

ANNUAL CAMPUS CRIME REPORT

This document contains the annual security report required by the Clery Act.

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From the Director of Public Safety and Security

Thank you for taking the time to read this year's Fayetteville Technical Community College's (FTCC) annual security report. This report is designed to provide you with important information about your safety and security on College property. It provides on-campus and off campus crime statistics as well as public areas on the main campus, the Spring Lake Campus and the Horticulture Education Center.

When you review the statistics, you will note that FTCC is an extremely safe College. The safety you experience is due in part to the combined efforts of many different departments and individuals. Safety is a shared responsibility and we rely on everyone to contribute to safety and security on campus by reporting suspicious activities and using common sense when going about their daily activities.

The Security Department is primarily responsible for developing services, programs, and strategies for maintaining a reasonably safe campus. We rely on our collaborative relationships with campus personnel to fulfill that responsibility. We are committed to the philosophy of community-oriented public safety and problem solving which we carry out through our Crime Prevention Program(CPP). We hope you find this report informative and helpful. If you have questions or would like further information about safety and security at FTCC, please contact us at (910) 678-8433 or visit the Security office located on the first floor of the General Classroom Building at the Fayetteville campus of FTCC. You can also access the annual Security Report by visiting www.faytechcc.edu, clicking on "Public Safety & Security" at the bottom of the home page, and then "Campus Crime Reports."

The Campus Security Act, Legal Requirements

The Campus Act requires colleges and universities to:

-Publish an annual report every year by October 1 that contains three years of College crime statistics and certain College security policy statements;

-Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus security, local law enforcement, and other College officials who have "significant responsibility for student and College activities;"

-Provide "timely warning" notices of those crimes that have occurred and pose an ongoing "threat to students and employees;" and

-Disclose in a public crime log any crime that occurred on campus...or within the patrol jurisdiction of the campus security department and is reported to the campus security department. The FTCC Department of Safety and Security is responsible for preparing and distributing this report. Many departments and agencies are involved in preparing this report, such as Student Services, Student Activities, Deans, and various Associate Vice Presidents.

Campus Crime Prevention Act (Sex offenders)

Requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. This information is accessible at www.ncdoj.gov.

The Department of Public Safety and Security: Who We Are

Located in the General Classroom Building (Room 102), the Department of Public Safety and Security is available 24 hours a day, seven days a week. The normal office hours for the Operations Office is 7:30 am -5 pm, Monday-Friday, closed weekends and holidays. The phone number for routine and emergency business is 678-8433, which is answered 24-hours a day. A Security Officer is also on duty at the Spring Lake Campus, phone # 678-1212 or cell # 303-1208 Monday-Friday, 6:30 am- 10 pm or until classes end and on Saturdays, 6:30 am until classes end, and the Horticulture Education Center, phone # 678-0065, 6:30 am -10:00 pm or until classes end and on Saturdays, 6:30 am until classes end.

Officers patrol the campus on foot, by bicycle, and in vehicles. Security is available 24 hours a day seven days a week. Security Officers are empowered by the Board of Trustees to issue citations for violators of parking regulations and to stop and identify all persons on all campus locations.

In addition Fayetteville Police Officers patrol the main campus and Spring Lake Police Officers patrol the Spring Lake Campus. They respond to incidents when requested and are authorized to conduct investigations of criminal offenses. Security Officers will assist in reporting facts incident to any loss or damage to College or personal property, but are precluded by law from taking investigative or punitive action since they are not sworn police officers. FTCC Security Officers have no arrest powers. The Fort Bragg Military Police patrol Fort. Bragg.

Our Mission and Values:

Our mission is to maintain a high level of quality physical and personal security with contingency planning that provides a safe and secure learning and working environment. Our core values guide us in this mission.

Integrity: We firmly believe to the values set forth in this document and our professional ethics, as outlined in the Law Enforcement Code of Ethics. We expect every Security Officer or member of the department to uphold the highest ethical standards at all times.

Respect: We treat all members of the community and each other with courtesy, fairness, and dignity.

Professionalism: We will continually develop our knowledge, skills, and abilities to the highest levels possible to enable us to provide the finest public safety services to FTCC. Our approach is based on a commitment to excellence, innovation, continuous improvement, and safety and security with pride.

Accountability: We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

Service: We are committed to enhancing public safety and increasing the community's sense of security. We will work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.

