

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES**

**February 19, 2024**

Held at the Tony Rand Student Center Board Room at 10:00 a.m.

**Members Present**

Mr. William L. Hedgepeth, Mr. Ron C. Crosby Jr., Ms. Caroline Gregory, Mr. Charles J. Harrell, Mr. Charles E. Koonce, Mr. Adam Phillips, Mr. Chandan Shankar, Mr. W. Lockett Tally, Mrs. Esther R. Thompson, Ms. Tammy Thurman, Mrs. Suzannah Tucker, Mr. David R. Williford, SGA President Erin Fredericks.

**Members Absent**

**FTCC Personnel Present**

President Dr. Mark Sorrells, Board Attorney and Vice President for Legal & Administrative Services David Sullivan, Senior Vice President for Academic and Student Services Murtis Worth, Vice President for Business and Finance Debbie Todd, Vice President of Facilities and Support Services Kevin Paul, Vice President of Academic Support & Diversity, Equity & Inclusion Services DeSandra Washington, Chief of Staff/Vice President of Strategic Initiatives Tiffany Watts, Executive Director of Procurement and Equipment Todd Dunn, Executive Director of Marketing and Public Relations Catherine Pritchard, Executive Director for the Foundation and Institutional Advancement Sandy Ammons, Executive Assistant to the President Tracy Verrier, and Secretary to the President Michelle Johnson.

**Call to Order**

**Mr. William Hedgepeth, Board Chair**

**Ethics Awareness and Conflict of Interest Statement**

**Mr. William Hedgepeth, Board Chair**

Mr. Hedgepeth read the Ethics Awareness and Conflict of Interest Statement. No conflicts of interest were identified.

**Approval of Minutes**

**Mr. William Hedgepeth, Board Chair**

Mr. Harrell moved to approve the Board of Trustees Meeting Minutes from January 16, 2024. The motion was seconded by Mr. Crosby and unanimously approved by the Board.

**Committee Reports:**

**Building and Grounds Committee**

**Mr. Charles J. Harrell, Chair**

Mr. Paul reported:

**1. For Information: Nursing Education and Simulation Center Phase II (Project #2615)**

- Storefront framing is underway at window openings. Glass windows are being installed. Storefront door installation will occur this month.
- Placement of concrete curbing and portions of the concrete sidewalk have been completed. Concrete sidewalk leading to the front entryway will be completed this month.
- Underground chilled water piping insulation installation is complete. Backfill of chilled water lines & electrical conduit will happen in February.
- Installation of fencing and gates at the dumpster pad will be completed this month.
- Chillers to arrive in late May.
- 63% complete. Target completion is 8/30/2024

**2. For Information: Tiny Town Renovation (Project # 2676)**

- Roof top units (RTU) have been set in place. Electrical rough-in on the interior is 40% complete. Electrical rough-in will conclude in February.
- Ground mounted RTU slab prep and slab placement along with setting the ground mounted RTU will occur within the next 30 days.
- Sitework and grading at the rear of the building 75% complete. Storm drain tie-in and piping to Ft. Bragg Road is complete.
- 62% complete. Target completion is 6/14/2024

**3. For Information: Tiny Town Renovation Phase II (Project 2819)**

- We are currently in the planning stages for the interior layout of this building. Designer solicitation will be sent out once initial plans are complete.
- Target completion TBD.

**4. For Information: Horace Sisk Chiller Replacement (Project # 2677)**

- Start-up of new chillers is complete.
- Grading of the site, installing stone around the chillers, and installation of new sidewalks completed.
- Clean up and clearing of excess topsoil and stone will occur in February.
- Final inspections and project close out are scheduled to happen this month.
- The project is 86% complete. Target completion is 2/20/2024.

**5. For Information: Advance Technology Roof Replacement (Project # 2659)**

- The skylights are 90% complete. We are missing one skylight that is set to ship to us on 3/5/2024.
- 95% complete. Target completion date of installation is 3/12/2024.

