

## Human Resources Management - 42A

| Course ID  | Course Title  | Hours Required | Hours Earned   |                |                |                |
|--|---|----------------|----------------|----------------|----------------|----------------|
|  |   |                | Skill Level 10 | Skill Level 20 | Skill Level 30 | Skill Level 40 |
| <b>General Education Courses (15 Hours Required)</b>               |   |                |                |                |                |                |
| <i>Choose one from:</i><br>ACA 120<br>or<br>ACA 122                | Career Assessment<br>or<br>College Transfer Success           | 1              |                |                |                |                |
| <i>Choose one from:</i><br>CIS 110<br>or<br>CIS 111                | Introduction to Computers<br>or<br>Basic PC Literacy          | 2 or 3         | 3              | 3              | 3              | 3              |
| <i>Choose one from:</i><br>COM 120<br>or<br>COM 231                | Intro to Interpersonal Communication<br>or<br>Public Speaking | 3              |                | 3              | 3              | 3              |
| ENG 111  | Writing and Inquiry   | 3              |                |                |                |                |
| HUM 230**  | Leadership Development  | 3              | 3              | 3              | 3              | 3              |
| <i>Choose one from:</i><br>MAT 143<br>or<br>MAT 152                | Quantitative Literacy<br>or<br>Statistical Methods I          | 3 or 4         |                |                |                |                |
| <b>Total Hours Required/Earned</b>                                 |   | <b>15</b>      | <b>6</b>       | <b>9</b>       | <b>9</b>       | <b>9</b>       |
| <b>Human Resources Management Core Courses (46 Hours Required)</b> |   |                |                |                |                |                |
| ACC 120  | Principles of Financial Accounting                            | 4              |                |                |                |                |
| BUS 110  | Introduction to Business                                      | 3              |                |                |                |                |
| BUS 115  | Business Law I  | 3              |                |                |                |                |
| BUS 137  | Principles of Management                                      | 3              |                | 3              | 3              | 3              |
| BUS 153  | Human Resources Management                                    | 3              |                |                |                |                |
| BUS 217  | Employment Law and Regs                                       | 3              |                |                |                |                |
| BUS 234  | Training and Development                                      | 3              |                | 3              | 3              | 3              |
| BUS 256  | Recruit Select & Per Plan                                     | 3              |                |                |                |                |
| BUS 258  | Compensation and Benefits                                     | 3              |                |                |                |                |
| BUS 259  | HRM Applications  | 3              |                |                |                |                |
| BUS 261  | Diversity in Management                                       | 3              |                |                |                |                |
| ECO 251  | Principles of Microeconomics                                  | 3              |                |                |                |                |
| ECO252   | Principles of Macroeconomics                                  | 3              |                |                |                |                |
| MKT 120  | Principles of Marketing                                       | 3              |                |                |                |                |
| MKT 223  | Customer Service  | 3              |                |                |                |                |
| <b>Total Hours Required/Earned</b>                                 |   | <b>46</b>      | <b>0</b>       | <b>6</b>       | <b>6</b>       | <b>6</b>       |
| <b>Major Elective Courses (5 Hours Required)</b>                   |   |                |                |                |                |                |

**Take five (5) credits from the following courses. No more than two (2) credits from the WBL prefix. From courses ACC 140, BUS 135, BUS 230, BUS 240, BUS 253, BUS 255, BUS 260, CTS 130, OMT 156, MKT 232, WBL 111, WBL 112, WBL 121, WBL 122, or WBL 131.**

|   |                                |           |             |              |              |              |
|---|--------------------------------|-----------|-------------|--------------|--------------|--------------|
| BUS 135*                                | Principles of Supervision      | 3         | 3           | 3            | 3            | 3            |
| BUS 253*                                | Leadership & Management Skills | 3         |             |              | 3            | 3            |
| <b>Total Hours Required/Earned</b>      |                                | <b>5</b>  | <b>3</b>    | <b>3</b>     | <b>6</b>     | <b>6</b>     |
|   |                                |           |             |              |              |              |
| <b>Total Required for Degree/Earned</b> |                                | <b>66</b> | <b>57/9</b> | <b>48/18</b> | <b>46/20</b> | <b>46/20</b> |

\* Can be applied towards Major Elective Requirement - 3 Hours

\*\* Fulfills Humanities/Fine Arts Elective Requirement - 3 Hours

**Business Foundations Certificate Courses**

This degree map is based on the assumption that the appropriate professional development schools and leadership schools for each skill level have been completed i.e. SSD, BLC, ALC, SLC.

66 Total Hours Required. 49.5 Hours can be satisfied with ACE credit and Prior Learning Assessment (PLA) credit provided by FTCC internal evaluation and qualified transfer credit. 16.5 Hours or 25% of the degree must be taken through FTCC.