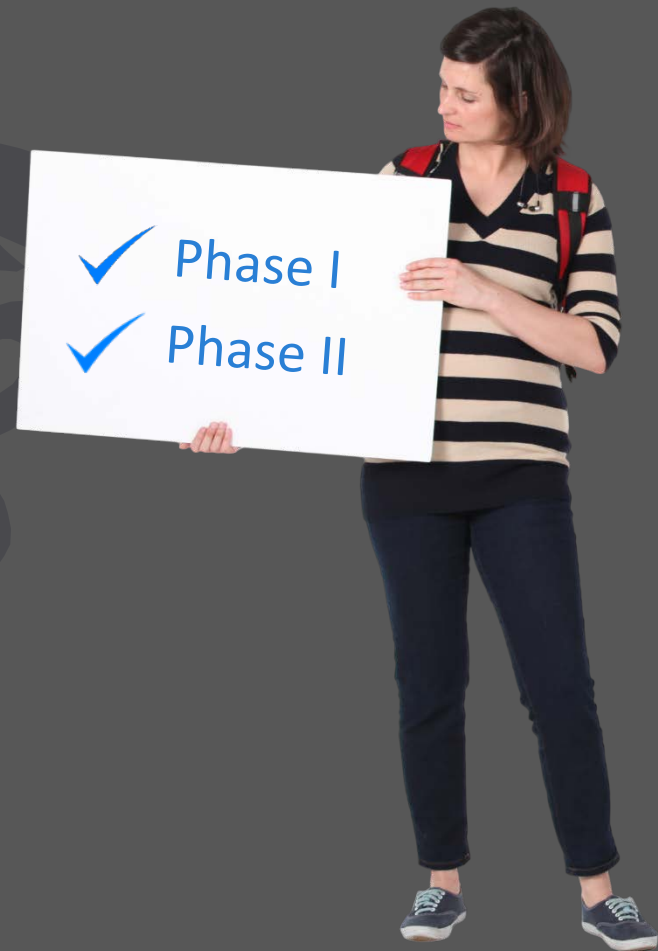# H.A.C.S.

Health Applicant Counseling Session

Competitive Admission Process

- There is no waiting list for health programs.
- All health programs, except Mammography, Nurse Aide and Surgical First Assistant have a competitive admission process.
- There are limited seats for each health program.
- Before selection into a program, you must complete all prerequisites and gain competitive points.
- You may take courses at FTCC as you prepare to compete, but you will be enrolled in the Associate of General Education-Health Program during this time.

Phases

- There are two phases to the health application process.
  - Phase I – General FTCC Admissions Process applies to all students.
  - Phase II – Health Application Process applies only to health applicants

✓ Phase I
✓ Phase II

Phase I

- General Admission Application
- Financial Aid
- Transcripts (High School and College)
- Placement Entry Assessment
- Student Education Plan
- Advisor Assignment

Phase I (Continued)

- Make an appointment with your advisor. He or she teaches in your desired program.
  - Information about the program
  - Educational planning
  - Registration assistance
- Meet with your advisor at least once per semester.

Phase II

- Submit Student Health Program Application
  - Registration section of Students Menu on WebAdvisor
  - November 1 – January 30 for August Entry (all programs)
  - June 1 – July 31 for January Entry (FOR A.D.N. only)
  - Print and retain receipt
- Notifications via FTCC Student Email
  - Eligibility to compete
  - Health Applicant Rating Form (HARF)
  - Information Session
    - Program specific
    - 15 additional points can be earned
  - Selected/Alternate/Not Selected
- Appeal process for eligibility status and HARF

Prerequisites

- Must be completed prior to January 30 (all programs) or July 31 (A.D.N. only) to be considered a **Category I** applicant

- Applicants can apply if they are registered at the time of application to take their FINAL pre-requisite course, but will be considered a **Category II** applicant

- Show in the first section on Student Education Plan

- May be obtained through testing, courses, and/or certificates

- Can be taken at FTCC if they were not successfully completed in high school

- Prerequisite courses may only be attempted twice

- Prerequisite courses do not expire, but entrance assessment test scores expire after 5 years

- Different for each health program – current requirements can be found on the FTCC website

Prerequisite Substitutions (Developmental Courses)

