

## Awards

<b>Associate Degree:</b>	Healthcare Management Technology (A25200)
<b>Length of Program:</b>	5 Semesters
<b>Prerequisite:</b>	High School Diploma & 1 Unit of Algebra
<b>Diploma:</b>	Not Applicable
<b>Length of Program:</b>	
<b>Prerequisite:</b>	
<b>Certificate:</b>	Not Applicable
<b>Length of Program:</b>	
<b>Prerequisite:</b>	

## Other Important Information

**Application Deadlines:** The program only admits students in the fall semester. A student may enter at other times with approval of the Department Chairperson.

**Scholarship/Title IV Financial Aid/VA Services:** Scholarships/Title IV Financial Aid/Veteran's assistance may be available for associate degrees. Certificates and diplomas that fall under this program/area of study **may or may not be eligible** for Scholarship/Title IV Financial Aid/VA Services. Please contact the Financial Aid Office, Student Center, Room 2; Telephone (910) 678-8242. Veterans Services, General Classroom Building, Room 202, (910) 678-8580.

## Program Information Contact

### Department Chairperson

Larissa White  
(910) 678-8518  
Cumberland Hall, Room 377-H  
whitel@faytechcc.edu  
www.faytechcc.edu



2201 Hull Road  
P.O. Box 35236  
Fayetteville, NC 28303  
(910) 678-8400

SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS ON COLLEGES  
Fayetteville Technical Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Questions about the accreditation of Fayetteville Technical Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

# HEALTHCARE MANAGEMENT TECHNOLOGY



[www.faytechcc.edu](http://www.faytechcc.edu)

*Fayetteville Technical  
Community College*

910-678-8400  
P.O. Box 35236 • 2201 Hull Road  
Fayetteville, NC 28303

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# PROGRAM FACT SHEET HEALTHCARE MANAGEMENT TECHNOLOGY (A25200)



The Healthcare Management Technology curriculum is designed to prepare students for employment in healthcare business and financial operations.

Students will gain a comprehensive understanding of the application of management principles in the healthcare environment.

The curriculum places emphasis on planning, organizing, directing, and controlling tasks related to healthcare organizational objectives including the legal and ethical environment. Emphasis is placed on the development of effective communication, managerial, and supervisory skills.



Graduates may find employment in healthcare settings including hospitals, medical offices, clinics, long-term care facilities, and insurance companies. Graduates

are eligible to sit for the Certified Patient Account Manager (CPAM) and the Certified Manager of Patient Accounts (CMPA) examinations.

# FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE HEALTHCARE MANAGEMENT TECHNOLOGY (A25200)

Effective: Fall 2015  
Revised: 12/09/14

Length: 5 Semesters  
Prerequisite: High School Diploma & 1 Unit of Algebra  
Award: Associate in Applied Science

### FALL SEMESTER 1

Prefix	No.	Title	Class	Lab	Clinical	Credit
CIS	110	Introduction to Computers	2	2	0	3
or						
CIS	111	Basic PC Literacy	1	2	0	2
HMT	110	Intro to Healthcare Mgmt	3	0	0	3
MKT	120	Principles of Marketing	3	0	0	3
OST	141	Medical Term I – Med Ofc	2	0	0	3
MAT	143	Quantitative Literacy	2	2	0	3
or						
MAT	152	Statistical Methods I	3	2	0	4
<b>TOTALS</b>			<b>12</b>	<b>4</b>	<b>0</b>	<b>14</b>

### SPRING SEMESTER 1

Prefix	No.	Title	Class	Lab	Clinical	Credit
ACC	120	Prin of Financial Acctg	3	2	0	4
BUS	137	Prin of Mgmt	3	0	0	3
CTS	130	Spreadsheet	2	2	0	3
ENG	111	Writing and Inquiry	3	0	0	3
OST	142	Medical Term II – Med Ofc	3	0	0	3
<b>TOTALS</b>			<b>14</b>	<b>4</b>	<b>0</b>	<b>16</b>

### SUMMER SEMESTER 1

Prefix	No.	Title	Class	Lab	Clinical	Credit
BUS	153	Human Resource Mgmt	3	0	0	3
COM	120	Intro Interpersonal Com	3	0	0	3
or						
COM	231	Public Speaking	3	0	0	3
<b>TOTALS</b>			<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>

### FALL SEMESTER 2

Prefix	No.	Title	Class	Lab	Clinical	Credit
ACC	121	Prin of Managerial Acctg	3	2	0	4
HMT	210	Medical Insurance	3	0	0	3
HMT	211	Long-Term Care Admin	3	0	0	3
HMT	215	Legal Asp of Healthcare Ad	3	0	0	3
		Humanities Elective	3	0	0	3
<b>TOTALS</b>			<b>15</b>	<b>2</b>	<b>0</b>	<b>16</b>

### SPRING SEMESTER 2

Prefix	No.	Title	Class	Lab	Clinical	Credit
HMT	212	Mgmt of Healthcare Org	3	0	0	3
HMT	220	Healthcare Fin Mgmt	4	0	0	4
WBL	111	Work-Based Learning I	0	0	10	1
		Social/BehaV Sci Elective	3	0	0	3
		Major Elective	2	0	0	2
<b>TOTALS</b>			<b>12</b>	<b>0</b>	<b>10</b>	<b>13</b>

**TOTAL REQUIRED CREDITS....65**



**Work-Based Learning Option:** Students are required to take one (1) credit hour of Work-Based Learning. Students must acquire approval from the Work-Based Learning Coordinator and the Department Chairperson in order to receive credit for this degree. Work-Based Learning can be taken during the Fall and Spring semester.

Refer to the FTCC website for the most current information.  
Go to [www.faytechcc.edu](http://www.faytechcc.edu) and click on College Catalog.