

# FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE MINUTES OF BOARD OF TRUSTEES MEETING

## January 20, 2015

Held in Room 170 of the Thomas R. McLean Administration Building at 12:50 p.m.

### Members Attending

Dr. Dallas M. Freeman, Mrs. Delores P. Ingram, Dr. Breeden Blackwell, Mr. Hilton T. Hutchens, Jr., Dr. Marye J. Jeffries, Mrs. Sheryl Lewis, Mrs. Esther R. Thompson, Mr. William S. Wellons, Jr., Mr. David R. Williford and Student Government Association President Christine Alvarez.

### FTCC Personnel Present

President J. Larry Keen, Senior Vice President for Academic and Student Services David Brand, Senior Vice President for Business and Finance Betty Smith, Vice President for Legal Services and Risk Management David Sullivan, Vice President for Administrative Services Joe Levister, Vice President for Technology Bob Ervin, Vice President for Human Resources/Workforce Development/Institutional Effectiveness Carl Mitchell, Executive Director of Marketing and Public Relations Brent Michaels, Executive Director of the FTCC Foundation Lorna Ricotta, Administrative Assistant to the President Kay Williams and Secretary to the President Monika Morris.

### Members Absent

Mr. Ronald Crosby, Mr. Charles E. Koonce, and Mr. David McCune.

### Call to Order

The meeting was called to order by Board Chair Dr. Dallas Freeman.

### Recognition of Guests

Dr. Freeman recognized all guests and welcomed them to the meeting. Special guests: Mrs. Monika Morris, Secretary to the President, and Mr. Paul Gage, Coordinator for Collision Repair and Refinishing Technology.

### Ethics Awareness and Conflict of Interest Statement

Dr. Freeman read the Ethics Awareness and Conflict of Interest Reminder. No conflicts of interest were identified.

### November 17, 2014 Meeting

On a motion by Dr. Blackwell and seconded by Mr. Wellons, the minutes of the November 17, 2014 meeting were unanimously approved.

## COMMITTEE REPORTS

**Building and Grounds Committee** The Building and Grounds Committee met at 10:50 a.m. prior to this meeting. Mr. Wellons presented the report to the Board.

### **Update on Horace Sisk (Partial Roof) and Center for Business and Industry Roof Replacement**

- Curtis Construction Company (Kinston, NC) started work on October 6, 2014.
- All work has been completed at the CBI Building.
- Work on the Horace Sisk gymnasium roof has begun.
- The Culinary Arts roof will be the final phase of this roofing project.
- Work is scheduled to be completed February 22, 2015.

### **Update on the Student Center Renovation**

- M&E Contracting (Fayetteville, NC) started renovation work on June 30, 2014.
  - Ceiling grid and lighting installed in east side of building.
  - Working to complete above ceiling inspections.

- Work to be performed in the next four weeks:
  - Install ceiling tiles in east side of building.
  - Complete mechanical system and controls.
  - Install grid and lighting on West side.
- Project is scheduled to be completed May 31, 2015.

#### **Update on Auto Collision Repair and Refinishing Technology Building**

- Construction Systems, Inc., Fayetteville, NC, started renovation on October 1, 2014.
- Certificate of Occupancy for classroom and office section of building was received January 9, 2015.
- Furniture was installed in classrooms and offices last week.
- Work was scheduled to be completed January 12, 2015.
- Paint booth installation completion impacted final building inspections.
- All building inspections are projected to be completed this week.
- Building open house is scheduled February 4, 2015.

**Curriculum Committee** The Curriculum Committee met at 11:00 a.m. prior to this meeting. Dr. Jeffries presented the report to the Board.

#### **Approval of a new program, Global Logistics & Distribution Management Technology (A25610) to begin Fall Semester 2015**

- The Global Logistics & Distribution Management Technology degree has been approved by the State Board of Community Colleges for the Special Application process.
- FTCC plans to submit an application to the NCCCS office for approval to offer the Associate in Applied Science degree starting Fall Semester 2015.
- The program prepares individuals for careers in global logistics and distribution management fields. Cumberland County is in a prime location for careers in these areas. It is located in close proximity to major roadways, a train system, a seaport, and a major military installation.
- The US Bureau of Labor Statistics estimates the following growth rates between 2012-2022:
  - Logisticians 22%.
  - Distribution Management 8.3%.
- The North Carolina Employment Security Commission projects the following growth rates between 2010-2020:
  - Logisticians 31.3%.
  - Distribution Management 5.3%.
- A three-year accountability report must be submitted by the college three years after the program implementation. The report must include information on enrollment, completers, employment, licensure/accreditation and other pertinent information.

On a recommendation of the Curriculum Committee, Dr. Jeffries moved to approve the new program Global Logistics & Distribution Management Technology (A25610) to begin Fall Semester 2015. The motion was unanimously approved by the Board.

**Finance Committee** The Finance Committee met at 11:10 a.m. prior to this meeting. Mr. Wellons presented the report to the Board.

**Annual Internal Equipment Audit for 2013-2014 (Information only)** The Annual Internal Equipment Audit for 2013-2014 determined that FTCC's losses were 0.00% by item and 0.00% of acquisition cost of equipment.