Mentoring: We recognize that individual and team contributions are essential to a high-performing department. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision.

Appreciation: We are proud of our profession, our colleagues, our department, and FTCC. We recognize the sacrifices our members make to ensure the safety and security of the community. We will do all that is possible to ensure all our members feel appreciated and duly rewarded for their contributions.

Policy on the Notice of the Annual Security Report Availability

Fayetteville Technical Community College's annual security report is available on the FTCC Website. This report is required by federal law and contains policy statements and crime statistics for the College. The policy statement addresses the school's policies, procedures and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported and occurred on College property, in or on off-campus buildings or property owned or controlled by the College and on public property immediately adjacent to one of the campuses. This report is available online at http://faytechcc.edu/public-safety-security/. This Annual Security Report can also be accessed by clicking on the Campus Safety and Security at the bottom of the page, then click on the Annual campus crime report. You may also request a paper copy from the Public Safety & Security Department located in the General Classroom Building, Room 102.

Policy on Voluntary and Confidential Reporting of Crime and Other Serious Incidents

FTCC has several methods for individuals to report crime and other serious incidents on a voluntary and confidential basis, such as the Anonymous Report of Sexual Assault form. This form allows victims or witnesses to anonymously report an incident of sexual assault. It assists the College in evaluating whether a Campus Safety Alert should be issued and in collecting valuable information about sexual assaults. It is a valuable tool available to any member of the community. To obtain the form, contact the FTCC Department of Public Safety and Security or a counselor.

Policy on Campus Policing and Security Policies

Campus Security Officers receive initial and annual training on the aspects of safety and security to include community policing and are CPR certified. The police officers are all sworn police officers. They are required to attend mandatory in-service training with their respective departments throughout the year to enable them to perform more efficiently and more safely.

Interagency Cooperation:

The FTCC Department of Public Safety and Security works closely with the Fayetteville Police Department and the Cumberland Sheriff's Department and the Spring Lake Police Department. and the Fort Bragg Provost Marshall's Office. We rely on these relationships for support on several levels.

Policy on Reporting Criminal Incidents and Other Emergencies

All students, employees, and visitors should promptly report criminal incidents, accidents, and other emergencies to the FTCC Department of Public Safety and Security, to any police officer, or Campus Security Authority.

The College has installed emergency Call boxes around each of the campus locations for use during emergencies. By pressing the red button on the box, users can communicate directly with a Security Officer. The location of the box is given by an audible message to the officer.

Policy on Monitoring and Recording Criminal Activity at Off-Campus Locations

The FTCC Department of Public Safety and Security relies on local law enforcement to provide crime data for off campus locations where students attend classes. If the College is notified of a situation in which an off campus member is the victim of a crime, the College may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may avoid similar incidents.

Policy on Access to Campus Facilities

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized visitors. The College encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. Most campus facilities are open during weekday business hours. Individuals who wish to access College buildings or property during non-business hours or for special events should request in writing through the office of the Vice President of Administrative Services. Some buildings have an automated card access control system. If you need to have identification card access to a building, then contact Plant Operations at 678-8228.

Policy on Security Considerations in the Maintenance of Campus Facilities

FTCC is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Lighting and doors are checked daily and any problems are reported to Plant Operations as soon as possible.

We encourage community members to report any problems or concerns to the Security Department or to Plant Operations at 678-8228.

The Security Department and Director of Facility Services work together to identify inoperative locking mechanisms.

Maintenance staff is available to respond to calls for service regarding unsafe facility conditions or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

Policy on Timely Warning Notices

To help prevent crimes or serious incidents, the Department of Public Safety and Security, in conjunction with other departments on campus, issues Timely Warning Notices in a timely manner to notify community members about certain crimes in and around our community. Anyone who knows of a crime or other serious incident should report that incident as soon as possible to the Department of Public Safety and Security so that a Timely Warning Notice can be issued, if warranted. If a crime or serious incident is reported to College staff/faculty, or Campus Security Authorities, those individuals will notify the Department of Public Safety and Security.

Timely Warning Notices, if issued, may be posted on the College Web page, <u>www.faytechcc.edu</u>, emailed using GroupWise, posted on bulletin boards, TextCaster, the College television system or the mass notification system may be used to get the message out.

