

Committee Minutes

Planning Council

11/15/2016, 2:30-3:30pm, HR Conference Room of ADM

Members present: Krista Smith–S, Jessica Small–S, Amy Samperton–A, Mark Regensburger–F, Cynthia Rodriguez–S, Elmore Lowery–A, Vince Castano–A
Legend: (A= Administration, F = Faculty, S = Staff)

Members absent: Moneak Perrington–S, Brad Losh–S
Legend: (A= Administration, F = Faculty, S = Staff)

OLD BUSINESS: None.

NEW BUSINESS: Discussed planning assumption survey responses. Received 36 responses of 1,501 employees. Assigned planning assumption factors to specific team members: Economic Factors–Mark Regensburger and Cynthia Rodriguez (Personal Finance), Political Factors–Vince Castano, Technological Factors–Krista Smith and Jessica Small, Social Factors–Elmore Lowery, Environmental Factors–incorporated into other factors, and Higher Education Trends–Vince Castano.

Actions/Activities/Assignments before next meeting: Members are to conduct factor research using survey results as a guide, edit the document titled '2015-2016 Planning Assumptions and Trends' using track changes in Word, and send their draft to samperta@faytechcc.edu no later than 12/1/2016. References shall be diversified and cited within 18 months. Vince Castano will run current EMCI data for all existing charts. Amy Samperton will send the comprehensive draft document to Vince Castano no later than 12/6/2016. Vince Castano will further edit the document, seek input from members as necessary, coordinate a final version with Carl Mitchell, submit to Dr. Keen prior to 12/16/2016, and present to the FTCC Board of Trustees in January 2017.

Next Meeting: No additional face-to-face meetings are scheduled at this time.

Adjournment: 11/15/2016 3:08pm

Minutes Prepared by: Amy Samperton 11/19/2016

Minutes Approved by: Motioned by Mark Regensburger, Seconded by Jessica Small.

Minutes submitted to Office of HR & IEA for Web Page Posting: 11/21/2016