**Update on grant funds: Golden Leaf Foundation awarded \$200,000 for technology for the Collision Repair and Refinishing Technology curriculum** The Golden Leaf grant was used in purchasing a video camera system, video presentation system, audio system, control system, infrastructure, 90 tablets, 5 PCs and wireless headset system.

**Human Resources Committee** The Human Resources Committee met at 11:20 a.m. prior to this meeting. Mrs. Thompson presented the report to the Board.

**2014 Job Placement Report** There were 1,850 unduplicated graduates in 2014 and 93.4% of the graduates are employed. The salary average is \$38,900. Of the 1,850 graduates, 317 were military and 396 were veterans. The employer satisfaction rate was 96.3% and 99.3% of employers would consider hiring future FTCC graduates.

**Planning Committee** The Planning Committee met at 11:30 a.m. prior to this meeting. Dr. Blackwell presented the report to the Board.

**Notification of the Strategic Planning Cycle for 2015-2020** The College's 2015-2020 Strategic Planning Cycle began in October 2014 and will continue through July 2015.

**Review of the FTCC Mission Statement, Purpose Statement, Institutional Goals, Core Competencies, and Planning Assumptions (Provided for information)** The Trustees were provided copies of the documents to review. Any comments or suggestions should be sent to Mrs. Williams by February 6, 2015. The documents will be presented to the Board on February 16, 2015 for further consideration and approval action.

### **Special Trustees Business**

**Upcoming conference: ACCT Community College National Legislative Summit – February 9-12, 2015, Washington, D.C.** Registration information and confirmation are included in the Trustees notebooks that are attending the conference.

### **President's Report**

**Resolution to the General Assembly** Resolution supporting the NC Community College System legislative agenda. (See Attachment A for a copy of the Resolution.)

On a motion by Dr. Blackwell and seconded by Mrs. Ingram, the Resolution to the General Assembly was unanimously approved by the Board.

### **Next Board Meeting – Monday, February 16, 2015**

**See Written Report** Dr. Keen referred to the President's Report dated January 20, 2015. He reported (1) Spring classes began January 12. (2) The North Carolina Association of Community College Presidents Winter Conference will be held January 21-23 at the Embassy Suites and Conference Center in Fayetteville, North Carolina. (3) The Collision Repair and Refinishing Technology Building Dedication and Ribbon-Cutting Ceremony will be held on Wednesday, February 4, at 10:00 a.m. (4) The North Carolina Military Business Center celebrated its 10<sup>th</sup> anniversary with an Open House on Friday, January 9. (5) W. W. Grainger presented a \$10,000 check to the FTCC Foundation in December. The money will provide scholarships for students in the new Collision Repair and Refinishing Technology program. (6) The FTCC Holiday Reception was held on December 17 with 1,500 in attendance. Retirees were recognized and a scholarship was established in Betty Shackelford's name.

**Congratulation Letter from ACCT** The ACCT sent a letter to the college recognizing and congratulating Dr. Marye Jeffries as the longest serving trustee.

**NCMBC Commendation Letter** Dr. Freeman received a letter of commendation on the impressive anniversary event the NC Military Business Center held on January 9, 2015.

**Focus** Mr. Paul Gage, Program Coordinator for Collision Repair and Refinishing Technology, presented a time-lapsed video of the Collision Repair and Refinishing Center building from construction date beginning October 2014 until present. The college will take occupancy of the building on January 21, 2015. The grand opening is scheduled February 4, 2015 at 10:00 a.m. Mr. Gage presented a list of grand opening support presentations and guest speakers. Students that complete the program will obtain 13 certifications and an associate degree. Upon completion graduates will earn \$45,000 to \$50,000. Beginning fall 2015 semester, high school students have the opportunity to enter the program and take courses in the Basic Estimator Certificate. High school students may upon graduation return to the program or obtain employment in entry-level positions.

**Adjournment** The meeting was adjourned at 1:55 p.m.

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Dr. Dallas M. Freeman

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Mrs. Delores P. Ingram

Attachment A

**A RESOLUTION URGING THE GENERAL ASSEMBLY TO SUPPORT  
NORTH CAROLINA'S COMMUNITY COLLEGES**

**WHEREAS**, Fayetteville Technical Community College is the third largest community college in North Carolina and our instructors taught more than 40,000 students during the 2013-2014 academic year. Across the state, community college instructors taught more than 800,000 students during the 2013-2014 academic year, accounting for 1 in 9 North Carolina citizens 18 and older; and,

**WHEREAS**, Forty percent of all wage-earners in North Carolina were taught by a community college instructor in the past ten years; and,

**WHEREAS**, Community college instructors teach university-equivalent courses that transfer to UNC constituent institutions under the Comprehensive Articulation Agreement and teach many vocational and technical courses that lead directly to employment; and,

**WHEREAS**, Local employers rely on Fayetteville Technical Community College instructors to provide a trained workforce; and,

**WHEREAS**, Community college instructors teach more than 800 continuing education courses with over 300 courses leading to a state-regulated or industry-recognized credential; and,