Timely Warning Notices are usually distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: arson, criminal homicide, and robbery. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by College Security or the local police departments. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to the other campus community members and a Timely Warning Notice would not be distributed. The College Director of Public Safety and Security or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a Timely Warning Notice is warranted. The Vice President of Administrative Services, or Executive Director of Marketing & Public Relations, the Director of Public Safety and Security or designee may be responsible for issuing a Timely Warning Notice. The process should be a consultation process to include the College President, if available. Timely Warning Notices may also be posted for other crime classifications, as deemed necessary. The Director Public Safety and Security or designee is responsible for writing the Timely Warning Notice and then approved and distributed to the community by the office of the Director of Public Safety and Security.

Updates to the College community about any particular case resulting in a Timely Warning Notice may be distributed via blast email, or text message, or posted to the College web site or on the College television system. Posters and flyers may also be posted by the Security department in campus buildings when deemed necessary.

The College reviews information that is reported to the Security Department by members of the community, by campus security authorities and by the local police departments to determine if a reported crime poses a serious on-going threat to members of the College community.

Timely Warning Notices can be issued for threats to persons or to property.

Policy on the Daily Crime Log

The FTCC Department of Public Safety and Security maintains a Daily Crime Log that records, by the date/time the incident occurred, all crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the Department's patrol jurisdiction. The Daily Crime Log is available for public inspection at the Department of Public Safety and Security or at <u>www.faytechcc.edu</u>, then click on Security, then click on Daily Crime Log.

The Daily Crime Log includes the nature, date, time, and general location of each crime reported to the Department, as well as the disposition of the complaint, if this information is known at the time the log is created.

The Department posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident.

Policy on Preventing Crime Through Collaboration and Cooperation

Crime prevention is a top priority of the Department. Together with other campus offices, the Department provides programs to enhance personal safety, teach proactive crime reduction strategies, and help community members develop self-esteem, which contributes to a healthy community. This is accomplished through crime prevention promotions, flyers, brochures, and other advertisements. The Department also offers personal escort services anytime a person requests it. Emergency red, white, and blue call boxes are located throughout the main campus, the Spring Lake Campus and the Horticulture Education Center. Security surveys are conducted on a regular basis to identify areas of the campuses that may present vulnerabilities to one's safety. The Department works with Plant Operations to address concerns noted in the surveys. There is also a Physical Facilities and Safety Committee that meets to address any safety concerns.

Policy on Emergency Response and Evacuation Procedures

The response on emergency and evacuation procedures can be found in the Continuity of Operations Plan (COOP). The College Safety Plan located in the Administrative Procedures Manual, section I.26 also contains procedures to take in the event of an emergency situation on the College's main campus, Spring Lake Campus, and the Horticulture Education Center Campus.

Policy on Harassing Phone Calls

If you receive a series of harassing or annoying phone calls, follow these procedures:

**After receiving a call, hang up.

**Listen for the dial tone and press *57.

**Listen for the announcement and follow the instructions.

**Report the date and time you used Call Trace to the Security Department.

This procedure puts an electronic marker within the phone system should it be necessary to locate the source of the call.

If you receive this type of call in a voice mail, please save the call and contact the Security Department.

Policy on Alcohol and Other Drug Education and Resources

Fayetteville Technical Community College (FTCC) prohibits the unlawful possession, use, or distribution of alcohol and controlled/illegal drugs by any member of the College community. All community members are expected to fulfill their obligations and responsibilities pursuant to FTCC policy as well as federal, state, and local laws. Disciplinary action imposed by the College may be in addition to criminal penalties. Both students and employees are subject to the applicable state and federal laws. Signs are posted at the entrances to the College reminding all persons who enter the College that weapons, drugs, and alcohol are prohibited. Refer to the current Student Handbook for the full policy.

Policy on Student Email Standards

Email is an official form of communication within FTCC. Therefore, the College has the right to send communications to staff/faculty and students via email and the College has the right to expect that those communications will be received and read in a timely manner. Refer to the current Student Handbook for the full policy.

Policy on Preventing and Responding to Sexual Assault

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies (in North Carolina, it is the NC State Bureau of Investigation) to provide Fayetteville Community College (FTCC) with a list of registered sex offenders who have indicated that they are either, enrolled, employed or carrying on a vocation at FTCC.

