

Awards

Associate Degree: Paralegal Technology (A25380)
Length of Program: 5 Semesters
Prerequisite: High School Diploma

Diploma: Paralegal Technology (D25380)
Length of Program: 3 Semesters
Prerequisite: Bachelor's Degree

Certificate: Not Applicable
Length of Program:
Prerequisite:

Program Information Contact

Curriculum Chairperson

Matthew Grobosky
(910) 678-7379

Cumberland Hall, Room 346-B
groboskm@faytechcc.edu
www.faytechcc.edu

Other Important Information

Application Deadlines: The program only admits students in the fall semester. A student may enter at other times with approval of the Department Chairperson.

Scholarship/Title IV Financial Aid/VA Services: Scholarships/Title IV Financial Aid/Veteran's assistance may be available for associate degrees. Certificates and diplomas that fall under this program/area of study **may or may not be eligible** for Scholarship/Title IV Financial Aid/VA Services. Please contact the Financial Aid Office, Student Center, Room 2; Telephone (910) 678-8242. Veterans Services, General Classroom Building, Room 202, (910) 678-8580.



FTCC

2201 Hull Road
P.O. Box 35236
Fayetteville, NC 28303
(910) 678-8400

SOUTHERN ASSOCIATION OF COLLEGES & SCHOOLS COMMISSION ON COLLEGES

Fayetteville Technical Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Degree-granting institutions also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Fayetteville Technical Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

PARALEGAL TECHNOLOGY



www.faytechcc.edu

*Fayetteville Technical
Community College*

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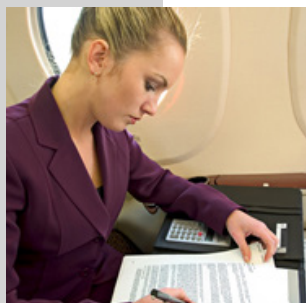
PROGRAM FACT SHEET PARALEGAL TECHNOLOGY (A25380)



The Paralegal Technology curriculum prepares individuals to work under the supervision of attorneys by performing routine legal tasks and assisting with

substantive legal work. A paralegal/legal assistant may not practice law, give legal advice, or represent clients in a court of law.

Course work includes substantive and procedural legal knowledge in the areas of civil litigation, legal research and writing, real estate, family law, wills, estates, and commercial law. Required courses also include subjects such as English, mathematics, and computer utilization.



Graduates are trained to assist attorneys in probate work, investigations, public records search, drafting and filing legal documents, research, and office

management. Employment opportunities are available in private law firms, governmental agencies, banks, insurance agencies, and other business organizations.

FALL SEMESTER 1

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
ACA	120	Career Assessment	1	0	0	1
or						
ACA	122	College Transfer Success	0	2	0	1
CIS	110	Introduction to Computers	2	2	0	3
ENG	111	Writing and Inquiry	3	0	0	3
LEX	110	Intro to Paralegal Study	2	0	0	2
MAT	143	Quantitative Literacy	2	2	0	3
or						
MAT	152	Statistical Methods I	3	2	0	4
POL	120	American Government	3	0	0	3
TOTALS			12	4	0	15

SPRING SEMESTER 1

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
LEX	120	Legal Research/Writing I	2	2	0	3
LEX	140	Civil Litigation I	3	0	0	3
LEX	150	Commercial Law	2	2	0	3
LEX	180	Case Analysis	1	2	0	2
LEX	270	Law Office Mgt/Technology	1	2	0	2
		General Education Elective	3	0	0	3
TOTALS			12	8	0	16



FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE PARALEGAL TECHNOLOGY (A25380)

Effective: Fall 2020

Revised: 02/18/20

Length: 5 Semesters

Prerequisite: High School Diploma

Award: Associate in Applied Science

SUMMER SEMESTER 1

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
COM	231	Public Speaking	3	0	0	3
LEX	141	Civil Litigation II	2	2	0	3
TOTALS			5	2	0	6

FALL SEMESTER 2

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
LEX	130	Civil Injuries	3	0	0	3
LEX	160	Criminal Law & Practice	2	2	0	3
LEX	210	Real Property I	3	0	0	3
LEX	250	Wills & Estates	2	2	0	3
		Major Elective	3	0	0	3
TOTALS			13	4	0	15

SPRING SEMESTER 2

Prefix	No.	Title	Class	Lab	Work Exp.	Credit
LEX	211	Real Property II	1	4	0	3
LEX	240	Family Law	3	0	0	3
LEX	283	Investigations	1	2	0	2
PHI	230	Introduction to Logic	3	0	0	3
WBL	112	Work Based Learning I	0	0	20	2
		Major Elective	3	0	0	3
TOTALS			11	6	20	16

TOTAL REQUIRED CREDITS...68

*Transfer credit from an ABA-approved paralegal education program may be awarded after approval by the Paralegal Technology Department Chair. The Department Chair will review the course syllabus and other documentation including the method of instruction. A minimum of 18 semester hours of legal specialty courses must be taken at FTCC. A maximum of 6 semester hours of legal specialty may be accepted as transfer credits. A minimum of 10 semester hours of legal specialty courses must be completed through traditional classroom instruction.

Work-Based Learning Option: Students are required to take two (2) credit hours of Work-Based Learning. Students must acquire approval from the Work-Based Learning Coordinator and the Department Chairperson in order to receive credit for this degree.