**6. For Information - Cumberland County Regional Fire and Rescue Phase II (Project #2634)**

- Construction document revision will occur between 1/2/2024 and 2/13/2024.
- The construction documents have been submitted to the State Construction Office and FTCC for review on 2/15/2024. State Construction Office review will occur over the next 60 days. Preliminary target start is 7/2024 and target completion of project is 7/2025.

**7. For Information - Neill Currie HVAC Renovation (Project #2636)**

- Our HVAC contractor has placed a Conex in parking lot 22A for project materials.
- Air handler units are ordered and due 9/2024. Target completion date is 1/2025.

**8. For Information – Thomas McLean Admin Building HVAC (Project #2767)**

- Phase II began on 1/15/2024 in the cashier's section of the Admin Building. Ceiling grid and tiles were removed. Ductwork replacement is underway. New ceiling grid and ceiling tiles will then be installed, followed by new LED light fixtures. Phase II will take 5 weeks to complete.
- Once the cashier's section is complete, we will move to additional phases of HVAC repair in the rear, left side offices, mechanical room, and the roof of the Thomas McLean Admin building.
- 10% complete. Target completion of the project is 5/2024.

**9. For Information – Building Trades Center Renovation (Project #2699)**

- FTCC review of the project plans completed.
- FTCC submitted the project plans to the City of Fayetteville for review. Plan review completed on 2-13-24. Solicitation for the general contractor to follow.
- Target completion date is TBD.

**10. For Information: Regional Truck Driver Training Center (Project # 2635)**

- We are currently in the schematic design (SD) phase for phase I of this project. FTCC received SD plans from Crawford Design Co. on 2/6/24. We are following up with Bordeaux Construction on pricing for funding purposes.

- Phase I of the project will consist of parking facilities, sidewalks, drives, 13 acre driving pad, stormwater controls, grading, utilities, landscaping, and associated items.
- Phase II of the project currently consists of a base bid for a building structure to include two classrooms, associated support facilities, and exterior bathroom. Alternates to the building will include a two-truck service bay and two additional classrooms.
- Target completion is TBD.

## Finance Committee

Mr. Chandan Shankar, Chair

Ms. Todd and Mr. Dunn reported:

### **1. For Approval: Project Cancellation - NCCCS 3-1 Project #2766, Cumberland Hall HVAC and Electrical - \$8M NCCCS SCIF**

The College has decided to cancel the project and is seeking approval to return the \$8 M of NCCCS SCIF monies. Cumberland Hall is nearly 60 years old. Eight Million dollars is insufficient to cover required HVAC and electrical renovations and would do nothing to improve the building itself, which has not had any extensive renovations since inception.

Mr. Crosby moved to approve the Cancellation of Project #2766, Cumberland Hall HVAC and Electrical. The motion was seconded by Ms. Gregory and was unanimously approved by the Board.

### **2. For Approval: New Project – NCCCS 3-1 Project #2825, Continuing Education Building Roof Replacement - \$1.5M NCCCS SCIF**

The College is seeking approval for \$1.5M of NCCCS SCIF funds for the Continuing Education Building roof replacement. The cost includes planning, design, and construction for approximately 41,000 square feet of roofing. The roof is leaking and would be replaced with a new PVC Membrane type system.

Mr. Crosby moved to approve the Continuing Education Building Roof Replacement. The motion was seconded by Ms. Gregory and was unanimously approved by the Board.

### **3. For Approval: Amended Project – NCCCS 3-1 Project # 2699, Building Trades Center Renovation – Increase \$1M, Total Budget: \$3.5M NCCCS SCIF**

The College is in the construction document phase of this project and awaiting approval from the City. Once approved, FTCC will post the bid advertisement for a General Contractor. The designers have provided an updated cost assessment which exceeds the current budget by approximately \$1M, and the College is requesting that \$1M of NCCCS SCIF funds be added to the project.

Mr. Crosby moved to approve the Building Trades Center Renovation. The motion was seconded by Ms. Gregory and was unanimously approved by the Board.

### **4. For Information: Monthly Capital Projects Update**

The Monthly Capital Projects Summary lists all current formal projects and their total budgets and details the current design contract, construction contract, and other miscellaneous amounts

associated with the projects. The summary includes total committed costs and available funding to commit, as well as total costs spent as a percentage of the approved project budget amounts. The report also includes capital funding balances and future capital funding needs.

