

Awards

Associate Degree: Paralegal Technology (A25380)
Length of Program: 5 Semesters
Prerequisite: High School Diploma

Diploma: Paralegal Technology (D25380)
Length of Program: 3 Semesters
Prerequisite: Bachelor's Degree

Certificate: Not Applicable
Length of Program:
Prerequisite:

Program Information Contact

Curriculum Chairperson

Wendy Vonnegut
(910) 678-8451
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Other Important Information

Application Deadlines: The program only admits students in the fall semester. A student may enter at other times with approval of the Department Chairperson.

Scholarship/Title IV Financial Aid/VA Services: Scholarships/Title IV Financial Aid/Veteran's assistance may be available for associate degrees. Certificates and diplomas that fall under this program/area of study **may or may not be eligible** for Scholarship/Title IV Financial Aid/VA Services. Please contact the Financial Aid Office, Student Center, Room 2; Telephone (910) 678-8242. Veterans Services, General Classroom Building, Room 202, (910) 678-8580.



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Rev. 01/21/25

PARALEGAL TECHNOLOGY



www.faytechcc.edu



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PROGRAM FACT SHEET PARALEGAL TECHNOLOGY (A25380)



The Paralegal Technology curriculum prepares individuals to work under the supervision of attorneys by performing routine legal tasks and assisting with

substantive legal work. A paralegal/legal assistant may not practice law, give legal advice, or represent clients in a court of law.

Course work includes substantive and procedural legal knowledge in the areas of civil litigation, legal research and writing, real estate, family law, wills, estates, and commercial law. Required courses also include subjects such as English, mathematics, and computer utilization.



Graduates are trained to assist attorneys in probate work, investigations, public records search, drafting and filing legal documents, research, and office

management. Employment opportunities are available in private law firms, governmental agencies, banks, insurance agencies, and other business organizations.

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE PARALEGAL TECHNOLOGY (A25380)

Effective: Fall 2025

Revised: 01/21/25

Length: 5 Semesters

Prerequisite: High School Diploma

Award: Associate in Applied Science

FALL SEMESTER 1

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
ACA	120	Career Assessment	1	0	0	1
or						
ACA	122	College Transfer Success	0	2	0	1
CIS	110	Introduction to Computers	2	2	0	3
ENG	111	Writing and Inquiry	3	0	0	3
HUM	115	Critical Thinking	3	0	0	3
LEX	110	Intro to Paralegal Study	2	0	0	2
POL	120	American Government	3	0	0	3
TOTALS			13	2	0	15

SPRING SEMESTER 1

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
LEX	120	Legal Research/Writing I	2	2	0	3
LEX	140	Civil Litigation I	3	0	0	3
LEX	150	Commercial Law	2	2	0	3
LEX	270	Law Office Mgt/Technology	1	2	0	2
MAT	143	Quantitative Literacy	2	2	0	3
or						
MAT	152	Statistical Methods I	3	2	0	4
General Education Elective			3	0	0	3
TOTALS			13	8	0	17

SUMMER SEMESTER 1

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
COM	231	Public Speaking	3	0	0	3
Major Elective			3	0	0	3
TOTALS			6	0	0	6

FALL SEMESTER 2

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
LEX	130	Civil Injuries	3	0	0	3
LEX	141	Civil Litigation II	2	2	0	3
LEX	160	Criminal Law & Practice	2	2	0	3
LEX	210	Real Property I	3	0	0	3
LEX	250	Wills & Estates	2	2	0	3
Major Elective			3	0	0	3
TOTALS			14	6	0	17

SPRING SEMESTER 2

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
LEX	220	Corporate Law	2	0	0	2
LEX	240	Family Law	3	0	0	3
LEX	283	Investigations	1	2	0	2
PHI	289	U.S. Constitutional Law	2	2	0	3
WBL	111	Work Based Learning I	0	0	20	2
Major Elective			3	0	0	3
TOTALS			10	4	10	13

TOTAL REQUIRED CREDITS....68



*Transfer credit from an ABA-approved paralegal education program may be awarded after approval by the Paralegal Technology Department Chair. The Department Chair will review the course syllabus and other documentation including the method of instruction. A minimum of 18 semester hours of legal specialty courses must be taken at FTCC. A maximum of 6 semester hours of legal specialty may be accepted as transfer credits. A minimum of 10 semester hours of legal specialty courses must be completed through traditional classroom instruction.

Work-Based Learning Option: Students are required to take one (1) credit hours of Work-Based Learning. Students must acquire approval from the Work-Based Learning Coordinator and the Department Chairperson in order to receive credit for this degree.

Refer to the FTCC website for the most current information. Go to www.faytechcc.edu and click on College Catalog.