

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE MINUTES OF BOARD OF TRUSTEES MEETING

November 21, 2016

Held in the Board Room of the Tony Rand Student Center at 12:47 p.m.

Members Attending

Mr. Charles E. Koonce, Mr. Ronald C. Crosby, Jr., Dr. Dallas Freeman, Mr. Charles J. Harrell, Mr. Hilton T. Hutchens, Jr., Mrs. Delores P. Ingram, Dr. Marye J. Jeffries, Mrs. Sheryl J. Lewis, Dr. Linwood Powell, Mrs. Esther R. Thompson, Mr. William S. Wellons, Jr., Mr. David R. Williford, and SGA President Christopher Haywood.

FTCC Personnel Present

President J. Larry Keen, Board Attorney and Vice President for Legal Services and Risk Management David Sullivan, Senior Vice President for Academic and Student Services David Brand, Senior Vice President for Business and Finance Betty Smith, Vice President for Administrative Services Joe Levister, Vice President for Technology Bob Ervin, Vice President for Human Resources and Institutional Effectiveness Carl Mitchell, Executive Director of Marketing and Public Relations Brent Michaels, and Executive Assistant to the President Kay Williams.

Call to Order

The meeting was called to order by Board Chair Mr. Charles E. Koonce.

Ethics Awareness and Conflict of Interest Statement

Mr. Koonce read the Ethics Awareness and Conflict of Interest Reminder. No Conflict of Interest was identified.

Approval of Minutes of September 19, 2016 Meeting

On a motion by Mrs. Lewis and seconded by Mr. Williford, the minutes of the September 19, 2016 meeting were unanimously approved.

Approval of Minutes of October 17, 2016 Meeting

On a motion by Mr. Hutchens and seconded by Mrs. Ingram, the minutes of the October 17, 2016 meeting were unanimously approved.

Committee Reports

Building and Grounds Committee The Building and Grounds Committee met at 10:35 a.m. prior to this meeting.

Mr. Harrell reported.

Update on the Horace Sisk Building Renovation

- Projected cost is \$450,000.
- Contractor is Progressive Contracting Company, Sanford, NC.
- Preconstruction meeting was held November 1, 2016.
- Notice to proceed was November 7, 2016.
- Construction completion is projected February 19, 2017.

Update on the Student Center Parking Lot Renovation

- Projected cost is \$300,000.
- The designer is Gordon Rose, Draper Allen Associates, Fayetteville, NC.
- This project is on hold due to increased demands resulting from Hurricane Matthew.
- Plan to solicit bids in January 2017.
- Construction is projected to start March 2017 and be completed in April 2017.

Update on Mae Rudd Williams School Parking

- Additional parking is needed for collision repair students.
- Projected cost to establish parking lot exceeds \$400,000.
- Plans are being made for students to park at Spring Lake Campus and have shuttle runs to the Mae Rudd training site.

Finance Committee The Finance Committee met at 10:45 a.m. prior to this meeting.

Mr. Wellons reported.

Acceptance of Unaudited Annual Financial Statements (Subject to Audit) for Fiscal Year Ended June 30, 2016

The unaudited annual financial statements are required by the General Statutes and are subject to review by the state auditors. A copy of the unaudited financial statements for fiscal year ended June 30, 2016 was provided to each board member.

On recommendation of the Finance Committee, Mr. Wellons moved to accept the unaudited annual financial statements (subject to audit) for fiscal year ended June 30, 2016. The motion was unanimously approved by the Board.

Planning Committee The Planning Committee met at 10:55 a.m. prior to this meeting.

Dr. Freeman reported.

Economic Impact Study

The Economic Impact Study related to College operations was completed by Economic Modeling Specialists International (EMSI) on November 4, 2016. A Fact Sheet, Executive Summary, and copy of presentation was provided to each board member.

Special Trustees' Business

Mr. Charles E. Koonce

Community College National Legislative Summit – February 13 – 17, 2017 Washington, D.C. Trustees should let Kay Williams know as soon as possible if they plan to attend.

SGA Report

Mr. Christopher Haywood, SGA President

- The SGA has been promoting the men's and women's athletic programs.
- The SGA is moving forward with new slogan and promoting healthy living and exercise activity.
- NC4SGA Conference was held at Atlantic Beach. One of the issues discussed was budget cuts in the Community College System.

President's Report

Next Board Meeting – Tuesday, January 17, 2017

President's Holiday Reception – Wednesday, December 14, 2016 in the Horace Sisk Gymnasium from 11:30 a.m. – 1:00 p.m.

See Written Report: Dr. Keen referred to the President's Report dated November 21, 2016. (1) Spring classes begin January 17. (2) A Flu Shot Clinic was held on Friday, November 4. (3) FTCC Dental Hygiene and Dental Assisting students assisted with the NC Missions of Mercy Dental Clinic on October 28-29. (4) The first class of 26 soldiers graduated from the Paramedic Course on October 20. (5) Rondell Bennett, FTCC Child Care Educator earned a doctoral degree. (6) FTCC will offer its first short-term study abroad program for Criminal Justice students in London, England, March 2017. (7) College Transfer Day is scheduled for November 29 at the Tony Rand Student Center. (8) The Cosmetology Department held the annual Mannequin Competition on November 7. (9) The Math and Science Division held an Open House on November 16. (10) FTCC's Chapter of the National Society of Leadership and Success participated in a 4-day fundraiser November 1-4. (11) New Career Program through Transition Tech links soldiers to collision repair jobs. (12) FTCC held a blood drive on November 9 for the Cape Fear Valley Blood Donor Center. (13) United Way Campaign kickoff was November 7. (14) Apprenticeship Open House was held on November 15. (15) The Entrepreneurial Speaker Series featured William Wellons on November 15.

Adjournment

Mr. Charles E. Koonce, Board Chair

Mr. Hilton T. Hutchens, Jr., Secretary