- The following developmental courses substitute for high school prerequisites:

High School Course	Developmental Course
Algebra I	DMA 010 – DMA 050
Algebra II	DMA 065 (DMA 060 – DMA 080)
Biology	BIO 092
Chemistry	CHM 081

Prerequisite Substitutions (College Level Courses)

- The following college level courses substitute for high school prerequisites:

High School Course	College Level Course
Algebra I & Algebra II	MAT 171 or higher
Biology	BIO 110 or BIO 111
Chemistry	CHM 131 & CHM 131A, CHM 135, CHM 151

TEAS Test

- Go to the ATI Nursing Education website at atitesting.com
  - Pay fee
  - Schedule test
- TEAS score is valid for 3 years
- If you take the test at a location other than the FTCC Testing Office, you are responsible for having atitesting.com send your scores to FTCC
- The test must be completed by January 30 (all programs) or July 31 (A.D.N. only)
- Failure to submit scores to FTCC by January 30 (all programs) or July 31 (A.D.N. only) may result in ineligibility

Cumulative GPA Versus Major and Health GPA

- ▣ Cumulative GPA
  - ■ Grade Point Average based on *all* coursework attempted and completed at FTCC
  - ■ Includes courses not required for health program
- ▣ Major GPA
  - ■ Grade Point Average based only on all courses required for current program
  - ■ Does not include courses not required for health program
- ▣ Health GPA (on Health Applicant Rating Form)
  - ■ Grade Point Average based **only on the designated related** courses used for computing competitive points on HARF (not the Elective or ACA).
  - ■ Includes related course grades that have not expired or been forgiven

Minimum GPA

- All programs require a minimum Cumulative GPA of 2.0.

- Degree programs require a minimum Health GPA of 2.5.

- Diploma and certificate programs require a minimum Health GPA of 2.0.

- Cumulative and Health GPA requirements must be maintained throughout the selection process, including spring and summer semesters.

Where Do I Find the Student Health Program Application?

WebAdvisor will eventually be replaced by Self-Service. It is a new and innovative tool for accessing your records. All registration WebAdvisor functions (search for sections, register for sections, program evaluation, apply for graduation, unofficial transcript, etc.) can be accessed in **Student Planning**. Click on the Student Planning link under the Academic Planning section below to access your educational roadmap.

The following links may display confidential information.

WELCOME TO NEW SELF SERVICE - Improved Viewing of Your Student Account and Making Payments. For additional information about this new tool, **click here!**

NEW The **Student Management Utility and Review Form (SMURF)** can be used in conjunction with call-center technicians to resolve a number of academic issues you may have.

WHERE'S MY REFUND? New Financial Aid/Student Refund Process. *Effective August 1, 2014.*
For more information about the refund process, **click here!**

User Account

What's my User ID?
Address Change

Student Account Information

View Account and Make Payments
Enroll in Payment Plan/e-Cashier
1098 Electronic Consent
View My 1098-T Forms

Financial Aid

Accept or reject my financial aid awards
Financial Aid eForms
Financial Aid Course Eligibility
Financial Aid Checklist

Communication

My Documents
E-mail My Advisor(s)

Registration

Manage My Waitlist
Student Health Program Application
Student Course Withdrawal Form

Academic Planning

Student Planning

Academic Profile

Transcript
Transcript Request
NSCL Student Self Serve

LOG OUT   MAIN MENU   STUDENTS MENU   CONTACT US

Is Your Contact Information Accurate?

CURRENT STUDENTS

Welcome James Brady!

Student Heath Program Selection

Datatel ID and Name (F,M,L) 007█████ Wiley C Coyote

Address

22 Twain St

**Current demographic
information
for students to check**

City   Hope Mills

State   NC North Carolina

Zip   28348-2840

Email address   coyotew@faytechcc.edu

Birth Date   06/19/1947

Phone(s)

910-555-1234

910-999-4321

Saved Health Program Choice

Health Program Selection ▼

SUBMIT

Student Health Program Application

Summary of Submission

Student Heath Program Selection

Datatel ID and Name (F,M,L)   007   Wiley   C   Coyote

Address
22 Twain St

City   Hope Mills

State   NC North Carolina

Zip   28348-2840

Email address   coyotew@faytechcc.edu

Birth Date   06/19/1947

Phone(s)
910-555-1234
910-999-4321

Saved Health Program Choice   A45340 - Emergency Medical Science

Health Program Selection

SUBMIT

Once a program has been chosen and submitted this screen is for reference only

Students CANNOT change their initial selection but CAN submit this form as is and print another receipt

