

Glossary

High School Connections

- **Activity Fee** - A mandatory fee charged to each student to support FTCC student activities. This fee covers rates for student parking pass, identification card, and sporting events. (For CCS for fall and spring summer not covered)
- **Add/Drop** – By submitting a completed “Course Change Form,” students may make amendments to their course schedule during the “add/drop” period. The add/drop period is traditionally the time frame up to the first ten percent of the semester.
- **Advisor (UTAC)** – The purpose of UTAC is to serve, guide, and support students preparing to transfer to a four-year college or university. The UTAC Advisors are responsible for providing academic and transitional support to facilitate student success. The UTAC Advisors main objective for High School Connections students is to ensure the student coursework is in alignment with FTCC associate degree or diploma standards. (Students will work with UTAC Advisor(s) once they complete their selected College Transfer Pathway. Students who complete the Career & Technical Pathway(s) will work with that content areas Academic Advisor or Departmental Chairperson.)
- **Academic Advisor** – The Academic Advisor is responsible for providing appropriate academic advising and transitional support to facilitate student success. The Academic Advisor will assist students by discussing personal, educational, and career goals, aligning those goals to an appropriate program of study, and sharing strategies for balancing academic life with personal, family, and work commitments. In addition, the Academic Advisor will assist students with course selection, scheduling, education plans, and the registration process, while also monitoring student progress to ensure academic success.
- **Asynchronous Course** – Online learning which allows students to view instructional materials and complete assignments within a certain timeframe. There are no specific meeting times for these courses unless directed by instructor.
- **Blended Course** - A blended course involves in person course sessions that are accompanied with online materials and activities. Essentially, this learning experience is a hybrid of both live and online learning.
- **Business Hold** -This is an alert signal represents nonpayment of mandatory student fees. A business hold will prevent the student from course registration, and transcript request access.
- **Career & College Promise** - Career & College Promise (CCP) is North Carolina’s dual enrollment program for high school students. This program allows eligible NC high school students to enroll in college classes at North Carolina community colleges while in high school. Here at FTCC, CCP is best known as High School Connections.

- **Career Coach (High School Connections Staff)** – To plan, organize, coordinate, and participate in activities designed to assist high school students with determining career goals and identifying community college Career and Technical Education (CTE) programs that will enable them to achieve these goals. Ensure CCP and College enrollment goals are met by offer intervention, advising, resources and strategies for all students enrolled in the program. Promote and facilitate career pathways at local High Schools while working in collaboration with high school counselors, and other designated officials. Provide highly responsible academic and administrative support to the assigned Director of High School Connections.
- **Census Assignment** – This is typically the first course assignment that must be completed during the first days (10%) of the course.
- **Concurrent Course (CN)** -This course allows enrollment in both adult and high school learners.
- **Combination Course** -Locations for these courses are at the high school.
- **Course Change Form** – This completed form will allow students to add or drop courses from their academic schedule.
- **Course Code** – A course code includes a series of letters or numbers which identifies the subject, course level, and section type.
- **Credits** - College credits are used to award students academically for successful completion of their coursework. Each Career Pathway, Diploma, or Degree requires a certain number of credits.
- **Degree (Associate-2 year, Bachelor's -4 year, Master's-2 year, and Doctoral Degree)** - is a qualification awarded to a student upon successful completion of a course of study in higher education, usually at a college or university.
- **Enrollment Form** – This form both details, and identifies academic pathway content. The enrollment form is part of the required documentation for successful enrollment into High School Connections.
- **Grade Point Average (GPA)** - GPA refers to the average grades obtained by a student throughout his entire academic experience. To remain eligible for High School Connections students must maintain a 2.0 Cumulative FTCC GPA.
- **High School Course (5H)** -This course is designated for High School students only.
- **In-person course (IP)** – This course meeting location is located on FTCC campus
- **Instructor** – An individual who instructs students on various subjects based on their expertise and credentials.
- **Pathway (College Transfer Pathway) (Career & Technical Education)** – is a cluster of courses grouped together by academic or career content areas.
- **Prerequisite/Co-Requisite** - a course or other requirement that a student must have taken prior to enrolling in a specific course or program. A corequisite means

a course or other requirement that a student must take at the same time as another course or requirement.

- **Semester (Fall, Spring, Summer)** – is a portion of an academic year outlined by the College.
- **Syllabus/Syllabi** - Provides important information about what is expected from students taking the course. It details the course requirements, your assignments and their deadlines, participation and attendance expectations, and how your grade is calculated.
- **Synchronous Courses** – These courses require student's meetings at specific times and locations on campus.
- **Technology Fee** - A mandatory fee charged to each student to support FTCC Technology. This fee covers rates for digital and printing needs. This fee is also applied to campus lab areas.
- **Transcript** – is a summary of a student's permanent academic record.
- **Universal General Education Transfer Component (UGETC) Course** -This course has been approved for transfer under the CAA as a general education course. This course has been approved for transfer under the ICAA as a general education course.
- **Virtual Course** -Courses where the meeting location is online only.
- **Withdrawal** – By completing a "Course Change Form" students may be withdrawn from a course within the allowed withdrawal period. Withdraws from one or more courses may impact the academic progression. Withdrawals may affect financial aid eligibility