationLevel=city&mode=job-location&radius=25&radiusUnit=MI

Landart Solutions-Landscape Technician- Fayetteville

Duties and Responsibilities:

- Installation of plant material, lawns, irrigation, drainage, hardscapes.
- Digging, planting, raking, grading, trenching, watering and clean-up of landscapes.
- Use hand tools and small power tools for efficient installations.
- Load and unload heavy equipment and planting materials from trucks.
- Comply with and obey all company policies/procedures and safety requirements.
- Overnight travel is an expectation.

- Wear PPE as required.

Qualifications/Job Skills:

- Qualified to work in the United States.
- Valid state and/or Federal I.D.
- Must be able to pass drug screenings and background check.
- Able to lift up to 75 pounds, physical fitness levels to perform job tasks
- Ability to work outdoors during extreme heat and/or cold weather
- Previous landscape installation employment experience preferred, will train.
- Work effectively as part of a team and be trainable and coachable.
- Punctual, courteous, reliable, and responsible.

To Apply:

<https://landartsolutions.com/2021/08/20/landscape-laborer/>

Garners Home Services LLC-Top Painters Wanted-Fayetteville (Full-time)

- \$17.50 an hour or Based on Experience

Major Responsibilities:

- Preps surface to be painted. Consists of cleaning, scraping, caulking, applying putty, and sanding.
- Applies paint to prepared surface assigned including but not limited to brush, roller, spray. Mud, tape and finish interior drywall repairs.
- Cleans up paint area. Consists of picking up used tarps, scraping, removing tape, cleaning brushes used, cleaning spills, resealing paint cans, and cleaning paint buckets. T
- Performs other duties as assigned.

Qualifications:

- Experience with sprayers, taping, sanding, and staining. Work on ladders and scaffolding is a must.
- Interior/exterior painting experience
- Must have a valid driver's license and clean driving record
- References available if requested

To Apply:

<https://garnerspaintingservice.com/careers/>

Sally Beauty Holdings-Beauty Advisor-Fayetteville

- From \$13.00 an hour

Your Role at Sally Beauty:

- Build relationships and inspire loyalty.
- Recommend additional and complimentary products.
- Inform customers of current promotions and events.
- Set up advertising displays and arrange merchandise to highlight sales and promotional events.
- Ensure our customers are informed about and enrolled in our Loyalty program.
- Complete transactions accurately and efficiently.
- Maintain a professional store environment and communicate inventory issues.
- Demonstrate our Sally Beauty Culture Values.
- We have a range of different working schedules and hours to suit everyone's needs.

Why You'll Love Working Here:

- The people are creative, fun and passionate about beauty.
- Generous product discount and free sample products.
- You will receive a great education regarding our products.
- You will have ample opportunity for growth.
- You may qualify for one or more of the following – medical, dental, vision, 401k, vacation, sick and holiday time depending on the average hours worked.

Requirements: Legal Wants You to Know

- Must be able to lift up to 25 lbs. occasionally while on a ladder, with or without accommodation.
- May be exposed to fumes and odors upon occasion.

For Full Information and Apply:

https://eigx.fa.us6.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_13/jobs/preview/SB-USA-0130-10155-R-2/?location=Fayetteville%2C+NC%2C+United+States&locationId=300000004178206&locationLevel=city&mode=location&radius=25&radiusUnit=MI

First Citizens Bank-Bank Sales & Services Rep (Teller)-Fayetteville**Overview:**

Are you a people person Be a First Citizens person. Join our branch team and make a difference.

- The Sales and Service Representative is responsible for processing transactions and other customer service requests in the branch. Facilitates customer awareness and education of bank capabilities, tools, and resources. Supports the sales efforts of a branch team by identifying and referring sales opportunities to the appropriate bank partner.

Responsibilities:

The essential functions of the job include, but are not necessarily limited to, the following:

- Engaging customers in conversation to understand their banking needs and preferences
- Processing transactions accurately and efficiently
- Providing assistance with account servicing needs
- Facilitating customer awareness and education of bank services, including digital banking capabilities
- Introducing customers to other branch team members or bank partners who are able to provide solutions for their financial needs

Qualifications:

- High School Diploma or GED and 6 months customer service experience
- Preferred Area of Experience: Sales
- Skill(s): Financial literacy, Knowledge of retail banking products and services

For Full Information and Apply:

<https://jobs.firstcitizens.com/jobs/31697?lang=en-us>

Morgan Properties-Maintenance-Service Technician-Fayetteville (Full-time)

- \$19.00 - \$23.00 an hour

What You'll Be Doing:

- Be responsible for trouble-shooting service issues including, but not limited to, HVAC, general appliance, carpentry, electrical and plumbing.
- Ensure that both the inside and the exterior of the property meet both company standards and applicable laws. Respond to maintenance tickets.
- Follow-up with residents and the office staff on status of work
- Work in an on-call rotation that will require night and weekend flexibility.