RECEIPT – PRINT & RETAIN

** IMPORTANT: PRINT AND KEEP THIS RECEIPT **

Fayetteville Technical Community College   May 10 2018

Katherine ████████   ████████   ████████

Fayetteville   NC   910

████████@student.faytechcc.edu

==========

A45730   Speech-Language Pathology Assistant

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Student Information

Program Choice

Thank you for applying to one of FTCC's health programs. PLEASE READ THIS LETTER CAREFULLY. It outlines the next steps in the health applicant process such as the completion of your Health Admissions Rating Form (HARF).

Once your HARF is completed it will be emailed to your FTCC Student Email which is listed above. You will receive your HARF approximately 6 weeks after the close of the application window.

Remember, all correspondence is via email only. If you have not received your HARF 6-8 weeks after the close of the application window, please email the Health Programs Admissions Office at healthproadmissions@faytechcc.edu.

Once you have received your HARF, please review it carefully. If you find any errors on your HARF you may file a formal appeal using the Health Audit Appeal Fill-in Form(H-5) on the FTCC webpage.

Please be aware that after you receive your HARF, you have ten (10) days from the date of the email to ask for a reveiw. Request for a review after ten (10) days may not be honored.

PLEASE KEEP YOUR COPY OF THIS FORM. IT SERVES AS YOUR RECEIPT THAT YOU SUBMITTED AN APPLILCATION TO A HEALTH PROGRAM.

Instructions

Category I Versus Category II Applicant

- Category I
  - Meets all prerequisite requirements
  - Meets January 30 or July 31 application deadline
  - Ranked before all Category II applicants
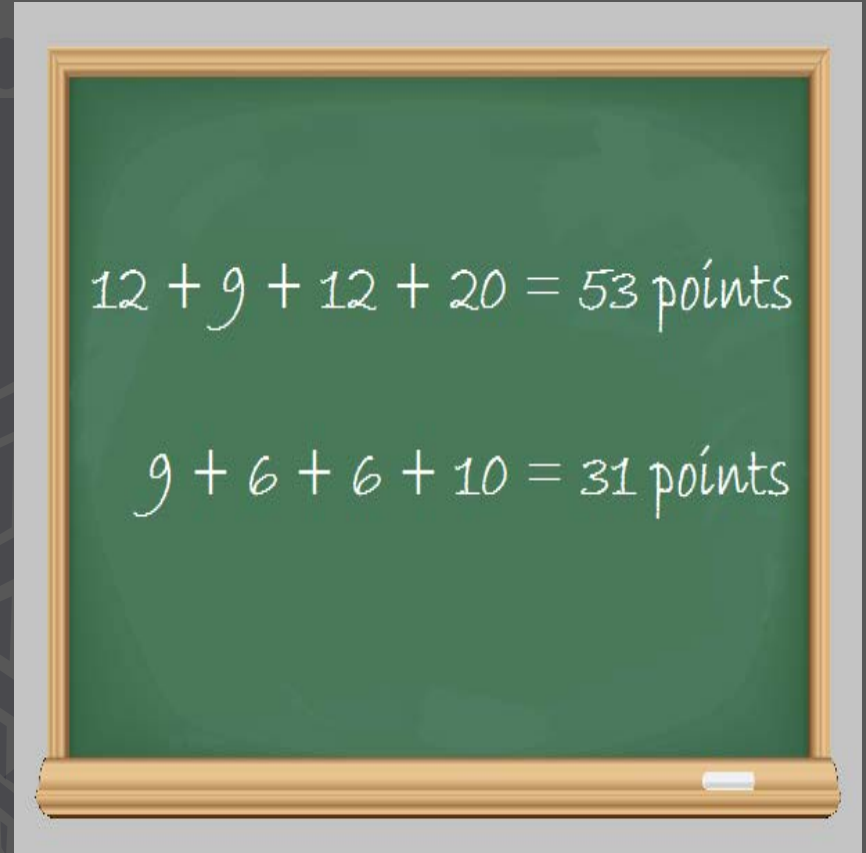
- Category II
  - Currently enrolled in last prerequisite course
    - Does not include TEAS deadline
  - Misses January 30 or July 31 application deadline
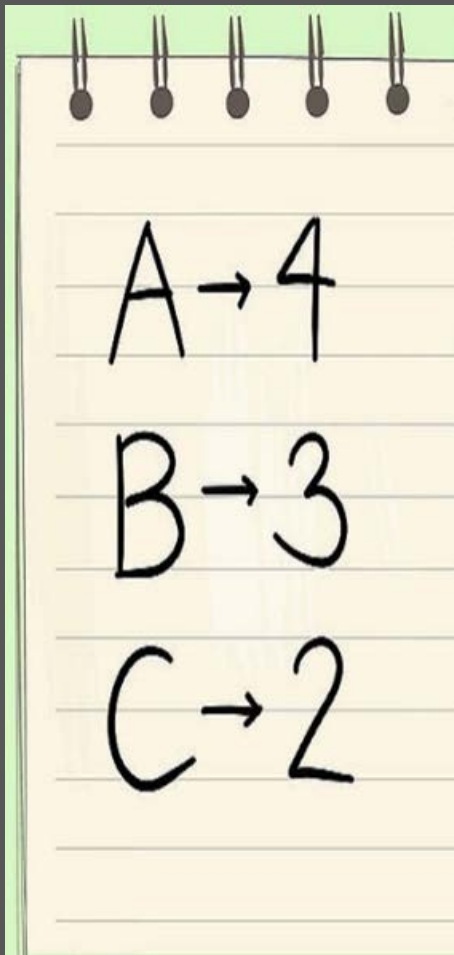 - Ranked after all Category I applicants

