



**Associates in General Education – PS, Personnel Specialist**



Course ID	Course Title	Hours Required	Hours Earned			
			PS3	PS2	PSC1	PSC
<b>General Education (9 Hours Required)</b>		<b>9</b>				
COM231 or COM120	Public Speaking or Intro Interpersonal Communication	3				
ENG111	Writing and Inquiry	3				
ENG112	Writing/Research in the Disc	3				
<b>Natural Sciences (3 Hours Required)</b>		<b>3</b>				
CIS110	Introduction to Computers	3	3	3	3	3
<b>Mathematics (3 Hours Required MAT143 or Higher)</b>		<b>3</b>				
1 additional credit Elective (ACA 122) is needed if math course is not 4 or more credits.						
ACA122	College Transfer Success	1				
<b>Humanities/Fine Arts (3 Hours Required)</b>		<b>3</b>				
HUM230	Leadership Development	3	3	3	3	3
<b>Social/Behavioral Science (3 Hours Required)</b>		<b>3</b>				
PSY118	Interpersonal Psychology	3				
<b>Open Elective Requirements (42 Hours Required)</b>		<b>42</b>				
ACC111	Financial Accounting			3	3	3
BUS135	Principles of Supervision			3	3	3
BUS137	Principles of Management				3	3
BUS153	Human Resource Management		3	3	3	3
BUS253	Leadership & Mgmt. Skills					3
CJC193	Selected Topics in CJ		3	3	3	3
HEA112	First Aid & CPR		2	2	2	2
MKT223	Customer Service		3	3	3	3
OST131	Keyboarding		2	2	2	2
OST181	Intro to Office Systems		3	3	3	3
OST184	Records Management		3	3	3	3
PED110	Fit and Well for Life		2	2	2	2
PED152	Swimming-Beginning		1	1	1	1
PED153	Swimming-Intermediate		1	1	1	1
<b>Total Required for Degree/Earned</b>		<b>64</b>	<b>29</b>	<b>35</b>	<b>38</b>	<b>41</b>
<b>Total Credits Remaining for Degree</b>			<b>35</b>	<b>29</b>	<b>26</b>	<b>23</b>

64 Total Hours Required. 48 Hours can be satisfied with ACE Credit and Prior Learning Assessment (PLA) credit provided by FTCC internal evaluation and qualified college transfer credit. 16 Hours or 25% of the degree must be taken at FTCC.