**WHEREAS**, Community college instructors provide customized workforce training to business and industry; and,

**WHEREAS**, Fayetteville Technical Community College instructors and staff are highly-trained, experienced, and dedicated employees who are the key to student success; and,

**WHEREAS**, Fayetteville Technical Community College instructors and staff help citizens obtain higher-paying jobs, help employers by providing a skilled workforce, help families by providing high-quality, cost-effective education; and,

**WHEREAS HOWEVER**, North Carolina Community College instructor and staff salaries rank among the lowest nationally and in the Southeast; and,

**WHEREAS**, Employers have expressed the need to develop a pipeline of talented workers to meet current and future workforce demands, but there is an "interest gap" in technical careers among young people; and,

**WHEREAS**, In order to prepare North Carolina's workforce, Fayetteville Technical Community College must have up-to-date equipment and technology; and,

**WHEREAS**, North Carolina Community Colleges operate one of the largest higher education IT systems in the U.S. and colleges must move to a new operating platform before the current platform reaches end-of-life; and,

**WHEREAS**, Teaching the Universal General Education Transfer Courses (UGETC) that transfer to all UNC constituent institutions will provide Fayetteville Technical Community College students the opportunity to earn additional transfer credits at a lower cost to both the student and the State; and,

**WHEREAS**, Veterans are a vital part of North Carolina's economy and Congress has mandated in-state tuition for certain veterans and their dependents.

**NOW, THEREFORE LET IT BE RESOLVED THAT THE BOARD OF TRUSTEES OF FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE** strongly urges the General Assembly to invest in North Carolina's community colleges by:

Closing the Salary Gap for Community College Instructors and Staff by allowing colleges to retain \$59 million now returned to the State as a part of management flexibility cuts and invest those funds in instructor and staff salaries;

Closing the Interest Gap by appropriating \$7 million in recurring funds over two years to establish a fund to match business, philanthropic and local funding to place community college-employed career coaches in high schools;

Closing the Technology Gap by:


Appropriating \$10 million in non-recurring funds for equipment to provide a significant infusion of funds to support equipment for programs leading to well-paying jobs; and,

Appropriating \$5 million in recurring funds to provide support to pilot up to nine colleges to move to a hosted "cloud" environment as required by State ITS which is expected to be more technically efficient and allow colleges to begin to move to a new platform;

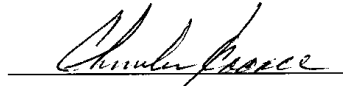
Authorizing year-round funding for Universal General Education Transfer Courses (UGETC) which transfer to all UNC constituent institutions;

Supporting veterans and their dependents by funding in-state tuition for veterans and dependents as required by federal law.

This the 20<sup>th</sup> day of January, 2015.



Dr. Dallas M. Freeman  
Chair



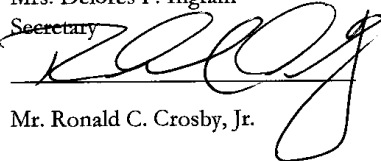
Mr. Charles E. Koonce  
Vice-Chair



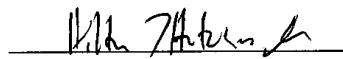
Mrs. Delores P. Ingram  
Secretary



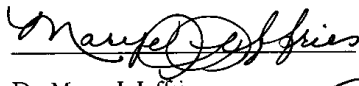
Dr. Breeden Blackwell



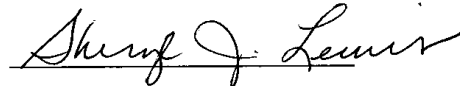
Mr. Ronald C. Crosby, Jr.



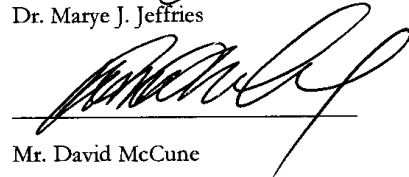
Mr. Hilton T. Hutchens, Jr.



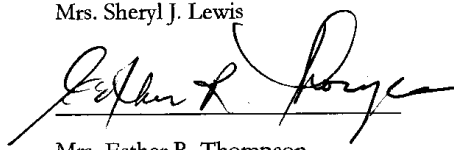
Dr. Marye J. Jeffries



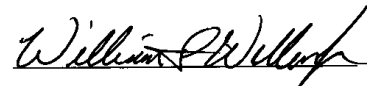
Mrs. Sheryl J. Lewis



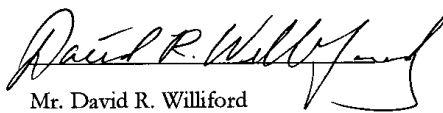
Mr. David McCune



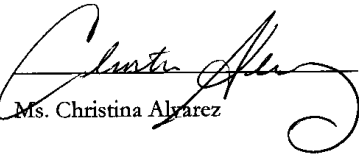
Mrs. Esther R. Thompson



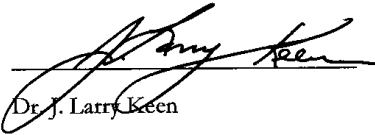
Mr. Williams S. Wellons, Jr.



Mr. David R. Williford



Ms. Christina Alvarez



Dr. J. Larry Keen