What we'll expect from you:

- Active and valid driver's license and a personal vehicle. Live within a 30-minute commute of the properties. HVAC/EPA/CFC Certification preferred.
- High school diploma or GED, one-year related experience, or equivalent education and experience.

For Full Information and Apply:

<https://jobs.dayforcehcm.com/en-US/morganprop/CANDIDATEPORTAL/jobs/11414>

Walmart -Auto Care Center Technician-Fayetteville (Part-time)

- \$17.00 - \$27.00 an hour
- Evening Shift

What you'll bring:

- Ensure customers have a great first and last impression
- Have a valid driver's license
- Change oil, tires, and other general maintenance
- Become certified on and operate powered equipment needed to perform the essential functions
- Have a positive attitude in all weather conditions
- For a complete list of duties and responsibilities, please see the actual job description.

For Full Information and Apply:

<https://careers.walmart.com/us/en/jobs/CP-6879-9005>

Watson Electric-Electrical Helper-Fayetteville (Full-time)

Responsibilities:

- Perform assigned tasks under the direct supervision of an Electrical Mechanic. Level 3 Helpers are required to keep all materials, tools, and equipment in an orderly fashion, demonstrating proper care of tools and equipment at all times.
- Maintain tool pouch and tools. Material handling and organizing. Keep work area clean.
- Assist Mechanic with electrical installation as directed.
- Understand and obey safety requirements.
- Restock supplies and materials as necessary. Follow specific directions.
- Perform a variety of duties which may often change. Work within standards of accuracy.
- Repeat tasks of short duration per a set procedure.
- Evaluate information using measurable standards.
- Occasionally perform assigned task as directed independently.
- Ability to perform tasks such as running conduit, pulling wire, installing fixtures, reading plans/diagrams etc. Willingness to understand and follow instructions.

Position Requirements:

Licenses: Valid state driver's license if required by job conditions; applicable federal, state and local license as required by job conditions or by the company.

Certifications: Applicable federal, state and local certifications as required by job conditions or by the company.

Education: High School Graduate, holder of G.E.D., or equivalent Watson training.

Experience:

- A minimum of 2-years electrical experience and/or training is required to ensure all aspects of the position will be performed efficiently and productively while operating in accordance with policies and procedures of the company.

For Full Information and Apply:

<https://jobs.ourcareerpages.com/job/964709?source=WatsonElectricalConstructionCompanyLLC&jobFeedCode=WatsonElectricalConstructionCompanyLLC&returnURL=www.watsonelec.com>

Sandhills Pick N Pull-Outside Laborer-Fayetteville

- \$17.00 - \$18.00 an hour
- Full-time

Essential Functions:

- Follow company policy and procedures to set an example for the rest of the team.

- De-garbage: Remove Freon, power steering fluid, power brake fluid, batteries, excess garbage, and other items as prescribed by procedure.
- Drain: Remove gasoline, coolant, waste oil, transfer case oil, catalytic converters, and other items as prescribed by procedure.
- Set & Pull: Place vehicles on wheel stands so customers can safely access sellable parts. Remove vehicles and clean up the surrounding area in preparation for the next vehicle set. Other duties as prescribed by procedure.
- Field De-core: Loosen the motor and transmission mounts. Remove any remaining tires and selected core items as prescribed by the procedure.

Qualifications:

- Ability to wear and maintain all prescribed PPE and follow basic safety practices.
- Ability to follow verbal and written instructions, including comprehension of basic safety messages and labels (waste oil, gasoline, flammable, etc.).
- Ability to complete safety, environmental, and code of conduct training.
- Able to work required hours, including weekends, holidays, and OT.
- Ability to work efficiently in various weather conditions – rain, snow, sun, cold – for a full shift.
- Experience in automotive repair or dismantling, preferred but not required.
- Experience with automotive parts and/or retail customers, preferred but not required.
- Experience with tools and machinery, preferred but not required.

For Full Information on Essential Functions and Apply:

<https://www.indeed.com/jobs?q=&l=Fayetteville%2C+NC&latLong=35.05266%2C-78.87836&locString=Fayetteville%2C+NC%2C+28303&commuteTime=25&from=searchOnDesktopSerp&start=30&vjk=0ae7cb29fd85619d&advn=721778207155119>

The Joint Chiropractic NC-Front Office Receptionist-Fayetteville (Full-time)

- \$12.00 - \$15.00 an hour
- Weekends are required as needed

What You'll Do as a Wellness Coordinator:

As the **front desk receptionist and wellness coordinator**, you'll be the first smiling face patients see when they enter the clinic. You'll manage front desk operations, handle membership sales, and support our in-clinic call center.

What We're Looking For:

- **Customer service or front desk experience** (sales background preferred)
- Friendly, outgoing, and dependable personality
- Strong communication and multitasking skills
- Basic computer proficiency (Microsoft Office, email systems)
- **Goal-oriented and motivated** to achieve results
- Interest in **health, wellness, or chiropractic care**
- Ability to lift up to 50 lbs. and stand/sit for extended periods
- High school diploma or equivalent required (Associate's degree preferred)

For Full Information and Apply:

<https://www.indeed.com/>