



# Job Leads

April 1, 2026

**If you are unsure of where to start in your new career search or need résumé assistance, let us guide you through the process!**

**Visit us at:**

**Career Development Center, Tony Rand Student Center  
2220 Hull Rd Room 124 or give us a call: 910.678.8419**

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**Countryside Gymnastics- Children's Coach-Fayetteville (Part-time)**

- Weekdays 4:00 pm – 7:45 pm and/or Saturday 9:00 am – 12:00 pm

**Job Description:**

- You will work with young people as a coach Average ages 1.5 – 12 years old
- Some gymnastics preferred but not necessary
- Experience working with children or at bare minimum enjoy children (Please do not apply if you do not like children)

**Please fill out attached job application and email to:**

Candice Moody (Office Manager, [countrysidegym@yahoo.com](mailto:countrysidegym@yahoo.com)) or  
Michelle Feldman (Gym Manager, [csgymnastics330@gmail.com](mailto:csgymnastics330@gmail.com))



JobApp.pdf

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**IHG Army Hotels-Front Desk Agent-Fort Bragg**

- Variable Shifts Required
- \$17.75 an hour

**Role Purpose:**

- The moment a guest steps into one of our hotels, they walk into a genuinely memorable experience. As a Front Desk Agent (All Shifts), you'll not only be the person they rely on to handle transactions, offer local insights and anticipate every detail of a friction-free experience. You'll also create the warm atmosphere that makes our guests feel at home in any location.

**Key Skills & Experiences:**

- Communication skills - guests will need to come to you with concerns as well as compliments, so you'll be easy to talk to.
- Your problem-solving skills will turn issues into opportunities so every guest leaves with great memories.

- Fluency in the local language - extra language skills would be great, but not essential.
- Literate and tech-savvy - you'll need a good grasp of reading, writing, basic math and computers
- Flexibility - night, weekend and holiday shifts are all part of the job.
- You'll have a high school diploma or qualification. A college or university degree would be a bonus, but not essential.
- Experience – ideally, you'll have spent at least one year in a front desk or guest service position.
- Strength - sometimes you'll need to lift, push and pull big objects up to 50lbs (23 kg). This can involve bending and kneeling.

**For Full Information and Apply:**

[https://careers.ihg.com/en/job-details/?jobref=Front+Desk+Agent+-+Variable+Shifts%7cUS%7c159933 - 137501](https://careers.ihg.com/en/job-details/?jobref=Front+Desk+Agent+-+Variable+Shifts%7cUS%7c159933-137501)

**Closets By Design- Sales/Design Consultant-Fayetteville (Hybrid Full-time)**

- \$50,000 - \$75,000 a year
- Flexible Schedule/No Cold Calling

**A Day in The Life:**

- Begin the sales route with appointments (all appointments and marketing materials are provided).
- Build rapport with the customer to understand their organizational needs.
- Walk through the home to assess opportunities.
- Educate customers on our products and services.
- Follow our Sales Training and use communication skills to help clients with their home organizational needs.

**Requirements:**

- No degree, certification, or sales experience is needed.
- We are looking for smart, outgoing, coachable candidates.
- Growth mindset with willingness to complete 16-week sales training.
- Reliable access to a Motor Vehicle, with a valid driver's license and auto insurance.

**For Full Information and Apply:**

<https://raleigh.closetsbydesign.com/careers>

**Gates Four Golf & Country Club-Line Cook-Fayetteville (Part-time)**

- \$12.00 - \$13.00 an hour
- Evening Shift

**Responsibilities:**

- Prepare and cook menu items according to established recipes and standards.
- Ensure all food is prepared in compliance with food safety regulations.
- Maintain cleanliness and organization of the kitchen workspace.
- Assist in menu planning and development, contributing creative ideas for seasonal dishes.
- Collaborate with other kitchen staff to ensure timely service during peak hours.
- Operate kitchen equipment safely and efficiently, including knives and cooking appliances.
- Monitor inventory levels of ingredients and supplies, assisting in ordering as needed.
- Support catering events by preparing large quantities of food as required.

**Skills:**

- Proven experience as a cook in a fine dining or high-volume restaurant setting.
- Knowledge of food safety regulations and best practices in food handling.
- Strong knife skills and familiarity with various cooking techniques.
- Ability to work well under pressure in a fast-paced environment.
- Excellent teamwork and communication skills, with a focus on collaboration.
- Experience in catering is a plus, along with creativity in menu planning.
- A passion for the food industry and commitment to delivering exceptional dining experiences.

