



November 7, 2001

Mr. J.C. Basnight  
Vice President  
Academic and Student Services  
Fayetteville Technical Community College  
P.O. Box 35236  
Fayetteville, NC 28303-0236

Dear Mr. Basnight:

Enclosed please find your signed copy of the articulation agreement with your AAS in Business Administration to our BS in Business Management.

Since the "draft" agreement was sent to you in July, there were a few minor changes that I needed to make to the agreement. Please review this carefully and if you have any questions, please don't hesitate calling me at 660-562-1711, or e-mailing me at [dpowers@mail.nwmissouri.edu](mailto:dpowers@mail.nwmissouri.edu)

We look forward to working with you.

Kindest regards,

Deb Powers  
Associate Director  
Special Business Programs

Enc.

*cc: Ed  
Val  
John Wharden  
- Ed - please  
update matrix  
JC  
11-30-01*

**ARTICULATION AGREEMENT  
BETWEEN  
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE  
AND  
NORTHWEST MISSOURI STATE UNIVERSITY**

**AAS in Business Administration to BS in Business Management**

**OVERVIEW:**

This formal program articulation agreement is made and entered into by Northwest Missouri State University, hereinafter referred to as Northwest, and Fayetteville Technical Community College, hereinafter referred to as Fayetteville. By this agreement Fayetteville and Northwest express a shared commitment to increasing opportunities for student access to and success in higher education. By clarifying transfer policies and procedures which assure articulation between programs, the institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree.

**PURPOSE:**

This agreement provides students who have earned an Associate of Applied Science in Business Administration the opportunity to complete a Bachelor of Science in Business Management at Northwest. Any Fayetteville student who has earned an Associate of Applied Science in Business Administration is guaranteed that Northwest will accept designated freshman and sophomore business credit hours, general education credits required for the AAS degree, plus any freshman and sophomore general education hours required by Northwest beyond the AAS degree. Northwest will apply such to the Bachelor of Science degree in Business Management in a manner consistent with the treatment of native students.

**CONDITIONS OF TRANSFER:**

**Section I: Admissions and Matriculation**

Fayetteville students maintaining continuous enrollment under this agreement or matriculating into Northwest within one year from the last registration date with Fayetteville will be afforded the same treatment and protection as Northwest native students enrolled under the Northwest catalog in effect the year the student officially matriculates into Fayetteville.

Criteria for acceptance into the Bachelor of Science in Business Management will be the same for transfer as for native students.

Students seeking admission to Northwest must have a minimum 2.00 cumulative grade point average (GPA) for all college work attempted.

Admission to some undergraduate programs is competitive. While all students who achieve a 2.00 cumulative GPA in transfer will be fully considered, Northwest may offer admission to students based on their relative ranking of the college cumulative GPA.

The grade point average used to determine admission to the baccalaureate program will be calculated based upon the academic policies of Northwest. Courses in progress will not be used for calculating GPA.

Students must supply official Fayetteville transcripts (and those from any other colleges) to Northwest.

Transcripts will be evaluated by representatives from the Business Management Program and the Office of Admissions at Northwest.

The Office of Admissions at Northwest has established application procedures and deadlines. Students should contact the Office of Admissions for details or consult the Northwest Undergraduate Academic Catalog.

Transfer students from Fayetteville will have access to financial aid, scholarships, and student services on the same basis as native students. Students will be referred to "Financing Your College Education," available from Northwest's Financial Assistance Office, for more details.

Northwest will apply the same academic progress and graduation standards to Fayetteville transfer students as those applicable to native students.

## **Section II: Transfer of Credit**

A maximum of 84 credit hours will be accepted by Northwest from Fayetteville to be applied to the Bachelor of Science degree with a major in Business Management.

Courses that are developmental (below 100 level courses) are not transferable toward a baccalaureate degree.

Only academic courses with passing letter grades (A, B, C, D) will be accepted toward graduation credit hour requirements. Courses with grades of (F) and (AU) do not count toward graduation credit hours, but are used in computing cumulative GPA.

Students who have earned scores on Advanced Placement (AP) or International Baccalaureate (IB) tests offered in high school may be awarded college credit after evaluation of official score reports from the College Entrance Examination Board. Accepted credit will be recorded on a student's transcript in accordance with the Northwest grade policy. Credit is not granted for an AP or IB score if the student completes a college course equivalent to the AP or IB subject.

