Directions for Printing Your Class Schedule:

1) Visit www.faytechcc.edu and scroll to the bottom of the page.
2) Under Resources click the “Web Advisor” link.
3) Log in to Web Advisor
   a. Click the blue “Students” tab on the right side of the page.
   b. Click the “Log In” button at the top of the page
   i. Your login name will be the first seven letters of your last name, the first letter of your first name, and the last four numbers of your FTCC student number. If you do not know your FTCC student number, go back one page and click “What’s my User ID” in the bottom left corner.
      (Example: John Smithson, ID 1234567 would be smithsoj4567).
   ii. For the first time logging in, your password will be your date of birth: MMDDYYYY. If you have already changed your password, please use the new password. If you have forgotten, you can reset it.
      (Example: January 2, 1980 would be 01021980).
4) Once you are logged in to Web Advisor, you should see something like this:

   ![Web Advisor Screen](image)

5) Click the “Student Planning” link. You will now be taken to our new Student Planning tool:

   ![Student Planning Tool](image)

6) Click the “Plan & Schedule” link.
   a. Make sure you are viewing the correct semester (i.e. Fall 2018). You can use the tabs under “Schedule” to change which semester you see.
   b. Click to view a printable schedule.