**For Full Information and Apply:**

<https://www.indeed.com/>

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**Cumberland Medical Associates-Medical Receptionist-Fayetteville (Full-time)**

- \$12.00 - \$14.00 an hour

**Responsibilities:**

- Greet patients who walk through the door
- Ascertain their needs and get them checked in
- Pull their medical records, or take a new patient history
- Answer the phone and schedule appointments or answer patient questions
- Maintain comprehensive medical records, as needed

**Qualifications:**

- Strong customer service skills
- Excellent organizational skills
- Attention to detail
- Familiarity with basic computer programs, such as the Microsoft Office suite
- Previous office experience desired

**For More Information and Apply**

<https://www.indeed.com/>

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**City of Fayetteville-Scorekeeper-Fayetteville (Part-time)**

- \$15.00 an hour

**Essential Duties & Responsibilities:**

- Assist supervisor with recreation programs and services at an assigned site.
- Enforce rules and regulations as it related to games, safety and procedure.
- Answer questions and provide information to the public concerning programs and assigned activities.
- Perform other duties as assigned

**Minimum Qualifications**

- No experience needed. No training needed.
- Successfully attend to assigned duties.
- Respond with courtesy and tack to the needs of patrons.
- Communicate and interact effectively with youth, adults and senior citizens.
- Communicate clearly and concisely, both orally and in writing.
- Enforce rules as directed by upper- level staff.

**For Full Information and Apply:**

<https://www.governmentjobs.com/careers/fayetteville/classspecs/92809>

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**Diversified Electrical Company, Inc – Electrician Helper- Fayetteville (Full-time)**

- \$\$18.00-\$25.00 an hour

**Full Job Description:**

- Looking for a commercial electrical helper. Must be willing to learn all aspects of commercial building maintenance and repair. Experience in welding is a plus.

**To Apply:**

<https://www.indeed.com/>

## **Barnhill Contracting Company- Shop General Laborer-Fayetteville (Full-time)**

### **Job Description:**

The Shop Laborer / Parts Runner supports shop and yard operations by assisting mechanics, maintaining a clean and safe work environment, delivering parts, and performing general labor duties. This position requires reliability, physical ability, and a willingness to assist where needed.

### **Minimum Qualifications & Training:**

#### **Required:**

- Valid North Carolina driver's license
- Ability to perform physical labor, including lifting and working outdoors
- Willingness to assist with a variety of tasks as needed

#### **Preferred:**

- Forklift experience. Basic knowledge of operating equipment
- Mechanical experience or familiarity with shop environments

### **For Full Information and Apply:**

[https://barnhillcontracting.wd503.myworkdayjobs.com/en-US/Barnhill\\_Trade\\_Opportunities/details/Shop--Laborer-Parts-Runner\\_R-101062?locations=1d361b4bc924100d581a978810910000](https://barnhillcontracting.wd503.myworkdayjobs.com/en-US/Barnhill_Trade_Opportunities/details/Shop--Laborer-Parts-Runner_R-101062?locations=1d361b4bc924100d581a978810910000)

## **FedEx-Seasonal Package Handler -Fayetteville (Part-time)**

- \$17.20 an hour

### **What you can expect at Federal Express Corporation (FEC):**

- Fast paced and physical warehouse work – why pay for a gym membership when you can get paid while working out?
- Warehouse duties include loading, unloading, and sorting of packages of various sizes.
- Part time Federal Express Corporation (FEC) employees work one shift a day; full time Federal Express Corporation (FEC) employees work two shifts.
- Shift lengths vary based on package volume – generally part time employees work between 3 and 6 hours a day. Full time employees can expect to work between 6 and 10 hours.
- Overtime paid after 40 hours a week.

### **For Full Information and Apply:**

[https://careers.fedex.com/seasonal-package-handler-part-time-warehouse-like/job/P25-95196-35?utm\\_domicile=unspecified&utm\\_persona=unspecified&utm\\_trackedsource=srm\\_indeed\\_ebh&utm\\_subco=FECALL](https://careers.fedex.com/seasonal-package-handler-part-time-warehouse-like/job/P25-95196-35?utm_domicile=unspecified&utm_persona=unspecified&utm_trackedsource=srm_indeed_ebh&utm_subco=FECALL)

## **Cumberland Co. School District -Prime Time Group Leader Fayetteville (Part-time)**

### **Job Goal:**

- To assist the Site Director with the implementation of the before and after school program through planning and organizing, evaluating and developing activities, preparing materials, and keeping accurate records. Works cooperatively with the Site Director to fulfill children's curriculum for the program.

### **Qualifications:**

- Minimum of 18 years of age and a high school graduate. Experience with school age children preferred. Meet the minimum qualifications established by the Cumberland County Board of Education.

### **For Full Information, Requirements and Apply:**

<https://ccs.schoolspring.com/?jobid=4784558>

## **Lamain Industries – Night Custodian-Fort Bragg (Part-time)**

- \$22.39 an hour

**Job Skills/Requirements:**

- Cleans and maintains commissary's work, store, office, and restroom areas.
- Tasks include sweeping, mopping, scrubbing floors, waxing and polishing floors, removing debris and trash, dusting equipment, furniture, and shelves, polishing metal fixtures, and cleaning lavatories.
- Performs minor maintenance tasks as required.