Students may earn college credit by examination in the College Level Examination Program (CLEP) in selected subject areas if scores meet the score requirements outlined in Northwest's undergraduate academic catalog. Official scores must be submitted to the Office of Admissions at Northwest. Credit is not granted for CLEP scores if the student has completed a college course in the subject.

Northwest will accept for credit, courses taken while the student is enrolled in high school under the Dual Enrollment Program as long as the courses are not vocational in nature and follow the Missouri Guidelines for Dual Enrollment Courses issued October 1999. In order to have credit evaluated and recorded, the Office of Admissions must receive an official transcript from the college or university granting the credit.

### Section III: Advanced Standing Requirement

To ensure students have the necessary tools to begin study in the major area, the Department of Marketing and Management requires that students must meet certain requirements before enrolling in advanced coursework. Students making application to major in Business Management must achieve **Advanced Standing**. Failure to achieve **Advanced Standing** will prohibit the student from graduating with a degree granted by Northwest's Marketing and Management Department. Students are considered to have achieved **Advanced Standing** only when they have a cumulative 2.00 GPA or better AND a "C" or better in each of the five courses listed below:

- Math 17-114 General Statistics I
- Math 17-118 College Algebra
- Acct 51-201 Accounting I
- Econ 52-150 General Economics I
- Econ 52-151 General Economics II

### Section IV: Program Plan

Students falling under this program articulation agreement will be responsible for successfully completing the following requirements.

#### YEARS ONE AND TWO: FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE AAS IN BUSINESS ADMINISTRATION <sup>1</sup>

The following courses may be taken at Fayetteville:

<u>Course Title</u>	<u>Semester Hours</u>	<u>Northwest Equivalent</u>
ACA 115 Success & Study Skills	1	Elective
ENG 111 Expository Writing	3	10-111 Composition (3)
ENG 114 Prof. Research & Reporting	3	10-112 Composition (3)
ENG 115 Oral Communication	3	29-102 Fund. of Oral Comm. (3) <sup>Ⓜ</sup>
MAT 161 College Algebra	3	17-118 College Algebra (3) <sup>Ⓜ</sup>
ECO 251 Principles of Microeconomics	3	52-150 General Economics I (3) <sup>Ⓜ</sup>
ECO 252 Principles of Macroeconomics	3	52-151 General Economics II (3)
BUS 110 Introduction to Business	3	54-112 Principles of Business (2)
BUS 115 Business Law I	3	53-311 Business Law I (3)
BUS 116 Business Law II	3	53-312 Business Law II (3) <sup>Ⓜ</sup>
BUS 121 Business Math	3	Elective
BUS 135 Principles of Supervision	3	Elective
BUS 137 Principles of Management	3	54-313 Management Process & Behavior (3)
BUS 153 Human Resource Management	3	54-314 Human Resource Management (3) <sup>Ⓜ</sup>
BUS 225 Business Finance	3	53-324 Fundamentals of Business Finance (3) <sup>Ⓜ</sup>
BUS 239 Business Applications Seminar	2	Elective
ACC 120 Principles of Accounting I	4	51-201 Accounting I (3)
ACC 121 Principles of Accounting II	4	51-202 Accounting II (3)
CIS 111 Basic PC Literacy	2	44-130 Using Computers (3) <sup>Ⓜ</sup>

<sup>Ⓜ</sup> Online Courses

<sup>1</sup> 2000-2002 Catalog

CIS 120 Spreadsheet I	3	44-211 Spreadsheet Applications (1)
MKT 120 Principles of Marketing	3	55-330 Principles of Marketing (3)
MKT 121 Retailing	3	55-331 Retailing (3) ☞
MKT 123 Fundamentals of Selling	3	Elective
INT 110 International Business	3	55-438 International Business (3) ☞
<b><u>Humanities/Fine Arts Elective</u></b>	<b>3</b>	
HIS 111 World Civilizations I		26-102 Western Civilization I (3)
HIS 112 World Civilizations II		26-103 Western Civilization II (3)
PHI 210 History of Philosophy		39-171 Introduction to Philosophy (3) ☞
PHI 240 Introduction to Ethics		39-274 Introduction to Ethics (3) ☞
ART 111 Art Appreciation		13-102 Art Appreciation (3) ☞
DRA 111 Theater Appreciation		43-101 Theatre Appreciation (3) ☞
MUS 110 Music Appreciation		19-201 The Enjoyment of Music (3) ☞
ENG 131 Introduction to Literature		10-220 Introduction to Literature (3)

