

Committee Minutes

Clery Act

January 28, 2016 at 2pm in the General Classroom Building Room 105

Members present: Chief Joseph Bailer, Director of Public Safety & Security (A), Mr. David Sullivan, VP, Legal Services/Risk Management (A), Ms. Betty Smith, SVP, Business & Finance (A), Dr. Rosemary Kelly, AVP for Student Services (A), Mr. Gerald Daniel, Director of Student Activities (A), Mr. Patrick McMillian, OSHA Services Coordinator (A)

Legend: (A= Administration, F = Faculty, S = Staff)

Members absent: Dr. Jolee Marsh, Interim AVP for Corporate and Continuing Education (A), Dr. Desandra Washington, Dean of Spring Lake Campus (A), Mr. Harper Shackelford, Dean of Enrollment Management (A), Mr. Jason MacDonald, Director of Military Services (A), Mr. Joe Levister, VP, Administrative Services (A)

Legend: (A= Administration, F = Faculty, S = Staff)

OLD BUSINESS: Review of minutes from October 14, 2015

NEW BUSINESS: Discussed off campus sites and the need to have all FTCC locations reported to security. Reviewed the Annual Campus Crime Report and the 2015 incidents. Discussed the fact that in the fall when basketball begins the Crown will be considered the college's homecourt. Therefore any accidents will be filed on the college's insurance and will be the college's responsibility to handle.

Actions/Activities/Assignments before next meeting: Chief Bailer and David Sullivan will get with Continuing Education to discuss off campus sites.

Next Meeting: Next meeting date is subject to call of chair.

Adjournment: Meeting was adjourned at 2:45pm

Minutes Prepared by: Ms. Betty Smith, 1/29/16

Minutes Approved by: Mr. Joseph Bailer 2/5/16

Minutes submitted to Office of HR & IEA for Web Page Posting: 2/8/16

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