Related Courses

- Courses completed give you competitive points based on the grade earned
- Shown in 2nd course section on Student Education Plan
- Courses required for degree that are not program specific
- Science courses may only be attempted twice
- Related science courses are valid for 5 years
- Effective Fall 2015, you must obtain a "B" or higher in related science courses
- Different for each health program – Current requirements can be found on the FTCC website

Competitive Points

- Competitive points can only be earned by:
  - Grades in Related Courses
  - Information Session
- High grades equal high competitive points, increasing your chances for acceptance in a health program
- Low grades can lower the Health GPA and place applicants in INELIGIBLE status

$$12 + 9 + 12 + 20 = 53 \text{ points}$$

$$9 + 6 + 6 + 10 = 31 \text{ points}$$

Calculation of Competitive Points

A → 4

B → 3

C → 2

- Related courses (except ACA and Humanities/Fine Arts elective) are used for determining competitive points.
- Each course is worth a set number of semester hours of credit (SHC).
- Each letter grade has a numeric value.

Competitive Points Example 1

- Basic Example

Course	SHC	Grade	Competitive Points
ENG 111	3	A (4)	12
COM 120	3	C (2)	6
PSY 150	3	B (3)	9
		TOTAL	27 points

Competitive Points Example 2

- If a program requires CIS 113 (1 SHC) and you take CIS 110 (3 SHC), points will be given based on the semester hour credits for CIS 113.

Course	SHC	Grade	Competitive Points
CIS 110	3 only counted as 1	A (4)	4
COM 120	3	C (2)	6
PSY 150	3	B (3)	9
		TOTAL	19 points

Competitive Points Example 3

- If a program requires BIO 175 (3 SHC) and you take BIO 275 (4 SHC), points will be given based on semester hour credits for BIO 175.

Course	SHC	Grade	Competitive Points
BIO 275	4 only counted as 3	A (4)	12
COM 120	3	C (2)	6
PSY 150	3	B (3)	9
		TOTAL	27 points

Competitive Points Example 4

- If a program requires BIO 163 (5 SHC) and you take BIO 168 (4 SHC) & BIO 169 (4 SHC), points will be based on the semester hour credits for BIO 163.

Course	SHC	Grade	Competitive Points
BIO 168	4 only counted as 2.5	A (4)	10
BIO 169	4 only counted as 2.5	A (4)	10
		TOTAL	20 points

Health Applicant Rating Form (HARF)

- Applicants will receive a HARF via FTCC student email within 6-8 weeks after the closing of the application window.