Additional Elective 3

**Total Hours Accepted 76 Hours**

The following courses are **required** to fulfill the additional hours required for the BS in Business Management degree from Northwest. These courses may be taken at either Fayetteville or Northwest. A **maximum of 84 credit hours** from Fayetteville will transfer to Northwest.

<u>Course Title</u>	<u>Semester Hours</u>	<u>Northwest Equivalent</u>
MAT 151 Statistics I (3) Lab (1)	4	17-114 General Statistics I (3)
POL 120 American Government	3	34-102 Intro American Gov. & Politics (3)
BUS 285 Business Management Issues	3	54-310 Managerial Communication (3)
<u>Two of the following, including one lab:</u>	<b>7</b>	
BIO 111 General Biology I (3) Lab(1)		04-102/103 General Biology(3) Lab(1)
CHM 115/115A Concepts in Chemistry (3) Lab (1)		24-112/113 General Chemistry(3) Lab(1)
PHY 110/110A Conceptual Physics (3) Lab (1)		25-110/111 General Physics(3) Lab(1)
GEL 111 Introductory Geology (4)		27-110/111 General Geology (3) Lab (1)
<b><u>TOTAL</u></b>	<b><u>17 Hours</u></b>	

☞ Online Courses

**The following courses must be completed at Northwest:**

33-155	America-A Historical Survey	3	☞
34-201	Missouri Politics <sup>2</sup>	1	☞
44-317	Management Information Systems	3	☞
51-408	Managerial Accounting	3	☞
52-354	Labor Economics	3	☞
54-315	Production & Operations Management	3	☞
54-316	Organization Theory & Behavior	3	☞
54-318	Entrepreneurship	3	☞
54-413	Business and Society	3	☞
54-417	Organizational Policy & Decision-Making	3	☞
55-332	Promotion	3	☞

**Two Humanities Electives:**

39-171	Introduction to Philosophy (3)	☞
39-274	Introduction to Ethics (3)	☞
13-102	Art Appreciation (3)	☞
43-101	Theatre Appreciation (3)	☞
19-201	The Enjoyment of Music (3)	☞

Advisor Approved Business Elective 3 ☞

**TOTAL 40 cr**

**Total Minimum for Baccalaureate 133 hours**

☞ Online Courses

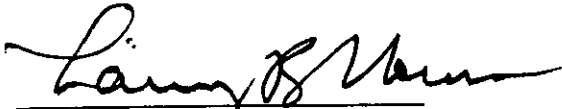
<sup>2</sup> If government is taken outside the state of Missouri, Missouri Politics 34-201 must be taken.

**TERMS OF AGREEMENT:**

This agreement is made and entered into in the academic year 2001-02 and remains in force unless changed in writing by mutual agreement of both parties. The agreement may be amended at any time with the approval of both parties and is subject to regular review to assure currency with the respective degree requirements. Should either party desire to discontinue this agreement, advance notification of two years will be required.

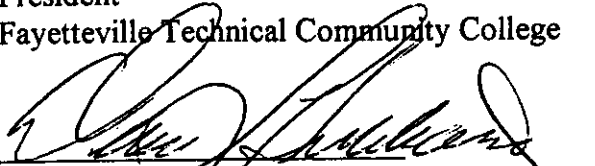
**SIGNATURES:**

Fayetteville Technical Community College and Northwest Missouri State University hereby enter into this program articulation agreement leading from the Associate of Applied Science in Business Administration to the Bachelor of Science in Business Management by the affixing of signatures of the chief executive officers of both institutions.



Dr. Larry B. Norris  
President  
Fayetteville Technical Community College

10/15/17  
Date



Dean L. Hubbard, Ph.D.  
President  
Northwest Missouri State University

6 Nov '01  
Date

July 6, 2001