**5. For Approval: Administrative Procedures Manual, I-19.2.2 Travel by Private Car**

The Travel by Private Car rate for employees has been increased from 65.5 cents to 67 cents per mile for employees who elect to be reimbursed by using their personal vehicles' actual mileage instead of using a college owned vehicle.

Mr. Phillips moved to approve the Travel by Private Car rate change. The motion was seconded by Ms. Thurman and was unanimously approved by the Board.

**6. For Approval: Administrative Procedures Manual I-19.3 Reimbursement for Subsistence**

Reimbursement from state funds is limited to a maximum of \$135.60 (from \$120.20) for a 24-hour period when traveling in-state and maximum of \$154.90 (from \$137.30) for a 24-hour period when traveling out-of-state. Reimbursement funds cover daily meals and lodging.

Mr. Phillips moved to approve the Reimbursement for Subsistence rate change. The motion was seconded by Ms. Thurman and was unanimously approved by the Board.

**7. For Information: Biannual Pension Spiking Report**

The biannual pension spiking report is regularly monitored by the College's Office of Business and Finance and provides an insight into costs the College might incur if certain employees, all making more than \$100,000, were to retire. The Office of Business and Finance believes that the College has financial resources available that could cover all such costs in the event of the retirement of all employees identified in the report.

**Planning**

**Mr. Ronald Crosby Jr., Chair**

Mr. David Sullivan presented in Carl Mitchell's absence:

**1. For Approval: Mission Statement**

The College's Mission Statement, Institutional Goals, Purpose Statement, and General Education Core Competencies were provided for review and approval/reaffirmation consideration. No changes were requested at this time.

Ms. Gregory moved to approve the Mission Statement and other documents. The motion was seconded by Ms. Thurman and was unanimously approved by the Board.

**Program Committee**

**Mr. Charles E. Koonce, Chair**

Dr. Worth's reported:

**1. For Information: High School Connections**

### Chart 1: FTCC Dual Enrollment by Academic Year and Curriculum Enrollment Percentage (2020-23)

The chart illustrates the overall dual enrollment at FTCC by academic year. Comparisons were made with annualized curricular enrollment in order to provide some context of its impact at FTCC.

| Academic Year | Dual Enrollment Total | Percent of Curriculum Enrollment |
|---------------|-----------------------|----------------------------------|
| 2020-21       | 1,686                 | 12%                              |
| 2021-22       | 1,571                 | 12%                              |
| 2022-23       | 1,867                 | 14%                              |

Source: NCCCS Dashboards, Dual Enrollment and Total Enrollment

Note: Academic year enrollment includes Summer, Fall, and Spring semesters. Dual enrollment includes CCP (Transfer), CTE, and Cumberland Polytechnic pathways. Dual enrollment consists of curriculum students for reporting purposes by FTCC and NCCCS.

### Chart 2: FTCC Annualized Dual Enrollment by Pathway (2020-23)

Apart from the 2021-22 academic year, pathway enrollment has remained steady since 2020 with a significant enrollment increase within the CTE pathway during the 2022-23 academic year.

| Academic Year | CCP (Transfer) | CTE | Cumberland Polytech (OIHS) |
|---------------|----------------|-----|----------------------------|
| 2020-21       | 1,128          | 269 | 289                        |
| 2021-22       | 1,075          | 225 | 271                        |
| 2022-23       | 1,179          | 399 | 289                        |

Source: NCCCS Dashboards, Dual Enrollment

### Chart 3: Dually Enrolled FTCC High School Seniors and Post-Graduation Enrollment Statuses by Year Three (2020)

The percentage of students who remain enrolled at FTCC or transfer after high school graduation is measured longitudinally at intervals up to four years post-graduation by NCCCS. However, post-enrollment data changes little to none three years post-graduation among FTCC dual enrollment students. Chart 3 (next page) illustrates dually enrolled students at FTCC who graduated from high school in 2020 with post-enrollment outcome status after three years.