- The form includes:
  - Eligibility
  - Total Points (not including Information Session points)
  - Category Status
  - Health GPA - calculated on the HARF based on grades earned in the designated related courses.

Example HARF

Health Program Rating Form
Associate Degree Nursing (A45110) SP2019 ENTRY

Last Name:	First Name:	Datatel ID Number:

	Yes/No	Comments
1. Completed Math Pre-requisite? (DMA050)		
2. Completed Eng/Red Pre-requisite? (DRE098)		
3. Completed Biology Pre-requisite?		
4. Complete Chemistry Pre-requisite?		
5. Health Application received by July 31st deadline?		
6. All HIGH SCHOOL/GED transcripts received by July 31st deadline?		
7. All COLLEGE transcripts received by July 31st deadline?		
8. TEAS PROFICIENT (58.7) by July 31st deadline?		

School	Grade	Course	Quality Points	Hours	Total Quality Points
	B	ENG 111	3	3	9
		ENG 114 / ENG 112			
	A	PSY 150	4	3	12
		PSY 241			
		BIO 168			
		BIO 169			
		Pre-FA 15 BIO 168			
		Pre-FA 15 BIO 169			
TOTALS			7	6	21

Quality Points	21
Semester Hours	6
Health GPA	3.50

1st Auditor Initials: _____ Date: _____
2nd Auditor Initials: _____ Date: _____
Re-Auditor Initials: _____ Date: _____

Student's Notice

√ — Based on the review of your file and transcripts, you have been entered into the Health Competitive Process as a Category I applicant.

____ Based on the review of your file and transcripts, you have been entered into the Health Competitive Process as a Category II applicant.

____ Based on the review of your file and transcripts, and specific notes below, you have been found to be ineligible for the SPRING 2019 Health Competitive Process.

____ Cumulative GPA is below a 2.0

____ Health GPA is below the required 2.5

____ Other:
_____
_____

- Information used by the auditors completing the form
- The classes/ grades used to calculate competitive points
- Your Competitive Points
- Your Health GPA
- The decision on your status

HARF Appeals

- If you disagree with the information on the HARF, you have 10 days from the date the HARF was sent to appeal – not 10 days from the date you read the email.

- Complete the appeal form (H5) on the FTCC website.

- You will be notified via FTCC student email of the decision.

Information Sessions

- Sessions are program specific – some programs do not hold Information Sessions.

- You are notified of the date(s) and time(s) via FTCC student email if the program conducts one.

- Attendance is *required*.

- You may earn up to 15 additional points during the session.

- Additional points are awarded at the discretion of the program. Information on additional points can be found on the program website.

Final Calculation of Competitive Points

- After the Information Session, the program will determine the number of additional points earned by each student.

- The Information Session points will be added to the student's competitive points.

- *Applicants who did not attend the Information Session are ineligible for acceptance and will be removed from the competitive process.*

Source of Points	Points Awarded
Competitive Points from Courses	27 points
Information Session Points	12 points
Final Competitive Points	39 points

Selection

- Category I applicants are placed on the list ahead of Category II applicants.

- Applicants are listed from highest points to lowest points in each category.

- All programs have a limited number of seats.

- Candidates from the highest points to the number of available seats are designated as ***conditionally selected*** (must accept or decline seat).

- Candidates with the next highest points after those selected are placed on the alternate list. Alternates are selected if a seat becomes available.

Status Notification

- All applicants are notified via FTCC student email.

- Applicants are designated as:

  - Conditionally Selected

  - Alternate

  - Not Selected

- Notifications are usually sent in April and May.

Selected Candidate Online Response Form

I accept my seat in the program.

- Selected candidates have 10 days from the date the acceptance email was sent to submit the Online Response Form.

- Indicate "Accept" or "Decline".

- A program approval email will be sent via FTCC student email.

Keeping Your Seat

- If candidates continue to take courses before entering the program, the minimum cumulative and major GPA requirements must be maintained.

- Candidates must meet all departmental requirements such as submitting a completed health form, attending orientation, etc.

- Failure to meet any departmental requirements will result in removal from the health program.

Admission Process Reopens

▫ If a program does not fill to capacity, the admission process for that specific program may be reopened. Watch the FTCC website for notification of reopened programs.