PROGRAM FACT SHEET

**EARLY CHILDHOOD ADMINISTRATION C55850**

This curriculum prepares individuals pursuing administrating roles in diverse child care settings to effectively work with children, families and teachers. The certificate is composed of learning opportunities in developmental theories, competency and evidence-based professional knowledge, administrative skills and leadership qualities.

Course work includes foundations in early childhood education, physical/nutritional needs of young children, safety issues in the care of young children; communication and leadership skills with teachers, families and children; programming and staffing, Budgeting/financial management and marketing, and rules and regulations of early childhood programs.

Employment opportunities include entrepreneurship and/or management of child development and child care programs, preschools, public and private schools, recreational centers, Early Head Start and Head Start programs, and other programs.

##### Awards

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| **Associate Degree:** Not Applicable | **Length of Program:**  **Prerequisite:** |
| **Diploma:** Not Applicable | **Length of Program:**  **Prerequisite:** |
| **Certificate:** Early Childhood Administration Certificate (C55850) | **Length of Program:** 2 Semesters  **Prerequisite:** High School Diploma, Placement Test Equivalent |

**Work-Based Learning Requirements/Opportunities:** For Work-Based Learning requirements/opportunities please see the appropriate Program Sequencing sheet.

**License or Certification Information:** None Required

**Program Information Contact:**

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| Curriculum Chairperson: Rondell Bennett  Telephone Number: (910) 678-9788  Office Location: Cumberland Hall, Room 301  Email: [bennettr@faytechcc.edu](mailto:bennettr@faytechcc.edu) | Department Office: Cumberland Hall, Room 301  Telephone: (910) 678-8566  FTCC Web Site: [FTCC Website](http://www.faytechcc.edu/) |

**Application Deadlines:** None

**Scholarship/Title IV Financial Aid/VA Services:** Scholarships/Title IV Financial Aid/Veteran's assistance may be available for associate degrees. Certificates and diplomas that fall under this program/area of study **may or may not be eligible** for Scholarship/Title IV Financial Aid/VA Services. Please contact the Financial Aid Office, Student Center, Room 2; Telephone (910) 678-8242. Veterans Services, General Classroom Building, Room 202, (910) 678-8580.

**Child Care Financial Assistance Information:**

Telephone: (910) 678-8486

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