| High School Graduation Year | Total High School Seniors Enrolled | Graduated and Remained Enrolled at FTCC | Transferred | Graduated High School/No Post High-School Enrollment |
|-----------------------------|------------------------------------|---|-------------|--|
| 2020                        | 402                                | 146 (36%)                               | 162 (40%)   | 94 (23%)   |

Source: NCCCS Dashboards; Ellucian Colleague®; National Student Clearinghouse®

Note: Those who graduated high school with no post high-school enrollment may include those who enlisted into the military or sought private sector employment. Percentages may vary ± one percentage point due to rounding.

### Chart 4. FTCC Dual Enrollment by High School and Percentage (Spring 2024)

The information represents the current dual enrollment rates by high school for Spring 2024.

| High School                        | Enrollment   | Percent     |
|------------------------------------|--------------|-------------|
| CUMBERLAND POLYTECHNIC HIGH SCHOOL | 296          | 16.1%       |
| JACK BRITT                         | 198          | 10.8%       |
| CAPE FEAR                          | 187          | 10.2%       |
| GRAY'S CREEK HIGH SCHOOL           | 175          | 9.5%        |
| OTHER PUBLIC CUMBERLAND            | 152          | 8.3%        |
| TERRY SANFORD SR                   | 135          | 7.3%        |
| PINE FOREST                        | 124          | 6.8%        |
| SEVENTY FIRST                      | 85           | 4.6%        |
| SOUTH VIEW                         | 79           | 4.3%        |
| WESTOVER                           | 78           | 4.2%        |
| E E SMITH                          | 53           | 2.9%        |
| NORTHWOOD TEMPLE                   | 38           | 2.1%        |
| DOUGLAS BYRD                       | 35           | 1.9%        |
| ALPHA ACADEMY                      | 31           | 1.7%        |
| MASSEY HILL CLASSICAL              | 28           | 1.5%        |
| REID ROSS CLASSICAL                | 26           | 1.4%        |
| TRINITY CHRISTIAN SCHOOL           | 21           | 1.1%        |
| BEREAN BAPTIST                     | 20           | 1.1%        |
| CUMBERLAND VIRTUAL ACADEMY         | 15           | 0.8%        |
| RIVERSIDE CHRISTIAN                | 15           | 0.8%        |
| PRIVATE CUMBERLAND                 | 11           | 0.6%        |
| BAL PERAZIM CHRISTIAN ACADEMY      | 9            | 0.5%        |
| CORNERSTONE CHRISTIAN              | 9            | 0.5%        |
| CHAPEL HILL                        | 5            | 0.3%        |
| OTHER PUBLIC WAKE                  | 4            | 0.2%        |
| FAYETTEVILLE CHRISTIAN             | 3            | 0.2%        |
| OTHER PUBLIC DURHAM                | 2            | 0.1%        |
| EAST CHAPEL HILL                   | 1            | 0.1%        |
| MIDWAY                             | 1            | 0.1%        |
| RAMSEY STREET ALTERNATIVE          | 1            | 0.1%        |
| <b>Total</b>                       | <b>1,837</b> | <b>100%</b> |

Source: Ellucian Colleague®

Note: Percentages are rank-ordered descending.

### Chart 5. Average Annual Net Price of FTCC vs. Public NC Universities (2021-22)

The average net price of attendance for FTCC is much less when compared with the 16 public universities and 34 private, four-year colleges and universities in North Carolina as illustrated in Chart 5 by the National Center for Education Statistics (NCES) for the 2021-22 academic year. The cost savings among FTCC students becomes readily apparent when comparing the different net prices by sector.

| NC Institution/Sector                     | Annual Net Price |
|---|------------------|
| FTCC                                      | \$2,948          |
| Public NC Universities (16)               | \$13,053         |
| Private NC Colleges and Universities (34) | \$22,091         |
|   |                  |

*Note:* Average net price is for full-time, first-time degree/certificate-seeking undergraduate students and is generated by subtracting the average amount of federal, state/local government, and institutional grant and scholarship awarded aid from the total cost of attendance. Total cost of attendance is the sum of published tuition and required fees (lower of in-district or in-state for public institutions), books and supplies, and the weighted average of room and board and other expenses. For details, see the Methodological Notes. N is the number of institutions in the comparison group.