FTCC is required to inform the College community that a list of sex offenders attending classes at FTCC will be maintained and available at two College locations: the Department of Public Safety and Security in the General Classroom Building, Room 102, and the office of the Dean of Enrollment Management in the Tony Rand Student Center, Room 123.

In addition, a list of all registered sex offenders in North Carolina is available from the NC Department of Justice at www.ncdoj.gov.

FTCC is committed to creating and maintaining a community in which students, faculty, and staff can work and study in an atmosphere free from all forms of harassment, exploitation, or intimidation.

Every member of the College community should be aware that the College does not tolerate sexual assault and harassment and that such behavior is prohibited both by federal and state law and by College policy.

FTCC will take whatever action may be needed to prevent, correct, and, if necessary, discipline and/or prosecute behavior that violates this policy and the law. All forms of sexual assault and all attempts to commit such acts are regarded as serious offenses that are likely to result in suspension, required withdrawal, expulsion, or termination. Prosecution may take place in accordance with federal or state laws.

Policy on Reporting a Sexual Assault

Reporting a sexual assault to the Security Department may help to prevent another assault. Reporting the incident does not mean that the survivor must proceed with a prosecution. Immediately following an attack, the survivor should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s). It is vitally important that all evidence be preserved for the proof of a criminal offense. Filing a report with the Security Department or Police Department will:

** Ensure that a victim of sexual assault receives the necessary medical treatment and tests.

**Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam).

**Assure the victim has access to confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Counselors are available at the College to deal with sexual assault issues in a confidential way to talk with the survivor. The counselor can assist the survivor in contacting on and off campus resources for medical, legal, or emotional support and for reporting the offense to the Security Department or the local police. They can also assist in changing academic situations following an incident of sexual assault.

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding,

Both the accuser and the accused must be informed of the outcome of any College disciplinary proceeding that is brought alleging a sex offense. Compliance with the paragraph does not constitute a violation of the Family Educational Rights and Privacy (FERPA). For the purpose of this paragraph, the outcome of a disciplinary proceeding means only the College's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

Sanctions the College may impose following a final determination of a College disciplinary proceeding regarding rape, acquaintance rape or other forcible or non forcible sex offenses.

College policy defines sexual assault as committing:

**Any sexual physical contact that involves the threat or use of force or violence, or any other forms of coercion or intimidation.

**Any sexual physical contact with a person who is unable to consent due to incapacity or impairment (including being asleep or under the influence of alcohol or drugs).

NOTE: Acquaintance rape is when someone you know forces you to have sex against your will, whether you are passed out, too drunk to refuse, too scared to argue, or for some other reason do not give consent. It victimizes women and men, whether straight, gay, lesbian, or bisexual.

Policy on Contacting the FTCC Department of Public Safety and Security

Any member of the College who wishes to file a complaint should contact Security at 678-8433. The primary concern will be the safety of the survivor. Reporting the incident to the Department does not mean that a survivor must file criminal charges. The survivor maintains the ultimate decision of whether to go forward with an investigation. The incident may also be reported to any police officer employed by FTCC, or the Fort Bragg Provost Marshall's office for students attending classes at Fort Bragg.

Policy on Weapons on Campus

Possession of weapons on any FTCC College campus or at any FTCC class, site, activity, or program is a violation of North Carolina State Law (GS 14-269.2 and a violation of College policy. Refer to the Administrative Procedures Manual, section I-26 of the Safety Plan, the Traffic Rules and Regulations Pamphlet, and the Student Handbook for the full policy.

Policy on Workplace Violence

To ensure the safety and security of the workplace, FTCC has implemented the following procedures:

**Threats and or threatening behavior, or acts of violence by FTCC employees against staff, faculty, students, visitors, or other individuals on College property or by College employees while conducting College business off campus, are cause for removal from the workplace and may result in disciplinary action and or termination of employment. This may include, but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to College property by any employees may result in termination of employment. Students and visitors who make threats, and or threatening behavior, or acts of violence or damage College property on College property may be suspended, and or barred from the College.

**An employee who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be subject to disciplinary action up to and including termination of employment. The employees may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment.

**All staff members have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the FTCC community or visitors to the College.

**A report of threatening and or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such person is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

Crime Statistics

The Clery Act requires FTCC to disclose three general categories of crime statistics.