**Requirements:**

- Ability to lift and move objects weighing up to 50 pounds.
- Physical stamina for prolonged standing, repetitive bending, and other job-related activities.

**For Full Information and Apply:**

<https://recruiting.paylocity.com/Recruiting/Jobs/Details/4019006>

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**Village Baptist Church – Child Care Worker-Fayetteville (Part-time)****Responsibilities:**

- Provide age-appropriate care which includes, but is not limited to, changing diapers, maintaining a safe environment, etc.
- Cheerfully interact with the children through games, songs, play, and prayer.
- Be polite and friendly to all children, parents, and co-workers.
- Sanitize all toys/cribs/equipment after each event/day.
- Keep rooms tidy, straightened and ready for the next event/day.
- Communicate in advance to the Preschool Ministries Assistant any planned absences with an advance two-week notice or any unplanned absences at least two hours prior to the scheduled shift.
- Perform any other duties as needed by the Preschool Ministries Assistant.

**Preferred:**

- CPR/First Aid Certified, (If certification is not current, we request recertification within 30 days of employment).
- 2 years of child care experience.

<https://www.paycomonline.net/v4/ats/web.php/portal/70B7D4CA8B71FF82DE3A5BF5FB7F1FoF/jobs/70609>

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**Triangle Rock Club-Summer Camp Counselor-Fayetteville (Part-time)**

- May – August

We are proud to work with some of the highest quality Camp Counselors in the area and are looking to add to our team! We're hiring applicants who have a demonstrated passion for climbing and genuine desire to work in youth development. Top candidates are those who are good team players, enthusiastic, and engaging. Enjoys working with user groups that include youth, families, first time customers, and beginner climbers. Experience:

- First Aid/CPR certified preferred;
- An understanding of gym etiquette, facility rules, and belay safety required; belay certification preferred (but not required!)
- Lead belay and climbing experience preferred;
- Multiple consistent check-ins since initial first visit required

**Time Commitment:**

- Must be fully available to work at least three shifts per week
- Must be fully available to work during camp hours, weekdays between 8am-6pm
- Must commit to the entire summer season (May-August)
- Must be able to attend training (early May)

**For Full Information and Apply:**

<https://trianglerockclub.com/about/employment/>

## **McDonald's – Maintenance (Pamalee Drive)-Fayetteville**

### **The Maintenance Person's responsibilities may include, but are not limited to:**

- Filtering oil fryers daily
- Maintaining outside grounds
- Clean equipment, inside and outside windows, stock rooms and restrooms
- Unload delivery truck 2 times a week
- Take out and empty trash compactor
- Change light bulbs
- Clean HVAC/Exhaust units and roof of debris

### **For Full Information and Apply:**

[https://www.mchire.com/co/McDonalds2590/Job?job\\_id=PDX\\_MC\\_A65273C4-6B97-4D72-8D75-BCB3773B0056\\_70609](https://www.mchire.com/co/McDonalds2590/Job?job_id=PDX_MC_A65273C4-6B97-4D72-8D75-BCB3773B0056_70609)

## **NAPA-Store Delivery Driver-Fayetteville (Full-time)**

### **Delivery Driver Responsibilities:**

- Safely deliver automotive parts and supplies to NAPA customers, ensuring on-time and accurate deliveries
- Build strong customer relationships by providing friendly, professional service during each delivery
- Pick up parts from vendors and maintain accurate stockroom inventory
- Follow all safety guidelines and traffic laws while driving company vehicles
- Perform routine maintenance and cleanliness checks on delivery trucks (e.g., tire pressure, vehicle cleanliness)
- Maintain detailed delivery logs and track shipments using company systems
- Support store operations by maintaining facility standards, delivering customer service including order dispatch, managing inbound and outbound shipments, and stocking shelves as needed.

### **Delivery Driver Qualifications:**

- Valid Driver's License with a clean driving record
- Ability to lift up to 60 lbs., bend, reach (up to 8 feet), and stand or walk for extended periods
- Experience handling cash transactions and processing returns accurately
- Strong communication skills: clear speaking and attentive listening
- Comfortable navigating metropolitan areas using GPS or directions
- Willingness to work flexible hours, including evenings, weekends, and holidays

### **For Full Information and Apply:**

<https://jobs.genpt.com/job/fayetteville/store-delivery-driver/505/93113532320>

## **Hutchens Law Firm-Foreclosure-Administrative Assistant-Fayetteville (Full-time)**

### **Job Descriptions:**

- Input data and update websites
- Answer phone calls from prospective purchasers and or borrowers or lenders
- Run conflict checks and request any existing files
- Setup new referrals in case management software
- Assist in maintaining calendar of hearings and sales
- Submit check requests

### **Minimum Qualifications:**

- 0-3 years of general office support experience. Willingness and ability to learn
- Proficient in MS Office
- High degree of accuracy and attention to detail
- Ability to meet strict deadlines.

### **For Full Information and Apply:**

<https://www.indeed.com/>