*Source:* U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2022, Institutional Characteristics survey component and Winter 2022-23, Student Financial Aid survey component.

Based upon the figures cited in Chart 5, students who remain at FTCC and complete their program(s) of study at FTCC will save between \$11,000 - \$19,000 annually. The articulation agreements among four-year colleges and universities in North Carolina have increased during the past five years with greater opportunities for community college students to transfer more credit and accrue less debt. Tuition among the 58 NC community colleges has not changed during the past several academic years, unlike the four-year sector.

## **Marketing Events for High School Students**

**High School Connections at FTCC Open House. February 22, 2024 5:30 – 8:00pm.** Invitation postcards have been mailed out to current 10<sup>th</sup> & 11<sup>th</sup> graders. This is a floating event that includes information sessions and the opportunity for prospective students and parents to speak with representatives from the programs.

**Registration Nights** at each high school throughout the Spring semester. We currently have ten events scheduled.

**Cumberland County Schools (CCS) High School Course Selection Guide** – the publication includes information about High School Connection and available Course offerings.

**FTCC Career Coaches visit High Schools.** A Career Coach is assigned to each high school. During visits, the coaches advise students and provide information that they can take home to their parents.

**High School Connections Workshop.** This event is hosted by FTCC to connect with high school counselors to discuss best-practices for enrollment and student success.

## **SGA Report**

**Ms. Erin Fredericks, SGA President**

The Board discussed the importance of continuing to have an SGA representative on the Board of Trustees.

Mr. Crosby moved to approve an SGA Representative on the Board of Trustees. The motion was seconded by Mr. Koonce and was unanimously approved by the Board.

## **President's Report**

**Dr. Mark Sorrells**

**Propel NC** – The Board discussed the New Community College Business Model for the New North Carolina Economy

## **Change of Institutional Accreditation**



- **The Law: Session Law 2023-132 House Bill 8 § 115D-6.2 Accreditation**

- Prohibits consecutive accreditation by an Accrediting Agency (Our next 10-year report will occur in 2031)
- Must provide the reason/rationale for the change when making application
- If not granted candidacy at least three years prior to 2031, College may remain with current accrediting agency for one additional accreditation cycle

- **Recent Activities at System Office**

- NCCCS officials visited U.S. Department of Education (DOE) (January 30, 2024)
- Federal Rule-Making expected to be completed (Summer 2024)
  - Will be defining “voluntary change
  - Factors to be considered by DOE for reasons and change/rationale
  - Streamlining of DOE processes to change accreditors

- **Request for Information (RFI) released on December 20, 2023**

- Higher Learning Commission \*Favorable Response
- Middle States Commission \*Considering a Response
- New England Commission \*Decline to Respond
- Northwest Commission \*Decline to Respond
- Accrediting Commission for Community and Junior Colleges (formerly the Western Association) \*Favorable Response

- **Short Range Planning**

- NCCCS Intends to propose two items at the February 2024 State Board of Community Colleges meeting
  - Accreditation Consultation Services – Create boilerplate language that Colleges may use when making initial contact with U.S. Department of Education
  - Accreditation Professional Development Funds – to assist Colleges with attending multiple accreditation conferences (maintain current accreditor access while beginning change with an additional accreditor)

- **Progress Updates**

- NCCCS advises we consider building local documentation related to our discussions with the board contemplating the requirement to switch accreditors via Board of Trustees meeting minutes (Spring 2024)
- This is our first report on this new requirement/ action
- The President will bring progress updates quarterly to the Board of Trustees and increase the frequency as we get closer to the new accreditation date

**Next Board Meeting – Monday, March 18, 2024**

**See Written Report**

**Adjournment**

Mr. Hedgepeth moved to adjourn the meeting. The motion to adjourn was seconded by Mr. Harrell and the meeting was adjourned.

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Mr. William Hedgepeth, Chair