**Criminal Offenses: Criminal homicide, including: Murder and non-negligent manslaughter

- a) Negligent manslaughter; sex offenses including: Forcible and non-forcible
- b) Robbery
- c) Aggravated assault
- d) Burglary
- e) Motor vehicle theft
- f) Arson

****Hate Crimes:** Any of the above mentioned offenses, and any incidents of larceny-theft-simple assault, intimidation, or destruction/damage/vandalism of property that were motivated by bias.

****Arrests and referrals for Disciplinary Action:** For weapons: carrying, possessing, etc. drug abuse violations and liquor law violations.

Crime Definitions: The Clery Act requires FTCC to classify crimes based on the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook (UCR). Classification will be made and counted from the records of calls for service, complaints and investigations.

Types of Criminal Offenses

- 1. Criminal Homicide: These offenses are separated into two categories: Murder and Nonnegligent manslaughter, and Negligent Manslaughter.
 - ** Murder and Non-negligent Manslaughter is defined as the willful (non-negligent) killing of one human being by another.
 - **Classify as Murder and Non-negligent Manslaughter: Any death caused by injuries received in a fight, argument, quarrel, assault or commission of a crime.
 - **Negligent Manslaughter is defined as the killing of another person through gross negligence. Count one offense per victim.
 - **Classify as Negligent Manslaughter: Any death caused by the gross negligence of another.
- 2. Sex Offenses are separated into two categories: forcible and non-forcible.

**Forcible sex offenses are defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. There are four types of forcible sex offenses.

**Forcible rape.

**Forcible Sodomy.

**Sexual assault with an object.

**Forcible fondling.

**Non-forcible sex offenses are defined as unlawful, non-forcible sexual intercourse. There are two types of Non-forcible sex offenses.

**Incest.

**Statutory Rape.

- 3. Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and /or by putting the victim in fear.
- 4. Aggravated Assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- 5. Burglary is the unlawful entry of a structure to commit a felony or a theft.
- 6. Motor Vehicle Theft is the theft or attempted theft of a motor vehicle.
- 7. Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

NOTE: For a more detailed explanation of each of the crime categories, refer to the Handbook for Campus Safety and Security Reporting located in the Campus Security Office.

Policy on Hate Crimes

**A Hate Crime is a criminal offense committed against a person or property which is motivated in whole or in part, by an offender's bias. Bias is a performed negative opinion or attitude toward a group of persons based on their race, gender, disability, sexual orientation or ethnicity/national origin.

NOTE: For a more detailed explanation of Hate Crimes, refer to the Handbook for Campus Safety and Security located in the Campus Security Office, in the General Classroom Building, Room 102.

Arrests and Disciplinary Referrals for Violation of Weapons, Drug and Liquor Laws is:

The third category of crime statistics which is the number of arrests and the number of persons referred for disciplinary action for the following law violations: Weapons, Carrying, possessing, etc., Drug abuse violations, and Liquor law violations.

NOTE: For a more detailed explanation of the third category, refer to the Handbook for Campus Safety and Security located in the Campus Security Office.

Criminal Offenses: The following crimes occurred on the main campus, the Spring Lake campus or the Horticulture Education Center. No crimes were reported to the Security Department for the various locations where classes are held in the city of Fayetteville, the city of Spring Lake, Cumberland County, or Fort Bragg.

CRIME STATISTIC CHART MAIN CAMPUS

Type Incident	2009	2010	2011	2012
Criminal Homicide	0	0	0	0
Murder & Nonnegligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Forcible Sexual Assault	0	0	0	2
Non-Forcible Sexual Assault	0	0	0	0
Robbery	0	1	1	0
Aggravated Assault	0	0	0	0
Burglary/Larcenies	0/44	1/56	0/48	0/77
Motor Vehicle Theft	1	1	3	1
Liquor Violations	1	0	0	2
Drug Violations	1	1	0	1
Weapons Violations	1	3	7	1
Arson	0	0	0	0

CRIME STATISTIC CHART OFF-CAMPUS

Type Incident	2006	2007	2008	2009	2010
Murder	0	3	1	0	0
Rape	2	2	2	2	0
Robbery	27	19	14	9	14
Assault	17	15	28	16	12
Burglary	75	111	96	25	123
Larceny	318	381	285	115	309
Auto Theft	46	40	16	6	28

*The above statistics are the most current statistics at time of printing.